



**STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES**

**Bill J. Crouch**  
Cabinet Secretary

**Bureau for Children and Families  
Office of Programs and Resource Development  
Division of Early Care and Education  
350 Capitol Street, Room B-18  
Charleston, West Virginia 25301-3705  
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**Linda M. Watts**  
Commissioner

February 25, 2021

Director  
Office of Child Care  
330 C ST SW, 4<sup>th</sup> Floor  
Washington, DC 20201

Dear OCC Director:

This letter describes how West Virginia plans to use the Child Care and Development Funds (CCDF) awarded under the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA). We understand that this description will be used for the purpose of informing the Office of Child Care, Administration for Children and Families and Congress how our Lead Agency anticipates using the funds to support the child care needs in our jurisdiction.

We plan to use CRRSA funds for activities in the following categories:

**1. Direct Services/Subsidies**

- West Virginia plans to use approximately \$20 million to support child care assistance for essential workers. This assistance is available to any essential worker without regard to income. This includes allowing enrollment-based payment rather than attendance-based payment.
- West Virginia plans to use approximately \$10 million to temporarily increase provider reimbursement rates.
- West Virginia plans to use approximately \$600,000 to increase tiered reimbursement rates.

**2. Grants or Assistance (Other than Subsidies) to Stabilize Child Care Providers**

- West Virginia plans to use \$232,500 in funding for capacity grants for new providers to assist in startup costs.
- West Virginia plans to use \$12.3 million in funding to assist current child care providers in expanding their capacity to care for more children.
- West Virginia will allocate \$8.8 million in funding for quality bonuses for child care providers to support the increased costs of providing quality child care during a public health emergency.

**3. Assistance to Providers Not Participating in the Subsidy System Prior to the Pandemic**

- All grants and quality bonuses are available to any child care provider regardless of subsidy program participation. Very few child care providers do not participate in the subsidy system in West Virginia.

**4. Other**

- West Virginia will allocate \$120,000 to Child Care Resource and Referral Agencies to support the increased cost of operations during the public health emergency.

The West Virginia Department of Health and Human Resources will amend our CCDF plan as a result of activities implemented under CRRSA funding not currently described in the plan, within 60 days of implementation.

Sincerely,

/s/

Lisa M. Ertl  
Director, Division of Early Care and Education  
West Virginia Department of Health and Human Resources

cc: Agda Burchard, Regional Program Manager, Office of Child Care, Region 3  
Laverne Davis-Gay Program Specialist, Office of Child Care, Region 3  
Natasha Stovall, Program Specialist, Office of Child Care, Region 3