



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Community Services | 330 C Street, S.W., Washington, DC 20201
www.acf.hhs.gov/ocs

Low Income Household Water Assistance Program

Dear Colleague Letter

DCL#: LIHWAP-DCL-2023-04

DATE: November 15, 2022

TO: Low Income Household Water Assistance Program (LIHWAP) Grant Recipients

SUBJECT: LIHWAP Annual Report Webinars and Office Hours

ATTACHMENT(S): 1. [Annual Report Instructions](#) 2. [Annual Report Form \(non 508 compliant\)](#)

Dear Colleagues,

The purpose of this Dear Colleague Letter (DCL) is to provide Low Income Household Water Assistance Program (LIHWAP) grant recipients with training opportunities for the LIHWAP Annual Report. The FY 2022 LIHWAP Annual Report is due January 31, 2023, covering activity through September 30, 2022. The Office of Community Services (OCS) will host two webinars and eight office hours to assist grant recipients with completing the report. It is highly encouraged that each grant recipient attends one webinar and one office hour.

LIHWAP Annual Report Webinars

The webinars will provide training and technical assistance related to the LIHWAP Annual Report. The dates and times for the webinars are listed below. Grant recipients can join the Zoom webinars at their start times by clicking on linked dates below.

- [Tuesday, November 29, 2022, from 2:00-3:30pm ET](#)
- [Tuesday, January 10, 2023, from 1:00-2:30pm ET](#)

LIHWAP Annual Report Office Hours

OCS will host eight office hours to support LIHWAP grant recipients as they work towards submitting the LIHWAP Annual Report. Each session will be limited to fourteen agencies at a time to maximize assistance, on a first come, first served basis. Please register for your preferred date by clicking on the session you want to attend below. Only one person from your agency should register even if more than one person from your agency will be attending the office hour.

- [Monday, December 5, 2022, from 1:00-2:00pm ET](#)
- [Wednesday, December 7, 2022, from 4:00-5:00pm ET](#)
- [Tuesday, December 13, 2022, from 1:00-2:00pm ET](#)
- [Thursday, December 15, 2022, from 3:00-4:00pm ET](#)
- [Thursday, January 12, 2023, from 3:00-4:00pm ET](#)
- [Monday, January 16, 2023, from 1:00-2:00pm ET](#)
- [Wednesday, January 18, 2023, from 3:00-4:00pm ET](#)
- [Tuesday, January 24, 2023, from 1:00pm-2:00pm ET](#)

Thank you for your attention to these matters. OCS looks forward to continuing to provide high-quality services to OCS partners.

/s/

Dr. Lanikque Howard

Director

Office of Community Services