



ADMINISTRATION FOR
CHILDREN & FAMILIES

SUPPLEMENTAL TERMS and CONDITIONS

The **General Terms and Conditions** apply to all mandatory grant programs. These Supplemental Terms and Conditions are additional requirements applicable to the program named below.

By acceptance of awards for this program, the grantee agrees to comply with the requirements included in both the General and Supplemental Terms and Conditions for this program.

**Administration on Children, Youth, and Families (ACYF)
Children's Bureau (CB)**

CHILDREN'S JUSTICE ACT GRANTS

Catalog of Federal Domestic Assistance (CFDA) Program No. 93.643

APPLICABLE LEGISLATION, STATUTE, REGULATIONS

1. The administration of this program is authorized under Title I, Section 107, of the Child Abuse Prevention and Treatment Act (CAPTA).
2. The program is codified at 42 U.S.C. §5101 "*et. seq.*" and 34 U.S.C. § 20104.
3. This program does not have program-specific implementing regulations. See the annual Program Instruction [ACYF-CB-PI-20-06](#) issued February 28, 2020 describing requirements.
4. As applicable to insular areas identified under 45 CFR §97.11, the 45 CFR Part 97 – Consolidation of Grants applies to this program.
5. The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards is located under 45 CFR Part 75. In accordance with 45 CFR §75.101 Applicability, this program must comply with 45 CFR Part 75 in its entirety. No exceptions were identified.
6. Additional applicable regulations and requirements can be found in the General Terms and Conditions for Mandatory: Formula, Block and Entitlement Grants.

COST SHARING OR MATCHING (NON-FEDERAL SHARE) OF PROGRAM FUNDING

7. This program has no matching requirements.
8. Each entity receiving sums made available for administrative purposes shall certify that such sums will not be used to supplant State or local funds, but will be used to increase the amount of such funds that would, in the absence of Federal funds, be made available for these purposes

FINANCIAL REPORTING

9. Financial Reporting form and submission.
 - a. The expenditure reporting form used is the SF-425 Federal Financial Report.
 - b. This report is submitted annually and must be submitted no later than December 30 - 90 days

following the end of each Federal Fiscal year. Two SF-425 reports must be submitted for each grant award: an interim report covering year one of the project period and a final report (cumulative) covering the entire project period.

- c. These annual reports must be submitted electronically through the HHS Payment Management System (PMS)
10. Funding (project) period and obligation period. In accordance with 42 U.S.C. §5106c(f) as authorized by 34 U.S.C. §20104, this program has a 48-month project/obligation period starting the first day of the Federal Fiscal Year, October 1, for which funds were awarded and ending the last day of the third succeeding Federal Fiscal Year, September 30. Any Federal funds not obligated by the end of the respective obligation period will be recouped by this Department in accordance with [34 U.S.C. §20101\(e\)](#). Please see [ACYF-CB-PI-18-08](#) for more information regarding expenditure period length.
 11. Liquidation period. In accordance with 45 CFR §75.309(b), all obligated Federal funds awarded under this grant must be liquidated no later than 90 days after the end of the funding/obligation period. Any Federal funds not liquidated by December 30 of the third fiscal year succeeding the fiscal year in which the grant was awarded will be recouped by this Department. Please see [ACYF-CB-PI-18-08](#) for more information regarding expenditure period length.

PROGRAM REPORTING

12. As required by section 107(b) of CAPTA, each state receiving the grant must annually submit an application, as well as a report on the manner in which assistance received under this program was expended throughout the State. Instructions for submitting the report and application, including due dates, are published through an annual Program Instruction.

REAL PROPERTY AND TANGIBLE PERSONAL PROPERTY REPORTING

13. The OMB approved Real Property and Tangible Personal Property Reporting is the following:
 - a. Real Property Reports (SF-429s). The SF-429 Real Property forms are not applicable to this program. Purchase, construction, and major renovation are not an allowable activity or expenditure under this grant.

EFFECTIVE PERIOD

14. These program-specific Supplemental Terms and Conditions are effective on the date shown in the footer at the bottom of the page and will remain in effect until updated. They will be updated and reissued only as needed whenever a new program-specific statute, regulation or other requirement is enacted or whenever any of the applicable existing Federal statutes, regulations, policies, procedures or restrictions is amended, revised, altered, or repealed.

POINTS OF CONTACT

15. Points of contact for additional information or questions concerning either the operation of the program or related financial or grant matters may be found on the Notice of Award.