

<b>ACF</b> <b>Administration</b> <b>for Children</b> <b>and Families</b>	<b>U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES</b> <b>Administration for Children and Families</b>	
	<b>1. Log No:</b> ACYF-CB-IM-16-06	<b>2. Issuance Date:</b> October 19, 2016
	<b>3. Originating Office:</b> Children's Bureau	
	<b>4. Key Words:</b> Comprehensive Child Welfare Information Systems (CCWIS)	

**INFORMATION MEMORANDUM**

**TO:** State, Tribal and Territorial Agencies Administering or Supervising the Administration of Titles IV-B and IV-E of the Social Security Act; State, Tribal and Territorial Information Technology (IT) Leadership; and Other Interested Parties

**SUBJECT:** CCWIS Overview for State and Tribal IT Staff

**RELATED REFERENCES:** Title IV-E of the Social Security Act; 45 CFR 1355.50 through 1355.59; 45 CFR 95.611

**PURPOSE:** The purpose of this Information Memorandum (IM) is to transmit an overview of the new CCWIS rule to IT staff of title IV-E agencies.

**BACKGROUND:** The CCWIS final rule was published on June 2, 2016. This CCWIS overview provides state and tribal IT staff with a high level summary of the regulatory changes. The overview also outlines the decisions that must be made by title IV-E agencies' program and IT staff during the two-year CCWIS transition period.

**INQUIRIES:** Director, Division of State Systems, CB/ACYF/ACF/HHS

/s/

Rafael López  
 Commissioner  
 Administration on Children, Youth and Families

**Attachment:** CCWIS Overview for State and Tribal IT Staff