

[Event Title Here]

Wednesday, January 31st  
10am to 1pm (EST)  
Switzer Bldg. Room 9999

**Audio Dial-in:** (555) 555-0000 **Passcode:** 0000000  
**Web Conference:** hhs.adobeconnect.com/XXXXXXXXXX

[Add in a brief 1-2 sentence description of the event here. To replace the photo, delete it and select the Insert tab, then click Picture. Crop or proportionally resize the picture to fit the flyer. Save the file to PDF before publishing.]

[For more information call John Johnson: (555) 555-XXXX  
For technical support call Jan Janson: (555) 555-XXXX]