

STATE PERSONAL RESPONSIBILITY EDUCATION PROGRAM (PREP)

Quarterly Grantee Meeting



U. S. Department of Health and Human Services
Administration on Children, Youth and Families (ACYF)
Family And Youth Services Bureau (FYSB)
Division of Adolescent Development and Support
Adolescent Pregnancy Prevention Program

February 28, 2012 – 3:00 pm EST



ASKING QUESTIONS DURING THE WEBINAR

It is our expectation to answer questions throughout the webinar. Additionally, every attempt will be made to answer questions posed by participants at the conclusion of the webinar.

Questions may be typed in at any time during the webinar.



AGENDA FOR TODAY'S CALL

- Welcome/Introductions
- FYSB Updates
 - Division and Program Name Change
 - Performance Progress Reports
 - Annual Meeting
- T&TA Services
- Performance Measures

PRESENTERS

- *Family and Youth Services Bureau*
 - Marc Clark, Division Director
 - LeBretia White, Project Officer
 - Jewellynne Tinsley, Project Officer
- *T&TA Contractor: RTI International*
 - Olivia Ashley, T/TA Project Director
- *Family and Youth Services Bureau*
 - Dirk Butler, Social Science Policy Specialist

Performance Progress Reports

PERFORMANCE PROGRESS REPORTS (PPRs)

- Due 30 days after the end of each 6-month period of the budget cycle
 - **Report due 4/30/2012**
 - (covers 9/30/2011 – 3/31/2012)
 - **Report due 10/30/2012**
 - (covers 4/1/2012 – 9/29/2012)
- Complete and submit the performance progress report using the Online Data Collection system (OLDC)

PERFORMANCE PROGRESS REPORTS

- **Program Indicators B – 01 - Major activities and accomplishments during this period**
 - **Sub-awardees:** Provide a description of the each sub-awardees' activities and accomplishments.
 - **Participants:** Provide a description of activities related to recruitment, retention and follow-up with program participants.
 - **Fidelity and Adaptations:** Describe the process and tools used to monitor fidelity and provide a discussion of any adaptations to the curriculum/a being implemented.
 - **Evaluation and Data:** Provide a description of all evaluation activities.
 - **Adulthood Preparation Subjects:** Describe how the adulthood preparation subjects have been incorporated in your program.
 - **Collaboration/Partners:** Describe any new or established partnerships or collaborative efforts.
 - **Training:** Describe any training activities for State PREP staff and sub-awardees' staff.
 - **Other Major Activities or Accomplishments**

PERFORMANCE PROGRESS REPORTS

- Program Indicators Cont.
 - *Use sample chart format – Attachment 1*
 - B-02/Issues or challenges
 - B-03/Significant findings and events
 - *Use sample chart format – Attachment 2*
 - B-04/Organizational issues
 - B-05/Technical assistance and training
 - B-06/Activities planned for next reporting period

PERSONAL RESPONSIBILITY EDUCATION PROGRAM SAMPLE PROGRAM INDICATORS CHART

Grantee: **ATTACHMENT 1**
Grant:
Activity Period:

	ACTIVITIES	ACCOMPLISHMENTS	CHALLENGES
Sub-awardees			
Participants (by Sub-awardee/Site)			
Fidelity Monitoring and Adaptation			
Evaluation and Data			
Adulthood Preparation Subjects			
Training			
Collaboration/Partners			
Other Major Activities/Accomplishments			

PERSONAL RESPONSIBILITY EDUCATION PROGRAM SAMPLE PROGRAM INDICATORS CHART ATTACHMENT 2

Grantee:

Grant:

Activity Period:

Participant Data

Subawardee/Site or Implementation Provider	Total # Initiated	Total # Completed	# Male	# Female	# Ages 10 to 14	# Ages 15 to 19	# Age 20	# Pregnant and Parenting	#JJ	#FC	#RHY	#LGBT

Report Sections

REQUIRED FIELDS TO BE COMPLETED IN OLDC

Program Name: Personal Responsibility Education Program
Grantee Name: District of Columbia
Report Name: PREP SF-PPR
Funding/Grant Period: 08/02/2010 - 12/31/2012 PREP (1001DCPREP)
Report Period: 10/01/2010 - 09/30/2011
Report Status: Initialized

This table displays the sections of the report form and the status of each. Return to this screen to Validate, Certify, or Submit.

Selections in the dropdown lists may include:

- Create Section - Indicated by an asterisk (*), copies that section and creates a new blank section.
- Clear Section Data - Deletes all data saved for that section.
- Delete Section - Permanently deletes that section and data.
- Edit Section - Opens the form section in a data-entry version.
- Print Section - Opens a new browser window with the report in a print-friendly version.

[View/Add Attachments](#) [Validate](#)

<u>Section Name:</u>	<u>Perform Action:</u>	<u>Section Status:</u>
Cover Page SF-PPR	Select Action: <input type="button" value="Go"/>	Initialized
Appendix B Program Indicators	Select Action: <input type="button" value="Go"/>	Initialized
Supplemental Continuation of SF-PPR Cover Page	Select Action: <input type="button" value="Go"/>	Initialized
Curriculum List	Select Action: <input type="button" value="Go"/>	Initialized
Section A - Unduplicated Count Of Clients Served	Select Action: <input type="button" value="Go"/>	Initialized
Section A1 - Count Of Curriculum Based Clients Served	Select Action: <input type="button" value="Go"/>	Initialized
Section B - Hours Of Service Received By Clients	Select Action: <input type="button" value="Go"/>	Initialized
Section B1 - Hours Of Curriculum Based Service Received By Clients	Select Action: <input type="button" value="Go"/>	Initialized
Section C - Program Completion Data	Select Action: <input type="button" value="Go"/>	Initialized
Section D - Communities Served	Select Action: <input type="button" value="Go"/>	Initialized

[View/Add Attachments](#) [Validate](#)

QUESTIONS?



Financial Status Reports

FINANCIAL STATUS REPORTS

- **SF-425 Due: January 30, 2013** for entire obligation and liquidation period of ***FY2010 Award*** (8/2/2010 through 12/30/2012) - per Terms and Conditions awarded funds must be obligated by 9/30/2012 and liquidated no later than 12/30/2012.
- **SF-425 Due: January 30 , 2013** for the period of 10/1/2011 through 9/30/2012 for ***FY2011 Award***

	FY2010	FY2011	FY 2012	FY2013	FY2014
Project Periods	8/2/2010 to 9/30/2012	10/1/2010 to 9/30/2013	10/1/2011 to 9/30/2014	TBD to 9/30/2015	TBD to 9/30/2016
Obligate by	9/30/2012	9/30/2013	9/30/2014	9/30/2015	9/30/2016
Liquidate by	12/30/2012	12/30/2013	12/30/2014	12/30/2015	12/30/2016

Annual Meeting/Conference

FYSB's TPP ANNUAL CONFERENCE

- **Dates: April 30-May 2, 2012 – Mandatory Attendance**
 - Participants should plan to arrive on Sunday, April 29 and to depart on May 2 after 2:00PM.
 - Sunday, April 29 - Arrival
 - Monday, April 30 - 8:30 AM to 4:45PM EST
 - Tuesday, May 1 - 8:45AM to 4:45PM EST
 - Wednesday, May 2 - 8:45AM to 2:00PM EST (departure after 2:00PM)
- **Location: Gaylord National Hotel – National Harbor, MD**
- **Attendance:** Representatives from State PREP, State Abstinence, and Tribal PREP grantees
 - 2 state/territory grantee staff required to attend and 1 additional state/territory or sub-awardee staff

ANNUAL CONFERENCE

- **Pre-Registration:** February 23 – March 27, 2012
- **Theme :** Effective Pregnancy Prevention Programming: From Research to Practice
- **Tracks**
 - Evaluation/data collection
 - Implementation/programming
 - Cultural awareness/engagement
 - Community buy-in
- NASW CEUs are available

Training and Technical Assistance Services



TEEN PREGNANCY PREVENTION TRAINING, TECHNICAL ASSISTANCE, AND ANNUAL MEETING LOGISTICAL SUPPORT



T&TA Contractor: RTI International
Olivia Ashley, Dr.P.H., RTI International

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Research Triangle Park, NC 27709
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Purpose of Project

- Provide State PREP, Tribal PREP, and PREP Discretionary grantees and their staff with
 - Knowledge dissemination and technical assistance on the latest developments in TPP and related fields to increase competency in providing programmatic oversight of the grants
 - Technical assistance provided individually and in small groups
 - Address areas of need
 - Ensure successful implementation of the programs
 - Training and resources
 - Enhance the quality of services delivered to youths
 - Ensure fidelity and appropriate adaptations to evidence-based models
 - Provide grantees with skills to effectively reduce teen pregnancy rates
 - Annual meeting planning and consultation services
 - Monitoring of grantees' adherence to the Funding Opportunity Announcement, approved application, and other requirements

OVERVIEW

- Summary of needs assessment survey results
- Available training and technical assistance services, TA requests
- Planned Webinar and regional training topics and tentative timeline/locations
- Overview of annual conference agenda

GRANTEE NEEDS ASSESSMENT SURVEY

- Conducted annually
- Determine grantees' overall training and technical assistance needs
- Online survey conducted from January 4 to February 6, 2012
- Received 62 responses from 65 grantees (95% response rate)
 - 100% response rate among Tribal PREP grantees
 - 94% response rate among State PREP grantees

SUMMARY OF NEEDS ASSESSMENT SURVEY PRELIMINARY RESULTS

- **Communication plans:** Many grantees do not have written plans for internal or external communication about their program.
- **Local evaluators:** Only about half of grantees planning to conduct local evaluation have hired a local evaluator.
- **Needs assessment data:** Tribal PREP grantees may need help identifying recent data related to household income level, available services, barriers to access, and unmet needs.
- **Written agreements with collaborators:** Many grantees planning to work with schools do not have written agreements in place.

PERCENTAGES OF GRANTEES WHO IDENTIFIED TOP THREE TA TOPICS OF INTEREST

Topic	State PREP	Tribal PREP
Performance measurement	57	25
Needs assessment data	30	44
Local evaluation	42	19
Implementation fidelity	35	31
Adaptation	20	38
Adulthood preparation topics	22	38

PREFERRED METHODS OF RECEIVING TECHNICAL ASSISTANCE

- Overall, grantees who want TA prefer receiving it via a multi-grantee audio conference call or Webinar.
 - State PREP grantees who want TA for implementation fidelity or adaptation prefer to receive in-person training or TA at their site.
 - Tribal PREP grantees who want TA with needs assessment data and adulthood preparation topics prefer to receive printed materials, resources, or Websites.

ORGANIZATION STRUCTURE AND AVAILABLE TRAINING AND TECHNICAL ASSISTANCE SERVICES

FYSB - COTR

Olivia Ashley, RTI Project Director

Cassie Williams
Project
Coordinator

Leadership Team

Julie Taylor, ETR Project Director
Pat Paluzzi, Healthy Teen Network Project Director
Katherine Suellentrop, National Campaign Project Director
Megan Hiltner, JSI Project Director

Individual Grantee Support

Active TA Providers:

- Deborah Chilcoat, HTN
- Eugenie Coakley, JSI
- Megan Hiltner, JSI
- Jennifer Drake, National Campaign
- Kyle Lafferty, National Campaign
- Katy Suellentrop, National Campaign
- Pam Drake, ETR
- Jill Elnicki, ETR
- Amy Smith, ETR
- Ina Wallace, RTI

Off-Site Trainings

- E-learning modules
- Tip sheets
- Web-based and/or audio (Webinar) conference call trainings
- E-updates (electronic newsletters)

Regional Trainings

- Tribal PREP grantee kickoff meeting
- East regional training
- West regional training

Annual Meetings

Community of Practice Website

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HANDOUT

- Specialty services and supports available
- TA requests made by project officers

PLANNED WEBINAR TOPICS AND TENTATIVE DATES

Topic	Audience	Tentative Date
Adult preparation subjects minimum standards	State and Tribal PREP grantees	April 2012
Local evaluation	State and Tribal PREP grantees	May 17, 2012
Recruitment/retention of teens	State and Tribal PREP grantees	June 13, 2012
Working with parents	State and Tribal PREP grantees	July 11, 2012
Engaging young men	State and Tribal PREP grantees	August 20, 2012
Reaching special populations	State and Tribal PREP grantees	September 12, 2012

REGIONAL MEETINGS/TRAININGS

- 2-day, face-to-face trainings for teen pregnancy prevention grantees
- Continuing education units for each training session
- Develop and present skill-based training to providers
 - Define the skill
 - Demonstrate the skill
 - Guided practice
 - Feedback
 - Additional reinforcement

REGIONAL TRAINING TOPICS, TENTATIVE DATES, AND LOCATIONS

Topic	Audience	Dates	Location
Tribal PREP grantee kickoff meeting	Tribal PREP Grantees	December 5-6, 2011	Scottsdale, AZ
Program management	State PREP Grantees	July 17-18, 2012	Denver, CO
Program management	State PREP Grantees	August 16-17, 2012	Washington, DC

OVERVIEW OF ANNUAL CONFERENCE

AGENDA

Day 1	Monday, April 30, 2012
8:30 – 9:00 am	Opening Remarks: Marc Clark and Debbie Powell (Administration on Children and Families/Family and Youth Services Bureau)
9:00 – 10:15 am	Opening Plenary Session: <i>Addressing Relationships Past and Present in Your Work with Youth</i> Bryan Samuels (Administration on Children and Families/Family and Youth Services Bureau), Pat Paluzzi (Healthy Teen Network), and Julie Collins (Child Welfare League of America)
10:15 – 10:30 am	Break
10:30 – 12:00 pm	Concurrent Workshop Session 1
12:00 – 1:30 pm	Lunch with Plenary Session: <i>Scaling Up: Evaluation of Federal Teen Pregnancy Prevention Programs</i> Panel Presentation from Federal Partners
1:30 – 3:00 pm	Concurrent Workshop Session 2
3:00 – 3:15 pm	Break
3:15 – 4:45 pm	Concurrent Workshop Session 3
5:00 – 5:30pm	Cluster Meeting – State PREP Grantees ONLY

ANNUAL CONFERENCE AGENDA (CONTINUED)

Day 2	Tuesday, May 1, 2012
8:00 – 8:30am	Cluster Meeting: State Abstinence Grantees ONLY
8:45 – 9:00am	Opening
9:00 – 10:30 am	Roundtable Networking Session: <i>Youth Development Strategies</i>
10:30 – 10:45 am	Break
10:45 – 12:00 pm	Plenary Session: <i>Working with Vulnerable Populations: How to Engage Runaway and Homeless Youth, Youth in Foster Care and Native American Youth</i> Kantahyane Murray, Nikisha Johnson and Tommy Chesbro
12:00 – 1:30 pm	Lunch on Your Own
1:30 – 3:00 pm	Concurrent Workshop Session 4
3:00 – 3:15 pm	Break
3:15 – 4:45 pm	Concurrent Workshop Session 5
5:00 – 5:30pm	Cluster Meeting – Tribal PREP Grantees ONLY

ANNUAL CONFERENCE AGENDA (CONTINUED)

Day 3	Wednesday, May 2, 2012
8:45 – 10:15 am	Roundtable Networking Session: <i>Pregnancy Prevention Program Models</i>
10:15 - 10:30 am	Break
10:30 - 12:00 pm	Concurrent Workshop Session 6
12:00 - 2:00 pm	Lunch/Closing Plenary Session Plenary: <i>REAL DEAL Voices: Film as a Lens for Youth Engagement</i> Youth Presentation (Scenarios USA) Closing: <i>Healthy Choices...Positive Decisions</i> Justine Love (CBS Radio of Washington)

T&TA SERVICES - POINTS OF CONTACT

- Olivia Ashley– T&TA Project Director
 - osilber@rti.org
- Cassie Williams– T&TA Project Coordinator
 - cawilliams@rti.org
- Megan Hiltner - Logistical Support
 - megan_hiltner@jsi.com

GENERAL QUESTIONS

