

MAINTENANCE OF EFFORT REPORT

TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF)

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MAINTENANCE OF EFFORT (MOE) REPORT
 TEMPORARY ASSISTANCE FOR
 NEEDY FAMILIES (TANF)

MOE SUMMARY

Section	Program Name	MOE Expenditures	Families Served
1	Temporary Family Assistance	\$98,555,189*	19,527
2	Two-Parent Temporary Family Assistance	\$26,537,112*	3,972
3	Transitional Rental Assistance	\$ 553,265	152
4	Temporary Rent Subsidy Program	\$ 791,597	40
5	Safety Net Services & Safety Net Basic Needs	\$ 1,506,169	135
6	Non-Citizens' Temporary Family Assistance	\$ 691,113	61
7	State Funded Medicaid for Non-Citizens	\$ 8,603,682	2,197
8	Jobs First Employment Services	\$17,181,123	15,728
9	School Readiness Program	\$44,443,895	6,542
10	Child Care Assistance – Employed Ind.	\$18,635,159*	2,404
11	Child Care Assistance - Unemployed Ind.	\$ 978,437*	129
12	Women In Transition	\$ 299,688	40
13	Hispanic Human Resources Development	\$ 142,750	1,278
	TOTAL MOE EXPENDITURES	\$218,919,179	52,205

* *Includes administrative and information & technology prorated expenditures*

Section 1

1. *Name of Benefit or Service Program:* **Temporary Family Assistance (TFA)**

2. *Description of the Major Program Benefits, Services, and Activities:*

Temporary Family Assistance (TFA) is an employment focused, time limited assistance program that provides families with monthly cash assistance for ongoing needs such as food, shelter, and clothing. The program design is based on the assumption that welfare should be a temporary program of assistance, and it is better to work than to be on welfare. Recipients are encouraged to assume personal responsibility for their economic self-sufficiency.

TFA benefit levels vary throughout the state based on the average cost of rent in each area. There are three regions in the state each with a different benefit level.

Information System and Technology costs associated with the TFA programs. May be applicable to any of the four statutory purposes of TANF. TFA administrative costs are included below.

3. *Purpose(s) of Benefit or Service Program:*

Temporary Family Assistance Program provides assistance to needy families so that children may be cared for in their homes or in the homes of relatives.

4. *Program Type. (Check one)*

This Program is operated under the TANF program.

This Program is a separate State program.

5. *Description of Work Activities in the SSP-MOE program (i.e., Complete only if this program is a separate State program):*

Not Applicable

6. *Total State Expenditures for the Program for the Fiscal Year:*

\$98,555,189 (including prorated administrative and information & technology expenditures)

7. *Total State Expenditures Claimed as MOE under the Program for the Fiscal Year:*

\$98,555,189 (including prorated administrative and information & technology expenditures)

8. *Total Number of Families Served under the Program with MOE Funds:* **19,527.**

This last figure represents (check one):

 X The average monthly total for the fiscal year.

 The total served over the fiscal year.

9. *Eligibility Criteria for Receiving MOE-funded Benefits or Services under the Program:*

Unless they meet exemption criteria, adult TFA recipients are required to seek and retain employment if it is available. Recipients unable to secure employment without assistance receive services, including education and training, that are designed to assist them in becoming employed (see Jobs First Employment Services description below).

The TFA program attempts to direct participants to employment sufficient to move them off assistance within twenty-one months. The program contains many features that support this objective. The asset limit is \$3,000 so families may set aside money for emergencies. Families are allowed to own a reliable car to seek employment, to travel to and from work, or to transport a disabled family member. To be excluded, the family's equity in the vehicle must not exceed \$9,500 or the vehicle must be used to transport a disabled family member. Earned income of recipients is totally excluded up to the Federal Poverty Level (FPL). Once earnings reach the FPL, the family becomes ineligible for assistance. The first \$50 in monthly child support payments are disregarded. Child care and transportation benefits are provided as needed in order to enable individuals to prepare for, obtain and retain employment.

If a family member refuses to participate in Employment Services activities the family is penalized through grant reduction.

If the family has made a good faith effort to comply with the employment activities but still has income below the payment standard at the end of twenty-one months of assistance, a six-month extension of benefits may be granted. Extensions may also be given to families who have encountered circumstances beyond their control such as domestic violence. Effective July 1, 2003, up to two extensions may be granted in accordance with the above criteria. For third or subsequent extensions, each adult must also either have two or more substantiated barriers to employment or be working thirty-five or more hours per week at minimum wage or above, or be working fewer than thirty-five hours per week due to a medical problem or the need to care for a disabled household member or precluded from working because of domestic violence. A 60-month time limit also applies. The 60-month limit can only be exceeded if a domestic violence hardship exists, or if the family is exempt, as described below.

If each adult in the family meets at least one of the following exemption criteria, the family is not subject to the time limit: medical incapacitation; age 60 or older; responsibility for the care of an incapacitated family member; non-parent caretaker relative who does not receive assistance; caring for a child under the age of one who is not subject to the family cap; pregnant if a physician has certified that she is unable to work; in a 6-week post-pregnancy period, or

determined to be unemployable. Minor parents attending and satisfactorily completing high school or high school equivalency programs and their children are exempt from the time limit.

Other features of the TFA program include the following: Additional assistance for a child born to a family receiving assistance is one-half of what it would normally be. Minor parents are required to live with their parents or other adults. Any relative may receive assistance for a child. Pregnant women are eligible for assistance throughout the entire pregnancy. Children are eligible for assistance until they reach age 19 as long as they are still attending high school or its equivalent.

All adult members and minor parents who are caretaker relatives are required to participate in the digital imaging process. At the time of application, an electronic image of the person's index fingers is taken and matched with a computer database of all other recipients to determine if the person is receiving assistance under another name.

10. *Prior Program Authorization: Was this program authorized and allowable under prior law (i.e., as defined at §260.30)? (check one)*

Yes X No

11. *Total Program Expenditures in FY 1995. \$_____*
(NOTE: provide only if the response to question 10 is No.)

Section 2

1. *Name of Benefit or Service Program:* **Two-Parent (TFA-2P) and Certain Exempt Temporary Family Assistance**

2. *Description of the Major Program Benefits, Services, and Activities:*

Two-Parent Temporary Family Assistance (TFA-2P) is an employment focused, time limited assistance program that provides two-parent families with monthly cash assistance for ongoing needs such as food, shelter, and clothing. Like the TANF cash assistance program that it mirrors, the program design is based on the assumption that welfare should be a temporary program of assistance, and it is better to work than to be on welfare. Recipients are encouraged to assume personal responsibility for their economic self-sufficiency. Certain Exempt Temporary Family Assistance (TFA) is provided to certain exempt categories of TFA families in which all adults are exempt from time limits and work requirements because they are either medically incapacitated, caring for an incapacitated household member, age 60 or older, or unemployable.

TFA-2P and Certain Exempt TFA program benefit levels vary throughout the state based on the average cost of rent in each area. There are three regions in the state each with a different benefit level. Information System and Technology costs associated with the TFA programs. May be applicable to any of the four statutory purposes of TANF. TFA administrative costs are included below.

3. *Purpose(s) of Benefit or Service Program:*

Two Parent and Certain Exempt Temporary Family Assistance Program provides assistance to needy families so that children may be cared for in their homes or in the homes of relatives.

4. *Program Type. (Check one)*

This Program is operated under the TANF program.

This Program is a separate State program.

5. *Description of Work Activities in the SSP-MOE program (i.e., Complete only if this program is a separate State program):*

Work activities for two-parent TFA are identical to work activities for the regular TFA program. They include: unsubsidized employment; subsidized private sector employment; subsidized public sector employment; paid work experience; on-the-job training (OJT); job search and job readiness activities; vocational education training; community service; child care for others doing community service; job skills training directly related to employment;

education directly related to employment; and high school / GED. Definitions for these activities are provided under section 1 of the State's TANF annual report for Fiscal Year 2005. There are no work activity requirements for the Certain Exempt portion of the program.

6. *Total State Expenditures for the Program for the Fiscal Year:*

\$26,537,112 (including prorated administrative and information & technology expenditures)

7. *Total State Expenditures Claimed as MOE under the Program for the Fiscal Year:*

\$26,537,112 (including prorated administrative and information & technology expenditures)

8. *Total Number of Families Served under the Program with MOE Funds:* **3,972**

This last figure represents (check one):

X The average monthly total for the fiscal year.

The total served over the fiscal year.

9. *Eligibility Criteria for Receiving MOE-funded Benefits or Services under the Program:*

Needy families that include two able-bodied parents who are both recipients are eligible to receive Two-Parent TFA (other two parent families may be eligible for the regular TFA program).

Unless they meet relevant exemption criteria, adult TFA-2P recipients are required to seek and retain employment if it is available. Recipients unable to secure employment without intervention from the department will receive services, including education and training, that will assist them in becoming employed.

The TFA-2P program attempts to direct participants to employment sufficient to move them off assistance within twenty-one months. The program contains many features that support this objective. The asset limit is \$3,000 so families may set aside money for emergencies. Families are allowed to own a reliable car to seek employment, to travel to and from work, or to transport a handicapped family member. To be excluded, the family's equity in the vehicle must not exceed \$9,500 or the vehicle must be used to transport a handicapped family member. Earned income of recipients is totally excluded up to the Federal Poverty Level (FPL). Once earnings reach the FPL, the family becomes ineligible for assistance. Child care and transportation benefits are provided as needed in order to enable individuals to prepare for, obtain and retain employment.

If a family member refuses to participate in Employment Services activities the family is penalized through grant reduction.

If the family has made a good faith effort to comply with the employment activities but still has income below the payment standard at the end of twenty-one months of assistance, a six-

month extension of benefits may be given. Extensions may also be given to families who have encountered circumstances beyond their control such as domestic violence. Up to two extensions may be granted in accordance with the above criteria. For third or subsequent extensions, each adult must also either have two or more substantiated barriers to employment, or be working thirty-five or more hours per week at minimum wage or above, or be working fewer than thirty-five hours per week due to a medical problem or the need to care for a disabled household member. A 60-month time limit also applies. The 60-month limit can only be exceeded if a domestic violence hardship exists, or if the family is exempt, as described below.

If each adult in the family meets at least one of the following exemption criteria, the family is not subject to the time limit: age 60 or older; responsibility for the care of an incapacitated family member; a non-parent caretaker relative who does not receive assistance; caring for a child under the age of one who is not subject to the family cap; pregnant if a physician has certified that she is unable to work; in a 6-week post-pregnancy period; or is determined to be unemployable. Minor parents attending and satisfactorily completing high school or high school equivalency programs and their children are exempt from the time limit. These exemptions are identical to those in the regular (TANF) TFA program, except TFA's incapacity and adult non-recipient exemptions do not apply.

The Certain Exempt portion of the Two-Parent and Certain Exempt TFA separate state program contains the same eligibility features (treatment of income, asset limits, etc.) as the Two-Parent program except none of the work requirements apply to the parents or caretaker relatives in these families.

Other features of the Two-Parent TFA program include the following: Additional assistance for a child born to a family receiving assistance is one half of what it would normally be. Minor parents are required to live with their parents or other adults. Any relative may receive assistance for a child. Pregnant women are eligible for assistance throughout the entire pregnancy. Children are eligible for assistance until they reach age 19 as long as they are still attending high school or its equivalent.

All adult members and minor parents who are caretaker relatives are required to participate in the digital imaging process. At the time of application, an electronic image of the person's index fingers is taken and matched with a computer database of all other recipients to determine if the person is receiving assistance under another name.

10. *Prior Program Authorization: Was this program authorized and allowable under prior law (i.e., as defined at §260.30)? (check one)*

Yes No

11. *Total Program Expenditures in FY 1995. \$_____*
(NOTE: provide only if the response to question 10 is No.)

Section 3

1. *Name of Benefit or Service Program:* **Transitional Rental Assistance (T-RAP)**

2. *Description of the Major Program Benefits, Services, and Activities:*

The Transitional Rental Assistance program (T-RAP) provides up to 12 months of rental assistance payments to families who exhaust 21 months of time-limited TFA or TFA-2P assistance or are working when they leave these programs for another reason. Due to limited funding, a lottery system is used to select eligible recipients. T-RAP is administered by a housing agent whose services are contracted by the Department of Social Services. The program's goal is to provide a monthly rental assistance payment to make safe, affordable housing available for needy families.

3. *Purpose(s) of Benefit or Service Program:*

Transitional Rental Assistance provides assistance to needy families so that children may be cared for in their homes or in the homes of relatives.

4. *Program Type. (Check one)*

This Program is operated under the TANF program.

This Program is a separate State program.

5. *Description of Work Activities in the SSP-MOE program (I.e., Complete only if this program is a separate State program):*

There are no work activities *per se* in T-RAP. However, an adult member of the household must be employed at the time of application.

6. *Total State Expenditures for the Program for the Fiscal Year:*

\$553,265.

7. *Total State Expenditures Claimed as MOE under the Program for the Fiscal Year:*

\$553,265.

8. Total Number of Families Served under the Program with MOE Funds: **152.**

This last figure represents (check one):

 X The average monthly total for the fiscal year.

 The total served over the fiscal year.

9. Eligibility Criteria for Receiving MOE-funded Benefits or Services under the Program:

To be eligible, families must have participated in the TFA or TFA-2P program and have exhausted their 21-months of benefits, and not be eligible for an extension because they have income over the payment standard, or they must be working at least twelve (12) hours per week when they leave TFA or TFA-2 Parent Program for another reason. An adult member of the household must be employed at the time of application. There is an income limit of fifty percent of the state median income level. Participants must be living in privately owned rental property. The subsidy is equal to the difference between forty percent of the tenant's monthly income (minus certain allowances), and the state-set maximum rent, or twenty percent of the family's gross monthly income, whichever is greater. The rent may exceed the maximum state-set rent only if the family remains in the current rental unit. The family is responsible for payment of the difference between the state-set maximum and the actual rent in addition to the income-based contribution. If a family moves to a new rental unit, the rent must not exceed the state-set maximum. All subsidized units must meet certain housing standards.

Due to limited funding, a lottery system is used to select eligible recipients.

10. Prior Program Authorization: Was this program authorized and allowable under prior law (i.e., as defined at §260.30)? (check one)

Yes No X

11. Total Program Expenditures in FY 1995. **\$0**
(NOTE: provide only if the response to question 10 is No.)

Section 4

1. *Name of Benefit or Service Program:* **Temporary Rent Subsidy Program (TRSP)**

2. *Description of the Major Program Benefits, Services, and Activities:*

Temporary Rent Subsidy Program (TRSP) - The Temporary Rent Subsidy Program (TRSP) provides rental subsidies to current and former recipients of Temporary Family Assistance (TFA), the state's family assistance program.

The Temporary Rental Subsidy Program has two components. The first provides subsidies to current TFA families for whom housing stability is a barrier to employment. The second component provides rental subsidies to families who have become ineligible for TFA due to program time limits and who have incomes less than the welfare payment standard. Participants must have at least one other barrier to employment and must have a reasonable likelihood of securing employment and becoming self-supporting if the housing barrier is removed.

The program has an income limit of 50% of Area Median Income and an absolute income limit of 75% of the State Median Income.

3. *Purpose(s) of Benefit or Service Program:*

The Temporary Rent Subsidy program achieves both the first and second purposes of TANF by providing assistance to needy families and ending dependence of needy parents by promoting job preparation, work and marriage.

4. *Program Type. (Check one)*

This Program is operated under the TANF program.

This Program is a separate State program.

6. *Description of Work Activities in the SSP-MOE program (I.e., Complete only if this program is a separate State program):*

Not Applicable

7. *Total State Expenditures for the Program for the Fiscal Year:*

\$791,597.

8. *Total State Expenditures Claimed as MOE under the Program for the Fiscal Year:*
\$791,597.

9. *Total Number of Families Served under the Program with MOE Funds:* **40.**

This last figure represents (check one):

_____ The average monthly total for the fiscal year.

_____ **X** The total served over the fiscal year.

11. *Eligibility Criteria for Receiving MOE-funded Benefits or Services under the Program:*

The Temporary Rent Subsidy Program (TRSP) provides rental subsidies to current and former recipients of Temporary Family Assistance (TFA), the state's family assistance program.

The Temporary Rental Subsidy Program has two components. The first provides subsidies to current TFA families for whom housing stability is a barrier to employment. The second component provides rental subsidies to families who have become ineligible for TFA due to program time limits and who have incomes less than the welfare payment standard. Participants must have at least one other barrier to employment and must have a reasonable likelihood of securing employment and becoming self-supporting if the housing barrier is removed.

The program has an income limit of 50% of Area Median Income and an absolute income limit of 75% of the State Median Income.

12. *Prior Program Authorization: Was this program authorized and allowable under prior law (i.e., as defined at §260.30)? (check one)*

Yes _____ No **X**

11. *Total Program Expenditures in FY 1995.* **\$0**
(NOTE: provide only if the response to question 10 is No.)

Section 5

1. *Name of Benefit or Service Program:* **Safety Net Services & Safety Net Basic Needs**

2. *Description of the Major Program Benefits, Services, and Activities:*

Safety Net Services offers families who have exhausted the 21-month time limit of TFA or Two Parent TFA benefits, are not eligible for an extension due to non-compliance with employment services requirements, and have income below the payment standard for the appropriate family size. Safety Net clients receive assessment and case management services that focus on the removal of barriers that prevent self-sufficiency. Participants in Safety Net Services may also be referred to local agencies in order to address basic needs.

Safety Net Basic Needs offers benefits to Safety Net Services-eligible families. (Such families are eligible if they have exhausted the 21-month time limit of TFA or Two Parent TFA benefits, are not eligible for an extension due to non-compliance with employment services requirements, and have income below the payment standard for the appropriate family size.) The Basic Needs benefit portion of this program is classified as an assistance program. Safety Net Basic Need benefits are provided for food, shelter, utilities, clothing, or other basic needs. Payments are made to third parties on behalf of the family. Not all families are entitled to all benefits.

3. *Purpose(s) of Benefit or Service Program:*

Safety Net Services help end the dependence of needy parents on government benefits by promoting job preparation, work and marriage.

Safety Net Basic Needs provides assistance to needy families so that children may be cared for in their homes or in the homes of relatives.

4. *Program Type. (Check one)*

This Program is operated under the TANF program.

This Program is a separate State program.

5. *Description of Work Activities in the SSP-MOE program (i.e., Complete only if this program is a separate State program):*

There is no work requirement *per se* for the Safety Net Services or Safety Net Basic Needs program. However, Safety Net participants may participate in various employment and training activities to help them prepare for self-sufficiency. These activities include, but are not limited to, TANF work activities described in Section 1 of the TANF annual report.

Participants may also engage in activities aimed at removing barriers to employment, such as substance abuse counseling and treatment for mental health problems.

6. *Total State Expenditures for the Program for the Fiscal Year:* **\$1,506,169**

7. *Total State Expenditures Claimed as MOE under the Program for the Fiscal Year:*
\$1,506,169.

8. *Total Number of Families Served under the Program with MOE Funds:* **135**

This last figure represents (check one):

 X The average monthly total for the fiscal year.

 The total served over the fiscal year.

9. *Eligibility Criteria for Receiving MOE-funded Benefits or Services under the Program:*

Safety Net Services & Basic Needs Families must have income less than the TFA payment standard and assets less than TFA asset limit to qualify. Safety Net Basic Needs benefits are issued on an as-needed basis; not all families are entitled to all benefits.

10. *Prior Program Authorization: Was this program authorized and allowable under prior law (i.e., as defined at §260.30)? (check one)*

Yes No **X**

11. *Total Program Expenditures in FY 1995.* **\$0.**
(NOTE: provide only if the response to question 10 is No.)

Section 6

1. *Name of Benefit or Service Program:* **Non-Citizens' Temporary Family Assistance (segregated MOE cases within TFA)**

2. *Description of the Major Program Benefits, Services, and Activities:*

Segregated maintenance of effort funds are used to provide Temporary Family Assistance benefits to qualified legal aliens who would otherwise be ineligible for regular TFA. Program benefits are identical to those described for Temporary Family Assistance under Section 1.

3. *Purpose(s) of Benefit or Service Program:*

Non-citizens' TFA provides assistance to needy families so that children may be cared for in their homes or in the homes of relatives.

4. *Program Type. (Check one)*

This Program is operated under the TANF program.

This Program is a separate State program.

5. *Description of Work Activities in the SSP-MOE program (I.e., Complete only if this program is a separate State program):*

Not Applicable

6. *Total State Expenditures for the Program for the Fiscal Year:* **\$691,113.**

7. *Total State Expenditures Claimed as MOE under the Program for the Fiscal Year:* **\$691,113.**

8. *Total Number of Families Served under the Program with MOE Funds:* **61**

This last figure represents (check one):

The average monthly total for the fiscal year.

The total served over the fiscal year.

9. *Eligibility Criteria for Receiving MOE-funded Benefits or Services under the Program:*

Eligibility criteria for Non-Citizens' TFA are identical to those described for TFA under Section 1, number 9 of this report, except that qualified aliens who have resided in the state for at least six months are eligible, as long as all other eligibility factors are met. Such aliens who entered the United States after 8/22/96 need not have resided in the U.S. for five years.

10. *Prior Program Authorization: Was this program authorized and allowable under prior law (i.e., as defined at §260.30)? (check one)*

Yes No

11. *Total Program Expenditures in FY 1995. \$0.*
(NOTE: provide only if the response to question 10 is No.)

Section 7

1. *Name of Benefit or Service Program:* **State Funded Medicaid for Non-Citizens**

2. *Description of the Major Program Benefits, Services, and Activities:*

Segregated maintenance of effort funds are used to provide medical assistance benefits to qualified legal aliens who would otherwise be ineligible for regular family medical assistance. Program benefits are identical to those provided under the Medicaid program.

3. *Purpose(s) of Benefit or Service Program:*

Providing medical benefits to families with non-citizens helps end the dependence of needy parents on government benefits by promoting job preparation, work and marriage.

4. *Program Type. (Check one)*

This Program is operated under the TANF program.

This Program is a separate State program.

5. *Description of Work Activities in the SSP-MOE program (I.e., Complete only if this program is a separate State program):*

Not Applicable

6. *Total State Expenditures for the Program for the Fiscal Year:*

\$8,603,682

7. *Total State Expenditures Claimed as MOE under the Program for the Fiscal Year:*

\$8,603,682.

8. *Total Number of Families Served under the Program with MOE Funds:* **2,197**

This last figure represents (check one):

The average monthly total for the fiscal year.

The total served over the fiscal year.

9. *Eligibility Criteria for Receiving MOE-funded Benefits or Services under the Program:*

Eligibility criteria for State Funded Medicaid for Non-Citizens' are identical to those for regular Medicaid for families with income under 185% of the Federal Poverty Level, except that qualified aliens who have resided in the state for at least six months are eligible, as long as all other eligibility factors are met. Such aliens who entered the United States after 8/22/96 need not have resided in the U.S. for five years.

10. *Prior Program Authorization: Was this program authorized and allowable under prior law (i.e., as defined at §260.30)? (check one)*

Yes No

11. *Total Program Expenditures in FY 1995. \$0.*
(NOTE: provide only if the response to question 10 is No.)

Section 8

1. *Name of Benefit or Service Program:* **Jobs First Employment Services**

2. *Description of the Major Program Benefits, Services, and Activities:*

The State provides employment services to recipients of Temporary Family Assistance (TFA). Employment services are also provided to those who are participating in an employment service activity authorized by their employment plan at the time of becoming ineligible for TFA until they complete that activity. The state refers to these employment services as Jobs First Employment Services. The Connecticut Department of Labor (DOL) administers Jobs First Employment Services through *CT Works*. *CT Works* is a partnership of the CT Department of Labor, the Regional Workforce Investment Boards (RWDB's), and other state and local agencies, including the Department of Social Services.

The goals of the Jobs First Employment Services program are as follows:

- 1) Enable TFA participants, through employment, to become independent from cash assistance by the end of the 21-month time limit established by state law;
- 2) Enable TFA participants who become independent from cash assistance to remain employed and independent of TFA; and
- 3) Ensure that federally established participation rates are met through employment of TFA participants and engagement in other countable TANF work activities deemed appropriate based on assessments of clients' needs.

To attain all three program goals, Jobs First Employment Services include a combination of job search, employment, education, training and support services. The combination of services varies with each individual participant. This balance of employment activity with other services utilizes individual strengths and resources while addressing employment-related needs. This balanced work first approach ensures that participants will not only become independent, but will remain independent from assistance while the federal participation rates are met.

Each participant, including volunteers, may receive employment services that include, but are not limited to the following: orientation, assessment, case management, employment plan development, barrier resolution, employment related education and training programs, job search skill training, job placement services, case management, support services (such as Special Benefits), retention services, and re-employment services. Participants who are having difficulty may be provided with contracted retention and intensive support services, including in-depth assessment, identification of participation barriers, and referrals to resources to overcome barriers in order to retain employment and/or successfully complete program activities.

To facilitate maximum participation, Employment Services participants are supported by special benefit payments. Transportation benefits are provided to participants of regular, on-going employment services activities other than unsubsidized employment. Payment is made for bus fares or mileage for driving private automobiles. Bus fares are as charged, not to

exceed ten dollars per day. Payment for mileage for private automobiles is two dollars for up to the first ten miles, and twenty cents per mile after that up to a maximum of fifty miles per day. A participation allowance which is intended to assist participants with transportation and baby-sitting expenses is provided for short-term, intermittent employment services activities that last no longer than five consecutive days. Payment is ten dollars per day up to a maximum of fifty dollars in the month.

Child Care Specialist Apprenticeship Program - is administered by the Department of Labor, assists TANF-eligible individuals to participate in the Connecticut Child Care Specialist Apprenticeship program. The apprenticeship program is comprised of two major components: job training and related classroom instruction. At the completion of the 4000 hours of on the job training and 180 hours of related classroom instruction the Child Care Development Specialist will receive two nationally recognized certificates, the Childcare Development Associate (CDA) as well as their Journey person certificate.

3. *Purpose(s) of Benefit or Service Program:*

Jobs First Employment Services help end the dependence of needy parents on government benefits by promoting job preparation, work and marriage.

4. *Program Type. (Check one)*

This Program is operated under the TANF program.

This Program is a separate State program.

5. *Description of Work Activities in the SSP-MOE program (I.e., Complete only if this program is a separate State program):*

Not Applicable

6. *Total State Expenditures for the Program for the Fiscal Year:*

\$17,181,123 (including Department of Labor administrative expenditures).

7. *Total State Expenditures Claimed as MOE under the Program for the Fiscal Year:*

\$17,181,123 (including Department of Labor administrative expenditures).

8. *Total Number of Families Served under the Program with MOE Funds:* **15,728**

This last figure represents (check one):

_____ The average monthly total for the fiscal year.

 X The total served over the fiscal year.

9. *Eligibility Criteria for Receiving MOE-funded Benefits or Services under the Program:*

Jobs First Employment Services are provided to adults or minor parents in families applying for or receiving Temporary Family Assistance funded by TANF, and to Temporary Family Assistance to two-parent families funded as a separate state program. All TFA applicants and recipients are eligible for employment services even if they are not required to participate by the regulations governing the TFA program. For TANF funded TFA recipients, Employment Services may continue for up to one year after exiting TFA, provided the recipient is in an employment service activity authorized by the employment plan, and the individual remains part of a needy family with income under 75% of the state's median income level. Similarly, services to participants in two-parent families who become ineligible for TFA while in an authorized activity may continue for one full year.

10. *Prior Program Authorization: Was this program authorized and allowable under prior law (i.e., as defined at §260.30)? (check one)*

Yes X No _____

11. *Total Program Expenditures in FY 1995. \$_____*
(NOTE: provide only if the response to question 10 is No.)

Section 9

1. *Name of Benefit or Service Program:* **School Readiness Program**

2. *Description of the Major Program Benefits, Services, and Activities:*

The School Readiness Program provides comprehensive child care services to pre-school children ages 3-5 at state licensed child care centers and at schools governed by local health and safety laws throughout the state to families with incomes below the 75% state median income level.

3. *Purpose(s) of Benefit or Service Program:*

School Readiness helps end the dependence of needy parents on government benefits by promoting job preparation, work and marriage as it allows TANF and former TANF eligible parents to work, participate in job training/counseling or activities to address substance abuse/mental health problems. It also provides educational opportunity to children to help them become ready for school. This opportunity in turn prevents and reduces the incidence of out-of-wedlock births.

4. *Program Type. (Check one)*

Not Applicable (CCDF MOE program applied to TANF MOE requirement.)

This Program is operated under the TANF program.

This Program is a separate State program.

5. *Description of Work Activities in the SSP-MOE program (i.e., Complete only if this program is a separate State program):*

6. *Total State Expenditures for the Program for the Fiscal Year:*

\$44,443,895

7. *Total State Expenditures Claimed as MOE under the Program for the Fiscal Year:*
\$44,443,895 (none of which was used to meet CCDF matching fund requirements).

8. *Total Number of Families Served under the Program with MOE Funds:* **6,542**

This last figure represents (check one):

X The average monthly total for the fiscal year.

The total served over the fiscal year.

9. *Eligibility Criteria for Receiving MOE-funded Benefits or Services under the Program:*

Families living in economically disadvantaged communities with pre-school aged children.

10. *Prior Program Authorization: Was this program authorized and allowable under prior law (i.e., as defined at §260.30)? (check one)*

Yes No **X**

11. *Total Program Expenditures in FY 1995.* **\$0**
(NOTE: provide only if the response on to question 10 is No.)

Section 10

1. *Name of Benefit or Service Program:* **Child Care Assistance Program – Employed Individuals (Excluding Child Care for Unemployed Individuals)**

2. *Description of the Major Program Benefits, Services, and Activities:*

The Child Care Assistance Program provides vouchers to parents to choose child care settings throughout the state.

Administrative expenditures related to operation of child care programs that serve TANF-eligible families are included in the Maintenance of Effort amounts shown below. Information System and Technology costs associated with the TFA programs. May be applicable to any of the four statutory purposes of TANF.

3. *Purpose(s) of Benefit or Service Program:*

The Child Care Assistance Program helps end the dependence of needy parents on government benefits by promoting job preparation, work and marriage, as it allows TANF and former TANF eligible parents to work, participate in job training/counseling or activities to address substance abuse/mental health problems as long as parent has a child care need and is resident of state.

4. *Program Type. (Check one)*

Not Applicable (CCDF MOE program applied to TANF MOE requirement.)

This Program is operated under the TANF program.

This Program is a separate State program.

5. *Description of Work Activities in the SSP-MOE program (i.e., Complete only if this program is a separate State program):*

Not Applicable

6. *Total State Expenditures for the Program for the Fiscal Year:*

\$18,635,159 (including prorated administrative and information & technology expenditures)

7. Total State Expenditures Claimed as MOE under the Program for the Fiscal Year:

\$18,635,159 (including prorated administrative and information & technology expenditures)

8. Total Number of Families Served under the Program with MOE Funds: **2,404**

This last figure represents (check one):

The average monthly total for the fiscal year.

The total served over the fiscal year.

9. Eligibility Criteria for Receiving MOE-funded Benefits or Services under the Program:

Families with earnings less than 55% of the state median income level.

10. Prior Program Authorization: Was this program authorized and allowable under prior law (i.e., as defined at §260.30)? (check one)

Yes No

11. Total Program Expenditures in FY 1995. **\$**
(NOTE: provide only if the response on to question 10 is No.)

Section 11

1. *Name of Benefit or Service Program:* **Child Care Assistance Program - Unemployed Individuals**

2. *Description of the Major Program Benefits, Services, and Activities:*

The Child Care Assistance Program provides vouchers to parents to choose child care settings throughout the state.

Administrative expenditures related to operation of child care programs are included in the Maintenance of Effort amounts shown below. Information System and Technology costs associated with the TFA programs. May be applicable to any of the four statutory purposes of TANF.

3. *Purpose(s) of Benefit or Service Program:*

The Child Care Assistance Program helps end the dependence of needy parents on government benefits by promoting job preparation, work and marriage, as it allows TANF-eligible parents to participate in job training/counseling or activities to address substance abuse/mental health problems as long as parent has a child care need and is resident of state.

4. *Program Type. (Check one)*

Not Applicable (CCDF MOE program applied to TANF MOE requirement.)

_____ This Program is operated under the TANF program.

_____ This Program is a separate State program.

5. *Description of Work Activities in the SSP-MOE program (i.e., Complete only if this program is a separate State program):*

6. *Total State Expenditures for the Program for the Fiscal Year:*

\$978,437

(including prorated administrative and information & technology expenditures)

7. *Total State Expenditures Claimed as MOE under the Program for the Fiscal Year:*

\$978,437

*(including prorated administrative and information & technology expenditures)
(none of which was used to meet CCDF matching fund requirements).*

8. *Total Number of Families Served under the Program with MOE Funds:* **129**

This last figure represents (check one):

 X The average monthly total for the fiscal year.

 The total served over the fiscal year.

9. *Eligibility Criteria for Receiving MOE-funded Benefits or Services under the Program:*

TFA Families who need child care to participate in Jobs First Employment Services activities.

10. *Prior Program Authorization: Was this program authorized and allowable under prior law (i.e., as defined at §260.30)? (check one)*

Yes **X** No

11. *Total Program Expenditures in FY 1995. \$*
(NOTE: provide only if the response on to question 10 is No.)

Section 12

1. *Name of Benefit or Service Program:* **Women In Transition**

2. *Description of the Major Program Benefits, Services, and Activities:*

Women in Transition is designed to address the needs of the underemployed and under-served who could, with a college degree, improve the quality of their lives. The Women in Transition program targets minority, low-income, single mothers, many of whom are former AFDC/TANF recipients. Funding will be used to provide recruitment, assessment, counseling, technology training and support, books, tuition and other fees not covered by federal or state financial aid. All individuals provided with services will meet the criteria of "Needy Parents" as defined in Connecticut's State Plan for the Temporary Assistance for Needy Families (TANF) Program.

3. *Purpose(s) of Benefit or Service Program:*

The purpose of the program is to end the dependence of needy parents on government benefits by promoting job preparation, work and marriage.

4. *Program Type. (Check one)*

This Program is operated under the TANF program.

This Program is a separate State program.

5. *Description of Work Activities in the SSP-MOE program (i.e., Complete only if this program is a separate State program):*

Not Applicable

6. *Total State Expenditures for the Program for the Fiscal Year:*

\$299,688.

7. *Total State Expenditures Claimed as MOE under the Program for the Fiscal Year:*

\$299,688.

8. *Total Number of Families Served under the Program with MOE Funds:* **40**

This last figure represents (check one):

_____ The average monthly total for the fiscal year.

___**X**___ The total served over the fiscal year.

9. *Eligibility Criteria for Receiving MOE-funded Benefits or Services under the Program:*

Not Applicable

10. *Prior Program Authorization: Was this program authorized and allowable under prior law (i.e., as defined at §260.30)? (check one)*

Yes_____ No **X**

11. *Total Program Expenditures in FY 1995.* **\$0**
(NOTE: provide only if the response on to question 10 is No.)

Section 13

1. *Name of Benefit or Service Program:* **Hispanic Human Resources Development**

2. *Description of the Major Program Benefits, Services, and Activities:*

The Hispanic Human Service organization provides Human Resources Development services to low-income Hispanic families. The services are designed to address the clients' immediate employment, training and other supportive needs to assist clients to become economically self-sufficient. Services are provided to families with income at or below 150% of the federal poverty income guidelines, except that information and referral services are provided without regard to income.

3. *Purpose(s) of Benefit or Service Program:*

This program helps to end the dependence of needy parents on government benefits by promoting job preparation, work and marriage.

4. *Program Type. (Check one)*

This Program is operated under the TANF program

This Program is a separate State program.

5. *Description of Work Activities in the SSP-MOE program (i.e., Complete only if this program is a separate State program):*

Not Applicable

6. *Total State Expenditures for the Program for the Fiscal Year:*

\$142,750

7. *Total State Expenditures Claimed as MOE under the Program for the Fiscal Year:*

\$142,750.

8. *Total Number of Families Served under the Program with MOE Funds:* **1,278**

This last figure represents (check one):

_____ The average monthly total for the fiscal year.

 X The total served over the fiscal year.

9. Eligibility Criteria for Receiving MOE-funded Benefits or Services under the Program:

Not Applicable

8. *Prior Program Authorization: Was this program authorized and allowable under prior law (i.e., as defined at §260.30)? (check one)*

Yes _____ No **X**

11. *Total Program Expenditures in FY 1995. **\$0***
(NOTE: provide only if the response on to question 10 is No.)

This certifies that all families for which the State claims MOE expenditures for the fiscal year meet the State's criteria for "eligible families."

SIGNATURE: _____

NAME: Patricia A. Wilson-Coker

TITLE: Commissioner, Connecticut DSS