SUPPLEMENTAL TERMS and CONDITIONS

The **General Terms and Conditions** apply to all mandatory grant programs and can be found at https://www.acf.hhs.gov/grants/mandatory-formula-block-and-entitlement-grants. These Supplemental Terms and Conditions are additional requirements applicable to the program named below.

By acceptance of awards for this program, the grantee agrees to comply with the requirements included in both the General and Supplemental Terms and Conditions for this program.

Administration on Children, Youth, and Families (ACYF)
Children's Bureau (CB)

FAMILY FIRST PREVENTION SERVICES ACT TRANSITION GRANT

Catalog of Federal Domestic Assistance (CFDA) Program No. 93.556

APPLICABLE LEGISLATION, STATUTE, REGULATIONS

1. The administration of this program is subject to:
    a. The statutory requirements of Public Law 116-94, the Family First Transition Act, within Section 602, Subtitle F, Title I, Division N of the Further Consolidated Appropriations Act, 2020). Per section 602(c)(3)(a) of the Family First Transition Act, funds may be used for purposes specified in title IV-B of the Social Security Act; purposes directly associated with implementing the Family First Prevention Services Act, enacted as part of Public Law 115-123; and for activities previously funded under a child welfare waiver demonstration approved under section 1130 of the Social Security Act.

    b. Title IV-B, Subpart 1, Section 421, of the Social Security Act.

    c. Title IV-B, Subpart 2, Sections 430 and 431, of the Social Security Act.

    d. Section 1130 of the Social Security Act.

    e. Title VII of division E of Public Law 115–123 (also known as the Family First Prevention Services Act).

2. Program Instruction ACYF-CB-PI-20-04 for the Family First Prevention Services Act Transition Grant funds (available on the Children's Bureau website at https://www.acf.hhs.gov/cb/laws-policies/program-instructions)

3. The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards is located under 45 CFR Part 75. In accordance with 45 CFR §75.101 Applicability, this program must comply with 45 CFR Part 75 in its entirety. No exceptions were identified.

4. Additional applicable regulations and requirements can be found in the General Terms and Conditions for Mandatory, Formula, Block and Entitlement Grants.

COST SHARING OR MATCHING (NON-FEDERAL SHARE) OF PROGRAM FUNDING

5. There is no non-federal cost share/match required for this program; program funds for this program are awarded with a **100 percent** Federal Financial Participation (FFP) rate for program costs.

6. These grant funds may not be used to meet the matching requirements of another Federal grant (section 602(c)(3)(B) of the Family First Transition Act).

FINANCIAL REQUIREMENTS

7. Federal funds awarded under these grants must be expended for the purposes for which they were awarded.

8. Each grantee's fiscal and accounting procedures must be sufficient to permit the preparation of required reports and the tracing of expenditures to a level necessary to establish that Federal funds have not been used in violation of the terms and conditions.

FINANCIAL REPORTING

9. Family First Prevention Services Act Transition Grant funds must be tracked and accounted for separately to ensure compliance with specific requirements and allowances of the Family First Transition Act. Federal funds awarded under this grant must be expended for the purposes for which they were awarded and within the time period allotted.

10. The OMB approved Financial Reporting form for this program is the Financial Status Report SF-425. The SF-425 is due annually and no later than December 30, which is 90 days after the end of the project period.

11. Obligation/Liquidation Deadline: The Family First Prevention Services Act Transition Grant Funds must be used for expenditures made between the dates October 1, 2019 through September 30, 2025. Funds must be liquidated no later than December 30, 2025.

PROGRAM REPORTING

12. In accordance with 45 CFR §1357.15 and 45 CFR §1357.16, agencies receiving funding under title IV-B of the Social Security Act are required to submit a five-*year Child and Family Services Plan* or *Annual Progress and Service Report* no later than June 30 each year. These reports must establish goals and objectives for a five-year period, provide information on accomplishments and progress made during the previous fiscal year, and provide updates on program areas selected for improvement and other activities in the next year. These annual reports must be submitted to the appropriate ACF Regional Office. Updates on use of the Family First Prevention Services Act Transition Grant funds must be included in the Annual Progress and Service Report beginning with the submission due on June 30, 2021 and continuing through the last fiscal year in which these grants are fully expended.

13. As required by section 602(d)(1) of the Family First Transition Act, information to be reported in the Annual Progress and Services Report must include:

- how funds are used to implement each part of the Family First Prevention Services Act, with a separate statement with respect to each such part;
- all programs, services, and operational costs for which the grant is used;
- the characteristics of the families and children served;
- the amounts the agency uses for each FY to continue activities previously funded under a waiver provided under section 1130 of the Social Security Act;
- the agency's plan to transition the activities so that needed activities can be provided under the agency's title IV-E plan, or, if expenditures for the activities would not be eligible for payment under title IV-E, the reason for it not being eligible and the funding sources the agency plans to use to cover the costs of needed activities; and
- any additional information HHS requires.

EFFECTIVE PERIOD

14. These program-specific Supplemental Terms and Conditions are effective for the duration of the expenditure period for the Family First Prevention Services Act Transition Grants, from October 1, 2019 – September 30, 2025 with the issuance of the awards. They will be updated and reissued only as needed whenever a new program-specific statute, regulation or other requirement is enacted or whenever any of the applicable existing Federal statutes, regulations, policies, procedures or restrictions is amended, revised, altered, or repealed.

POINTS OF CONTACT

15. Points of contact for additional information or questions concerning either the operation of the program or related financial or grant matters may be found on the Notice of Award.