

**AFCARS ASSESSMENT REVIEW FINDINGS: Foster Care Elements
State: Florida**

Data Element	Rating Factor	Notes/Findings
#1 Title IV-E Agency	4	<u>Program Code, LN 420</u> The State FIPS code for Florida (12) is hard-coded into the program code.
#2 Report Date ___(mo) ___(year)	4	<u>Program Code, LNs 542 – 555, 638 – 649 and 703 – 706</u> The report date is manually entered. It is a parameter passed to the program from a command line argument.
#3 Local Agency (County or Equivalent Jurisdiction)	4	<u>Program Code, LNs 67 – 77 and 798 – 847</u> The program code sets the local agency value to the State FIPS code plus the three digit county code of the office responsible for the child’s case. The local agency code used is the location of the worker with primary responsibility for the case.
#4 Record Number	4	<u>Program Code, LNs 90 – 93, 849 – 864 and 2273 - 2303</u> The program code selects the child’s record number by checking if there is already a person number from the State’s legacy system. If the child does not have an older person number, then the new person number from the new system (Florida Safe Families Network (FSFN)) is used. The State encrypts the child’s person number. (HSN ID is the child’s person number in the State’s legacy Home Safe Net system. FSFN ID is post HSN.)
#5 Date of Most Recent Periodic Review (if applicable) ___(mo) ___(day)___(year)	4 3	<u>Frequency Report (n=27,522):</u> For the report period ending September 30, 2011 there are several records with a year prior to 2011. There is one record with a review year of 1996, one for 2001, 2002, three for 2003, one for 2005, three for 2007, eight for 2008, and 14 for 2009. There are 423 records with a year of 2010. Of these 423, 341 (81%) of the records had a periodic review that occurred in October, November or December. The remaining 82 records had an earlier periodic review date. Also, there are 6,753 records without a periodic review date. Of these, there were 18 records in which the date of removal preceded 2010. <u>Screen:</u> Legal Action and Status/General Information; <u>Fields:</u> Legal Action Initiated The options on the screen include Judicial Review – Permanency Hearing, Judicial Review – Subsequent and Judicial Review – Initial. The State’s “judicial review - initial” must be done within the first 6 months. Subsequent judicial reviews are all those done after the first 6 month review. <u>Case File Review Findings:</u> 8 (14%) of the records analyzed did not match what was reported in AFCARS. There were errors identified that may relate to timely data entry. Also, since reviewers also found dates that were before the one reported to AFCARS there may be an issue with what the extraction code is checking as a periodic review. It may also be that the documentation was not in the paper file and the reviewer only had the older review to go by for determining when the review was held. <u>Program Code, LNs 191 – 196, 210 – 215, and 1949 – 2009</u> The program code extracts from the legal action table the most recent completion date of one the following codes: “902, Judicial Review – Initial,” “903, Judicial Review – Subsequent,” and “904, Judicial Review – Permanency Hearing” where there is a result code of “1102” (held) and the date of the review is equal to or

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		<p>after the current removal date and equal to or before the end of the report period.</p> <p>The program code contains an internal edit routine that is used to identify whether the review has been entered into the system.</p>
<p>#6 Child Birth Date</p> <p>___(mo) ___(day)___(year)</p>	<p align="center">4</p>	<p><u>Frequency Report (n=27,522)</u>: There is one record with a year of birth of 1936. There are an additional 13 records indicating the child is over the age of 19. The State has not changed its definition of a child.</p> <p>The Children’s Bureau will continue to monitor the data for this element to check for records reflecting children over age 18 being included in the file.</p> <p><u>Screen</u>: Person Management; Basic Tab</p> <p><u>Program Code, LNs 95 – 125 and 886 – 882</u> The program code extracts the child’s date of birth from their related person record.</p>
<p>#7 Child Sex</p> <p>1 = Male 2 = Female</p>	<p align="center">4</p>	<p><u>Screen</u>: Person Management; Basic Tab</p> <p><u>Program Code, LNs 95 – 125 and 905 – 921</u> The program code extracts the child’s gender code from their related person record and maps it to the appropriate AFCARS value.</p>
<p>#8 Child’s Race</p> <p>a. American Indian or Alaska Native b. Asian c. Black or African American d. Native Hawaiian or Other Pacific Islander e. White f. Unable to Determine</p> <p>0 = Does not apply 1 = Apply</p>	<p align="center">4 2</p>	<p><u>Screen</u>: Person Management; Basic Tab</p> <p>There are seven check boxes – American Indian/Alaskan Native; Asian; Black/African American; Native Hawaiian/Other Pacific Islander; White; Unable to Determine; Declined</p> <p>The NYTD value “declined” has been added for race/ethnicity. Users do not have the option for an individual who indicates he/she is multi-racial but doesn’t know the all specific races. The State needs to add this value and map it accordingly for NYTD and AFCARS (see NYTD Q/As and the NRC-CWDT’s TA Fact Sheet).</p> <p>If the caseworker tries to leave the screen without checking a box, they will be provided with an error message.</p> <p>The State should consider replacing “unable to determine” with an “abandoned/safe haven” option.</p> <p>The screen contains fields for language (primary and secondary) as well as a check box for an interpreter if required.</p> <p><u>Program Code, LNs 95 – 115, 922 – 945 and 2373 - 2411</u> The program code extracts the child’s race by selecting the races in the child’s person record that are set to true and mapping them as “applies” in the AFCARS file.</p>

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		<p>If either “unable to determine” or “declined” is selected, the program code sets the value “unable to determine” to “applies.” If the program code finds that one of these values plus a race has been entered, then an error report is created to send to the caseworker.</p> <p>Also the program code checks that all of the race fields have not been set to “does not apply.” If it finds that this has occurred, the program code generates an error message.</p> <p>The ethnicity field also contains race values. However, the extraction code does not check the ethnicity field for these values. Consequently, if a race is selected in the ethnicity field it will not be reported. The program code must be modified to check the ethnicity field for any races that were selected and map them to the appropriate AFCARS race value.</p>
<p>#9 Hispanic/Latino Origin</p> <p>1 = Yes 2 = No 3 = Unable to Determine</p>	<p align="center">2</p>	<p><u>Frequency Report (n=27,522):</u> Yes=3,871 (14%); No=19,204 (70%); Unable to determine=4,322 (16%), blank=125 (<1%)</p> <p><u>Screen:</u> Person Management; Basic Tab</p> <p>On the person management screen, there are two fields that collect ethnicity information. They are: Ethnicity and Hispanic/Latino. The first field, Ethnicity, contains a drop down list that includes several ethnicities/nationalities, including those that would be mapped to AFCARS “Hispanic/Latino Origin.” There also are values that are races for AFCARS purposes, such as: African American/ Black; Arabic; Asian Indian; Cambodian; Chinese; Cuban; Eastern European; Filipino; German; Haitian; Hmong; Italian; Japanese; Korean; Laotian; Other Southeast Asian; Russian; Thai; and, Vietnamese.</p> <p>The second field, “Hispanic/Latino Origin” is populated based on what is selected in the ethnicity field. If an ethnicity other than Hispanic is selected, the system sets the Hispanic/Latino field to “no.” If the child is of two ethnicities, for instance Italian and Hispanic, and the worker selects Italian, then the data regarding Hispanic is lost. The State needs to re-evaluate the collection of this information.</p> <p>The State should consider replacing the option “unable to determine” with “abandoned/safe haven.”</p> <p>The NYTD values “unknown” and “declined” have been added for ethnicity. The NYTD definition of “unknown” for ethnicity is “the youth and/or parent is unable to communicate the youth’s ethnicity.” The State may want to use language on the screen that is more meaningful to the worker, for example “incapacitated,” which would then map in NYTD to “unknown.”</p> <p><u>Case File Review Findings:</u> 15 (20%) of the records analyzed did not match what was reported in AFCARS. In the majority of the cases, the response should have been “no” instead of “unable to determine.”</p> <p><u>Program Code, LNs 947 – 962</u></p>

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<p>#10 – 15 Diagnosed Conditions</p>		<p>The program code sets the value for this element from the child’s person record’s combination ethnicity code.</p> <p><u>Screen:</u> Person Management; Disability AFCARS Tab There is a section titled “Disability Information” on the screen with the field “Clinically Diagnosed Disability” and a drop down list of “no,” “not yet determined,” and “yes.” There are the five AFCARS response categories listed on the screen. Each has a checkbox.</p> <p>This tab also documents if the child is a teen parent and if the child resides with him/her, is enrolled in school, and the highest grade completed.</p> <p><u>Medical/Mental Health Screen</u> – This screen is not used for AFCARS but contains more comprehensive information. There are four tabs on this screen: Medical Profile, Medications, Mental Health Profile, and Medical History.</p> <p>On the <i>Medications</i> tab, the prescribing physician, the medication, whether the medication is a psychotropic drug, and dates for when it was started and stopped.</p> <p>The <i>Mental Health Profile</i> tab contains the DSM Axis. Also, there is a system date reflecting when the information on this tab was last updated. There also is the ability to fill out more than one Axis.</p> <p>On the <i>Medical History</i> tab under the section “Treatment History” there are the fields “Condition Type” and “Service Date – First and Last.” Also, there are text fields for “Procedure,” and “Diagnosis.”</p> <p>The Community Based Care (CBC) agencies employ health professionals to maintain the Medical/Mental Health screens. Consequently, the information on this screen is likely to be more accurate than the general categories of health data recorded in the Person Management module by staff without health expertise.</p>
<p>#10 Has the child been clinically diagnosed as having a disability(ies)?</p> <p>1=Yes 2=No 3=Not yet Determined</p>	<p align="center">2</p>	<p><u>Frequency Report (n=27,522):</u> Yes=1,834 (7%); No=25,379 (92%); Not yet determined=100 (<1%); blank=209 (<1%)</p> <p><u>Case File Review Findings:</u> 16 (21%) of the records analyzed did not match what was reported in AFCARS. In all of the error cases, the response should have been “yes” instead of “no.”</p> <p><u>Program Code, LNs 964 – 978</u> The program code extracts the information on whether the child has been diagnosed with a condition that is mapped to AFCARS from the child’s person record. There is no date associated with the code nor is any history of diagnoses or conditions available. The mapping of the State’s values of “yes” and “no” maps to the appropriate AFCARS value. The program code includes “U” (?), which is mapped to “not yet determined.” Any other value is mapped to blank.</p>
<p>#11 – 15 Diagnosed Disability Categories</p>		<p><u>Screen:</u> Person Management; Disability AFCARS Tab</p>

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[0 = Does not apply] 1 = Applies		See information in above row "10 – 15, Diagnosed Conditions." <u>Program Code, LNs 980 – 1042</u> For each of the diagnosed conditions the program checks its related flag setting. A value of "Y" indicates that particular condition has been diagnosed. There is no date associated with the conditions nor any history of changing diagnoses.
#11 Mental Retardation ¹	2	<u>Case File Review Findings:</u> 2 of the records analyzed did not match what was reported in AFCARS. The responses should have been "applies" instead of "does not apply."
#12 Visually/Hearing Impaired	2	<u>Case File Review Findings:</u> 2 of the records analyzed did not match what was reported in AFCARS. The responses should have been "applies" instead of "does not apply."
#13 Physically Disabled	2	<u>Case File Review Findings:</u> 1 of the records analyzed did not match what was reported in AFCARS. The response should have been "applies" instead of "does not apply."
#14 Emotionally Disturbed	2	<u>Case File Review Findings:</u> 13 (17%) of the records analyzed did not match what was reported in AFCARS. The responses should have been "applies" instead of "does not apply."
#15 Other Medically	2	<u>Case File Review Findings:</u> 5 (17%) of the records analyzed did not match what was reported in AFCARS. The responses should have been "applies" instead of "does not apply."
#16 Has this child ever been adopted? 1 = Yes 2 = No 3 = Unable to Determine	2	<u>Frequency Report (n=27,521):</u> Yes = 240 (<1%); No =27,280 (99%); Unable to determine = 1 (<1%); Not reported = 1 <u>Screen:</u> Person Management; Disability AFCARS Tab Field: Child Was Previously Adopted? There are the three AFCARS response options listed in a drop-down box, including the option "unable to determine." (See prior notes about the use of "unable to determine.") The State is correctly collecting this information on the person management screen. This information is collected on the Tab that is labeled "Disability AFCARS." Other information collected on this tab includes whether the youth is a teen parent, if the teen parent's child resides with him/her, and school information. This is all good information, but it is not clear why it would be collected on this tab. Since the recommendation is to not collect the disability information on this tab, the tab could be renamed to better reflect the information that is collected. <u>Program Code, LNs 1045 – 1058</u> The program code checks the "child adopted field" on the child's person record. If the field is blank (null), this element is correctly set to blank. If the response is "yes" or "no" this element is set correctly to the appropriate response. If the response is anything else, this element is set to "unable to determine." If a value

¹ For additional information on mapping diagnosed conditions see AFCARS TB #2, Disability Information

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<p>#17 If yes, how old was the child when the adoption was legalized?</p> <p>[0 = Not Applicable] 1 = less than 2 years old 2 = 2-5 years old 3 = 6-12 years old 4 = 13 years or older 5 = Unable to Determine</p>	2	<p>other than “yes,” “no,” or “unable to determine” is selected or found, then this element must be set to blank.</p> <p><u>Frequency Report (n=)</u>: Not applicable = 0; Unable to determine = 10 (<1%); Age categories = 230; Not reported = 27,282</p> <p><u>Screen</u>: Person Management; Disability AFCARS Tab The State is correctly collecting this information on the person management screen.</p> <p>There is a field “age adopted” with drop down options. The categories are the same as those listed as the AFCARS options, including the option “unable to determine.” There is not an option for “not applicable.”</p> <p><u>Mapping Form</u>: The mapping form indicates that missing information is incorrectly mapped to “not applicable.”</p> <p><u>Program Code, LNs 1060 – 1074</u> If an age category is selected, the program code maps it to the appropriate AFCARS value. Otherwise, this element is mapped to blank. The program code does not check if the response to element #16 is “no.”</p>
Removal Episodes		<p><u>Screen</u>: Out-of-Home Placement; Removal/Placement Tab The screen has a section “Child Removal From Home.” This section includes the date fields for removal start and end dates as well as a time field.</p> <p><u>Mapping Form</u>: Based on the mapping form, the program code is incorrectly checking only whether the start and end date of a removal episode is on the same day. The mapping forms must reflect the extraction code.</p>
<p>#18 Date of First Removal from Home</p> <p>____(mo) ____ (day)____(year)</p>	2	<p><u>Case File Review Findings</u>: 8 (14%) of the records analyzed did not match what was reported in AFCARS. The majority of the errors were due to those cases of children whose initial placement in the removal episode was either a hospital or a locked facility. For additional information on the findings see the Case File Review Findings.</p> <p><u>Program Code, LNs 144 – 147 and 1076 – 1083</u> The program code determines the first removal date by checking if there was any removal recorded in the legacy system that preceded HSN. If so, the first such removal is logged on the pre-HSN summary table in the data warehouse database and is used to populate element #18.</p> <p>If there is no pre-HSN data is present, the first removal date is determined by selecting the earliest removal date from the child’s episode records in FSFN where the removal is for more than a single day and the time field reflects the removal episode is for more than 24 hours.</p> <p>The program code does not check if the first removal from home only included a placement in a locked facility or a hospital. Modify the program code to check for the first removal episode that included a placement in a</p>

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		<p>foster care setting that meets the requirements of title IV-E.</p> <p>The program code does not check if the first removal from home began with an initial placement in a locked facility or a hospital prior to the child being placed in a foster care setting. Modify the extraction code so that if the first removal episode the child's first removal from home involved an initial placement in either a locked facility or a hospital prior to the child being placed in a traditional foster care setting, the date the foster care placement began is to be reported for element #18.</p>
#19 Total Number of Removals from Home	2	<p><u>Frequency Report:</u> There are 21,032 records reported as having only one removal episode.</p> <p><u>Program Code, LNs 144 – 147 and 1085 – 1099</u> The program code first checks the pre-HSN summary table for a total number of removals recorded there. If found, that number is added to the number of home removals totaled by counting the child's removal dates on related episode records in FSFN. Otherwise, only the FSFN episode removals are counted.</p> <p>The program code checks if prior removal episodes are more than 24 hours based on the time field used by the caseworker.</p> <p>The program code does not check and exclude removal from home episodes that only included a placement in a locked facility or a hospital. The program code must be modified to exclude these from the removal count.</p> <p>There is a possible error in the extraction code related to children whose first placement is a runaway and then is placed in foster care. Based on the test case findings, the date the agency obtained care and placement responsibility was correctly reported for the report period the child was on runaway status. However, once the child was picked up and placed in foster care, the extraction code reported the child as discharged and the foster care placement as a new removal episode. The State needs to investigate this further and determine where the error occurred.</p>
#20 Date Child was Discharged from last foster care episode (if applicable) ____(mo) ____ (day)____(year)	2	<p><u>Frequency Report:</u> There are 21,131 records reported without a prior discharge date. This is 99 records more than what is reported in element #19 as having only one removal episode.</p> <p><u>Program Code, LNs 144 – 147 and 1101 – 1162</u> The program code searches both the child's pre-HSN summary and FSFN episode records and selects the date of the most recent discharge from foster care (where the removal was for more than a day and not coded as being entered in error).</p> <p>If the prior removal episode was one that was 24 hours or less, the program code does not use this date. The program code checks the time field on the screen.</p> <p>The program code does not check if the prior removal from home only included a placement in a locked facility</p>

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<p>#21 Date of Latest Removal ____(mo) ____ (day)____(year)</p>	<p align="center">2</p>	<p>or a hospital.</p> <p><u>Case File Review Findings:</u> 8 (14%) of the records analyzed did not match what was reported in AFCARS. The majority of the errors were due to those cases of children whose initial placement in the removal episode was either a hospital or a locked facility. Also, caseworkers might be entering the date of the shelter hearing rather than the date the child was actually removed.</p> <p><u>Program Code, LNs 1165 – 1167</u> The program code selects the most recent removal date from the child’s episode records where the removal date is less than or equal to the report period end date.</p> <p>The program code does not check if the removal from home only included a placement in a locked facility or a hospital (see General Requirements #1).</p> <p>The program code does not check if the removal from home began with an initial placement in a locked facility or a hospital prior to the child being placed in a foster care setting. The program code must be modified to check for the date the child entered a foster care setting and report this date as the date of latest removal.</p> <p>There is a possible error in the extraction code related to children whose first placement is a runaway and then is placed in foster care. Based on the test case findings, the date the agency obtained care and placement responsibility was correctly reported for the report period the child was on runaway status. However, once the child was picked up and placed in foster care, the extraction code reported the child as discharged and the foster care placement as a new removal episode. The State needs to investigate this further and determine where the error occurred.</p>
<p>#22 Date of Latest Removal Transaction Date</p>	<p align="center">4</p>	<p><u>Program Code, LNs 1169 – 1191</u> The program code sets this element as the creation timestamp of the record selected for element #21.</p>
<p>#23 Date of Placement in Current Foster Care Setting ____(mo) ____ (day)____(year)</p>	<p align="center">2</p>	<p><u>Screen:</u> Out-of-Home Placement; Removal/Placement Tab The screen has a “Child Placement Information” section. This section includes the date fields for the placement start and end dates as well as a time.</p> <p>There is a check box for “Placement Exception.” This allows a home to be used if it is appropriate and the capacity has already been met.</p> <p>There is a check box for “Adoptive Placement.”</p> <p>There is a section “Voluntary Licensed Care Information.” The fields in this section are: “Voluntary Placement Date” and “Is this a voluntary medical placement?”</p> <p>The State team indicated that the <i>service categories</i> are standard across the State. Within those categories the</p>

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		<p>CBCs can define the own service types. The service type “child activity (219)” includes living arrangements that do need to be accounted for as a placement date.</p> <p>One specific value that is included under “missing” is “child abducted.” An abducted child’s placement date would not change but a child that ran away from the placement is to be reflected in this element.</p> <p><u>Case File Review Findings:</u> 10 (13%) of the records analyzed did not match what was reported in AFCARS. The majority of the errors were due to the child being returned to his/her own home and the court not having dismissed the agency’s responsibility for placement and care. As long as a child that has been reported in the AFCARS reporting population remains in the agency’s responsibility for placement and care they are to be reported in AFCARS until the agency is dismissed from placement and care responsibility.</p> <p><u>Program Code, LNs 1193 - 1281</u> The program code selects the most recent out-of-home placement begin date that is greater than or equal to the latest date of removal and less than the report period end date.</p> <p>If the service type is “206, respite placement;” “219, child activity;” “228, routine/emergency medical services;” “229, routine/emergency Mental health services;” “230, routine/emergency services;” “253, missing child;” “254, Visitation” and it is the first placement, then the removal date is used as the current placement date. If these settings are not the first placement then it is not included.</p> <p>The State’s values: “206, respite placement;” “219, child activity;” “228, routine/emergency medical services;” “229, routine/emergency Mental health services;” “230, routine/emergency services;” and, “254, Visitation” are not placements but are services and are not to be considered for either a removal episode or placement. The values under “253, missing child” that relate to a child on runaway are to be included and if this is the only placement setting for a child it could also be the date of removal. See notes in elements #18 and #21. If a child is abducted from his placement setting, then the date of the placement does not change.</p> <p>In order to determine if there is a change in placements, the program code compares the previous and current provider information. If the providers are the same or linked, then the previous placement begin date is used as the current placement date. Otherwise, the current placement begin date is used.</p> <p>The program must be modified to report the date the child is returned home while under the agency’s responsibility for placement and care as the date of current placement.</p> <p>The State indicated they will consider a hospital stay that is 15 days or less as an acute care stay and anything longer will be considered a placement move for AFCARS reporting.</p>

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#24 Number of Previous Placement Settings in This Episode	2	<p>The program code, and possibly the system, must be modified to not report the placement date when a child moves from one setting to another when those settings are on the same campus.</p> <p><u>Frequency Report:</u> There are 71 records reported as having zero placements.</p> <p><u>Case File Review Findings:</u> 15 (20%) of the records analyzed did not match what was reported in AFCARS. For additional information on the findings see the Case File Review Summary.</p> <p><u>Program Code, LNs 1193 – 1281.</u> This element is initialized to zero and it must be initialized to blank.</p> <p>The program code counts placement episodes as part of the logic to select current placement date. The same logic is used to either count or exclude episodes as applied for element #23.</p> <p>Service codes that are “valid” if they are the first placement are counted, whereas these same service codes occurring as later placements are not counted. (See notes in element #23.)</p> <p>The program code does not check for the length of stay in a hospital.</p> <p>The program code is correctly reporting if the child is on a runaway status at the time the agency receives placement and care.</p> <p>The program code, and possibly the system, must be modified to not count placement moves from one setting to another when those settings are on the same campus.</p>
#25 Manner of Removal From Home for Current placement Episode 1 = Voluntary 2 = Court Ordered 3 = Not Yet Determined	4	<p><u>Screen:</u> Out-of-Home Placement; Removal/Placement Tab The screen has a section “Child Removal From Home.”</p> <p>In the section “Child Placement Information” there is a section “Voluntary Licensed Care Information.” The fields in this section are: “Voluntary Placement Date” and “Is this a voluntary medical placement?”</p> <p><u>Program Code, LNs 127 – 143 and 2010 – 2025</u> The program code obtains the manner of removal for the current removal episode from the child’s most recent episode record where the end reason is neither null nor “100” (entered in error), and the removal end date (if present) is greater than the removal date (to exclude one day placements). The removal manner code values are set to equal the AFCARS values so the program code simply moves the code value to the element #25 output field. No additional mapping is required.</p>
Actions or Conditions Associated With Child’s Removal (Indicate all that apply with a “1”.)		<p><u>Screen:</u> Out-of-Home Placement; Removal/Placement Tab The screen has a section “Child Removal From Home.” There is a hyperlink for “Initial Removal Reasons.” The options are the same as AFCARS with some modifications/additions. These are: emotional abuse/neglect;</p>

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[0-Does not Apply] 1-Applies		<p>physical neglect; domestic violence; transition to independence; inadequate supervision; prospective emotional abuse/neglect; prospective medical neglect; prospective physical abuse; prospective physical neglect; prospective sexual abuse; request for service; adoption dissolution; and medical neglect.</p> <p><u>Case File Review Findings:</u> The majority of elements in this set had errors. The errors were due to the item not being selected as a condition that contributed to the child’s removal from home.</p> <p><u>Program Code, LNs 1283 – 1407</u> The program code checks the data flag associated with each removal condition on the child’s current episode record and sets the output for the related element based on the value found.</p> <p>The other conditions listed on the screen need to be included in the mapping and extraction of these elements.</p>
#26 Physical Abuse	3	<u>Case File Review Findings:</u> 3 of the records analyzed did not match what was reported in AFCARS.
#27 Sexual Abuse	3	<u>Case File Review Findings:</u> 1 of the records analyzed did not match what was reported in AFCARS.
#28 Neglect	2	<p><u>Case File Review Findings:</u> 18 (24%) of the records analyzed did not match what was reported in AFCARS.</p> <p>The mapping form for “neglect” only includes “emotional abuse/neglect” and not “medical neglect,” “physical neglect,” “inadequate supervision,” and “domestic violence.” But these are not included in the extraction code.</p>
#29 Parent Alcohol Abuse	3	<u>Case File Review Findings:</u> 2 of the records analyzed did not match what was reported in AFCARS.
#30 Parent Drug Abuse	3	<u>Case File Review Findings:</u> 9 (12%) of the records analyzed did not match what was reported in AFCARS.
#31 Child Alcohol Abuse	3	<u>Case File Review Findings:</u> 2 of the records analyzed did not match what was reported in AFCARS.
#32 Child Drug Abuse	3	<u>Case File Review Findings:</u> 7 (9%) of the records analyzed did not match what was reported in AFCARS.
#33 Child Disability	3	<u>Case File Review Findings:</u> 1 of the records analyzed did not match what was reported in AFCARS.
#34 Child’s Behavior Problem	3	<u>Case File Review Findings:</u> 2 of the records analyzed did not match what was reported in AFCARS.
#35 Death of Parent	3	
#36 Incarceration of Parent	3	<u>Case File Review Findings:</u> 3 of the records analyzed did not match what was reported in AFCARS.
#37 Caretaker Inability to Cope Due to Illness or Other Reasons	3	<u>Case File Review Findings:</u> 5 of the records analyzed did not match what was reported in AFCARS.
#38 Abandonment	3	<u>Case File Review Findings:</u> 6 of the records analyzed did not match what was reported in AFCARS.
#39 Relinquishment	3	If an infant enters foster care as a Safe Haven Infant, this element is to be “applies.” The State needs to either train caseworkers to select this option, or to add another value for “safe haven.”
#40 Inadequate Housing	3	<u>Case File Review Findings:</u> 4 of the records analyzed did not match what was reported in AFCARS.
#41 Current Placement Setting 1 = Pre-Adoptive Home 2 = Foster Family Home-Relative 3 = Foster Family Home-Non-Relative	2	<p><u>Frequency Report (n=27,522):</u> Pre-Adoptive Home = 1,782 (6%); Foster Family Home (Relative) = 12,517 (45%); Foster Family Home (Non-Relative) = 9,471 (34%); Group Home = 2,693 (10%); Institution = 765 (3%); Supervised Independent Living = 43 (<1%); Runaway = 251 (1%); Trial Home Visit = 0; Not reported = 0</p> <p><u>Screen:</u> Out-of-Home Placement; Removal/Placement Tab</p>

**AFCARS ASSESSMENT REVIEW FINDINGS: Foster Care Elements
State: Florida**

Data Element	Rating Factor	Notes/Findings
<p>4 = Group Home 5 = Institution 6 = Supervised Independent Living 7 = Runaway 8 = Trial Home Visit</p>		<p>The screen has a “Child Placement Information” section. This section includes the date fields for the placement start and end dates and times. See element #23 for additional screen information.</p> <p>There are fields for: Fiscal Agency; Service Category; Service Type; and, Placement Settings.</p> <p>The placement setting options are: foster family home (non-relative); foster family home (relative); group home; institution; pre-adoptive home; runaway; and supervised independent living.</p> <p>See foster care element #23 for additional information on the categories.</p> <p><u>Case File Review Findings:</u> 6 (8%) of the records analyzed did not match what was reported in AFCARS. In each of the error cases the child was returned home while the agency still maintained responsibility for placement and care.</p> <p><u>Program Code, LNs 149 – 155, 1410 – 1428</u> The program code selects the most recent placement episode record for the child where the begin date of the placement is prior to the report period end date, and the date is equal to or later than, the value of element #21 (date of latest removal). The placement setting code in the record is mapped to AFCARS values as follows: “2” (pre-adoptive home) is set to “1” “7” (foster family – relative) is set to “2” “6” (foster family – non relative) is set to “3” “5” (group home) is set to “4” “4” (institution) is set to “5” “1” (supervised independent living) is set to “6,” and “3” (runaway) is mapped to “runaway.”</p> <p>All other values (or missing values) are set to blank.</p> <p>As noted in element #23, an abducted child’s placement setting would not change but a child that ran away from the placement is to be reflected in this element.</p> <p>The State will need to modify the program code to account for acute care/chronic hospital stays.</p> <p>If a child returns home and the agency still has responsibility for placement and care, this element is to be reported as “trial home visit.”</p>
<p>#42 Is Current Placement Out-of-State? 1=Yes (Out of State placement)</p>	<p align="center">4</p>	<p><u>Screen:</u> Address Management</p> <p><u>Program Code, LNs 173 – 177 and 1429 – 1447</u></p>

AFCARS ASSESSMENT REVIEW FINDINGS: Foster Care Elements
State: Florida

Data Element	Rating Factor	Notes/Findings
2=No (In-State placement)		The program code determines the value of element #42 by selecting the provider’s address for the most recent placement and checking the State value. If the State is “FL,” this element is set to “2” (in-state placement). If it is any other value the output field is set to “1” (out-of-State placement). If there is no State code present, this element is set to blank.
<p>#43 Most recent case plan goal</p> <p>1 = Reunify With Parent(s) Or Principal Caretaker(s) 2 = Live With Relative(s) 3 = Adoption 4 = Long Term Foster Care 5 = Emancipation 6 = Guardianship 7 = Case Plan Goal Not Yet Established</p>	2	<p><u>Frequency Report (n=27,522):</u> Reunify = 12,288 (45%); Live With Other Relative(s) = 153 (<1%); Adoption = 5,546 (20%); Long-Term Foster Care 1,113 (4%); Emancipation = 0; Guardianship = 1,705 (6%); Case Plan Goal Not Yet Established = 5,470 (20%); Not reported = 0</p> <p><u>Screen:</u> Legal; Case Plan Goal</p> <p>On the legal screen there is a section “Court Approved Permanency Goal.” There is a date field as well as fields for primary and concurrent. The options for primary are: adoption (1046, 363, 1); another planned permanent living arrangement (1050, 366, 2); maintain and strengthen placement with parent(s) (1044, 1984, 4); no court approved goal (1043 1880); permanent guardianship (1986, 5); permanent placement with a fit and willing relative (1987, 6); reunification with parent(s) (1045, 1985, 7, 8).</p> <p>On the case plan goal screen there is a tab “Basic.” On this tab there is a section “Child’s Proposed Goal.” The options are adoption (1046, 363, 1); another planned permanent living arrangement (1050, 366, 2); maintain and strengthen placement with parent(s) (1044, 1984, 4); permanent guardianship (1986, 5); permanent placement with a fit and willing relative (1987, 6); and reunification with parent(s) (1045, 1985, 7, 8).</p> <p>By Florida statute, APPLA includes language that there is someone committed to keeping a relationship with the child until they are 18.</p> <p><u>Case File Review Findings:</u> 21 (28%) of the records analyzed did not match what was reported in AFCARS. During the case file review, reviewers found a number of children had been in care for more than 60 days and had “not yet established” marked in this AFCARS field. This is only captured on the legal status page and only once the goals are approved by the court. Cases with goals not yet established after 60 days are to be reported as missing.</p> <p><u>Program Code, LNs 179 – 196 and 1449 – 1537</u></p> <p>The program code selects the most recent case plan goal by: (1) selecting the most recent legal action record for the child where the effective date is less than the latest discharge date (element #56) and using the new permanency goal code (if found) as the latest case plan goal, (2) if not found, using the previous permanency goal code, or (3) if neither is available, the program code selects the most recent permanency goal record from the child’s interim child data and use its permanency goal code for element #43.</p> <p>It is not clear that the program code checks the child’s proposed goal. This could account for the errors found in the case file review.</p>

AFCARS ASSESSMENT REVIEW FINDINGS: Foster Care Elements
State: Florida

Data Element	Rating Factor	Notes/Findings
		Modify the program code to set this element to blank if there is no case plan goal for a child who has been in care more than 60 days.
Principal caretaker(s) information		<u>Screen:</u> Out-of-Home Placement; Removal/Placement Tab The screen has a “Child Removal From Home” section. There are three fields: “Caregiver Structure;” “Primary Caregiver;” and “Secondary Caregiver.”
#44 Caretaker Family Structure 1 = Married Couple 2 = Unmarried Couple 3 = Single Female 4 = Single Male 5 = Unable to Determine	4	<u>Frequency Report (n=27,522):</u> Married Couple = 4,211 (15%); Unmarried Couple = 5,192 (19%); Single Female = 15,746 (57%); Single Male = 1,743 (6%); Unable to Determine = 628 (2%); Not reported = 2 (<1%) The screen has the same options as the AFCARS values. <u>Program Code: LNs 127 – 142 and 1539 – 1546</u> The program code obtains the child’s caretaker information from the episode record that documents their most recent removal and the demographic data found in the person records for those identified as the primary and secondary caregivers. The value of element #44 is derived from the caretaker code which is set in the system to equal the AFCARS values. The program code simply moves the code as found to the output field. No additional mapping is required.
#45 1 st Primary Caretaker’s Birth Year ___(mo) ___(day)___(year)	4	<u>Frequency Report:</u> There are 34 records with a year of birth after 2001. There are 65 records with no year of birth. <u>Program Code: LNs 122 – 142 and 1548 – 1578</u> The program code obtains the child’s caretaker information from the episode record that documents their most recent removal and the demographic data found in the person records for those identified as the primary and secondary caregivers. The primary caregiver’s year of birth is found in their related person record.
#46 2 nd Primary Caretaker’s Birth Year (if applicable) ___(mo) ___(day)___(year)	4	<u>Frequency Report:</u> There are 54 records with a year of birth after 2001. There are 9,678 records with a year of birth. There are 9,403 records reported for element #44 as “married” and “unmarried couple.” <u>Program Code, LNs 122 – 142 and 1580 - 1606</u> The program code obtains the child’s caretaker information from the episode record that documents their most recent removal and the demographic data found in the person records for those identified as the primary and secondary caregivers. The second primary caregiver’s year of birth is found in their related person record.
#47 Mother’s Date of TPR ___(mo) ___(day)___(year)	3 2	<u>Screen:</u> Legal <u>Program Code, LNs 185 – 190, 198 – 201 and 1608 – 1655</u> The program code selects the value for this element from either the child’s interim data in the main table or from the legal action record where the initiation code is “917” (TPR by trial) or “918” (TPR by parental consent), and the result code is “1098” (granted). If the mother is deceased, the date of death from her person record is

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State: Florida**

Data Element	Rating Factor	Notes/Findings
		<p>used for the TPR date.</p> <p>The State should ensure that only TPR dates occurring prior to the end of the report period are being extracted.</p> <p>The signature date may be getting reported instead of the hearing date when the ruling occurred.</p> <p>An error was identified in the adoption code that the dad’s TPR date sometimes overrides the mom’s TPR date if the dad’s hearing happens at a later date and if the option for both parent’s TPR is selected. Since the fields are the same for both the foster care and the adoption it is likely this is occurring in the foster care file. The system and program code will need to be modified in order to ensure that if the TPR hearing and finalization occur on different dates, then the correct TPR date is reported for either the mother or the father.</p>
<p>#48 Legal or Putative Father’s TPR</p> <p>____(mo) ____ (day)____(year)</p>	<p>3 2</p>	<p><u>Screen:</u> Legal</p> <p><u>Program Code, LNs 1185 – 190, 198 – 201 and 657 – 1693</u></p> <p>The program code gets the value for this element from either the child’s interim data in the main table or from the legal action record where the initiation code is “917” (TPR by trial) or “918” (TPR by parental consent), and the result code is “1098” (granted). If the father is deceased, the date of death from his person record is used for the TPR date.</p> <p>The State should ensure that only TPR dates occurring prior to the end of the report period are being extracted.</p> <p>The signature date may be getting reported instead of the hearing date when the ruling occurred.</p> <p>An error was identified in the adoption code that the dad’s TPR date sometimes overrides the mom’s TPR date if the dad’s hearing happens at a later date and if the option for both parent’s TPR is selected. Since the fields are the same for both the foster care and the adoption it is likely this is occurring in the foster care file. The system and program code will need to be modified in order to ensure that if the TPR hearing and finalization occur on different dates, then the correct TPR date is reported for either the mother or the father.</p>
<p>#49 Foster Family Structure</p> <p>0 = Not Applicable 1 = Married Couple 2 = Unmarried Couple 3 = Single Female 4 = Single Male</p>	<p>2</p>	<p><u>Frequency Report (n=27,522):</u> Not applicable = 3,955 (14%); Married Couple = 11,726 (43%); Unmarried Couple = 814 (3%); Single Female = 10,007 (36%); Single Male = 1,020 (4%); Not reported = 0</p> <p><u>Screen:</u> Person Management</p> <p>The options for the marital status field include “unable to determine.” Based on the mapping form, it is mapped to “not applicable.” This value should not be on the list for marital statuses of foster parents.</p> <p>Also, the screen contains the options “common law marriage,” “divorced,” and “widowed.”</p>

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Data Element	Rating Factor	Notes/Findings
		<p><u>Case File Review Findings:</u> 8 (11%) of the records analyzed did not match what was reported in AFCARS. In six error cases, a marital status was reported but the child was not in a foster home based on information the reviewers found regarding the latest placement.</p> <p><u>Program Code, LNs 217 – 220 and 1695 – 1728</u> The program code determines the value for this element by selecting the marital status code from the foster parent provider (provider_org) record. The code values are mapped to AFCARS values as follows: “1” (married couple) and “6” (legally separated) are mapped to “1” (married couple); “2” (unmarried couple) is mapped to “2” (unmarried couple); “3” (single female) is mapped to “3” (single female); “4” (single male) is mapped to “4” (single male); and, “5” (unable to determine) is mapped to “0” (not applicable).</p> <p>The options “common law marriage,” “divorced,” and “widowed” are not included in the extraction code.</p> <p>If the value of element #41 is set to 4 - 8 (non-foster home values), this element is set to “0, not applicable.”</p>
#50 1 st Foster Caretaker’s Birth Year	4	<p><u>Program Code, LNs 217 – 228 and 1729 – 1874</u> The program code obtains the 1st foster caretaker’s year of birth from the person record related to the 1st foster caretaker’s provider participant record.</p>
#51 2 nd Foster Caretaker’s Birth Year	4	<p><u>Program Code, LNs 217 – 228 and 1729 – 1874</u> The program code obtains the 2nd foster caretaker’s year of birth from the person record related to their provider participant record.</p>
#52 1 st Foster Caretaker’s Race	4 2	<p><u>Screen:</u> Person Management See information in element #8, child’s race for findings related to the race fields.</p> <p><u>Program Code, LNs 217 – 228 and 1729 – 1874</u> The program code obtains the 1st foster caretaker’s race from the person record related to their provider participant record. Mapping is the same logic as described for element #8 (child’s race). Because there are changes required to the program code to map races that are included in the Ethnicity field that if selected are to be mapped to the race field, this element rating has been changed to a “2.”</p>
#53 1 st Foster Caretaker’s Hispanic or Latino Origin	2	<p><u>Screen:</u> Person Management See findings in element #9, child’s Hispanic or Latino Ethnicity.</p> <p><u>Case File Review Findings:</u> There was several error cases related to the fact that the program code does not set this element to “not applicable” for records of children who are not in a foster care home setting.</p> <p><u>Program Code, LNs 217 – 228 and 1729 – 1874</u> The program code obtains the 1st foster caretaker’s Hispanic or Latino origin from the person record related to</p>

AFCARS ASSESSMENT REVIEW FINDINGS: Foster Care Elements
State: Florida

Data Element	Rating Factor	Notes/Findings
		<p>their provider participant record. Mapping is the same as logic as described for element #9 (child’s Hispanic or Latino origin).</p> <p>The program code does not set this element to “not applicable” when the child’s placement is not a foster home. The program code must be modified.</p>
#54 2 nd Foster Caretaker’s Race (if applicable)	4 2	<p><u>Screen:</u> Person Management See information in element #8, child’s race for findings related to the race fields.</p> <p><u>Program Code, LNs 217 – 228 and 1729 – 1874</u> The program code obtains the 2nd foster caretaker’s race from the person record related to their provider participant record. Mapping is the same logic as described for element #8 (child’s race). Because there are changes required to the program code to map races that are included in the Ethnicity field that if selected are to be mapped to the race field, this element rating has been changed to a “2.”</p>
#55 2 nd Foster Caretaker’s Hispanic Origin [0 = Not Applicable] 1 = Yes 2 = No 3 = Unable to Determine	2	<p><u>Case File Review Findings:</u> There were error cases related to the fact that the program code does not set this element to “not applicable” for records of children who are not in a foster care home setting or the foster parent is single. There were 8 (11%) where the response should have been “no” instead of “unable to determine.”</p> <p><u>Program Code, LNs 217 – 228 and 1729 – 1874</u> The program code obtains the 2nd foster caretaker’s Hispanic or Latino origin from the person record related to their provider participant record. Mapping is the same logic as described for element #9 (child’s Hispanic or Latino origin).</p> <p>The State is incorrectly reporting a blank when the child is in a non-foster home setting instead of reporting “not applicable.”</p> <p>If the foster family structure is a single female or single male, this element should be marked “not applicable.”</p>
#56 Date of Discharge from foster care ____(mo) ____ (day)____(year)	2	<p><u>Screen:</u> Removal Placement Ending</p> <p><u>Case File Review Findings:</u> 9 (12%) of the records analyzed did not match what was reported in AFCARS. Six of the errors were related to the issue of the agency incorrectly reporting children as discharged who are returned home and the agency has responsibility for placement and care. Also, there were dates of discharged that occurred after the end of the report period.</p> <p><u>Program Code, LNs 157 – 164 and 1875 - 1947</u> The program code gets the foster care date of discharge from the child’s most recent out-of-home episode record with a valid placement discharge reason. The date is set to the end date of the episode if the end date is greater than the date of removal.</p>

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Data Element	Rating Factor	Notes/Findings
#57 Date of Discharge Transaction Date ____(mo) ____ (day)____(year)	4	<p>The program code incorrectly does not restrict the date to be before or equal to the end of the report period.</p> <p><u>Program Code, LNs 157 – 164 and 1875 - 1947</u></p> <p>The program code gets the foster care date of discharge transaction date from the discharge transaction date in the child’s episode record selected for element #56.</p>
#58 Reason for Discharge [0 = Not Applicable] 1 = Reunification with Parent(s) or Primary Caretaker(s) 2 = Living with Other Relative(s) 3 = Adoption 4 = Emancipation 5 = Guardianship 6 = Transfer to Another Agency 7 = Runaway 8 = Death of Child	2	<p><u>Screen: Removal Placement Ending</u></p> <p>There are the following fields on this screen: “End date and time,” “Ending Purpose,” “End Reason,” “Is the end of this child placement a discharge from the removal episode?” and “Discharge Reason.”</p> <p>The mapping form indicates that “family fled with child” and “abducted” are both incorrectly mapped to “runaway.”</p> <p><u>Case File Review Findings:</u> 9 (12%) of the records analyzed did not match what was reported in AFCARS. See the findings for element #56.</p> <p><u>Program Code, LNs 157 – 164 and 1875 - 1947</u></p> <p>The program code sets the reason for discharge based on the placement discharge reason code found in the episode record selected for element #56. The mapping is as follows: “7” (reunification) and “18” (dismissed by court) are mapped to “1” (reunification with parents or primary caregiver); “6” (living with other relatives), “16” (long-term custody to relative), “17” (converted living with other relative) are mapped to “2” (living with other relative); “1” (adoption) is mapped to “3” (adoption); “2” (child turned 18), “5” (independent living), “13” (independent living – not yet 18), “14” (age of majority), “15” (emancipation) are mapped to “4” (emancipation); “4” (guardianship), “20” (guardianship to non-relative), “21” (guardianship to relative) are mapped to “5” (guardianship); “9” (transfer to another agency), “10” (transfer to licensed private agency), “11” (loss of FL jurisdiction), “12” (transfer to other facility) are mapped to “6” (transfer to another agency); “8” (runaway), “19” (family fled with child), and “22” (abducted) are mapped to “7” (runaway); and, “3” (death of child) is mapped to “8” (death of child).</p> <p>If the child is still in foster care, this element is to be mapped to “not applicable.”</p> <p>The values “dismissed by court,” “family fled with child,” and “abducted” need to be either removed from the screen or not mapped in the extraction code.</p>
#59 Title IV-E (Foster Care)	4	<p>The State of Florida has been functioning under the title IV-E Child Welfare Demonstration Waiver since October 2006. The Florida waiver provides a capped allocation of title IV-E funds that are utilized flexibly to support the community-based services and activities that promote child safety, prevent out-of-home</p>

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Data Element	Rating Factor	Notes/Findings
		<p>placement, and expedite permanency. Florida then distributes its capped IV-E allocation either through payments for activities performed directly by the State or through contracts with local governmental entities or private and non-profit community-based "Lead Agencies." Examples of expanded services and supports that may be provided using title IV-E funds include intensive early intervention services and one-time payments for goods and services that reduce short-term family stressors and help divert children from out-of-home placement (e.g., payments for housing, child care, etc.).</p> <p>The demonstration waiver applies to the children within the foster care program. Once a child enters the adoption program, the title IV-E Foster Care Eligibility is established to support the title IV-E Adoption Eligibility determination.</p> <p><u>Program Code, LNs 242 – 247 and 2027 – 2046</u> The program code selects all payment records for the child with a begin date greater than or equal to the report period begin date and less than or equal to the report period end date where the payment eligibility status is equal to either "420" (foster care) or "423" (foster care pending). If found the value of element #59 is set to "1" (applies), else it is set to "0" (does not apply).</p> <p>"Pending," "ineligible" and "eligible" are all mapped to the same OCA, due to the waiver. Their cost allocation plan allows them to do this.</p>
#60 Title IV-E (Adoption Subsidy)	4	<p>The State submits claims for title IV-E adoption assistance for children prior to the finalized adoption.</p> <p><u>Program Code, LNs 242 – 247 and 2027 – 2046</u> The program code selects all payment records for the child with a begin date greater than or equal to the report period begin date and less than or equal to the report period end date where the payment eligibility status is equal to either "418" (adoption eligible) or "419" (adoption pending). If found, the value of element #60 is set to "1" (applies), else it is set to "0" (does not apply).</p>
#61 Title IV-A (Aid to Families with Dependent Children)	4	<p><u>Program Code, LNs 233 – 239 and 2048 – 2074</u> The program code selects all asset records for the child with a begin date greater than or equal to the report period begin date and less than or equal to the report period end date where the asset type is "113" (TANF). If found the value of element #61 is set to "1" (applies), else it is set to "0" (does not apply).</p>
#62 Title IV-D (Child Support)	3	<p><u>Program Code, LNs 233 – 239 and 2048 – 2074</u> The program code selects all asset records for the child with a begin date greater than or equal to the report period begin date and less than or equal to the report period end date where the asset type is "10" (child support/alimony). If found the value of element #62 is set to "1" (applies), else it is set to "0" (does not apply).</p> <p>The Frequency Report indicates that there are zero cases reported as "apply."</p>
#63 Title XIX (Medicaid)	2	<p><u>Program Code, LNs 249 – 255 and 2076 – 2087</u> The program code selects all approved Medicaid eligibility records for the child and if any have an eligibility approval date that is before the report period end date and active at any time after the report period begin</p>

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Data Element	Rating Factor	Notes/Findings
		<p>date the value of element #63 is set to "1" (applies). Otherwise it is set to "0" (does not apply).</p> <p>The Frequency Report indicates low numbers (32%) receiving Medicaid. The State will investigate this as information should be coming from the interface with the Medicaid system. The program staff indicted the number should be closer to 99%.</p>
#64 SSI or other Social Security Act Benefits	<p>3 2</p>	<p><u>Program Code, LNs 233 – 239 and 2048 – 2074</u></p> <p>The program code selects all asset records for the child with a begin date greater than or equal to the report period begin date and less than or equal to the report period end date where the asset type is "45" (social security benefits), "46" (SSA), "47" (social security disability), "50" (supplemental security income – SSI), or "53" (veterans benefits). If found the value of element #64 is set to "1" (applies), else it is set to "0" (does not apply).</p> <p>The Frequency Report indicates that there are zero cases reported as "apply."</p> <p>Additionally, the program code must be modified. The program code should not include "53, veteran's benefits."</p>
#65 None of the Above	4	<p><u>Program Code, LNs 2089 – 2094</u></p> <p>If all of the elements #59 through #65 are set to "does not apply," the program code sets the value of #65 to "1" (applies). Otherwise it is set to "0" (does not apply).</p> <p>The State should consider adding another step to the extraction code. It is possible that the child is receiving funding from any of the above sources in addition to other sources of income.</p>
#66 Amount Of Monthly Foster Care Payment (regardless of source)	4	<p><u>Program Code, LNs 256 – 264 and 2097 – 2193</u></p> <p>The program code executes a function to select from the payment and payment ledger files a full month during the reporting period for which there is a single monthly payment. If found, this amount is used to satisfy element #66. If not found, another function is performed to compute the monthly amount based on all amounts found for the reporting period by month. If this logic does not result in an amount greater than zero, a third function is performed to look for payments recorded in ICWSIS (Integrated Child Welfare Services Information System) available to FSFN in the ICWSIS voucher history table.</p> <p>The Frequency Report indicates a large number of kids with no payments. This might be attributed to the large number of kids in the reporting population who live with relatives.</p>

AFCARS ASSESSMENT REVIEW FINDINGS: Adoption Elements
State: Florida

Data Element	Rating Factor	CB Findings/Notes
#1 Title IV-E agency FIPS Code	4	<u>Program Code: LN 275</u> The State FIPS code for Florida (“12”) is hard-coded into the program code.
#2 Report Period End Date	4	<u>Program Code: LNs 457 - 460</u> The report date is manually entered.
#3 Record Number	4	<u>Program Code: LNs 489 – 501</u> The program code selects the child’s person number in the State’s legacy Home Safe Net system, or if the case is one created after new system was implemented the new person number, and encrypts it to create the AFCARS record number.
#4 State Agency Involvement 1 = Yes 2 = No	4	<u>Program Code:</u> This element is always set to “1, yes.” The State team indicted they intend to only report those adoptive records in which the agency had any involvement in the adoption.
#5 Child Date of Birth	4	<u>Screen:</u> Person Management; Basic Tab <u>Program Code: LNs 540 – 553</u> The program code selects the child’s date of birth from their person record.
#6 Child Sex 1 = Male 2 = Female	4	<u>Screen:</u> Person Management; Basic Tab <u>Program Code: LNs 573 – 589</u> The program code extracts the child’s gender code from their person record.
#7 Child’s Race a. American Indian or Alaska Native b. Asian c. Black or African American d. Native Hawaiian or Other Pacific Islander e. White f. Unable to Determine 0 = Does not apply 1 = Apply	4 2	<u>Screen:</u> Person Management; Basic Tab See foster care element #8 for findings. <u>Program Code: LNs 590 – 614</u> The program code extracts the child’s race by selecting those race(s) in the child’s person record that are set to true and maps them to “applies” in the AFCARS file. This uses the same logic as foster care element #8 for mapping. Because there are changes required to the program code to map races that are included in the Ethnicity field that if selected are to be mapped to the race field, this element rating has been changed to a “2.” If either “unable to determine” or “declined” is selected, the program code sets the AFCARS value “unable to determine” to “applies.”
#8 Child Hispanic Origin 1 = Yes 2 = No	2	<u>Screen:</u> Person Management; Basic Tab See foster care element #9 for findings. <u>Program Code: LNs 616 – 631</u>

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State: Florida

Data Element	Rating Factor	CB Findings/Notes
<p>3 = Unable to Determine</p>		<p>The program code sets the value of this element from the child’s person record. See findings and notes in foster care element #9. The program code maps the values 4, Hispanic/Latino, 14, Cuban, 15, Puerto Rican, 16, Mexican/Chicano/Mexican American to 1; 17, unable to determine, 25, Unknown, to 3.</p> <p>The program code appears to have “25” listed twice instead of listing “26, declined.”</p> <p>If none of these codes are found, this element is set to “no.” If none of these values are found, then this element must be set to blank. The value “unknown” is to be mapped to blanks.</p> <p><u>Frequency Report (n=1,534):</u> Yes = 174 (11.3%); No = 1,068 (69.6%); Unable to determine = 287 (18.7%); Not reported = 5 (0.3%)</p>
<p>#9 Has Agency Determined Special Needs</p> <p>1 = Yes 2 = No</p>	<p>3</p>	<p><u>Screen:</u> Adoption Information; Background Tab</p> <p>There is not a specific field on the screen for this element. See the screen notes in adoption element #10.</p> <p><u>Frequency Report (n=1,534):</u> Yes = 1,251 (81.6%); No = 283 (18.4%); Not reported = 0 (0.0%)</p> <p>There is a discrepancy between what is reported as “yes” for this element and “yes” for element #35. In element #35 the number of records reported as child receiving a monthly subsidy is 1,525.</p> <p><u>Program Code: LNs 93 – 104 and 630 – 651</u></p> <p>The response to this element is derived from the response to adoption element #10. See the program code notes in element #10.</p>
<p>#10 Primary Basis for Determining Special Needs</p> <p>0 = Not Applicable 1 = Racial/Original Background 2 = Age 3 = Membership in a Sibling Group 4 = Medical Conditions or Mental, Physical or Emotional Disabilities 5 = Other</p>	<p>2</p>	<p><u>Frequency Report (n=1,534):</u> Not applicable = 0 (0.0%); Race/Original Background = 237 (15.5%); Age = 154 (10.0%); Sibling group = 535 (34.9%); Medical, etc. = 295 (19.2%); Other = 30 (2.0%); Not reported = 283 (18.5%)</p> <p>In element #9, 283 cases were reported as “no.” Meaning the agency has determined the child does not have a special need. These same elements are incorrectly reported in element #10 as blank instead of “not applicable.”</p> <p>Also, as noted in element #9, the number of children reported as receiving an adoption subsidy (adoption element #35) is 1,525, which is 274 more children than what was determined to be special needs.</p> <p><u>Screen:</u> Adoption Information; Background Tab</p> <p>On the screen there is a section for “Characteristics.” This section includes a field “Primary Basis for Special Needs.” The options are: Age; Developmental Delay; Emotional Disability; Medical Fragile; Member of Minority Group; Member of Sibling Group; Mental Disability; Not applicable; Other med. Diagnosed Conditions/At risk; Physical Disability; and Visually/Hearing Impaired.</p> <p>“At risk” is combined with “other medical diagnosed conditions” and a diagnosis of “at risk” must be mapped</p>

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Data Element	Rating Factor	CB Findings/Notes
		<p>to the AFCARS value “other [State defined]. At risk must be made a separate option.</p> <p>State policy is that “age” applies only for children who are age 8 and older.</p> <p>Once a child enters the adoption program, title IV-E Foster Care Eligibility is established to support the title IV-E Adoption Eligibility determination.</p> <p>Also, duplicative data entry is potentially occurring because the same information must be entered on the Adoption Eligibility Page. Under section 1 “Universal title IV-E Eligibility Requirements” is the question “is there a factor or condition that makes the child difficult to place for adoption without provision of subsidy?” If the answer is yes, the worker must all that apply from the following list: black or of racially mixed heritage (one parent must be black); emotional handicap; eight years of age or older; physical disability; siblings placed together for adoption; other clinically diagnosed disability; mental retardation.</p> <p>Since the eligibility factors must be entered on this screen in order to complete the determination for title IV-E adoption assistance, it is likely this data is more accurate than the data on the child’s characteristics section of the Adoption Information screen. The Adoption Information screen contains a lot of information across each tab in order to identify the best match for a child’s adoption. The information needed for the purpose of planning a child’s adoption placement is broader than information that is needed for determining eligibility for a subsidy.</p> <p>Also, there is not a consistency in eligibility factors between these two screens. On the Adoption Information screen there are the options: Medical Fragile, Developmental Delay, Member of Minority Group, and At risk.</p> <p>Given the above issues, and the errors noted in the data based on the frequency report, the State needs to identify a method to consolidate this information into one location. While it is important to have all characteristics of a child, including those in the list used for this element/eligibility, it is not necessary that a primary one be determined for purposes of adoption placement. Some States have modified the eligibility section to not only allow the worker to select all of the factors that apply but then to also identify the one that was the primary basis, or the one that was the most significant condition that makes it difficult to place the child for adoption.</p> <p>The State does need to re-evaluate its eligibility criteria though and ensure that the list is complete.</p> <p><u>Case File Review Findings:</u> 8 (29%) of the records analyzed did not match what was reported in AFCARS. There were four error cases that were reported to AFCARS as blanks but the reviewers did find that the child was determined to be special needs and was receiving an adoption subsidy.</p>

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Data Element	Rating Factor	CB Findings/Notes
		<p>Program Code: LNs 93 – 104 and 633 – 729</p> <p>The program checks for the presence of an “Adoption Information Record” and what was entered into the field “Primary Basis for Special Needs” (ARE_REGISTRATION.CD_SPCL_NEEDS table). If an “adoption information record” was not found, then the program code will check the child interim table (CA_MAIN).</p> <p>If the adoption registration record is found, then the program code checks the value entered. If one of the following values is identified, then element #9 is set to “yes” and the State’s value is mapped to an AFCARS value.</p> <ul style="list-style-type: none"> 1296, Member of a minority group is mapped to the AFCARS value 1. 1294, Age is mapped to the AFCARS value 2. 1297, Member of a sibling group is mapped to the AFCARS value 3. 1298, Mental disability, 1299, other medical diagnosed conditions/at risk, 1300, physical disability, 1301, emotional disability, 1302, visual/hearing impairment, and 1303, developmental delay are mapped to the AFCARS value 4. 1295, Medical fragile is mapped to the AFCARS value 5. <p>If one of the above values is not found, then element #9 is set to “no.” For element #9, the program code should check if the value “not applicable” was entered into the “Primary Basis for Special Needs” field.</p> <p>As noted above in the notes regarding the screen, the value “at risk” must be separated from “other medical diagnosed conditions” so that it can be mapped to the AFCARS value “5, other.”</p> <p>For element #10, the State value “2012, Not applicable” is incorrectly mapped to blank instead of “0, not applicable.”</p> <p>If an “Adoption Information Record” is not found, the program code checks if there is information in the “child interim table (CA_MAIN). If information is found for primary basis for special needs (CD_PRMRY_BASIS), and one of the following values was identified, then element #9 is set to “yes” and the value is mapped to an AFCARS value in element #10.</p> <ul style="list-style-type: none"> 1, Age is mapped to the AFCARS value 2. 2, Medical conditions or medical, physical or emotional disabilities is mapped to the AFCARS value 4. 4, Other is mapped to the AFCARS value 5. 5, Racial/Ethnic back ground is mapped to the AFCARS value 1. 6, Member sibling group is mapped to the AFCARS value 3. <p>For element #10, the State value “3, Not applicable” is incorrectly mapped to blank instead of “0, not applicable.”</p>

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Data Element	Rating Factor	CB Findings/Notes
		If the program code does not find a record in either the adoption registration or child interim tables, then element #9 is set to "2, no."
#11 – 15 0=Does not Apply 1=Yes, applies		The code should be modified so that elements #11 through 15 are only reported if element #10 indicates a value of "4 – Medical Conditions or Mental, Physical, or Emotional Disabilities." See the findings for foster care elements #10 - 15. Once changes are made to only record medical conditions within the medical module, this section of the program code will also need to be modified to extract the diagnosed conditions of the child if the primary basis for special needs was determined to be "medical conditions or mental, physical or emotional disabilities."
#11 Mental Retardation	2	<u>Program Code: LNs 67 – 75 and 731 – 736</u> The program code sets the value of element #11 based on the value of the mental retardation flag in the child's person record. If it is set to "Y" the value of the output field is set to "1" (applies). Otherwise it is set to "0" (does not apply).
#12 Visually/Hearing Impaired	2	<u>Program Code: LNs 67 – 75 and 738 – 743</u> The program code sets the value of element #12 based on the value of the visually/hearing impaired flag in the child's person record. If it is set to "Y" the value of the output field is set to "1" (applies). Otherwise it is set to "0" (does not apply).
#13 Physically Disabled	2	<u>Program Code: LNs 67 – 75 and 745 – 750</u> The program code sets the value of element #13 based on the value of the physically disabled flag in the child's person record. If it is set to "Y" the value of the output field is set to "1" (applies). Otherwise it is set to "0" (does not apply).
#14 Emotionally Disturbed	2	<u>Program Code: LNs 67 – 75 and 752 – 757</u> The program code sets the value of element #14 based on the value of the emotionally disturbed flag in the child's person record. If it is set to "Y" the value of the output field is set to "1" (applies). Otherwise it is set to "0" (does not apply).
#15 Other Diagnosed Condition	2	<u>Program Code: LNs 67 – 75 and 759 – 764</u> The program code sets the value of element #15 based on the value of the other diagnosed conditions flag in the child's person record. If it is set to "Y" the value of the output field is set to "1" (applies). Otherwise it is set to "0" (does not apply).
#16 Mother's Birth Year	4	<u>Screen:</u> Using the same screen as foster care element #45, primary caretaker - Out-of-Home Placement; Removal/ Placement Tab <u>Program Code: LNs 67 – 74 and 764 - 783</u> The program code gets the mother's year of birth from her related person record.
#17 Father's Birth Year	4	<u>Screen:</u> Using the same screen as foster care element #46, second primary caretaker - Out-of-Home Placement; Removal/ Placement Tab <u>Program Code: LNs 67 – 74 and 785 – 811</u>

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Data Element	Rating Factor	CB Findings/Notes
<p>#18 Mother Married at Time of Birth</p> <p>1 = Yes 2 = No 3 = Unable to Determine</p>	<p style="text-align: center;">2</p>	<p>The program code gets the father’s year of birth from his related person record.</p> <p><u>Frequency Report</u> (n=1,534): Yes = 261 (17%); No = 1,065 (69%); Unable to determine= 166 (11%); Not reported = 42 (3%)</p> <p><u>Screen:</u> Adoption Information; Birth Family Tab</p> <p>The options on the screen are the same as the AFCARS values. As previously noted, the agency should use language that better describes the meaning of why the data would be “unable to determine.”</p> <p>This information is to be collected from a screen within the case management section of the system.</p> <p>This screen also contains information as to whether or not the mother is deceased.</p> <p><u>Case File Review Findings:</u> 6 (22%) of the records analyzed did not match what was reported in AFCARS. In three error cases the AFCARS file reflected “unable to determine.” In one of the cases, the reviewer found that the mother had been married. In the other two cases, the reviewers found that the mother was not married at the time. There was one error case that the AFCARS field was blank but the reviewer was able to determine that the mother had been married at the time of the child’s birth.</p> <p><u>Program Code:</u> LNs 93 – 104 and 813 – 838</p> <p>The program code checks the child’s adoption registration record. If the information is not found the program code searches the child’s interim data. If there is no information the value of element #18 is set to spaces, otherwise the values on the screen are mapped to the related AFCARS value.</p>
<p>#19 Date of Mother's TPR</p>	<p style="text-align: center;">3</p>	<p><u>Screen:</u> Same as foster care element #47 – Legal</p> <p><u>Frequency Report</u> (n=1,534): Not reported = 3 (0.2%); Reported = 1,531 (99.8%)</p> <p><u>Case File Review Findings:</u> 10 (36%) of the records analyzed did not match what was reported in AFCARS. In six of the error cases, the reviewers found later TPR dates than those submitted in the file. In four of the error cases, the reviewers found earlier TPR dates than those submitted in the file. In one of the cases, the mother’s TPR date was overwritten with the father’s TPR date.</p> <p><u>Program Code:</u> LNs 88 – 108 and 839 – 867</p> <p>The program code selects the mother’s TPR date from either the interim child data on the main table or from the child’s legal action record where the initiate code is “917” (TPR by trial) or “918” (TPR by parental consent), and the result code is “1098” (granted). If the mother is deceased the date of death from her person record is used for the TPR date.</p> <p>The dad’s TPR date sometimes overrides the mom’s TPR date if the dad’s hearing happens at a later date and if</p>

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Data Element	Rating Factor	CB Findings/Notes
		<p>the option for both parent’s TPR is selected. The system and program code will need to be modified in order to ensure that if the TPR hearing and finalization occur on different dates, then the correct TPR date is reported for either the mother or the father.</p> <p>See notes for corresponding foster care elements.</p>
#20 Date of Father's TPR	3	<p><u>Screen:</u> Same as foster care element #48 – Legal</p> <p><u>Frequency Report (n=1,534):</u> Not reported = 3 (0.2%); Reported = 1,531 (99.8%)</p> <p><u>Case File Review Findings:</u> 8 (29%) of the records analyzed did not match what was reported in AFCARS. In four of the error cases, the reviewers found later TPR dates than those submitted in the file. In three of the error cases, the reviewers found earlier TPR dates than those submitted in the file. In one of the error cases, the file was incorrectly marked with a date instead of being left blank (legal parent was single).</p> <p><u>Program Code: LNs 99 – 108 and 869 – 895</u> The program code gets the father’s TPR date from either the interim child data on the main table or from the child’s legal action record where the initiate code is “917” (TPR by trial) or “918” (TPR by parental consent) and the result code is “1098” (granted). If the father is deceased the date of death from his person record is used for the TPR date.</p> <p>See notes for corresponding foster care elements.</p> <p>The dad’s TPR date sometimes overrides the mom’s TPR date if the dad’s hearing happens at a later date and if the option for both parent’s TPR is selected. The system and program code will need to be modified in order to ensure that if the TPR hearing and finalization occur on different dates, then the correct TPR date is reported for either the mother or the father.</p>
#21 Date Adoption Legalized	3 4	<p><u>Screen:</u> Legal</p> <p><u>Frequency Report (n=1,534):</u> 1998 = 2 (.13%); 2001 = 2 (.13%); 2002 = 1 (.07%); 2004 = 1 (.07%); 2008 = 7 (.46%); 2009 = 1 (.07%); 2010 = 11 (.72%); 2011 = 1,509 (98.37%); Not reported = 0 (0.0%)</p> <p><u>Program Code: LNs 897 – 899</u> The program code uses the end date of the child’s foster care episode record that has a discharge reason of “1” (adoption) as the value for element #21 (date adoption legalized).</p>
#22 Adoptive Family Structure 1 = Married Couple 2 = Unmarried Couple	3 4	<p><u>Screen:</u> Person Management</p> <p>There were 34 (2%) records reported without this information. There should no missing data for this element.</p>

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Data Element	Rating Factor	CB Findings/Notes
3 = Single Female 4 = Single Male		<p><u>Program Code: LNs 900 – 923</u> The program code uses the provider found on the episode record selected for element #21 and obtains their marital status. This is mapped to AFCARS adoptive family structure values as follows: “1” (married couple) and “6” (legally separated) are mapped to “1” (married couple), “2” (unmarried couple) is mapped to “2” (unmarried couple), “3” (single female) is mapped to “3” (single female), “4” (single male) is mapped to “4” (single male).”</p>
#23 Adoptive Mother's Year of Birth	4 3	<p><u>Screen: Person Management</u> The frequency report indicates 57 missing cases, and there should only be 52 based on the number of single males adopting, as indicated in element 22.</p> <p><u>Case File Review Findings:</u> 3 (11%) of the records analyzed did not match what was reported in AFCARS. In the error cases, the reviewers found earlier dates than those submitted to the file.</p> <p><u>Program Code: LNs 925 – 998</u> The program code obtains the adoptive mother’s year of birth by selecting the person for the adoptive caretaker 1 found on the provider participant record associated with the provider identified as the adoptive parents.</p>
#24 Adoptive Father's Year of Birth	4	<p><u>Screen: Person Management</u></p> <p><u>Program Code: LNs 925 – 998</u> The program code obtains the adoptive father’s year of birth by selecting the person id for the adoptive caretaker 2 found on the provider participant record associated with the provider identified as the adoptive parents and reading their person record for the demographic information.</p>
#25 Adoptive Mother's Race a. American Indian or Alaska Native b. Asian c. Black or African American d. Native Hawaiian or Other Pacific Islander e. White f. Unable to Determine 0 = Does not apply 1 = Apply	4 2	<p><u>Screen: Person Management</u></p> <p><u>Program Code: LNs 925 – 998</u> The program code obtains the adoptive mother’s year race by selecting the person for the adoptive caretaker 1 found on the participant record identified as the adoptive parents. Because there are changes required to the program code to map races that are included in the Ethnicity field that if selected are to be mapped to the race field, this element rating has been changed to a “2.”</p> <p>These elements are correctly left blank if the child is adopted by a single male.</p>
#26 Adoptive Mother's Hispanic Origin	2	<p><u>Screen: Person Management</u></p> <p><u>Frequency Report (n=1,534):</u> Not applicable = 0 (0%)</p>

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Data Element	Rating Factor	CB Findings/Notes
<p>1 = Yes 2 = No 3 = Unable to Determine</p>		<p><u>Program Code: LNs 999 – 1019.</u> The program code obtains the adoptive mother’s Hispanic origin by selecting the person record for the first adoptive caretaker on the participant record identified as the adoptive parents.</p> <p>The program code incorrectly maps this element to blank when a single male is adopting the child. This element must be reported as “not applicable.”</p>
<p>#27 Adoptive Father's Race</p> <p>a. American Indian or Alaska Native b. Asian c. Black or African American d. Native Hawaiian or Other Pacific Islander e. White f. Unable to Determine</p> <p>0 = Does not apply 1 = Apply</p>	<p>4 2</p>	<p><u>Screen: Person Management</u></p> <p><u>Program Code: LNs 999 – 1019</u> The program code obtains the adoptive father’s race by selecting the adoptive caretaker 2 found on the provider record identified as the adoptive parents. Because there are changes required to the program code to map races that are included in the Ethnicity field that if selected are to be mapped to the race field, this element rating has been changed to a “2.”</p> <p>These elements are correctly left blank if the child is adopted by a single female.</p>
<p>#28 Adoptive Father's Hispanic Origin</p> <p>0 = Not Applicable 1 = Yes 2 = No 3 = Unable to Determine</p>	<p>2</p>	<p><u>Screen: Person Management</u></p> <p><u>Frequency Report (n=1,534):</u> Not applicable = 0 (0%)</p> <p><u>Program Code: LNs 999 – 1019</u> The program code obtains the adoptive mother’s Hispanic origin by selecting the adoptive caretaker 2 found on the provider record identified as the adoptive parents.</p> <p>The program code incorrectly maps this element to blank when a single female is adopting the child. This element must be reported as “not applicable.”</p>
<p>#29 –32</p> <p>0 = Does not Apply 1 = Applies</p>		<p><u>Screen: Adoption Information; General Tab</u> In the section “Adoption Information” there is a field for the relationship.</p> <p>These elements need to be made into a multi-select option on the screen.</p> <p><u>Program Code</u> For each element, the program code first checks if there is information in the adoption registration table. If the information is found it is mapped to the applicable AFCARS value. If information is not found in this table, then the program code checks the interim child’s record table for the information and maps it to the related AFCARS value. The values not identified are mapped to “does not apply.”</p>

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Data Element	Rating Factor	CB Findings/Notes
		<p>These elements are initialized to blank so if no information is found in either table, the element is reported as blank in AFCARS.</p> <p>Once the screen is modified to allow more than one option to be selected, the program code will need to be modified to ensure all options are reported in the AFCARS file.</p>
#29 Relationship of Adoptive Parent to Child - Stepparent	2	<p><u>Program Code: LNs 93 – 104 and 1120 – 1182</u> The adoption registration value “1289, stepparent” and the interim child’s record value “4, stepparent” are mapped to the AFCARS value “applies.”</p>
#30 Relationship of Adoptive Parent to Child - Other Relative	2	<p><u>Program Code: LNs 93 – 104 and 1120 – 1182</u> The adoption registration value “1287, other relative” and the interim child’s record value “2, other relative” are mapped to the AFCARS value “applies.”</p>
#31 Relationship of Adoptive Parent to Child - Foster Parent	2	<p><u>Case File Review Findings:</u> 7 (25%) of the records analyzed did not match what was reported in AFCARS. In the error cases, the responses were incorrectly marked “does not apply” instead of “yes, applies”</p> <p><u>Program Code: LNs 93 – 104 and 1120 – 1182</u> The adoption registration value “1286, foster parent” and the interim child’s record value “1, foster parent” are mapped to the AFCARS value “applies.”</p>
#32 Relationship of Adoptive Parent to Child - Other Non-Relative	2	<p><u>Case File Review Findings:</u> 4 (14%) of the records analyzed did not match what was reported in AFCARS. In the error cases, the responses were incorrectly marked “does not apply” instead of “yes, applies”</p> <p><u>Program Code: 93 – 104 and LNs 1120 – 1182</u> The adoption registration value “1288, other non-relative” and the interim child’s record value “3, other non-relative” are mapped to the AFCARS value “applies.”</p>
<p>#33 Child Was Placed from</p> <p>1 = Within State 2 = Another State 3 = Another Country</p>	3	<p><u>Frequency Report:</u> 31 records reported as “another state.” The team felt this number was high. This value would represent those adoptions that a private agency in another State was placing the child with an adoptive family in Florida, the child is determined to have special needs and DCF has an adoption agreement for services or subsidy with the family.</p> <p><u>Screen:</u> Adoption Information; General Tab There is a drop-down list with the options: In State, Other Country, Other State, and US Territory.</p> <p>The State may want to add an edit to the system to prohibit someone from selecting “public agency” for element 34 should “another state” be selected for this element.</p> <p><u>Program Code: LNs 93 – 104 and 1096 – 1124</u> The program code looks for an adoption registration record for the child. If one is found, the value is mapped as:</p>

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Data Element	Rating Factor	CB Findings/Notes
		<p>“1290” (in state) is mapped to “1” (within state), “1292” (other state) is mapped to “2” (another state), “1293” (US territory) is mapped to “2” (another state), “1291” (other country) is mapped to “3” (another country), and any other value is mapped to blank.</p> <p>If no adoption registration record is found, the interim child data is searched for a placed from code. If found, it is mapped as follows: “1” (in state) is mapped to “1” (in state), “3” (other state) is mapped to “2” (another state), “4” (US territory) is mapped to “2” (another state), “2” (another country) is mapped to “3” (another country), and any other value is mapped to blank.</p>
<p>#34 Child Was Placed by</p> <p>1 = Public Agency 2 = Private Agency 3 = Tribal Agency 4 = Independent Person 5 = Birth Parent</p>	<p style="text-align: center;">2</p>	<p><u>Screen:</u> Adoption Information; General Tab The options on the drop-down list are: CBC Lead Subcontractor, DCF, Public Agency, Tribal Agency</p> <p>Identify how the caseworker would record if the child was placed by an independent person or the birth parent.</p> <p><u>Frequency Report (n=1,534):</u> Public Agency = 1,512 (99%); Private Agency = 0; Tribal Agency = 0; Independent Person = 0; Birth Parent = 0; Not reported = 22 (1%)</p> <p>The Frequency Report indicates that there were zero children placed by a private agency.</p> <p><u>Program Code: LNs 93 – 104 and 1226 – 1258</u> The program code looks for an adoption registration record for the child. If found, the placed by code is mapped as follows: “1” (DCF), “2” (public agency), “4” private agency” and “5” (CBC lead subcontractor) are all mapped to “1” (public agency). “3” (tribal agency) is mapped to “3” (tribal agency), and any other value is mapped to blank. “Private agency” is incorrectly mapped to “public agency” and must be mapped to “private agency.”</p> <p>If no adoption registration record is found, the interim child data is searched for a placed by code. If found it is mapped as follows: “1” (DCF), “2” (CBC), “3” (other public agency) and “4” (private agency) are all mapped to “1” (public agency). “5” (tribal agency) is mapped to “3” (tribal agency), and any other value is mapped to blank.</p>

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Data Element	Rating Factor	CB Findings/Notes
		<p>“Private agency” is incorrectly mapped to “public agency” and must be mapped to “private agency.” There are no codes mapped to the AFCARS values “2” (private agency), “4” (independent person), or “5” (birth parent).</p>
<p>#35 Receiving Monthly Subsidy</p> <p>1 = Yes 2 = No</p>	<p align="center">2</p>	<p><u>Screen:</u> Adoption Agreement There is a field on the screen to enter the amount of the adoption subsidy.</p> <p><u>Frequency Report (n= 1,534):</u> Yes = 1,525 (99.41%); No = 9 (0.6%); Not reported = 0 (0.0%)</p> <p><u>Program Code:</u> LNs 174 – 220 and 1260 - 1306. The program code checks both the FSFN payment and payment ledger records for the child where there is an adoption subsidy payment identified within the reporting period or, if not found, it searches the ICWSIS payments and voucher history records. If any subsidy payments are identified for the adopted child during the reporting period the value of element #35 is set to “1” (yes), otherwise it is set to “2” (no).</p> <p>One thing the program code does not account for is Medicaid only subsidy. Also, if a payment has not been made as of the date of the adoption, which is the time period that should be checked, then this element would be incorrectly reported as “no.”</p> <p>Modify the program code to check the adoption agreement screen and to report if Medicaid only is a subsidy.</p>
<p>#36 Monthly Amount</p>	<p align="center">2</p>	<p><u>Screen:</u> Adoption Agreement</p> <p><u>Case File Review Findings:</u> 6 (22%) of the records analyzed did not match what was reported in AFCARS. The amounts reported in the files were less than the actual amounts on the adoption agreements.</p> <p><u>Program Code:</u> LNs 174 – 220 and 1260 - 1306. The program code looks at both the FSFN payment and payment ledger records for the child where there is an adoption subsidy payment identified within the reporting period or, if not found, it searches the ICWSIS payments and voucher history records. If any subsidy payments are identified for the adopted child during the reporting period the program attempts to tally all such payments made for the last full calendar month available during the reporting period. The total result is used as the monthly amount for element #36.</p> <p>This is incorrect as it may be that the adoption payment has not been made as of the date of the adoption (element #21). Additionally, it may be that the amount reported does not reflect the amount in the adoption agreement. The program code must check for the amount in the agreement.</p> <p>The “agreement amount” in the system should be reported for this element.</p>
<p>#37 Adoption Assistance - title IV-E</p>	<p align="center">4</p>	<p><u>Screen:</u> Adoption Agreement</p>

AFCARS ASSESSMENT REVIEW FINDINGS: Adoption Elements
State: Florida

Data Element	Rating Factor	CB Findings/Notes
		<p><u>Program Code: LNs 174 – 220 and 1260 - 1306.</u> The program code looks at both the FSFN payment and payment ledger records for the child where there is an adoption subsidy payment identified within the reporting period or, if not found, it searches the ICWSIS payments and voucher history records. If any subsidy payments are found for the child during the reporting period with an OCA code of “WR001” or an ICWSIS voucher history record with expense type “400” (both IV-E), the value of element #37 is set to “1” (yes), otherwise it is set to “2” (no).</p>