

ACF

Administration
for Children
and Families

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration on Children, Youth and Families

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INFORMATION MEMORANDUM

TO: States and Territorial Agencies Administering or Supervising the Administration of Title IV-E of the Social Security Act, John H. Chafee (Chafee) Foster Care Independence Program including State SACWIS Project Managers, State Information Technology Executives, Independent Living Program Coordinators and Other Interested Parties

SUBJECT: Notice of Office of Management and Budget (OMB) approval of information collection associated with the National Youth in Transition Database (NYTD) pursuant to the Paperwork Reduction Act of 1995 (Public Law 104-13).

LEGAL AND RELATED: Title IV-E, Section 477 of the Social Security Act; 45 CFR 1356.80-86

PURPOSE: The purpose of this Information Memorandum (IM) is to provide notice to States implementing the requirements of NYTD that this collection of information has been approved by OMB pursuant to the provisions of the Paperwork Reduction Act of 1995.

BACKGROUND: The final rule establishing NYTD was published on February 26, 2008 in the Federal Register (73 FR 10338) and implements the data collection and reporting requirements of the Foster Care Independence Act of 1999 (P.L. 106-169) as incorporated into the Social Security Act at section 477. The regulation, found at 45 CFR 1356.80, requires States to collect and report data to ACF on youth who are receiving independent living services and on the outcomes of certain youth who are in foster care or who age out of foster care. States must begin collecting NYTD data on October 1, 2010 (Federal fiscal year 2011) and submit the first report period data to ACF no later than May 15, 2011. Pursuant to the regulation, States are to report to ACF all NYTD data electronically (45 CFR 1356.83(h)) and in a format that meets ACF's specifications (45 CFR 1356.85(a)(2)). *NYTD Technical Bulletin #1* lists these specifications and can be accessed here: http://www.acf.hhs.gov/programs/cb/systems/nytd/technical_bulletin1.htm.

INFORMATION: According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. Because States will report NYTD data to ACF electronically, this IM serves as a notice to States that the valid OMB control number for this information collection is 0970-0340 and expires February 28, 2013. The amount of time required to complete this information collection is estimated to average 0.25 hours for gathering Youth Outcome Survey data and 1,031 hours per response for compiling and preparing the information required for the NYTD data file. This is an annualized burden estimate based on a three-year period, FFY 2010 through 2012 that corresponds to the currently approved collection.

Annualized burden estimates for the NYTD for the three year period corresponding to Federal fiscal years 2010 – 2012

<i>Instruments</i>	<i>Number of respondents</i>	<i>Number of responses per respondent</i>	<i>Average burden per response (hrs)</i>	<i>Total burden hours (hrs)</i>
1. Youth Outcome Survey	13,278	1	0.25	3,320
2. Data File	35	2	1,031	72,170
TOTAL annualized burden estimate for both collections				75,490

OMB’s notice of action related to this information collection can be viewed online here: http://www.reginfo.gov/public/do/PRAViewICR?ref_nbr=200911-0970-005.

INQUIRIES: Children's Bureau (CB) Regional Program Managers

/s/

Bryan Samuels
Commissioner

Attachment A – CB Regional Office Program Managers

ATTACHMENT A– Children’s Bureau Regional Program Managers

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