

ACF

Administration
for Children
and Families

**U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children, Youth and Families**

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3. Originating Office: Children's Bureau

4. Key Words: Independent Living Program

INFORMATION MEMORANDUM

TO: State Agencies Administering or Supervising the Administration of Title IV-E of the Social Security Act; and State Independent Living Program Coordinators

SUBJECT: Availability of FY 1999 Funds for the Independent Living Program

LEGAL AND RELATED REFERENCES: Sections 472, 474, 475 and 477 of Title IV-E of the Social Security Act; ACYF-PI-93-16 dated December 10, 1993; and the Omnibus Budget Reconciliation Act of 1993 (P.L. 103-66).

PURPOSE: The purposes of this Information Memorandum are to: (1) inform States that FY 1999 Independent Living Program (ILP) funding is available; (2) inform States of the procedures to be followed in applying for FY 1999 ILP funds and in reporting on program activities and services; and (3) inform States that ILP information must be included in the Child and Family Service Plan (CFSP).

INFORMATION:

FY 1999 Application Procedures: The instructions provided by Program Instruction ACYF-PI-93-16 dated December 10, 1993 (Attachment A) remain in effect and must be followed in order to receive FY 1999 ILP funds.

Availability of Funding: For FY 1999, the amount appropriated is \$70 million. The FY 1999 State allotment table, which includes both the basic amount and the additional amount of Federal funds available to be matched with State funds, is attached (Attachment B). FY 1999 funds must be liquidated by September 30, 2000.

Application and Reporting Procedures: The ILP applications are due to the Administration for Children and Families (ACF) Regional Offices not later than January 31, 1999 and a courtesy copy should also be mailed to:

Administration for Children, Youth and Families
P. O. Box 1182
Washington, D.C. 20013
Attn: Children' s Bureau

If a State submitted its ILP application for FY 1999 as part of the Annual Progress and Services Report (APSR) on June 30, 1998, and it has been approved for funding, the State is not required to submit an application by January 31, 1999.

The ILP Program Reports must still be submitted not later than January 1 of the year following the end of the fiscal year for which funds were awarded. Please send copies to the ACF Regional Office and the Children' s Bureau (see above address).

Content of CFSP: A description of the Independent Living services to be provided in FY 2000 must be included in the CFSP regardless of whether a State applies for funds in January or did so in June. States may elect to consolidate the ILP application information into the CFSP final report for FY 2000 and into the Annual Progress and Services Reports for FY 2001 – 2004.

If they decide to do so, the requirements for ILP funding as outlined in ACYF-PI-93-16 must be included in the CFSP or APSR.

INQUIRIES TO: ACF Regional Administrators, Regions I-X

or

Cynthia Walker
Children' Bureau, ACYF
(202) 205-8820

/s/

Patricia Montoya
Commissioner

Attachments:

[Attachment A:](#) ACYF-PI-93-16

[Attachment B:](#) FY 1999 Independent Living Program Allotments

[Attachment C:](#) State Information on the Independent Living Program

Certifications Regarding: *(Links below will open up in another browser window)*

[Lobbying](#)

[SF-LLL, Disclosure of Lobbying Activities](#)

[Debarment, Suspension and Other Responsibility Matters](#)

[Attachment D](#): List of ACF Regional Administrators

**Fiscal Year 1999
Title IV-E Independent Living Initiative
Allotments**

Name of State	Basic Amount	Additional Amount	Total
Alabama	\$667,601	\$307,889	\$1,038,490
Alaska	8,378	4,654	13,032
Arizona	223,562	124,201	347,763
Arkansas	174,176	96,764	270,940
California	8,023,999	4,457,778	12,481,777
Colorado	530,906	294,948	825,854
Connecticut	485,047	269,471	754,518
Delaware	130,522	72,512	203,034
Dist. of Col	701,995	389,997	1,091,992
Florida	634,529	352,516	987,045
Georgia	706,405	392,447	1,098,852
Hawaii	11,465	6,369	17,834
Idaho	68,788	38,216	107,004
Illinois	1,810,989	1,006,105	2,817,094
Indiana	655,695	364,275	1,019,970
Iowa	289,264	160,702	449,966
Kansas	461,235	256,242	717,477
Kentucky	508,858	282,699	791,557
Louisiana	873,084	485,047	1,358,131
Maine	363,785	202,103	565,888
Maryland	795,918	442,177	1,238,095
Massachusetts	408,762	227,090	635,852
Michigan	2,681,869	1,489,927	4,171,796
Minnesota	734,185	407,881	1,142,066
Mississippi	330,714	183,730	514,444
Missouri	832,517	462,509	1,295,026

Montana	156,979	87,211	244,190
Nebraska	280,004	155,558	435,562
Nevada	98,773	54,874	153,647
New Hampshire	205,924	114,402	320,326
New Jersey	1,477,188	820,660	2,297,848
New Mexico	133,167	73,982	207,149
New York	7,448,116	4,137,842	11,585,958
North Carolina	672,010	373,339	1,045,349
North Dakota	123,466	68,592	192,058
Ohio	1,839,209	1,021,783	2,860,992
Oklahoma	398,620	221,456	620,076
Oregon	598,371	332,428	930,799
Pennsylvania	2,981,716	1,656,509	4,638,225
Rhode Island	202,397	112,443	314,840
South Carolina	372,604	207,002	579,606
South Dakota	124,348	69,082	193,430
Tennessee	500,039	277,799	777,838
Texas	1,183,955	657,753	1,841,708
Utah	130,081	72,267	202,348
Vermont	190,050	105,583	295,633
Virginia	875,289	486,272	1,361,561
Washington	530,465	294,703	825,168
West Virginia	335,123	186,179	521,302
Wisconsin	999,196	555,109	1,554,305
Wyoming	28,662	15,923	44,585
TOTALS	\$45,000,000	\$25,000,000	\$70,000,000

STATE INFORMATION ON THE INDEPENDENT LIVING PROGRAM

STATE _____

The State information provided below will be considered permanent and will remain in effect unless rescinded by the State, after *notification in writing to the Commissioner, ACYF.*

Name of Agency Administration the ILP:

Employer Identification Number (EIN): _____

ADMINISTRATION OF STATE

State Administered _____*_____ County Administered

* If county administered, please describe the following:

1. The precise legal relationship between the State and the counties with regard to the ILP and the expenditure of funds.

2. How does the State enter into agreements with the counties?

3. Does the State delegate responsibility to the counties’

4. Are there written agreements’

5. Are there provisions for such agreements in State law or in the State plan’

STATE MATCHING INFORMATION

1. The State will apply for and match the additional funds over the \$45 million basic amount.

Yes _____* No _____

If yes, All _____ or _____

2. If funds become available through reallocation, the State will apply for and match these funds.

Yes _____* No _____

*If yes, All available _____ or \$ _____

*If yes to either item, indicate "ALL" or specify the amount of additional and the amount of reallocated funds the State will apply for and match (dollar-for-dollar).

ELIGIBLE POPULATION

1. The State elects to serve non-IV-E eligible youth.

Yes _____ * No _____

2. The State elects to serve former foster care youth.

Yes _____ * No _____

3. The State elects to serve youth up to age 21.

Yes _____ * No _____

If yes to any of the above, describe how the State will integrate the additional client population into planning for and implementation to the ILP.

TRUST FUNDS

The State elects to establish trust funds for youth leaving foster care.

Yes _____ * No _____

If yes, please describe:

1. How will the trust funds be financed?
2. How will the trust funds be integrated into the overall individual independent living plan?
3. What are the rules that will govern the use of and disbursement from such trust funds?

4. What safeguards will be employed to ensure that no Federal ILP funds contributed to the trust fund are later used for the provision of room and board?

_____ Signature	_____ Title
_____ Agency/Organization	_____ Date

**REGIONAL ADMINISTRATORS
ADMINISTRATION FOR CHILDREN AND FAMILIES**

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