

ACF

Administration
for Children
and Families

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children, Youth and Families

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3. Originating Office: Administration for Children, Youth and Families

4. Key Words: Emergency Food Programs

INFORMATION MEMORANDUM

TO: Head Start Grantees, Runaway Youth Projects, Child Welfare Agencies and Child Abuse and Neglect Grantees.

SUBJECT: Emergency Food Programs

LEGAL AND RELATED REFERENCES: Public Law 98-8, the Jobs Bill; cited in Federal Register, Vol. 48, No. 81, April 26, 1983.

INFORMATION:

This Information Memorandum is being issued in order to advise all ACYF grantees, runaway youth projects and child welfare agencies of the new emergency food assistance programs, enacted under P.L. 98-8, and to encourage eligible organizations to contact the responsible State agencies in order to apply to assist in distributing the food to needy persons. On March 3, 1983, the Jobs Bill was enacted, as P.L. 98-8, to provide additional authority for emergency food distribution to benefit the poor and the unemployed. In order to govern these emergency food assistance programs, the Department of Agriculture issued interim rules that became effective as of May 1, 1983. The distribution of these emergency commodities is in addition to already existing food programs.

- Under Part 250 of P.L. 98-8, those organizations which are eligible to receive surplus dairy products include emergency feeding organizations, disaster organizations, charitable institutions, non-profit summer camps for children, school food authorities, schools, service institutions, welfare agencies, institutions with nutritional programs for the elderly, non-residential child care institutions, and food banks.
- Under Part 251 of P.L. 98-8, emergency feeding organizations only are eligible to receive surplus commodities from the \$75 million worth of perishable agricultural products. Emergency feeding organizations include soup kitchens, temporary shelters, hunger centers for indigent persons, food banks, and other organizations which provide prepared food to the needy in congregate settings.

- If an organization meets both charitable institution requirements and also emergency feeding organization requirements, that organization may receive commodities under both Part 250 and Part 251 of P.L. 98-8.

Other organizations which may be eligible for emergency food distribution programs include local aging agencies, Head Start providers, shelters for runaway and homeless youth, community action agencies, spouse abuse centers, boarding homes, community health centers, maternal and child health centers, day care providers, welfare agencies, and shelters for the homeless.

To cover the cost of storage and handling of food distributed by emergency feeding organizations \$50 million will be provided to State governments and local agencies. These funds will be allocated according to the number of households below the poverty level and the number of unemployed in each State.

The program authorities are due to expire on September 30, 1983, and ACYF apologizes for the delay in sending this information to you. However, the USDA will continue to donate some commodities after that date under legislative authorities in effect prior to the enactment of the Jobs Bill.

To apply for the emergency food assistance programs contact your State agency responsible for distribution of donated food (see attachment). If the State agency cannot be reached, contact the USDA/FNS Regional Office for your area.

EFFECTIVE DATE: Effective upon issuance.

INQUIRIES:

Regional Program Directors.

/s/

Clarence E. Hodges
Commissioner

[Attachment](#) - FOOD DISTRIBUTION PROGRAM / STATE DISTRIBUTING AGENCIES

Attachment

**FOOD DISTRIBUTION PROGRAM
STATE DISTRIBUTING AGENCIES**

ALABAMA - charitable institutions and special distribution

Mr. T. G. Smith, Jr., Coordinator
Child Nutrition Program
State Department of Education
549 State Office Building
Montgomery, Alabama 36130
(205) 832-3321

ALASKA - charitable institutions and special distribution

Mrs. E. Ruth Benigno, R.D.
School Food Coordinator
Alaska Department of Education
Alaska Office Building - Pouch F
Juneau, AK 99811
(907) 465-2856

AMERICAN SAMOA - charitable institutions and special distribution

Ms. Mere Belman, Superintendent
Department of Education
Pago Pago, AS 96799
9-011-684-633-5790

ARIZONA - charitable institutions and special distribution

Ms. Dee Ingino, Director
Food and Nutrition Division
State Department of Education
1535 West Jefferson Avenue
Phoenix, AZ 85007
(602) 271-3362

ARKANSAS - charitable institutions and special distribution

Mr. John Naylor, Acting Administrator
Commodity Distribution Program
Division of Social Services
Department of Human Services

P.O. Box 5071
North Little Rock, AR 72119

CALIFORNIA - charitable institutions

Dr. James B. Nelson, Director
Office of Surplus Property
Department of Education
721 Capitol Mall
Sacramento, CA 95814
(916) 445-4778

CALIFORNIA - special distribution

Mr. Glean Gleason, Coordinator
Surplus Distribution Program
California Department of Food and Agriculture
Room S-230
1220 N Street
Sacramento, California 95814
(916) 445-2060

COLORADO - charitable institutions and special distribution

Mr. Ronald S. Mikesell, Director
Food Assistance Programs Division
Colorado Department of Social Services
295 Rio Grande Boulevard
Denver, Colorado 80223
(303) 866-5127; FTS: 8-303-866-5127

CONNECTICUT - charitable institutions and special distribution

Mr. Charles L. Cuttings, Jr., Administrator
Federal Donated Foods
Department of Administrative Services
Bureau of Purchasing
460 Silver Street
Middletown, CT 06457
FTS: 8-244-2000
(203) 344-2061

DELAWARE - charitable institutions and special distribution

Mr. Edwin Kwiatkowski, Director
Purchasing Division

Department of Administrative Services
P.O. Box 299
Delaware City, Delaware 19706
(302) 834-4512

DISTRICT OF COLUMBIA - charitable institutions and special distribution

Mr. Julius Jacobs, Director
Food Service Branch
3535 V Street, N.E.
Washington, D.C. 20018
(202) 576-7400 or 7401 or 7404
(202) 576-7531

FLORIDA - charitable institutions and special distribution

Ms. Frieda Hutchison, Administrator
Food Distribution Office
Department of Health and Rehabilitative Services
111 Coastline Drive East, Suite 511
Daniel Bldg., Box 18
Jacksonville, Florida 32202
(904) 359-6297

GEORGIA - charitable institutions and special distribution

Mr. W. Kerry Johnson, Administrator
Food Distribution Unit
School Food and Nutrition Section
Department of Education
Twin Towers East, 16th Floor
205 Butler St., S.E.
Atlanta, Georgia 30334
(404) 656-2469

GUAM - charitable institutions and special distribution

Mr. Jose Crisostomo, Food Service
Administrator
Department of Education
Government of Guam
P.O. Box De (mail only)
Agana, GU 96910
Dial 9-011-671 472-6752

HAWAII - charitable institutions

Mr. Richard Hiramoto, Director
School Lunch Services
State Department of Education
Office of Business Services
1106 Koko Hesd Avenue
Honolulu, HI 96816
(808) 732-5868

HAWAII - special distribution

Mr. Franklin Sunn, Director
Department of Social Services and Housing
1390 Miller Street
(P.O. Box 339)
Honolulu, Hawaii
(808) 548-5852

IDAHO - charitable institutions and special distribution

Mr. Cecil F. Olsen, Director
School Lunch Services
State Department of Education
Len B. Jordan Office Building, Room 213
Boise, ID 83720
(208) 384-3940

ILLINOIS - charitable institutions

James Burke, Assistant
Food and Nutrition Programs
Illinois State Board of Education
100 North First Street
Springfield, Illinois 62777
(217) 782-2491; FTS: 8-956-2491, 2492 or 2493

ILLINOIS - special distribution

Mr. Jeffrey C. Miller, Director
Illinois Department of Public Aid
316 South Second Street - 3rd Floor
Springfield, Illinois 62762
(217) 782-6716

INDIANA - charitable institutions

Mr. John J. Harter, Director
Division of School Food and Nutrition Programs
Department of Public Instruction
State House - Room 229
Indianapolis, Indiana 46204
(317) 927-0162; FTS: 8-317-927-0162

INDIANA - special distribution

Mr. Dave Wright, Deputy Director
Commission on Aging
Community Services Administration
Consolidated Building - Room 1350
115 North Pennsylvania Street
Indianapolis, Indiana 46204
(317) 232-7021

IOWA - charitable institutions and special distribution

Mr. Bill Armstrong, Bureau Chief
Bureau of Support Services
Department of Social Services
Hoover State Office Building
Des Moines, Iowa 50319
FTS: 8-515-281-4688

KANSAS - special distribution only

John Schneider, Administrator
Food Programs Division
Department of Social and Rehabilitative Services
State Office Building - 6th Floor
Topeka, Kansas 66612
(913) 296-3349

KENTUCKY - charitable institutions and special distribution

Mr. Gerald H. Deatherage, Director
Division of Commodity Distribution
State Department of Agriculture
Capital Plaza Tower, Room 723
Frankfort, Kentucky 40601
(502) 564-4387; FTS: 8 351-4387

LOUISIANA - charitable institutions and special distribution

Mrs. Nell Brouillette, Acting Director
Food and Nutrition Services
Louisiana Department of Education
P.O. Box 44064
Baton Rouge, LA 70804
(504) 342-3720

MAINE - charitable institutions and special distribution

Mr. Calvin B. Consnt, Jr., Director
Department of Education & Cultural Services
Donated Commodity Program
State House Station 23
Augusta, ME 04333
(207) 289-2286
FTS: 8-868-2286

MARYLAND - charitable institutions and special distribution

Mr. W. Kenneth Shifflett, Chief
Food Distribution Section
Food and Nutrition Branch
State Department of Education
200 W. Baltimore Street
Baltimore, Maryland 21201
(301) 659-2601

MASSACHUSETTS - charitable institutions

Mr. John M. Raftery, Director
Bureau of Nutrition Education and School Food Services
1385 Hancock Street
Quincy Center Plaza
Quincy, MA 02169
(617) 770-7248

MASSACHUSETTSS - special distribution

Mr. Joseph Kilday, Distributing Agent
Bureau of Nutrition Education and School Food Services
1385 Hancock Street
Quincy Center Plaza
Quincy, MA 02169
(617) 770-7282

MICHIGAN - charitable institutions and special distribution

Dr. Philip J. O'Leary
Acting Director
Michigan Department of Education
Food and Nutrition Section
P.O. Box 30008
Lansing, Michigan 48909
(517) 373-3347; FTS: 8-253-3347

MINNESOTA - charitable institutions

Mr. Charles L. Matthew, Director
Child Nutrition Section
State Department of Education
Capitol Square Building - Room 913
1550 Cedar Street
St. Paul, Minnesota 55101
(612) 296-6986; FTS: 8-612-296-6986

MINNESOTA - special distribution

Mr. Tom Willisms
Grants Manager
Office of Economic Opportunity
Department of Economic Security
690 American Center Building
150 East Kellogg Blvd.
St. Paul, Minnesota 55101
(612) 297-3397

MISSOURI - charitable institutions and special distribution

Mr. Paul Spicer, Supervisor
Food Programs Issuance
P.O.Box 310
Jefferson City, Missouri 65102
(314) 751-4328; FTS 8-758-7212

MISSISSIPPI - charitable institutions

Mr. John H. Walker, Assistant Director
Administration and Finance
State Department of Education
Walter Sillers State Office Building
Room 604 - P.O. Box 711 (Mail Only)
Jackson, Mississippi 39205
(601) 354-6916

MISSISSIPPI - special distribution

Mr. Buddy Jemison, Assistant to the Coordinator
Governor's Office of Federal-State Programs
Jackson, Mississippi 39201
(601) 354-7575

MONTANA - charitable institutions and special distribution

Mr. Gordon Davidson, Chief
Food Distribution Bureau
Department of Social and Rehabilitation Services
P.O. Box 4210
Helena, Montana 59601
(406) 449-4540; FTS: 8 587-4540

NEBRASKA - charitable institutions and special distribution

Mr. Thomas Ryan, Administrator
Food Distribution Program
State Department of Public Welfare
301 Centennial Mall So., 5th. floor
P.O. Box 95026
Lincoln, Nebraska 68509
FTS: 8-541-3121, Ext. 387

NEVADA - charitable institutions and special distribution

MS. Debra Meizel, Supervisor - CFP
Nevada State Commodity Food Program
2250 Bennett Way
Reno, NV 89512
FTS: 8-470-5911 Ask for 784-6406

NEW HAMPSHIRE - charitable institutions and special distribution

Mr. Gerald Boucher, Director
Donated Food Programs
NH Distributing Agency
Department of Education
12 Hills Avenue
Concord, NH 03301
(603) 271-2602
FTS: 8-842-2602

NEW JERSEY - charitable institutions and special distribution

Mr. Dominic Ritardi, Coordinator
Food Distribution Section
Division of Markets
State Department of Agriculture
John Fitch Plaza - P.O. Box 1888
Trenton, New Jersey 08625
(609) 292-5067 or 5068 or 5069

NEW MEXICO - charitable institutions and special distribution

Mr. Frank Garcia, Jr., Chief
Commodity Bureau
Federal Property and Commodity Division
New Mexico Department of Finance and Administration
P.O. Box 1968
Albuquerque, NM 87103

NEW YORK - charitable institutions and special distribution

Mr. Ernest H. Berger, Director
Office of General Services
Bureau of Donated Foods
Building 21 - State Campus
State Office Building Campus
Albany, New York 12226
(518) 457-2919 or 2928

NORTH CAROLINA - charitable institutions and special distribution

Mr. Jay P. Davis, Director
Food Distribution Division
State Department of Agriculture
P.O. Box 27647
Raleigh, North Carolina 27611
(919) 733-7661

NORTH DAKOTA - charitable institutions and special distribution

Mr. Albert Hohenstein, Director
Food Distribution Program
State Department of Public Instruction
State Capitol
Bismarck, North Dakota 58505
(701) 244-2294; FTS: 8-783-4011

NORTHERN MARIANA ISLANDS - charitable institutions and special distribution

Mr. Gilbert C. Ada, Director
Community and Cultural Affairs
Commonwealth of the Northern Mariana Islands
Office of the Governor
Saipan, CM 96950
Dial 9-0 ask for routing 160/671 #9411 or 9722

OHIO - charitable institutions and special distribution

Mr. Robert H. Koon, Director
School Food Service Division
State Department of Education
65 South Front Street, Room 713
Columbus, Ohio 43215
(614) 466-2945

OKLAHOMA - charitable institutions and special distribution

Mr. L. E. Rader, Director
Oklahoma Department of Human Services
P.O. Box 25352
Oklahoma City, OK 73125
ATTENTION: Mr. John D. Hopper

OREGON - charitable institutions

Mr. Byron Thompson
Federal Surplus Property Coordinator
1655 Salem Industrial Drive, NE
Salem, OR 97310
(503) 378-4Z93

OREGON - special distribution

Mr. Gerald Bieberle, Acting Program Manager
Department of Human Resources
Oregon State Community Services Program
313 Public Service Building
Salem, Oregon 97310
(503) 378-4729

PENNSYLVANIA - charitable institutions and special distribution

Mr. Robert Dippre, Director
Bureau of Government Donated Foods
State Department of Agriculture

2301 No. Cameron Street
Harrisburg, Pennsylvania 17110
(717) 787-2940

PUERTO RICO - charitable institutions and special distribution

Ms. Maria J. Laboy, Director School Lunchroom Division
Department of Education
Box 759
Hato Rey, Puerto Rico 00919
(809) 753-9357

RHODE ISLAND - charitable institutions and special distribution

Mr. John Robinson
Chief Distribution Officer
Department of Administration
Division of Purchasing
State Warehouse
P.O. Box 8268
Cranston, RI 02920
(401) 464-2083
FTS: 8-401-242-2083

SOUTH CAROLINA - charitable institutions and special distribution

Mrs. Vivian Pilant, Director
Mr. James G. Sams, Jr. Acting Chief Supervisor
Food Distribution Division
State Department of Education
Rutledge Building - 1429 Senate Street
Columbia, South Carolina 29201
(803) 758-7665/p>

SOUTH DAKOTA - charitable institutions and special distribution

Ms. Carol Axtman, Director
Child and Adult Nutrition Services
Department of Education and Cultural Affairs
Division of Elementary and Secondary Education
Richard F. Kneip Building
Pierre, South Dakota 57501
(605) 773-3413; FTS: 8-782-7000
cc: Dr. James O. Hansen, Superintendent

TENNESSEE - charitable institutions and special distribution

Mrs. Gayle Brooks, Administrator
Commodity Distribution Section
Tennessee's Department of Agriculture
P.O. Box 40627-Melrose Station
Ellington Agricultural Center
Nashville, Tennessee 37204
(615) 741-1406; FTS: 8-853-1406

TEXAS - charitable institutions and special distribution

Mr. E. Wayne Kuykendall, Administrator
Food Services Division
Texas Department of Human Resources
P.O. Box 2960
Austin, TX 78769
(512) 835-0440

TRUST TERRITORY - charitable institutions. No special distribution program

Ms. Linda Parkinson, Food Service Officer
Office of Food Services of the Trust Territory
Lower Base
Saipan, CM 96950
Dial 9-0 ask for routing 160/671
(Needy Family)

UTAH - charitable institutions and special distribution

Mr. John Lamb, Commodity Representative
Federal Food Program
Utah State Hospital
Department of Social Services
1300 East Center, P.O. Box 270
Provo, Utah 84603
FTS: 8-801-373-4400, Ext: 215

VERMONT - charitable institutions and special distribution

Mr. William B. Carminati
Supervisor of Central Services
Agency of Administration
Division of Purchasing
Donated Foods Section
State Administration Building
Montpelier, VT 05602

(802) 828-2214
FTS: 8-832-2214 or 2213

VIRGIN ISLANDS - charitable institutions and special distribution

Ms. Joan E. Williams, Deputy
Commissioner, Business and Management
Department of Education
Box 6640
Charlotte Amalie, St. Thomas, Virgin Island 00801
(809) 774-0100, Ext: 264 or 268

Mr. John W. Nelson, Jr., Supervisor Food Distribution
Services State Department of Agriculture and Consumer Services
Box 1163
Richmond, Virginia 23209
(804) 786-3936 or 5512

WASHINGTON - charitable institutions and special distribution

Mr. John J. Gurnee, Supervisor
State Donable Food Section
Department of General Administration
18700 80th Place South
Kent, WA 98031
(206) 872-6446

WEST VIRGINIA - charitable institutions and special distribution

Mr. Donald Roberts, Assistant Commissioner of Economic Services
Division of Food Nutrition Programs
West Virginia Department of Welfare
1900 Washington St. E
Charleston, West Virginia 25305
(304) 348-8290

WISCONSIN - charitable institutions

Mr. Edward J. Post, Director
Food and Nutrition Services
Department of Public Instruction
125 S. Webster Street - P.O. Box 784
Madison, Wisconsin 53707
(608) 266-3509; FTS: 8-366-3509

WISCONSIN - special distribution

Mr. Will Dahl
Wisconsin Department of Agriculture Trade and Consumer Protection
801 West Badger Rd.
Madison, Wisconsin 53713
(608) 267-9052

WYOMING - charitable institutions and special distribution

Ms. Louis Mottonen, Director
Fiscal Services Unit
Board of Education
Hathaway Building, Room 284
Cheyenne, Wyoming 82002
(307) 777-6398; FTS: 8-378-1110

Regional Administrators

Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont

Harold McLean, Administrator
Northeast Regional Office
USDA, Food and Nutrition Service
33 North Avenue
Burlington, Massachusetts 01803
Comm. 617-272-4337

Delaware, District of Columbia, Maryland, New Jersey, New York, Pennsylvania, Puerto Rico,
Virginia, Virgin Islands, West Virginia

Andrew P. Hornsby, Jr., Administrator
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USDA, Food and Nutrition Service
Mercer Corporate Park
Corporate Blvd., CN 02150
Trenton, NJ 08650
Comm. 609-259-5000

Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, Tennessee

David B. Alspach, Administrator
Southeast Regional Office
USDA, Food and Nutrition Service
1100 Spring Street, N.W., Room 200
Atlanta, Georgia 30367
Comm. 404-881-4131

Illinois, Indiana, Michigan, Minnesota, Ohio, Wisconsin

Monroe Woods, Administrator
Midwest Regional Office
USDA, Food and Nutrition Service
50 East Washington
Chicago, Illinois 60602
Comm. 312-353-6664

Colorado, Iowa, Kansas, Missouri, Montana, Nebraska, North Dakota, South Dakota, Utah,
Wyoming

Billy Wood, Administrator
Mountain Plains Regional Office
USDA, Food and Nutrition Service
2420 West 26th Avenue, Room 430-D
Denver, Colorado 80211
Comm. 303-837-5339

Arkansas, Louisiana, New Mexico, Oklahoma, Texas

Gene P. Dickey, Administrator
Southwest Regional Office
USDA, Food and Nutrition Service
1100 Commerce Street, Room 5-C-30
Dallas, Texas 75242
Comm. 214-767-0222

Alaska, American Samoa, Arizona, California, Guam, Hawaii, Idaho, Nevada, Oregon, Trust
Territory, Washington

R. Hicks Elmore, Administrator
Western Regional Office
USDA, Food and Nutrition Service
550 Kearny Street, Room 400
San Francisco, California 94108
Comm. 415-556-4950