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Office of Community Services | 330 C Street, S.W., Washington, DC 20201
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**Community Economic Development Program
Information Memorandum**

IM#: CED-IM-2021-01
DATE: August 9, 2021
TO: Community Economic Development Program Recipients
SUBJECT: Terminology Changes
ATTACHMENT(S): N/A

Dear Colleagues,

The Office of Community Services is updating terms used in official documents, correspondence, and other communications to align with terminology used in 2 CFR Part 200 and 45 CFR Part 75. These changes are part of a concerted effort encouraging consistency across all U.S. Department of Health and Human Services agencies, where applicable. While the overall process will be gradual, recipients can anticipate seeing new terms immediately. The terminology changes are outlined in the table below.

Terminology Changes	
Previous Term	New Term
Funding Opportunity Announcement (FOA)	Notice of Funding Opportunity (NOFO)
Grantee	Recipient
Subawardee	Subrecipient
Announcement	Opportunity

If you have any questions regarding these terminology changes, please contact your assigned program specialist.

Thank you for your attention to these matters. OCS looks forward to continuing to provide high-quality services to OCS grantees.

/s/

Lynda E. Perez

Director, Division of Community Discretionary and Demonstration Programs
Office of Community Services