



DEPARTMENT OF HEALTH & HUMAN SERVICES

**ADMINISTRATION FOR CHILDREN AND FAMILIES**  
Office of the Assistant Secretary, Suite 600  
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Washington, D.C. 20447

JUN 22 2010

**TO:** ACF Principals

**FROM:** Assistant Secretary  
for Children and Families

**SUBJECT:** Creation of the Administration for Children and Families/Native  
American Affairs Advisory Council and Selection of Staff for the  
Council

I am pleased to announce the creation of the Administration for Children and Families/ Native American Affairs Advisory Council (ACF/NAAAC). This Council will function as an agency work group to support the Assistant Secretary, Administration for Children and Families; the Commissioner, Administration for Native Americans; and all ACF program and regional offices that provide services to Native Americans.

The Council is organized for the following purposes:

1. To assist the Assistant Secretary, Administration for Children and Families, and the Commissioner, Administration for Native Americans; and to respond to requests from the Secretary's Intradepartmental Council on Native American Affairs, the Office of the Secretary, Department of Health and Human Services, and the Office of Intergovernmental Affairs regarding ACF programs that serve Native American communities.
2. To develop and implement ACF Tribal Consultation policy.
3. To identify areas for program coordination and interagency partnerships.
4. To ensure the Native American population is included in ACF initiatives.
5. To share Native American program and policy information with ACF program and regional offices, and to coordinate outreach services to Native American communities.
6. To coordinate proposals for program partnership opportunities to and/or from Headquarters and Regional staff.

Membership will consist of Principals from the following ACF Offices/Bureaus:

Administration on Children, Youth and Families (ACYF)  
Children's Bureau (CB)  
Family and Youth Services Bureau (FYSB)  
Administration on Developmental Disabilities (ADD)  
Administration for Native Americans (ANA)  
Office of Community Services (OCS)  
Office of Child Support Enforcement (OCSE)

Office of Family Assistance (OFA)  
Child Care Bureau (CCB)  
TANF/NEW  
Office of Head Start (OHS)  
Office of Planning, Research and Evaluation (OPRE)  
Office of Regional Operations (ORO)  
Regions 1, 2, 4, 5, 6, 7, 8, 9 and 10  
President's Committee for People with Intellectual Disabilities

ANA has been designated as the lead office of the Council and the Commissioner will meet with the Principals on a bi-monthly basis to give updates on Council activities. The Council will decide on future activities regarding Native American programs and policies for ACF.

One of the first activities to be carried out by the Council will be the development of a draft ACF Tribal Consultation Policy. ACF plans to present this draft policy for further development and input from tribal leaders at an ACF Tribal Consultation Session. The ACF Tribal Consultation Session is tentatively scheduled for September 2010, depending upon discussions with the Office of the Secretary, Office of Intergovernmental Affairs.

To help us move forward on both a policy and a Consultation session, I am asking that you designate staff from each program office to serve as Liaisons to the Council. The Council will meet monthly and assist in the preparation of the documents for the draft policy. Within five (5) business days from the date of this memorandum, please provide the name of your designee(s) to Lillian Sparks, Commissioner for the Administration for Native Americans at [lillian.sparks@acf.hhs.gov](mailto:lillian.sparks@acf.hhs.gov). If you have any questions about the Council, please feel free to speak directly with Lillian.

  
Carmen R. Nazario