

## The Child Welfare Cap Worksheet

Click on the Child Welfare CAP menu option to open the Cost Allocation Plan Child Welfare – Itemized Allocation worksheet, as shown in Figure 48. This worksheet can also be opened by clicking the **Go to Child Welfare CAP Worksheet** command button on the Cost Allocation Plan worksheet.

	A	B	C	D	E	F	G	H
	CAM-TOOL MENU SYSTEM	? Cost Allocation Plan (Child Welfare - Itemized Allocation)						Go to Cost Allocation Plan Worksheet
1	System Information	CAM-TOOL Simple Data Example						
2								
3	Benefiting Programs	Document the breakdown by Child Welfare cost center, and the overall resulting single figure to be used by CAM-TOOL in high level calculations at the program level.						
4								
5	Allocation Structure							
6								
7	Functional Modules							
8								
9	Sub_Modules							
10								
11	Details							
12								
13	Weighting System							
14								
15	USAGE AND CAP							
16	All System Usage							
17								
18	Recipient Counts							
19								
20	Shared Usage LOE							
21								
22	Cost Allocation Plan							
23								
24	Child Welfare CAP							
25								
26	OPTIONAL							
27	Program Summary							
28								
29	Format All System Usage							
30								
31	Format Shared Usage							
32								
33	Help Menu							

**Figure 48 Cost Allocation Plan (Child Welfare - Itemized Allocation) Worksheet**

**Overview.** The CAM-TOOL calculations are designed to use one single figure for the federal match rate for each benefiting program. Most federal programs have predetermined match rates. However, Child Welfare cost components frequently must be assessed further in relation to the several cost centers within Child Welfare in order to determine the match rate to be applied to a particular system development project.

This worksheet documents any further breakdown by cost center, and the overall resulting single figure to be used by the CAM-TOOL in high level calculations at the program level.

Provide a narrative description and a breakdown of calculations to support the specific match rate to be used on the Cost Allocation Plan for this system development project. Document or reference the agency guidance used in the calculations.

When an overall rate has been determined, enter it to the Benefiting Programs worksheet, then regenerate the CAP Summary and any CAP Sections from the Shared Usage LOE worksheet. Ensure that the overall match rate used for Cost Allocation Plan summaries and Sections is correct.

1. **Data Copied To Worksheet.** None.
2. **Data Copied From Worksheet.** None.

3. **Worksheet Calculations.** None.
4. **Required Fields needed for the CAM-TOOL automated calculations.** None.