

Quarterly Collection Report

U.S. DEPARTMENT OF HEALTH and HUMAN SERVICES
Office of Child Support Enforcement

DRAFT



**CHILD SUPPORT ENFORCEMENT PROGRAM COLLECTION REPORT
PART 1: QUARTERLY REPORT OF COLLECTIONS**

State:	Quarter Ended:	Mark Box:	Initial Report <input type="checkbox"/>	Revised Report <input type="checkbox"/>			
SECTION A. AVAILABLE COLLECTIONS (G) Total							
1. Balance Remaining Undistributed at End of Last Quarter (Carried from Line 9b of Previous Quarter)..... \$							
2. Collections Received During the Quarter							
2a. From Offset of Federal Tax Refund..... \$	2e. From IV-D & Non-IV-D Income Withholding..... \$						
2b. From Offset of State Tax Refund..... \$	2f. From Other States..... \$						
2c. From Offset of Unemployment Comp. \$	2g. From Other Countries..... \$						
2d. Through Administrative Enforcement..... \$	2h. From Other Sources..... \$						
3. Net Amount of Increasing and (Decreasing) Adjustments..... \$							
4. Collections Sent During the Quarter Outside the Reporting State's IV-D Program \$							
4a. Sent to Non-IV-D Families Sent to Other States..... \$	(A) Current IV-A Assistance	(B) Current IV-C Assistance	(C) Former IV-A Assistance	(D) Former IV-E Assistance	(E) Medicaid Never Assistance	(F) Other Never Assistance	(G) Total
4b. Sent to Other Countries \$	\$	\$	\$	\$	\$	\$	\$
4c. Sent to Other Countries \$	\$	\$	\$	\$	\$	\$	\$
4d. Sent to Other Countries \$	\$	\$	\$	\$	\$	\$	\$
5. (Reserved)							
6. Remaining Collections Available for Distribution..... \$							
SECTION B. DISTRIBUTED / UNDISTRIBUTED COLLECTIONS (G) Total							
7a. Passed Through Dist As Assist Reimburse..... \$	\$	\$	\$	\$	\$	\$	\$
7b. Dist As Med Support Dist To Family or FC Fees Retained by State \$	\$	\$	\$	\$	\$	\$	\$
7c. Dist As Med Support Dist To Family or FC Fees Retained by State \$	\$	\$	\$	\$	\$	\$	\$
7d. Dist To Family or FC Fees Retained by State \$	\$	\$	\$	\$	\$	\$	\$
7e. Total Distributed..... \$	\$	\$	\$	\$	\$	\$	\$
8. Total Distributed..... \$							
9. Gross Undistributed Collections..... \$							
9a. Undistributed Collections Determined Undistributable and Abandoned..... \$							
9b. Net Undistributed Collections (Report on Line 1, Part 2) (Carry forward to Line 1, Part 1, Next Quarter)..... \$							
SECTION C. FEDERAL SHARE / FEES (G) Total							
10a. Fed Share of IV-E Collect. \$	\$	\$	\$	\$	\$	\$	\$
10b. Fed Share of IV-A Collect. \$	\$	\$	\$	\$	\$	\$	\$
11. Fees Retained By Other States..... \$							
This certifies that the information on this form is accurate and true to the best of my knowledge and belief.							
Signature, IV-D Agency Director				Signature, Approving State Official			
Date:				Date:			
Typed Name, Title, Agency				Typed Name, Title, Agency			

Form OCSE-34A - Part 1 (10/01/2007)

Replaces 10/01/2003 version, now obsolete.

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2b. From Offset of State Tax Refund..... \$	2f. From Other States..... \$						
2c. From Offset of Unemployment Comp. \$	2g. From Other Countries..... \$						
2d. Through Administrative Enforcement..... \$	2h. From Other Sources..... \$						
3. Net Amount of Increasing and (Decreasing) Adjustments..... \$							
4. Collections Sent During the Quarter Outside the Reporting State's IV-D Program \$							
4a. Sent to Non-IV-D Families Sent to Other States..... \$	(A) Current IV-A Assistance	(B) Current IV-C Assistance	(C) Former IV-A Assistance	(D) Former IV-E Assistance	(E) Medicaid Never Assistance	(F) Other Never Assistance	(G) Total
4b. Sent to Other Countries \$	\$	\$	\$	\$	\$	\$	\$
4c. Sent to Other Countries \$	\$	\$	\$	\$	\$	\$	\$
4d. Sent to Other Countries \$	\$	\$	\$	\$	\$	\$	\$
5. (Reserved)							
6. Remaining Collections Available for Distribution..... \$							
SECTION B. DISTRIBUTED / UNDISTRIBUTED COLLECTIONS (G) Total							
7a. Passed Through Dist As Assist Reimburse..... \$	\$	\$	\$	\$	\$	\$	\$
7b. Dist As Med Support Dist To Family or FC Fees Retained by State \$	\$	\$	\$	\$	\$	\$	\$
7c. Dist As Med Support Dist To Family or FC Fees Retained by State \$	\$	\$	\$	\$	\$	\$	\$
7d. Dist To Family or FC Fees Retained by State \$	\$	\$	\$	\$	\$	\$	\$
7e. Total Distributed..... \$	\$	\$	\$	\$	\$	\$	\$
8. Total Distributed..... \$							
9. Gross Undistributed Collections..... \$							
9a. Undistributed Collections Determined Undistributable and Abandoned..... \$							
9b. Net Undistributed Collections (Report on Line 1, Part 2) (Carry forward to Line 1, Part 1, Next Quarter)..... \$							
SECTION C. FEDERAL SHARE / FEES (G) Total							
10a. Fed Share of IV-E Collect. \$	\$	\$	\$	\$	\$	\$	\$
10b. Fed Share of IV-A Collect. \$	\$	\$	\$	\$	\$	\$	\$
11. Fees Retained By Other States..... \$							
This certifies that the information on this form is accurate and true to the best of my knowledge and belief.							
Signature, IV-D Agency Director				Signature, Approving State Official			
Date:				Date:			
Typed Name, Title, Agency				Typed Name, Title, Agency			

Form OCSE-34A - Part 1 (10/01/2007)

Replaces 10/01/2003 version, now obsolete.



Deficit Reduction Act of 2005

Financial Changes

- Imposed Annual User Fee
- Reduced Federal Funding for Lab Costs
- Eliminated Federal Funding for Expenditures Made with Incentive Payments
- Initiated Collection Pass-Through Provision

Child Support Program Expenditures

Form OCSE-396A

Section A - Administrative Costs

	Current Quarter Claims		Prior Quarter Adjustments		Next Qtr. Est.
	(A) Total	(B) Federal Share	(C) Total	(D) Federal Share	(E) Total
SECTION A. EXPENDITURES					
1a. Admin Costs:					
IV-D (0% FFP)	\$		\$		
1b. Admin Costs:					
IV-D (66% FFP)	\$	\$	\$	\$	\$
1c. Adm Costs: Non					
IV-D (66% FFP).....	\$	\$	\$	\$	\$
2a. Fees and Costs					
Recov'd (66% FFP)	\$	\$	\$	\$	
2b. Interest, Other					
Income (66% FFP)	\$	\$	\$	\$	
3. Net Admin.					
Costs	\$	\$	\$	\$	\$
4. ADP Developm't					
with APD Req'd	\$	\$	\$	\$	\$
5. ADP Operational					
with APD Req'd	\$	\$	\$	\$	\$
6. Other ADP					
w/o APD Req'd	\$	\$	\$	\$	\$
7 Total Costs					
Claimed.....	\$	\$	\$	\$	\$

Child Support Program Expenses

- * Line 1a Regular administrative IV-D costs made with incentive funds
(New. Effective 10/1/2007.)
- * Line 1b Regular administrative IV-D costs
 - Routine day-to-day expenses (payroll, office costs, rent, etc. Include lab costs)
- * Line 1c Regular administrative costs of processing required non-IV-D collections

Child Support Program Income

- * Line 2a Fees and Costs Recovered
(Including new mandatory fee. Effective 10/1/2006.)

- * Line 2b Interest earned, Other income
 - Includes collections designated as abandoned property.

- * Line 3 Net amount of administrative costs

Child Support ADP Costs

- * Line 4 CSES Developmental Expenses – requiring an approved Advanced Planning Document
- * Line 5 CSES Operational Expenses – requiring an approved Advanced Planning Document
- * Line 6 CSES Expenses that **no longer** require an approved Advanced Planning Document
- * Line 7 Sum of all Admin and ADP Costs

Child Support Program Expenditures

Form OCSE-396A

Section B - Incentives / Federal Share / Fees

SECTION B. INCENTIVE PAYMENTS / FEDERAL SHARE / FEES FOR SERVICES					
8	Est. Incentive Payment				\$
9	Fed Share of IV-A Collect.	Amt. from OCSE-34A Line 10b, Col G ==>	\$		\$
10	Fees: Federal FPLS...	Enter Total Fee in Column B ==>	\$		
11	Fees: CSENet.....	Enter Total Fee in Column B ==>	\$		
12	Fees: Pre-Offset Svc..	Enter Total Fee in Column B ==>	\$		
13	Adjustments	Enter Total Amount in Column B ==>	\$		
14	Net Fed Share of Expenditures..		\$	\$	\$
15	State Share of Expenditures..	Enter State Share Only in Column B ==>	\$	Enter State Share Only in Column D ==>	\$

Child Support

- * Line 8 Estimated Incentive Payments
 - One quarter of annual estimate

- * Line 9 Federal Share of title IV-A Collections
 - Transferred from quarterly collection report

Child Support Fees for Services

Fees charged by OCSE for services provided:

- * Line 10 Federal Parent Locator Service (FPLS)
- * Line 11 Child Support Enforcement Network (CSNet) **[Admin Cost]**
- * Line 12 Pre-Offset Services **[Admin Cost]**
- * Line 13 Other Adjustments **[Admin Cost]**

Child Support Federal/State Shares

- * Line 14 Net Federal Share of Expenditures
 - Federal share of costs claimed, reduced by Federal share of Collections and Federal fees

- * Line 15 State Share of Expenditures

Child Support Expense Adjustments

U.S. DEPARTMENT OF HEALTH and HUMAN SERVICES
Office of Child Support Enforcement

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**CHILD SUPPORT ENFORCEMENT PROGRAM FINANCIAL REPORT
PART 2: PRIOR QUARTER EXPENDITURE ADJUSTMENTS**

State:		Current Quarter Ended:	Mark Box:	<input type="checkbox"/> Initial Report <input type="checkbox"/> Revised Report
(A) Total Adjustment	(B) Federal Share of Adjustment	(C) Funding Category*	(D) Applicable to Fiscal Quarter Ended	(E) Federal Audit Number (if any) Other Comments
SECTION A: INCREASING ADJUSTMENTS				
\$	\$			
\$	\$			
\$	\$			
\$	\$			
\$	\$			
\$	\$			
\$	\$			
\$	\$			
\$		<=== TOTAL INCREASING ADJUSTMENTS		
SECTION B: DECREASING ADJUSTMENTS				
\$	\$			
\$	\$			
\$	\$			
\$	\$			
\$	\$			
\$	\$			
\$	\$			
\$	\$			
\$		<=== TOTAL DECREASING ADJUSTMENTS		
\$		<=== NET ADJUSTMENTS: (Section A Totals minus Section B Totals)		
<p>* Funding Categories: (with equivalent line numbers from Part 1): CEN - Administrative Costs Using Incentive Payments (0% FFP Rate): Line 1a. LAB - Laboratory Costs (90% FFP Rate - Pre FY 2007 costs only): Line 1b ADM - Administrative Costs (66% FFP Rate): Lines 1b and 1c INC - Program Income from fees, interest, etc. (66% FFP Rate): Lines 2a and 2b DEV - CSES Developmental Costs with an Approved Advanced Planning Document (APD) (66% FFP Rate): Line 4 OPN - CSES Operational Costs with an Approved Advanced Planning Document (APD) (66% FFP Rate): Line 5 ADP - CSES Costs where an Approved Advanced Planning Document (APD) is not required (66% FFP Rate): Line 6</p>				

Form OCSE-396A - Part 2 (10/01/2007) Replaces 10/01/2003 version, now obsolete.

Form OCSE-396A - Part 2
Prior Quarter
Expenditure Adjustments

Itemized reporting of claims
from earlier fiscal quarters

Two Year Time Limit

Limited Availability of
90% FFP for Lab Costs
(FY '06 claims)

Child Support Program Collections

Form OCSE-34A, Part 1 Section A – Available Collections Collections Received

SECTION A. AVAILABLE COLLECTIONS				(G) Total
1. Balance Remaining Undistributed at End of Last Quarter (Carried from Line 9b of Previous Quarter).....				\$
2. Collections Received During the Quarter				\$
2a. From Offset of Federal Tax Refund.....	\$	2e. From IV-D & Non-IV-D Income Withholding.....	\$	
2b. From Offset of State Tax Refund.....	\$	2f. From Other States.....	\$	
2c. From Offset of Unemployment Comp..	\$	2g From Other Countries.....	\$	
2d. Through Administra- tive Enforcement.....	\$	2h From Other Sources.....	\$	

Child Support Collections Received

Collections received

- * Report all collections received during the quarter, including.....
 - Collections not immediately identifiable to a specific case
 - Collection intended as a payment for one or more following months

Child Support Collections Received

- * Line 1 Balance from Last Quarter
- * Line 2 Total received
- * Line 2a From Federal Tax Refund Offsets
- * Line 2b From State Tax Refund Offsets
- * Line 2c From Unemployment Compensation Offsets
- * Line 2d From High-Volume, Automated Administrative Enforcement in Interstate Cases

Child Support Collections Received

- * Line 2e From Income Withholding
 - ONLY reporting of Non-IV-D collections received through income withholding and processed through the SDU
- * Line 2f From Other States
- * Line 2g From Other Countries
(New. Effective 10/1/2008.)
- * Line 2h From Other Sources

Child Support Collections Removed

Form OCSE-34A, Part 1 Section A – Available Collections Collections Removed

3. Net Amount of Increasing and (Decreasing) Adjustments.....							\$
4. Collections Sent During the Quarter Outside the Reporting State's IV-D Program							\$
	(A) Current IV-A Assistance	(B) Current IV-E Assistance	(C) Former IV-A Assistance	(D) Former IV-E Assistance	(E) Medicaid Never Assistance	(F) Other Never Assistance	(G) Total
4a	Sent to Non IV-D Families						\$
4b.	Sent to Other States.....	\$	\$	\$	\$	\$	\$
4c	Sent to Other Countries						\$
5. (Reserved)							
6. Remaining Collections Available for Distribution.....							\$

Child Support Collection Categories

(A) Current IV-A Assistance	(B) Current IV-E Assistance	(C) Former IV-A Assistance	(D) Former IV-E Assistance	(E) Medicaid Never Assistance	(F) Other Never Assistance	(G) Total
--------------------------------	--------------------------------	-------------------------------	-------------------------------	----------------------------------	-------------------------------	-----------

- * Columns A & B: Collections for families who are current recipients of assistance under titles IV-A or IV-E
- * Columns C & D: Collections for families who were formerly recipients of assistance under titles IV-A or IV-E
- * Column E: Collections for families who never received assistance under titles IV-A or IV-E, but who are currently or who formerly received assistance under title XIX (Medicaid)
- * Column F: Collections for families who never received assistance under either titles IV-A, IV-E or XIX.

Child Support Collections Removed

- * Line 3 Other Adjustments
- * Line 4 Total Collections Sent Out of IV-D
- * Line 4a To Non-IV-D Families
- * Line 4b To Other States
- * Line 4c To Other Countries
(New. Effective 10/1/2008.)
- * Line 5 -----
- * Line 6 Available for Distribution

Child Support Collections Distributed

Form OCSE-34A, Part 1 Section B – Distributed/Undistributed Collections

SECTION B. DISTRIBUTED / UNDISTRIBUTED COLLECTIONS							(G) Total
7a. Passed Through	\$	\$	\$	\$			\$
7b. Dist As Assist Reimburse.....	\$	\$	\$	\$			\$
7c. Dist As Med Support	\$	\$	\$	\$	\$	\$	\$
7d. Dist To Family or FC	\$	\$	\$	\$	\$	\$	\$
7e. Fees Retained by State					\$	\$	\$
8. Total Distributed.....	\$	\$	\$	\$	\$	\$	\$
9. Gross Undistributed Collections.....							\$
9a. Undistributed Collections Determined Undistributable and Abandoned.....							\$
9b. Net Undistributed Collections (Report on Line 1, Part 2) (Carry forward to Line 1, Part 1, Next Quarter).....							\$

Child Support Collections Distributed

- * Line 7a Passed Through to Families
(New. Effective 10/1/2008.)
- * Line 7b To Federal/State Assistance Reimbursement
- * Line 7c To Medical Support
- * Line 7d To Families
- * Line 7e Retained Mandatory Fees
(New. Effective 10/1/2007.)
- * Line 8 Total Distributed

Child Support Collections Undistributed

- * Line 9 Gross Undistributed
- * Line 9a Undistributed and Determined Abandoned
- * Line 9b Net Undistributed

Child Support Collections Shared

Form OCSE-34A, Part 1 Section C – Federal Share/Fees

SECTION C. FEDERAL SHARE/ FEES							(G) Total
10a. Fed Share of IV-E Collect.		\$		\$			\$
10b. Fed Share of IV-A Collect.	\$		\$				\$
11. Fees Retained By Other States.....							\$

Line 10a Federal Share @ FMAP rate

Line 10b State Share

Line 11 Fees Retained by Other State

Child Support Undistributed Collections

Form OCSE-34A, Part 2 Section A – By Category

1 Net Undistributed Collections - (from Line 9b, Part 1, of this report) (Also equal to the sum of Lines 2 and 8 and the sum of Lines 14 through 20, below.)	\$
--	----

SECTION A: NET UNDISTRIBUTED COLLECTIONS BY CATEGORY

2 Portion of Net Undistributed Collections Pending Distribution.....	\$
The amount in Item 1 must equal the sum of the amounts in Items 3 through 7. Attach any explanatory comments.	
3 Collections Received Within The Past Two Business Days.....	\$
4 Collections From Tax Offsets Being Held for Up To Six Months.....	\$
5 Collections Received and Being Held for Future Support.....	\$
6 Collections Being Held Pending the Resolution of Legal Disputes.....	\$
7 Collections Being Held Pending Transfer to Other State or Federal Agency.....	\$

Child Support Undistributed Collections

- * Line 1 Undistributed Collections
- * **Line 2 Total Pending Distribution**
- * Line 3 Received Within 2 Days
- * Line 4 From Tax Offsets
- * Line 5 For Future Support
- * Line 6 Resolution of Legal Disputes
- * Line 7 Pending Transfer to Another Agency

Child Support Undistributed Collections

Form OCSE-34A, Part 2 Section A – By Category

8 Portion of Net Undistributed Collections Unresolved.....	\$
The amount in Item 7 must equal the sum of the amounts in Items 9 through 13. Attach any explanatory comments.	
9 Unidentified Collections.....	\$
10 Collections Being Held Pending the Location of the Custodial or Non-Custodial Parent.....	\$
11 Collections Disbursed but Uncashed and Stale-Dated.....	\$
12 Collections With Inaccurate or Missing Information.....	\$
13 Other Collections Remaining Undistributed.....	\$

Child Support Undistributed Collections

- * **Line 8** **Total Unresolved**
- * **Line 9** Unidentified
- * **Line 10** Location of NCP or CP
- * **Line 11** Stale-Dated Checks
- * **Line 12** Inaccurate/Missing Information
- * **Line 13** Other

Child Support Undistributed Collections

Form OCSE-34A, Part 2 Section B – By Age

SECTION B: NET UNDISTRIBUTED COLLECTIONS BY AGE	
14 Collections Remaining Undistributed Up to 2 Business Days of Receipt.....	\$
15 Collections Remaining Undistributed More Than 2 Days, But Not More Than 30 Days.....	\$
16 Collections Remaining Undistributed More Than 30 Days, But Not More Than 6 Months.....	\$
17 Collections Remaining Undistributed More Than 6 Months, But Not More Than 1 Year.....	\$
18 Collections Remaining Undistributed More Than 1 Year, But Not More Than 3 Years.....	\$
19 Collections Remaining Undistributed More Than 3 Years, But Not More Than 5 Years.....	\$
20 Collections Remaining Undistributed More Than 5 Years.....	\$

Child Support Undistributed Collections

* Lines 14-20

- Undistributed Collections Itemized by Age Since Received by the State:
 - Up to 2 days
 - Up to 30 days
 - Up to 6 months
 - Up to 1 Year
 - Up to 3 Years
 - Up to 5 Years
 - More than 5 Years