



ADMINISTRATION FOR  
**CHILDREN & FAMILIES**

Office of Community Services | 330 C Street, S.W., Washington, DC 20201  
www.acf.hhs.gov/ocs

## Low Income Household Water Assistance Program

### Dear Colleague Letter

**DCL#:** LIHWAP-DCL-2023-03  
**DATE:** October 27, 2022  
**TO:** Low Income Household Water Assistance Program (LIHWAP) Grant Recipients  
**SUBJECT:** LIHWAP Manual for Grant Recipient Staff  
**ATTACHMENT(S):** [LIHWAP Manual for Grant Recipient Staff](#)

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Dear Colleagues,

The purpose of this Dear Colleague Letter (DCL) is to notify Low Income Household Water Assistance Program (LIHWAP) grant recipients that the Office of Community Services (OCS) has added a new program support tool to the [LIHWAP Training Resources page](#).

The [LIHWAP Manual for Grant Recipient Staff](#) was designed to support staff who are new to working on LIHWAP. It can also serve as a point of reference for experienced LIHWAP administrators. The [LIHWAP Manual for Grant Recipient Staff](#) compiles information and resources released by OCS since LIHWAP's inception. It includes a program overview, a road map to program implementation, reporting requirements, training resources, OCS contact information and more!

Please share this resource with anyone who may benefit from learning more about LIHWAP operations and policies.

Thank you for your attention to these matters. OCS looks forward to continuing to provide high-quality services to OCS partners.

/s/

Dr. Lanique Howard

Director

Office of Community Services