



ADMINISTRATION FOR
CHILDREN & FAMILIES

TERMS and CONDITIONS ADDENDUM: ADDITIONAL FINANCIAL REQUIREMENTS

OFFICE OF CHILD SUPPORT ENFORCEMENT

**TRIBAL CHILD SUPPORT ENFORCEMENT PROGRAM (Start-up
Program)**

Catalog of Federal Domestic Assistance (CFDA) Program No. 93.563

By acceptance of this award the Tribe agrees to comply with the General Terms and Conditions and the unique requirements below applicable to this program. Failure to comply with these terms and conditions may result in the loss of Federal funds and may be considered grounds for the suspension or termination of this grant.

PROGRAM STANDARDS

1. The provisions of the Final Rule on Tribal Child Support Enforcement Programs, 45 CFR Part 309 including all approved amendments or revisions, as well as applicable program policy.

ADMINISTRATIVE REQUIREMENTS

2. Please review the administrative requirements in the general terms and conditions. The following are program specific administrative requirements:

45 CFR Parts 286 and 309, Tribal Child Support Enforcement Programs; Final Rule **and 310** Final Rule Computerized Tribal IV-D Systems and Office Automation.

45 CFR Part 95 General Administration – Grant Programs (not applicable to this program).

SUB-RECIPIENTS AND VENDORS UNDER GRANTS

Please review General Terms and Conditions

NON-FEDERAL SHARE OF PROGRAM FUNDING

Start-up grants have no requirements for non-federal share expenditures or cost sharing.

FINANCIAL AND PROGRAM PROGRESS REPORTING

4. In accordance with 45 CFR 309.16(d) the tribe must submit a progress report that describes accomplishments to date in carrying out the plan with the next annual refunding request. The progress report and refunding request are due sixty days before the end of your first year and must be submitted with the second year budget request.
5. The Tribe must submit an annual Federal Financial Report (SF-425) no later than 90 days after the end of the fourth quarter or end of funding period.
6. Reports must be submitted electronically through the ACF On-Line Data Collection (OLDC) system. Tribes must not submit duplicate copies, either by mail, by fax or as an email attachment of any reports submitted through OLDC. (See ACF Office of Grants Management Action Transmittal, OGM-AT-13-01, issued September 25, 2013.)

PAYMENT ARRANGEMENTS

7. In accordance with 45 CFR 309.135(b), the Federal funds awarded under this grant must be obligated **no later than the final day of the final year of the start-up grant period**. Any Federal funds remaining unobligated after the end of the start-up period must be returned to the Department.
8. In accordance with 45 CFR 309.135(c), the Federal funds awarded under this grant must be liquidated **no later than the last day of the 12-month period immediately following the obligation period**. Any Federal funds remaining unliquidated after that date must be returned to the Department.