

A. DATA DICTIONARY

[A summary of changes to this appendix is located at the end of the document in Section A.2. It contains a list of data elements affected by changes from release items. In addition, changes are marked throughout the document. [Opening and closing brackets] surrounding text signifies changed material.]

This appendix includes data definitions and descriptions for the data fields contained in the Data Block Record Layout (Appendix C). The Data Dictionary is intended to be used by states as a tool to assist in programming CSENet functionality on the state CSE system.

Note: The issuance of this document does not require any new development efforts by state CSE resources.

The data fields contained within this appendix are listed in alphabetical order. The following information is provided for each data field:

Name	Provides the name of the field as it appears in the Data Block Record Layout
Location	Identifies the byte position of the field within the data block
Condition	Conveys the requirements of each field
Length	Shows the size of the field in bytes
Format	Describes the field as alphabetic, numeric, or alphanumeric
Value(s)	Provides the acceptable values for the data field
Description	Provides the following information: <ul style="list-style-type: none">– Narrative explanation of the data field– CSENet data block name– Rules that govern the format of the data element

A number of CSENet data field names are used multiple times within the Data Block Record Layout, e.g., Name appears in the Noncustodial Parent Identification (NCP-ID) and Participant data blocks. If a data field name/description is used in more than one data block, the data blocks in which the field is used are specified in the Description portion of the data field definition *and* an asterisk precedes the word Description.

Beginning in Section A-1, there is an alphabetic listing of the data definitions and descriptions for data fields contained in the Transaction Error Report sent to states by CSENet. These descriptions may be used to clarify the contents of the report. (See Section 3, CSENet Application Suite, of the IGD for a sample report. Also refer to the Data Block Record Layout for information on the transaction error record layout.)

[The acceptable alphanumeric values for address-related state fields in the US, Canada and Mexico are presented in Appendix G, Standardized Postal Abbreviations. This appendix is referred to in the Value(s) section of all state fields in this document.]

Field Name: Action-Code

Location: 34
Condition: Required
Length: 1
Format: Alphanumeric
Value(s): R – Request
A – Acknowledgment
P – Provision
M – Reminder*
U – Update*
C – Cancel*

[* Reminder: Update and Cancellation transactions are not included in the core set of transactions and may be considered for deletion in the future.]

*Description: Located in the Sent FROM the CSENet server Header and Sent TO the CSENet server Header records and describe the action of a transaction.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
All data must be left justified.

[Field Name: Action-Code (Information-Data-Block)]

Location: 30
Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.
Length: 1
Format: Alphanumeric
Value(s): R – Request
A – Acknowledgment
P – Provision
M – Reminder*
U – Update*
C – Cancel*

*Reminder: Update and Cancellation transactions are not included in the core set of transactions and may be considered for deletion in the future.

Description: Located in the Information-Data-Block within Information-Text-Line-1 and describe the action of a transaction that was rejected by a state.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
All data must be left justified.]

Field Name: Action-Reason

Location: 76-80

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 5

Format: Alphanumeric

Value(s):	AADIN	GRFIN	GSFWD	SICHS
	ANOAD	GRGAP	GSMAD	SICPS
	BLANK	[GRINT]	GSMDE	SRADJ
	[CISUB]	[GRPAY]	GSPAD	SRMOD
	CITAX	GRPOC	GSPAY	SROMC
	EILMV	GRPOU	GSPUD	SROOC
	EILPP	GRTHD	GSSTA	[SRPAT]
	EILRE	GRUPD	[GSTAI]	SROPP
	EIWAR	GSADD	GSTYP	SRORD
	ERALL	GSARR	GSUPD	SROSS
	ERARR	GSC02	GSWKR	SSADJ
	EREXO	GSC03	LICAD	SSCON
	ERFSM	GSC05	LICEM	SSEST
	ERFSO	GSC06	LSADR	SSMOD
	ERFSS	GSC07	LSALL	SUADJ
	ERMEE	GSC08	LSEMP	SUDEN
	ERMEM	GSC09	LSOTH	SUEST
	ERMEO	GSC10	LSOUT	SUMOD
	ERREG	GSC11	LUALL	
	ERREO	GSC12	LUAPD	
	ERRES	GSC13	PIBTS	
	ERSTA	GSC14	PICHS	
	ERTXR	[GSC15]	PIHNS	
	ERWAG	[GSC16]	PIPNS	
	ESORD	[GSC17]	PIPUD	
	ESREG	[GSC18]	PSESO	
	ESTXR	GSC4A	PSEST	
	ESWAG	GSC4B	PSSTO	
	EUTXR	GSC4C	PUDEN	
	FRINF	GSC4D	PUEST	
	FRNNF	GSC5B	REJCT	
	FSINF	GSCAS	SCDIS	
	FUINF	GSCOE	SDCOS	
	GIHER	GSDEL	SDPAR	
	GRAFI	GSFIL	SDPAY	
	GRAGT	GSFIP	SIANS	
	GRBTR			

Note: The Action Reason GSC01 and GSC04 are obsolete according to criteria outlined in 45 CFR 303.11(b) (1) and have been deleted from the CSENet Valid Transactions Table.

*Description: Located in the Sent FROM the CSENet server Header and Sent TO the CSENet server Header records and provide the business definition of a transaction.

- Rules that apply to this data element:
- All data must be in ASCII format.
 - All data must be in upper case.
 - All data must be left justified.
 - If not used, must be blank filled.

[Field Name: Action-Reason [Information-Data-Block]

Location: 44-49

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 5

Format: Alphanumeric

Value(s):	AADIN	GRFIN	GSFWD	SICHS
	ANOAD	GRGAP	GSMAD	SICPS
	BLANK	[GRINT]	GSMDE	SRADJ
	[CISUB]	[GRPAY]	GSPAD	SRMOD
	CITAX	GRPOC	GSPAY	SROMC
	EILMV	GRPOU	GSPUD	SROOC
	EILPP	GRTHD	GSSTA	[SRPAT]
	EILRE	GRUPD	[GSTAI]	SROPP
	EIWAR	GSADD	GSTYP	SRORD
	ERALL	GSARR	GSUPD	SROSS
	ERARR	GSC02	GSWKR	SSADJ
	EREXO	GSC03	LICAD	SSCON
	ERFSM	GSC05	LICEM	SSEST
	ERFSO	GSC06	LSADR	SSMOD
	ERFSS	GSC07	LSALL	SUADJ
	ERMEE	GSC08	LSEMP	SUDEN
	ERMEM	GSC09	LSOTH	SUEST
	ERMEO	GSC10	LSOUT	SUMOD
	ERREG	GSC11	LUALL	
	ERREO	GSC12	LUAPD	
	ERRES	GSC13	PIBTS	
	ERSTA	GSC14	PICHS	
	ERTXR	[GSC15]	PIHNS	
	ERWAG	[GSC16]	PIPNS	
	ESORD	[GSC17]	PIPUD	

ESREG	[GSC18]	PES0
ESTXR	GSC4A	PSEST
ESWAG	GSC4B	PSSTO
EUTXR	GSC4C	PUDEN
FRINF	GSC4D	PUEST
FRNNF	GSC5B	REJCT
FSINF	GSCAS	SCDIS
FUINF	GSCOE	SDCOS
GIHER	GSDEL	SDPAR
GRAFI	GSFIL	SDPAY
GRAGT	GSFIP	SIANS

Note: The Action-Reasons GSC01 and GSC04 are obsolete according to criteria outlined in 45 CFR 303.11(b) (1) and have been deleted from the CSENet Valid Transactions Table.

Description: Located in the Information-Data-Block within the Information-Text-Line-1 and provide the business definition of the rejected transaction.

Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
All data must be left justified.
If not used, must be blank filled.]

Field Name: Action-Resolution-Date

Location: 81-88

Condition: Optional

Length: 8

Format: Numeric

Value(s): N/A

*Description: Located in the Sent FROM the CSENet server Header and Sent TO the CSENet `server Header records. Used in conjunction with certain Reason codes to indicate the date on which an event occurs.

Rules that apply to this data element:
All data must be in ASCII format.
If not used, must be blank filled.
The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Address-Confirmed

Location: 286

Condition: Optional

Length: 1

Format: Alphanumeric

Value(s): Y – Confirmed
N or blank filled – Not confirmed

Description: Located in the Participant data block. Used when the participant's employer is valid.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

If not used, must be blank filled.

Field Name: Alias-1-First

Location: 235-250

Condition: Optional

Length: 16

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block. The 1st instance of the use of a pseudo first name by the noncustodial parent.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Alias-1-Last

Location: 267-287

Condition: Optional

Length: 21

Format: Alphanumeric

Value(s): N/A

Description: Located in NCP Locate data block. The 1st instance of the use of a pseudo last name by the noncustodial parent.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Alias-1-Middle

Location: 251-266

Condition: Optional

Length: 16

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block. The 1st instance of the use of a pseudo middle name by the noncustodial parent.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Alias-1-Suffix

Location: 288-290

Condition: Optional

Length: 3

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block. The 1st instance of the use of a pseudo name suffix, e.g., Jr., by the noncustodial parent.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Alias-2-First

Location: 291-306

Condition: Optional

Length: 16

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block. The 2nd instance of the use of a pseudo first name by the noncustodial parent.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Alias-2-Last

Location: 323-343

Condition: Optional

Length: 21

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block. The 2nd instance of the use of a pseudo last name by the noncustodial parent.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Alias-2-Middle

Location: 307-322

Condition: Optional

Length: 16

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block. The 2nd instance of the use of a pseudo middle name by the noncustodial parent.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, fields must be blank filled.

Field Name: Alias-2-Suffix

Location: 344-346

Condition: Optional

Length: 3

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block. The 2nd instance of the use of a pseudo name suffix, e.g., Jr., by the noncustodial parent.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Alias-3-First

Location: 347-362

Condition: Optional

Length: 16

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block. The 3rd instance of the use of a pseudo first name by the noncustodial parent.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Alias-3-Last

Location: 379-399

Condition: Optional

Length: 21

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block. The 3rd instance of the use of a pseudo last name by the noncustodial parent.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Alias-3-Middle

Location: 363-378

Condition: Optional

Length: 16

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block. The 3rd instance of the use of a pseudo middle name by the noncustodial parent.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Alias-3-Suffix

Location: 400-402

Condition: Optional

Length: 3

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block. The 3rd instance of the use of a pseudo name suffix, e.g., Jr., by the noncustodial parent.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Alias-SSN-1

Location: 121-129

Condition: Optional

Length: 9

Format: Numeric

Value(s): N/A

Description: Located in the NCP ID data block and indicates the 1st instance of another social security number possibly used by the noncustodial parent.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Alias-SSN-2

Location: 130-138

Condition: Optional

Length: 9

Format: Numeric

Value(s): N/A

Description: Located in the NCP ID data block and indicates the 2nd instance of another social security number possibly used by the noncustodial parent.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Arrears-Non-TANF-Amount

Location: 142-153

Condition: Optional

Length: 12

Format: Numeric

Value(s): This field can equal zero dollars.

Description: Located in the Order data block and indicates the total dollar amount of the Non-TANF arrears balance.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The format is +99999999.99. If used, the amount must be right justified and zero filled to the left. If not used, the field must be blank filled. If negative, the minus (-) character must appear in the 1st position of the field. If positive, the plus (+) character (or blank fill) must be in the 1st position of the field. (If blank filled in the 1st position of the field, the state CSE system should read as positive.) Zero is an acceptable amount, where noted in the comment section of the Data Block Record Layout.

Field Name: Arrears-Non-TANF-From-Date

Location: 126-133

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 8

Format: Numeric

Value(s): N/A

Description: Located in the Order data block and indicates the start date of the period to which the Non-TANF arrears apply.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Arrears-Non-TANF-Thru-Date

Location: 134-141

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 8

Format: Numeric

Value(s): N/A

Description: Located in the Order data block and indicates the end date of the period to which the Non-TANF-arrears apply.

Rules that apply to this data element:

All data must be in ASCII format

If not used, must be blank filled.

The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Arrears-TANF-Amount

Location: 114-125

Condition: Optional

Length: 12

Format: Numeric

Value(s): This field can equal zero dollars.

Description: Located in the Order data block and indicates the total dollar amount of the TANF arrears balance.

Rules that apply to this data element:

All data must be in ASCII format.

All unused fields must be blank filled.

The format is +99999999.99. If used, the amount must be right justified and zero filled to the left. If not used, the field must be blank filled. If negative, the minus (-) character must appear in the 1st position of the field. If positive, the plus (+) character (or blank fill) must be in the 1st position of the field. (If blank filled in the 1st position of the field, the state CSE system should read as positive.) Zero is an acceptable amount, where noted in the comment section of the Data Block Record Layout.

Field Name: Arrears-TANF-From-Date

Location: 98-105

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 8

Format: Numeric

Value(s): N/A

Description: Located in the Order data block and indicates the start date of the period to which the TANF arrears apply.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Arrears-TANF-Thru-Date

Location: 106-113
Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.
Length: 8
Format: Numeric
Value(s): N/A
Description: Located in the Order data block and indicates the end date of the period to which the TANF arrears apply.
Rules that apply to this data element:
All data must be in ASCII format.
If not used, must be blank filled.
The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

[Field Name: As-Of-Date

Location: 43-51
Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.
Length: 8
Format: Numeric
Value(s): N/A
Description: Located in the Information data block within the Information-Text-Line-1 and indicates the life of the case.
Rules that apply to this data element:
All data must be in ASCII format.
If not used, must be blank filled.
The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.]

Field Name: Attachments-Due-Date

Location: 112-119
Condition: Optional
Length: 8
Format: Numeric
Value(s): N/A
Description: Located in the Transaction Header record Sent FROM the CSENet server. This field is blank filled. (Field reserved for future use by CSENet.)
Rules that apply to this data element:
All data must be in ASCII format.
If not used, must be blank filled.
The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Attachments-Ind.

Location: 89
Condition: Required
Length: 1
Format: Alphanumeric
Value(s): Y = Yes
N = No

*Description: Located in the Sent FROM the CSENet server Header and Sent TO the CSENet server Header records and indicates whether attachments accompany a CSENet transaction.

Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.

Field Name: Case-Data-Ind.

Location: 90
Condition: Required
Length: 1
Format: Numeric
Value(s): 0 – Case data block is not included in this transaction
1 – Case data block is included in this transaction

*Description: Located in the Sent FROM the CSENet server Header and Sent TO the CSENet server Header records and indicates whether a Case data block is included in a CSENet transaction.

Rules that apply to this data element:
All data must be in ASCII format.

Field Name: Case-ID

Location: 46-60

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 15

Format: Alphanumeric

Value(s): N/A

*Description: Located in the Sent FROM the CSENet server Header and Sent TO the CSENet server Header records and specifies the case ID used by your jurisdiction. The following criteria apply to this field:

- First position must not be a space.
- Must not contain all zeros.
- Must not contain an asterisk (*) or backslash (\) in any position.
- Must not contain a combination of spaces and zeros.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Case-Status

Location: 2

Condition: Required

Length: 1

Format: Alphanumeric

Value(s): O – Open
C – Closed

Description: Located in the Case data block and indicates whether a child support case is open in your state.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

Field Name: Case-Type

Location: 1
Condition: Required
Length: 1
Format: Alphanumeric
Value(s): A – TANF
N – Non-TANF*
F – Foster Care
R – TANF Arrears Only*
C – Foster Care Arrears Only*
V – Non-IV-D
M – Medical Care
S – Former Assistance
T – Never Assistance

Description: Located in the Case data block and indicates the type of child support case.

*These case types are considered obsolete pursuant to modifications identified in the FPLS Release 01-01 Manifest Minor in support of changes in the Uniform Interstate Family Support Act (UIFSA) forms and implemented in November 2001. [They are to be considered for deletion during a Major Release.] States are encouraged to discontinue using these case types.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

Field Name: Collection-Data-Ind.

Location: 95
Condition: Required
Length: 1
Format: Numeric
Value(s): 0 – Collection data block is not included in this transaction
1 – One Collection data block is included in this transaction.
2 – Two Collection data blocks are included in this transaction
3 – Three Collection data blocks are included in this transaction
4 – Four Collection data blocks are included in this transaction
5 – Five Collection data blocks are included in this transaction
6 – Six Collection data blocks are included in this transaction
7 – Seven Collection data blocks are included in this transaction
8 – Eight Collection data blocks are included in this transaction
9 – Nine Collection data blocks are included in this transaction

*Description: Located in the Sent FROM the CSENet server Header and CSENet Sent TO the CSENet server Header records and indicates whether a Collection data block is included in a CSENet transaction.

Rules that apply to this data element:

All data must be in ASCII format.

Field Name: Contact-Address-Line-1

Location: 138-162
Condition: Optional
Length: 25
Format: Alphanumeric
Value(s): N/A
Description: Located in the Case data block and indicates Line 1 of the address for the contact person.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
All data must be left justified.
If not used, must be blank filled.

Field Name: Contact-Address-Line-2

Location: 163-187
Condition: Optional
Length: 25
Format: Alphanumeric
Value(s): N/A
Description: Located in the Case data block and indicates Line 2 of the address for the contact person.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
All data must be left justified.
If not used, must be blank filled.

Field Name: Contact-City

Location: 188-205
Condition: Optional
Length: 18
Format: Alphanumeric
Value(s): N/A
Description: Located in the Case data block and indicates the contact person's city.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
All data must be left justified.
If not used, must be blank filled.

Field Name: Contact-Name-First

Location: 103-118

Condition: Optional

Length: 16

Format: Alphanumeric

Value(s): N/A

Description: Located in the Case data block and indicates the first name of the contact person.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Contact-Name-Last

Location: 82-102

Condition: Optional

Length: 21

Format: Alphanumeric

Value(s): N/A

Description: Located in the Case data block and indicates the last name of the contact person.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Contact-Name-Middle

Location: 119-134

Condition: Optional

Length: 16

Format: Alphanumeric

Value(s): N/A

Description: Located in the Case data block and indicates the middle name of the contact person.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Contact-Name-Suffix

Location: 135-137

Condition: Optional

Length: 3

Format: Alphanumeric

Value(s): N/A

Description: Located in the Case data block and indicates the name suffix, e.g., Jr., of the contact person.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Contact-Phone-Num.

Location: 217-226

Condition: Optional

Length: 10

Format: Numeric

Value(s): N/A

Description: Located in the Case data block and indicates the contact person's phone number.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Contact-State

Location: 206-207

Condition: Optional

Length: 2

Format: Alphanumeric

Value(s): See Appendix G, Standardized Postal Abbreviations, for a complete listing of valid values.

Description: Located in the Case data block and indicates the contact person's state.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

If not used, must be blank filled.

Field Name: Contact-Zip-1

Location: 208-212

Condition: Optional

Length: 5

Format: Numeric

Value(s): N/A

Description: Located in the Case data block and specifies the 1st five digits of the ZIP Code for the contact person.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive, and the value of the field must not be repetitive unless it is 22222, 44444 or 55555.

Field Name: Contact-Zip-2

Location: 213-216

Condition: Optional

Length: 4

Format: Numeric

Value(s): N/A

Description: Located in the Case data block and specifies the last four digits of the ZIP Code for the contact person.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Controlling-Order-Flag

Location: 236

Condition: Optional

Length: 1

Format: Alphanumeric

Value(s): P – Presumed to be the controlling order
D – Determined to be the controlling order

Description: Located in the Order data block and indicates the status of the controlling order.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

If not used, must be blank filled.

Field Name: CSENet Version-Number

Location: 15-17

Condition: Required

Length: 3

Format: Numeric

Value(s): 003

*Description: Located in the Sent FROM the CSENet server Header and CSENet Sent TO the CSENet server Header records. The current CSENet version number.

Rules that apply to this data element:

All data must be in ASCII format.

Field Name: Date-Address-Confirmed

Location: 287-294

Condition: Optional

Length: 8

Format: Numeric

Value(s): N/A

Description: Located in the Participant data block and indicates the date that the participant's employer's address was confirmed.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Date-Employer-Confirmed

Location: 296-303

Condition: Optional

Length: 8

Format: Numeric

Value(s): N/A

Description: Located in the Participant data block and indicates the date the participant's employer was confirmed.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Date-Of-Birth

Location: 66-73 – NCP ID data block
57-64 – Participant data block

Condition: Optional – NCP ID data block
Conditionally required – Participant data block. See the Data Block Record Layout for conditionally required criteria

Length: 8

Format: Numeric

Value(s): N/A

*Description: Located in the NCP ID data block and indicates the noncustodial parent’s date of birth. Also located in the Participant data block and indicates the participant’s date of birth.

Rules that apply to this data element:
All data must be in ASCII format.
If not used, must be blank filled.
The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Date-Of-Collection

Location: 1-8

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria

Length: 8

Format: Numeric

Value(s): N/A

Description: Located in the Collection data block and indicates the date the payment was received.

Rules that apply to this data element:
All data must be in ASCII format.
If not used, fields must be blank filled.
The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Date-Of-Last-Payment

Location: 228-235

Condition: Optional

Length: 8

Format: Numeric

Value(s): N/A

Description: Located in the Order data block and indicates the date the last payment was received in this case.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Date-Of-Posting

Location: 9-16

Condition: Conditionally required. See the Data Block Record Layout for Conditionally required criteria

Length: 8

Format: Numeric

Value(s): N/A

Description: Located in the Collection data block and indicates the date the payment was posted to the case.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Date-Received

Location: 97-104

Condition: Optional

Length: 8

Format: Numeric

Value(s): N/A

Description: Located in the Transaction Header sent FROM the CSENet server. The state CSE system may fill this field with the date the transaction was received.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Debt-Type

Location: 34-35

Condition: Required

Length: 2

Format: Alphanumeric

Value(s): CS – Child Support
SS – Spousal Support
MS – Medical Support

Description: Located in the Order data block and indicates the obligation type.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

Field Name: Dependent-Child-State-Of-Residence

Location: 339-340

Condition: Optional

Length: 2

Format: Alphanumeric

Value(s): See Appendix G, Standardized Postal Abbreviations, for a complete listing of valid values.

Description: Located in the Participant data block and indicates the state in which the dependent child resides.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Dependent-Paternity-Status

Location: 341

Condition: Optional

Length: 1

Format: Alphanumeric

Value(s): Y – Paternity status determined
N or blank – Paternity status not determined
[1 – Born in Wedlock]
[2 – Paternity established through genetic testing]
[3 – Paternity not an issue (adoption)]
[4 – Paternity established judicially (order)]
[5 – Paternity established through acknowledgement]
[6 – Other]

Description: Located in the Participant data block and indicates the status of paternity proceedings.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

If not used, must be blank filled.

Field Name: Dependent-Relation-CP

Location: 78

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 1

Format: Alphanumeric

Value(s): A – Adopted Child
C – Natural Child
F – Foster Child
G – Grandchild
E – Niece/Nephew
N – No Relation
O – Other Relationship
S – Sibling
U – Cousin
W – Ward

Description: Located in the Participant data block and indicates the relationship of the dependent to the custodial party in this case.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

If not used, must be blank filled.

Field Name: Distinguishing-Marks

Location: 101-120

Condition: Optional

Length: 20

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP ID data block and indicates any mark e.g., a scar, on the noncustodial parent that is easily identifiable.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Docket-Num.

Location: 238-254

Condition: Optional

Length: 17

Format: Alphanumeric

Value(s): N/A

Description: Located in the Order data block and indicates the number assigned by the court.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Drivers-License-Num.

Location: 215-234

Condition: Optional

Length: 20

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the driver's license number issued to the noncustodial parent.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Drivers-License-State

Location: 213-214

Condition: Optional

Length: 2

Format: Alphanumeric

Value(s): See Appendix G, Standardized Postal Abbreviations, for a complete listing of valid values.

Description: Located in the NCP Locate data block and indicates the state in which the noncustodial parent has a driver's license.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Due-Date

Location: 111-118

Condition: Optional

Length: 8

Format: Numeric

Value(s): Blank

Description: Located in the Transaction Header sent TO the CSENet server. This field must be blank filled by the state CSE system. (Field reserved for future use.)

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

Field Name: Emp-EIN

Location: 277-285

Condition: Optional

Length: 9

Format: Numeric

Value(s): N/A

Description: Located in the Participant data block and indicates the participant's employer's federal Employer Identification Number (EIN.)

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Employer2-Address-Line-1

Location: 1077-1101

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 25

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates Line 1 of the noncustodial parent's 2nd employer's address.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Employer2-Address-Line-2

Location: 1102-1126

Condition: Optional

Length: 25

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates Line 2 of the noncustodial parent's 2nd employer's address.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Employer2-City

Location: 1127-1144

Condition: Optional

Length: 18

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the noncustodial parent's 2nd employer's city.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Employer2-Confirmed-Ind.

Location: 1182
Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.
Length: 1
Format: Alphanumeric
Value(s): Y – Employer verified
N – Employer not verified
Description: Located in the NCP Locate data block and indicates if the noncustodial parent's 2nd employer has been confirmed.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
If not used, must be blank filled.

Field Name: Employer2-Effective-Date

Location: 1166-1173
Condition: Conditionally required. Required if the noncustodial parent's 2nd employer's address is present.
Length: 8
Format: Numeric
Value(s): N/A
Description: Located in the NCP Locate data block and indicates when the noncustodial parent's 2nd employer was discovered.
Rules that apply to this data element:
All data must be in ASCII format
If not used, must be blank filled.
If used, the date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Employer2-EIN

Location: 1028-1036
Condition: Optional
Length: 9
Format: Numeric
Value(s): N/A
Description: Located in the NCP Locate data block and indicates the noncustodial parent's 2nd employer's federal Employer Identification Number (EIN).
Rules that apply to this data element:
All data must be in ASCII format.
If not used, must be blank filled.
If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Employer2-End-Date

Location: 1174-1181

Condition: Optional

Length: 8

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates when the noncustodial parent's 2nd employer became invalid.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, the date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Employer2-Name

Location: 1037-1076

Condition: Optional

Length: 40

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the noncustodial parent's 2nd current employer.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Employer2-Phone-Num.

Location: 1156-1165

Condition: Optional

Length: 10

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the noncustodial parent's 2nd employer's phone number.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Employer2-State

Location: 1145-1146

Condition: Optional

Length: 2

Format: Alphanumeric

Value(s): See Appendix G, Standardized Postal Abbreviations, for a complete listing of valid values.

Description: Located in the NCP Locate data block and indicates the noncustodial parent's 2nd employer's state.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Employer2-Zip-1

Location: 1147-1151

Condition: Optional

Length: 5

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and specifies the 1st five digits of the noncustodial parent's 2nd employer's ZIP Code.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive, and the value of the field must not be repetitive unless it is 22222, 44444 or 55555.

Field Name: Employer2-Zip-2

Location: 1152-1155

Condition: Optional

Length: 4

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the last four digits of the noncustodial parent's 2nd employer's ZIP Code.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Employer3-Address-Line-1

Location: 1249-1273

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 25

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates Line 1 of the noncustodial parent's 3rd employer's address.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Employer3-Address-Line-2

Location: 1274-1298

Condition: Optional

Length: 25

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates Line 2 of the noncustodial parent's 3rd employer's address.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Employer3-City

Location: 1299-1316

Condition: Optional

Length: 18

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the noncustodial parent's 3rd employer's city.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Employer3-Confirmed-Ind.

Location: 1354
Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.
Length: 1
Format: Alphanumeric
Value(s): Y – Employer verified
N – Employer not verified
Description: Located in the NCP Locate data block and indicates if the noncustodial parent's 3rd employer has been confirmed.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
If not used, must be blank filled.

Field Name: Employer3-Effective-Date

Location: 1338-1345
Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.
Length: 8
Format: Numeric
Value(s): N/A
Description: Located in the NCP Locate data block and indicates when the noncustodial parent's 3rd employer was discovered.
Rules that apply to this data element:
All data must be in ASCII format.
If not used, must be blank filled.
If used, the date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Employer3-EIN

Location: 1200-1208
Condition: Optional
Length: 9
Format: Numeric
Value(s): N/A
Description: Located in the NCP Locate data block and indicates the noncustodial parent's 3rd employer's federal Employer Identification Number (EIN).
Rules that apply to this data element:
All data must be in ASCII format.
If not used, must be blank filled.
If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Employer3-End-Date

Location: 1346-1353

Condition: Optional

Length: 8

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates when the noncustodial parent's 3rd employer became invalid.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Employer3-Name

Location: 1209-1248

Condition: Optional

Length: 40

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the noncustodial parent's 3rd current employer.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Employer3-Phone-Num.

Location: 1328-1337

Condition: Optional

Length: 10

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the noncustodial parent's 3rd employer's phone number.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Employer3-State

Location: 1317-1318

Condition: Optional

Length: 2

Format: Alphanumeric

Value(s): See Appendix G, Standardized Postal Abbreviations, for a complete listing of valid values.

Description: Located in the NCP Locate data block and indicates the noncustodial parent's 3rd employer's state.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Employer3-Zip-1

Location: 1319-1323

Condition: Optional

Length: 5

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the 1st five digits of the noncustodial parent's 3rd employer's ZIP Code.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive, and the value of the field must not be repetitive unless it is 22222, 44444 or 55555.

Field Name: Employer3-Zip-2

Location: 1324-1327

Condition: Optional

Length: 4

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the last four digits of the noncustodial parent's 3rd employer's ZIP Code.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Employer-Address-Line-1

Location: 540-564

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 25

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates Line 1 of the noncustodial parent's employer's address.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Employer-Address-Line-2

Location: 565-589

Condition: Optional

Length: 25

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates Line 2 of the noncustodial parent's employer's address.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Employer-City

Location: 590-607

Condition: Optional

Length: 18

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the city of the noncustodial parent's employer.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Employer-Confirmed

Location: 295

Condition: Optional

Length: 1

Format: Alphanumeric

Value(s): Y – Confirmed
N or blank – Not confirmed

Description: Located in the Participant data block and indicates if the participant's employer has been confirmed.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

If not used, must be blank filled.

Field Name: Employer-Confirmed-Ind.

Location: 645

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 1

Format: Alphanumeric

Value(s): Y – Employer verified
N – Employer not verified

Description: Located in the NCP Locate data block and indicates if the current noncustodial parent's employer has been confirmed.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

If not used, must be blank filled.

Field Name: Employer-Effective-Date

Location: 629-636

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 8

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the date the noncustodial parent's employer was discovered.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, the date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Employer-EIN

Location: 491-499

Condition: Optional

Length: 9

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the federal Employer Identification Number (EIN) for the employer listed in the Employer-Name field.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Employer-End-Date

Location: 637-644

Condition: Optional

Length: 8

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the date the noncustodial parent's current employer became invalid.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, the date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Employer-Name

Location: 500-539

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 40

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the name of the noncustodial parent's current employer.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Employer-Phone-Num.

Location: 619-628

Condition: Optional

Length: 10

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the noncustodial parent's employer's phone number.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Employer-State

Location: 608-609

Condition: Optional

Length: 2

Format: Alphanumeric

Value(s): See Appendix G, Standardized Postal Abbreviations, for a complete listing of valid values.

Description: Located in the NCP Locate data block and indicates the state for the noncustodial parent's employer.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If used, must be blank filled.

Field Name: Employer-Zip-1

Location: 610-614

Condition: Optional

Length: 5

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and specifies the 1st five digits of the noncustodial parent's employer's ZIP Code.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive, and the value of the field must not be repetitive unless it is 22222, 44444 or 55555.

Field Name: Employer-Zip-2

Location: 615-618

Condition: Optional

Length: 4

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and specifies the last four digits of the noncustodial parent's employer's ZIP Code.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Error-Reason-Code

Location: 30-31

Condition: Optional

Length: 2

Format: Alphanumeric

Value(s): N/A

*Description: Located in the Sent FROM the CSENet server Header and Sent TO the CSENet server Header records. This field must be blank filled by the state CSE system. (Field reserved for future use.)

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

Field Name: Eye-Color

Location: 99-100

Condition: Optional

Length: 2

Format: Alphanumeric

Value(s): BU – Blue

BN – Brown

DK – Dark

GN – Green

GY – Gray

HZ – Hazel

OT – Other

Description: Located in the NCP ID data block and indicates the noncustodial parent's eye color.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Fax

Location: 250-259

Condition: Optional

Length: 10

Format: Numeric

Value(s): N/A

Description: Located in the Case data block and specifies the contact person's fax number.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Foster-Care-Amount

Location: 170-181

Condition: Optional

Length: 12

Format: Numeric

Value(s): This field can equal zero dollars.

Description: Located in the Order data block and indicates the total dollar amount of the foster care arrears balance.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The data is in the format +99999999.99. If used, the amount must be right justified and zero filled to the left. If not used, the field must be blank filled. If negative, the minus (-) character must appear in the 1st position of the field. If positive, the plus (+) character (or blank fill) must be in the 1st position of the field. (If blank filled in the 1st position of the field, the state CSE system should read as positive.) Zero is an acceptable amount where noted in the comments section of the Data Block Record Layout.

Field Name: Foster-Care-From-Date

Location: 154-161

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria

Length: 8

Format: Numeric

Value(s): N/A

Description: Located in the Order data block and indicates the start date of the period to which foster care arrears apply.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Foster-Care-Thru-Date

Location: 162-169
Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.
Length: 8
Format: Numeric
Value(s): N/A
Description: Located in the Order data block and indicates the end date of the period to which the Foster Care arrears apply.
Rules that apply to this data element:
All data must be in ASCII format.
If not used, must be blank filled.
The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Functional-Type-Code

Location: 35-37
Condition: Required
Length: 3
Format: Alphanumeric
Value(s): LO1 – Quick Locate
PAT – Paternity
EST – Establishment
ENF – Enforcement
COL – Collection
MSC – Managing State Cases
CSI – Case Information
*Description: Located in the Sent FROM the CSENet server Header and Sent TO the CSENet server Header records and indicates the child support business function of a transaction.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be upper case.

[Field Name: Functional-Type-Code Information-Data-Block

Location: 31-34
Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.
Length: 3
Format: Alphanumeric
Value(s): LO1 – Quick Locate
PAT – Paternity
EST – Establishment
ENF – Enforcement
COL – Collection
MSC – Managing State Cases
CSI – Case Information
Description: Located in the Information-Data-Block within Information-Text-Line-1 and indicates the child support business function of a transaction rejected by a state.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be upper case.]

Field Name: Gender

Location: 75 – NCP ID data block
74 – Participant data block
Condition: Optional
Length: 1
Format: Alphanumeric
Value(s): M – Male
F – Female
O – Other (i.e., unborn, unknown)
*Description: Located in the NCP ID data block and indicates the sex of the noncustodial parent. Also located in the Participant data block and indicates the sex of the participant.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
If not used, must be blank filled.

Field Name: Hair-Color

Location: 97-98
Condition: Optional
Length: 2
Format: Alphanumeric
Value(s): BD – Bald
BL – Blonde
BK – Black
BN – Brown
RD – Red
GY – Gray
OT – Other

Description: Located in the NCP ID data block and indicates the noncustodial parent's hair color.

Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
All data must be left justified.
If not used, must be blank filled.

Field Name: Height-Ft

Location: 91
Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.
Length: 1
Format: Numeric
Value(s): N/A

Description: Located in the NCP ID data block and indicates the height (in feet) of the noncustodial parent.

Rules that apply to this data element:
All data must be in ASCII format.
If not used, must be blank filled.
If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Height-In

Location: 92-93

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 2

Format: Numeric

Value(s): 00 – zero inches

01 – one inch

02 – two inches

03 – three inches

04 – four inches

05 – five inches

06 – six inches

07 – seven inches

08 – eight inches

09 – nine inches

10 – ten inches

11 – eleven inches

Description: Located in the NCP ID data block and indicates the height (in inches) of the noncustodial parent.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

Field Name: Home-Phone-Num.

Location: 193-202

Condition: Optional

Length: 10

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the noncustodial parent's home phone number.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Information-Ind.

Location: 96

Condition: Required

Length: 1

Format: Numeric

Value(s): 0 – Information data block is not included in this transaction
1 – Information data block is included in this transaction

*Description: Located in the Sent FROM the CSENet server Header and Sent TO the CSENet server Header records and indicates whether an Information data block is included in a CSENet transaction.

Rules that apply to this data element:

All data must be in ASCII format.

Field Name: Information-Text-Line-1

Location: 17-96

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 80

Format: Alphanumeric

Value(s): N/A

Description: Located in the Information data block and contains free form text.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Information-Text-Line-2

Location: 97-176

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 80

Format: Alphanumeric

Value(s): N/A

Description: Located in the Information data block and contains free form text.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Information-Text-Line-3

Location: 177-256
Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.
Length: 80
Format: Alphanumeric
Value(s): N/A
Description: Located in the Information data block and contains free form text.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
All data must be left justified.
If not used, must be blank filled.

Field Name: Information-Text-Line-4

Location: 257-336
Condition: Optional
Length: 80
Format: Alphanumeric
Value(s): N/A
Description: Located in the Information data block and contains free form text.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
All data must be left justified.
If not used, must be blank filled.

Field Name: Information-Text-Line-5

Location: 337-416
Condition: Optional
Length: 80
Format: Alphanumeric
Value(s): N/A
Description: Located in the Information data block and contains free form text.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
All data must be left justified.
If not used, must be blank filled.

Field Name: Initiating-Docket-Num.

Location: 295-311

Condition: Optional

Length: 17

Format: Alphanumeric

Value(s): N/A

Description: Located in the Case data block and indicates the initiating state's docket number.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Insurance-Carrier-Name

Location: 663-698

Condition: Optional

Length: 36

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the name of the noncustodial parent's insurance carrier.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Insurance-Policy-Num.

Location: 699-718

Condition: Optional

Length: 20

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the number assigned to the insurance policy by the noncustodial parent's insurance carrier.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Internet-Address

Location: 260-294

Condition: Optional

Length: 35

Format: Alphanumeric

Value(s): N/A

Description: Located in the Case data block and indicates the contact person's Internet address.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Interstate-Forms-Printed

Location: 121

Condition: Required

Length: 1

Format: Alphanumeric

Value(s): Blank

*Description: Located in the Transaction Header Sent FROM the CSENet server. This field must be blank filled. (Field reserved for future use.)

Rules that apply to this data element:

All data must be in ASCII format.

Field Name: Interstate-Payment-Method

Location: 30

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 1

Format: Alphanumeric

Value(s): E – Electronic Funds Transfer

M – Manual

O – Other

Description: Located in the Collection data block and indicates the means by which the state receives the payment.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

If not used, must be blank filled.

Field Name: Last-Employer

Location: 893-932

Condition: Optional

Length: 40

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the noncustodial parent's last known employer.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Last-Employer-Address-Line-1

Location: 941-965

Condition: Optional

Length: 25

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates Line 1 of the noncustodial parent's last known employer's address.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Last-Employer-Address-Line-2

Location: 966-990

Condition: Optional

Length: 25

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates Line 2 of the noncustodial parent's last known employer's address.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Last-Employer-City

Location: 991-1008

Condition: Optional

Length: 18

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the noncustodial parent's last known employer's city.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Last-Employer-Date

Location: 933-940

Condition: Optional

Length: 8

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the date when the noncustodial parent was most recently employed at this employer.

Rules that apply to this data element:

All data must be in ASCII format

If not used, must be blank filled.

The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Last-Employer-Eff.-Date

Location: 1020-1027

Condition: Optional

Length: 8

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the date the noncustodial parent's last employer was discovered to be invalid.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Last-Employer-State

Location: 1009-1010

Condition: Optional

Length: 2

Format: Alphanumeric

Value(s): See Appendix G, “Standardized Postal Abbreviations,” for a complete listing of valid values.

Description: Located in the NCP Locate data block and indicates the noncustodial parent’s last known employer’s state.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Last-Employer-Zip-1

Location: 1011-1015

Condition: Optional

Length: 5

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and specifies the 1st five digits of the noncustodial parent’s last known employer’s ZIP Code.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive, and the value of the field must not be repetitive unless it is 22222, 44444 or 55555.

Field Name: Last-Employer-Zip-2

Location: 1016-1019

Condition: Optional

Length: 4

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and specifies the last four digits of the noncustodial parent’s last known employer’s ZIP Code.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Last-Mail-Address-Date

Location: 885-892

Condition: Optional

Length: 8

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the date the noncustodial parent's last mailing address was discovered to be invalid.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Last-Mail-Address-Line-1

Location: 806-830

Condition: Optional

Length: 25

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates Line 1 of the noncustodial parent's last known mailing address.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Last-Mail-Address-Line-2

Location: 831-855

Condition: Optional

Length: 25

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates Line 2 of the noncustodial parent's last known mailing address.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Last-Mail-City

Location: 856-873

Condition: Optional

Length: 18

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the city of the noncustodial parent's last known mailing address.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Last-Mail-State

Location: 874-875

Condition: Optional

Length: 2

Format: Alphanumeric

Value(s): See Appendix G, "Standardized Postal Abbreviations," for a complete listing of valid values.

Description: Located in the NCP Locate data block and indicates the state of the noncustodial parent's last known mailing address.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Last-Mail-Zip-1

Location: 876-880

Condition: Optional

Length: 5

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and specifies the 1st five digits of the ZIP Code of the noncustodial parent's last known mailing address.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive, and the value of the field must not be repetitive unless it is 22222, 44444 or 55555.

Field Name: Last-Mail-Zip-2

Location: 881-884

Condition: Optional

Length: 4

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and specifies the last four digits of the ZIP Code of the noncustodial parent's last known mailing address.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Last-Res.-Address-Date

Location: 798-805

Condition: Optional

Length: 8

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the date the noncustodial parent's last residential address was discovered to be invalid.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The date must be in CYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Last-Res.-Address-Line-1

Location: 719-743

Condition: Optional

Length: 25

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates Line 1 of the noncustodial parent's last known residential address. May be used to store a residential address that recently became invalid.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Last-Res.-Address-Line-2

Location: 744-768

Condition: Optional

Length: 25

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates Line 2 of the noncustodial parent's last known residential address. May be used to store a residential address that recently became invalid.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Last-Res.-City

Location: 769-786

Condition: Optional

Length: 18

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the noncustodial parent's last known city of residence.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Last-Res.-State

Location: 787-788

Condition: Optional

Length: 2

Format: Alphanumeric

Value(s): See Appendix G, "Standardized Postal Abbreviations," for a complete listing of valid values.

Description: Located in the NCP Locate data block and indicates the noncustodial parent's last known state of residence.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Last-Res.-Zip-1

Location: 789-793

Condition: Optional

Length: 5

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and specifies the 1st five digits of the ZIP Code of the noncustodial parent's last known residence.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive, and the value of the field must not be repetitive unless it is 22222, 44444 or 55555.

Field Name: Last-Res.-Zip-2

Location: 794-797

Condition: Optional

Length: 4

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and specifies the last four digits of the ZIP Code of the noncustodial parent's last known residence.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Local-FIPS-County

Location: 3-5

Condition: Required

Length: 3

Format: Numeric

Value(s): N/A

*Description: Located in the Transaction Header Sent FROM the CSENet server and specifies the 3rd, 4th, and 5th digits of the FIPS code of the state sending a transaction to your state. Also located in the Transaction Header Sent TO the CSENet server and specifies the 3rd, 4th, and 5th digits of your FIPS code.

Rules that apply to these data elements:

All data must be in ASCII format.

Field Name: Local-FIPS-State

Location: 1-2

Condition: Required

Length: 2

Format: Numeric

Value(s): N/A

*Description: Located in the Transaction Header Sent FROM the CSENet server and specifies the 1st and 2nd digits of the FIPS code of the state sending a transaction to your state. Also, located in the Transaction Header Sent TO the CSENet server and specifies the 1st and 2nd digits of your FIPS code.

Rules that apply to these data elements:

All data must be in ASCII format.

Field Name: Local-FIPS-Sub

Location: 6-7

Condition: Optional

Length: 2

Format: Alphanumeric

Value(s): N/A

*Description: Located in the Transaction Header Sent FROM the CSENet server and specifies the 6th and 7th digits of the FIPS code of the state sending a transaction to your state. Also located in the Transaction Header Sent TO the CSENet server and specifies the 6th and 7th digits of your FIPS code.

Rules that apply to these data elements:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Maiden-Name

Location: 140-160

Condition: Optional

Length: 21

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP ID data block and indicates the noncustodial parent's maiden name.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Mailing-Address-Confirmed-Ind.

Location: 192
Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.
Length: 1
Format: Alphanumeric
Value(s): Y – Address verified
N – Address not verified
P – Partial address only
Description: Located in the NCP Locate data block and indicates if the mailing address has been verified.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
If not used, must be blank filled.

Field Name: Mailing-Address-Effective-Date

Location: 176-183
Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.
Length: 8
Format: Numeric
Value(s): N/A
Description: Located in the NCP Locate data block and indicates the date when the mailing address was discovered.
Rules that apply to this data element:
All data must be in ASCII format.
If not used, must be blank filled.
The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Mailing-Address-End-Date

Location: 184-191
Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.
Length: 8
Format: Numeric
Value(s): N/A
Description: Located in the NCP Locate data block and indicates the date when the noncustodial parent's mailing address was determined to be invalid.
Rules that apply to this data element:
All data must be in ASCII format.
If not used, must be blank filled.
The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Mailing-Address-Line-1

Location: 80-104
Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.
Length: 25
Format: Alphanumeric
Value(s): N/A
Description: Located in the NCP Locate data block and indicates Line 1 of the noncustodial parent's mailing address.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
All data must be left justified.
If not used, must be blank filled.

Field Name: Mailing-Address-Line-2

Location: 105-129
Condition: Optional
Length: 25
Format: Alphanumeric
Value(s): N/A
Description: Located in the NCP Located data block and indicates Line 2 of the noncustodial parent's mailing address.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
All data must be left justified.
If not used, must be blank filled.

Field Name: Mailing-City

Location: 130-147
Condition: Optional
Length: 18
Format: Alphanumeric
Value(s): N/A
Description: Located in the NCP Locate data block and indicates the city of the noncustodial parent's mailing address.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
All data must be left justified.
If not used, must be blank filled.

Field Name: Mailing-State

Location: 148-149

Condition: Optional

Length: 2

Format: Alphanumeric

Value(s): See Appendix G, “Standardized Postal Abbreviations,” for a complete listing of valid values.

Description: Located in the NCP Locate data block and indicates the state of the noncustodial parent’s mailing address.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Mailing-Zip-1

Location: 150-154

Condition: Optional

Length: 5

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and specifies the 1st five digits of the noncustodial parent’s mailing address ZIP Code.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive, and the value of the field must not be repetitive unless it is 22222, 44444 or 55555.

Field Name: Mailing-Zip-2

Location: 155-158

Condition: Optional

Length: 4

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and specifies the last four digits of the noncustodial parent’s mailing address ZIP Code.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Medical-Amount

Location: 198-209

Condition: Optional

Length: 12

Format: Numeric

Value(s): N/A

Description: Located in the Order data block and indicates the total dollar amount of medical arrears.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The format is +99999999.99. If used, the amount must be right justified and zero filled to the left. If not used, the field must be blank filled. If negative, the minus (-) character must appear in the 1st position of the field. If positive, the plus (+) character (or blank fill) must be in the 1st position of the field. (If blank filled in the 1st position of the field, the state CSE system should read as positive.) Zero is an acceptable amount where noted in the comments section of the Data Block Record Layout.

Field Name: Medical-From-Date

Location: 182-189

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 8

Format: Numeric

Value(s): N/A

Description: Located in the Order data block and indicates the start date of the period to which medical arrears apply.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Medical-Ordered

Location: 210
Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.
Length: 1
Format: Alphanumeric
Value(s): Y – Medical Coverage Ordered
N – Medical Coverage Not Ordered
Description: Located in the Order data block and indicates if medical coverage was ordered.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
If not used, must be blank filled.

Field Name: Medical-Thru-Date

Location: 190-197
Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.
Length: 8
Format: Numeric
Value(s): N/A
Description: Located in the Order data block and indicates the end date of the period to which the medical arrears apply.
Rules that apply to this data element:
All data must be in ASCII format.
If not used, must be blank filled.
The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Mother's-Maiden-Or-Father's-Name

Location: 161-181
Condition: Optional
Length: 21
Format: Alphanumeric
Value(s): N/A
Description: Located in the NCP ID data block and indicates the name of the noncustodial parent's mother or father.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
All data must be left justified.
If not used, must be blank filled.

Field Name: Name-First

Location: 22-37

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria

Length: 16

Format: Alphanumeric

Value(s): N/A

*Description: Located in the NCP ID data block and indicates the first name of the noncustodial parent. Also located in the Participant data block and indicates the first name of the participant.

Rules that apply to these data elements:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Name-Last

Location: 1-21

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 21

Format: Alphanumeric

Value(s): N/A

*Description: Located in the NCP ID data block and indicates the last name of the noncustodial parent. Also located in the Participant data block and indicates the last name of the participant.

Rules that apply to these data elements:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Name-Middle

Location: 38-53

Condition: Optional

Length: 16

Format: Alphanumeric

Value(s): N/A

*Description: Located in the NCP ID data block and indicates the middle name of the noncustodial parent. Also located in the Participant data block and indicates the middle name of the participant.

Rules that apply to these data elements:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Name-Suffix

Location: 54-56

Condition: Optional

Length: 3

Format: Alphanumeric

Value(s): N/A

*Description: Located in the NCP ID data block and indicates the name suffix e.g., Jr., of the noncustodial parent. Also located in the Participant data block and indicates the name suffix of the participant.

Rules that apply to these data elements:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: NCP-Identification-Ind.

Location: 91

Condition: Required

Length: 1

Format: Numeric

Value(s): 0 – NCP Identification data block is not included in this transaction

1 – NCP Identification data block is included in this transaction

*Description: Located in the Sent FROM the CSENet server Header and Sent TO the CSENet server Header records and indicates whether a NCP Identification data block is included in a CSENet transaction.

Rules that apply to these data elements:

All data must be in ASCII format.

Field Name: NCP-Locate-Data-Ind.

Location: 92

Condition: Required

Length: 1

Format: Numeric

Value(s): 0 – NCP Locate data block is not included in this transaction
1 – NCP Locate data block is included in this transaction

*Description: Located in the Sent FROM the CSENet server Header and Sent TO the CSENet server Header records and indicates whether a NCP Locate data block is included in a CSENet transaction.

Rules that apply to these data elements: All data must be in ASCII format.

Field Name: New-Case-ID

Location: 2-16

Condition: Optional

Length: 15

Format: Alphanumeric

Value(s): N/A

Description: Conditionally required. See the Data Block Record Layout for conditionally required criteria. Located in the Information data block and communicates the new, changed, or corrected case ID to another state. The following criteria apply to this field:

- First position must not be a space.
- Must not contain all zeros.
- Must not contain an asterisk (*) or backslash (\) in any position.
- Must not contain a combination of spaces and zeros.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: New-Order-Flag

Location: 237

Condition: Optional

Length: 1

Format: Alphanumeric

Value(s): Y – A new order

N or blank – Not a new order

Description: Located in the Order data block and indicates if the order is new.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

If not used, must be blank filled.

Field Name: Nondisclosure-Finding

Location: 351

Condition: Optional

Length: 1

Format: Alphanumeric

Value(s): Y – Nondisclosure attachment on its way, treat case as confidential
N or blank filled – No nondisclosure attachment

Description: Located in the Case data block and indicates that information should not be disclosed to the noncustodial parent, custodial party or other participants in the case.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Occupation

Location: 459-490

Condition: Optional

Length: 32

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the noncustodial parent's profession.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Order-Arrears-Freq.

Location: 73

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 1

Format: Alphanumeric

Value(s): W – Weekly
B – Bi-weekly
S – Semi-monthly
M – Monthly
Q – Quarterly
E – Semi-annually
A – Annually

Description: Located in the Order data block and indicates the frequency of arrears payment.
Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

If not used, must be blank filled.

Field Name: Order-Arrears-Freq.-Amount

Location: 74-85

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 12

Format: Numeric

Value(s): N/A

Description: Located in the Order data block and indicates the dollar amount paid to arrears at the frequency ordered.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The format is +99999999.99. If used, the amount must be right justified and zero filled to the left. If not used, the field must be blank filled. If negative, the minus (-) character must appear in the 1st position of the field. If positive, the plus (+) character (or blank fill) must be in the 1st position of the field. (If blank filled in the 1st position of the field, the state CSE system should read as positive.) Zero is an acceptable amount where noted in the comments section of the Data Block Record Layout.

Field Name: Order-Arrears-Total-Amount

Location: 86-97

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 12

Format: Numeric

Value(s): N/A

Description: Located in the Order data block and indicates the total dollar amount of arrears owed.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The format is +99999999.99. If used, the amount must be right justified and zero filled to the left. If not used, the field must be blank filled. If negative, the minus (-) character must appear in the 1st position of the field. If positive, the plus (+) character (or blank fill) must be in the 1st position of the field. (If blank filled in the 1st position of the field, the state CSE system should read as positive.) Zero is an acceptable amount where noted in the comments section of the Data Block Record Layout.

Field Name: Order-Cancel-Date

Location: 65-72

Condition: Optional

Length: 8

Format: Numeric

Value(s): Optional

Description: Located in the Order data block and indicates the date that the order was canceled. If entered, must be greater than the Order-Effective-Date field.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Order-Data-Ind.

Location: 94

Condition: Required

Length: 1

Format: Numeric

Value(s): 0 – Order data block is not included in this transaction
1 – One Order data block is included in this transaction
2 – Two Order data blocks are included in this transaction
3 – Three Order data blocks are included in this transaction
4 – Four Order data blocks are included in this transaction
5 – Five Order data blocks are included in this transaction
6 – Six Order data blocks are included in this transaction
7 – Seven Order data blocks are included in this transaction
8 – Eight Order data blocks are included in this transaction
9 – Nine Order data blocks are included in this transaction

*Description: Located in the Sent FROM the CSENet server Header and Sent TO the CSENet server Header records and indicates whether an Order data block is included in a CSENet transaction.

Rules that apply to these data elements:
All data must be in ASCII format.

Field Name: Order-Effective-Date

Location: 49-56

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 8

Format: Numeric

Value(s): N/A

Description: Located in the Order data block and indicates the date that obligations start to accrue.

Rules that apply to this data element:
All data must be in ASCII format.
If not used, must be blank filled.
The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Order-End-Date

Location: 57-64

Condition: Optional

Length: 8

Format: Numeric

Value(s): N/A

Description: Located in the Order data block and indicates the date that the obligation terminates. If entered, must be greater than the Order-Effective-Date field.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Order-Filing-Date

Location: 25-32

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 8

Format: Numeric

Value(s): N/A

Description: Located in the Order data block and indicates the date in which the order was established.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Order-FIPS-County

Location: 3-5

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 3

Format: Numeric

Value(s): N/A

Description: Located in the Order data block and indicates the county FIPS code in which the order was established.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

Field Name: Order-FIPS-State

Location: 1-2
Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.
Length: 2
Format: Numeric
Value(s): N/A
Description: Located in the Order data block and indicates the state FIPS code in which the order was established.
Rules that apply to this data element:
All data must be in ASCII format.
If not used, must be blank filled.

Field Name: Order-FIPS-Sub

Location: 6-7
Condition: Optional
Length: 2
Format: Alphanumeric
Value(s): N/A
Description: Located in the Order data block and specifies the 6th and 7th digits of the FIPS code in the state in which the order was established.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
All data must be left justified.
If not used, must be blank filled.

Field Name: Order-Freq.

Location: 36
Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.
Length: 1
Format: Alphanumeric
Value(s): W – Weekly
B – Bi-weekly
S – Semi-monthly
M – Monthly
Q – Quarterly
E – Semi-annually
A – Annually
Description: Located in the Order data block and indicates the frequency of payment.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
If not used, must be blank filled.

Field Name: Order-Freq.-Amount

Location: 37-48

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 12

Format: Numeric

Value(s): N/A

Description: Located in the Order data block and indicates the dollar amount owed per each Order-Freq.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The format is +99999999.99. If used, the amount must be right justified and zero filled to the left. If not used, the field must be blank filled. If negative, the minus (-) character must appear in the 1st position of the field. If positive, the plus (+) character (or blank fill) must be in the 1st position of the field. (If blank filled in the 1st position of the field, the state CSE system should read as positive.) Zero is an acceptable amount where noted in the comments section of the Data Block Record Layout.

Field Name: Order-ID

Location: 8-24

Condition: Required

Length: 17

Format: Alphanumeric

Value(s): N/A

Description: Located in the Order data block and indicates the identification number assigned to the order.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Order-Type

Location: 33

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 1

Format: Alphanumeric

Value(s): A – Administrative

J – Judicial

P – Paternity

Description: Located in the Order data block and indicates the type of order.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

If not used, must be blank filled.

Field Name: Other-Case-ID

Location 61-75

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 15

Format: Alphanumeric

Value(s): N/A

*Description: Located in the Sent FROM the CSENet server Header and Sent TO the CSENet server Header records and identifies the Case ID used by the jurisdiction with which you are communicating. The following criteria apply to this field:

- First position must not be a space.
- Must not contain all zeros.
- Must not contain an asterisk (*) or backslash (\) in any position.
- Must not contain a combination of spaces and zeros.

Rules that apply to these data elements:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Other-FIPS-County

Location: 10-12

Condition: Required

Length: 3

Format: Numeric

Value(s): N/A

*Description: Located in the Transaction Header Sent FROM the CSENet server and specifies the 3rd, 4th, and 5th digits of the state's FIPS code sending a transaction. Also located in the Transaction Header Sent TO the CSENet server and specifies the 3rd, 4th, and 5th digits of the FIPS code of the state for which the transaction is intended.

Rules that apply to these data elements:

All data must be in ASCII format.

Field Name: Other-FIPS-State

Location: 8-9

Condition: Required

Length: 2

Format: Numeric

Value(s): N/A

*Description: Located in the Transaction Header Sent FROM the CSENet server and specifies the 1st and 2nd digits of the state's FIPS code sending a transaction. Also, located in the Transaction Header Sent TO the CSENet server and specifies the 1st and 2nd digits of the FIPS code of the state to which the transaction is intended.

Rules that apply to these data elements:

All data must be in ASCII format.

Field Name: Other-FIPS-Sub

Location: 13-14

Condition: Optional

Length: 2

Format: Alphanumeric

Value(s): N/A

*Description: Located in the Transaction Header Sent FROM the CSENet server and specifies the 6th and 7th digits of the state's FIPS code sending a transaction. Also located in the Transaction Header Sent TO the CSENet server and specifies the 6th and 7th digits of the FIPS code of the state for which a transaction is intended.

Rules that apply to these data elements:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Overdue-Ind.

Location: 127
Condition: Required
Length: 1
Format: Numeric
Value(s): 0
*Description: Located in the Transaction Header Sent TO the CSENet 200 server. This field must be filled with 0 by the state CSE system. (Field reserved for future use.)
Rules that apply to this data element:
All data must be in ASCII format.

Field Name: Participant-Address-Line-1

Location: 79-103
Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.
Length: 25
Format: Alphanumeric
Value(s): N/A
Description: Located in the Participant data block and indicates Line 1 of the participant's address.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
All data must be left justified.
If not used, must be blank filled.

Field Name: Participant-Address-Line-2

Location: 104-128
Condition: Optional
Length: 25
Format: Alphanumeric
Value(s): N/A
Description: Located in the Participant data block and indicates Line 2 of the participant's address.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
All data must be left justified.
If not used, must be blank filled.

Field Name: Participant-City

Location: 129-146

Condition: Optional

Length: 18

Format: Alphanumeric

Value(s): N/A

Description: Located in the Participant data block and indicates the participant's city of residence.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Participant-Data-Ind.

Location: 93

Condition: Required

Length: 1

Format: Numeric

Value(s): 0 – Participant data block is not included in this transaction
1 – One Participant data block is included in this transaction
2 – Two Participant data blocks are included in this transaction
3 – Three Participant data blocks are included in this transaction
4 – Four Participant data blocks are included in this transaction
5 – Five Participant data blocks are included in this transaction
6 – Six Participant data blocks are included in this transaction
7 – Seven Participant data blocks are included in this transaction
8 – Eight Participant data blocks are included in this transaction
9 – Nine Participant data blocks are included in this transaction

*Description: Located in the Sent FROM the CSENet server Header, and Sent TO the CSENet server Header records and indicate whether a Participant data block is included in a CSENet transaction.

Rules that apply to these data elements:

All data must be in ASCII format.

Field Name: Participant-Employer-Info-Emp-City

Location: 248-265

Condition: Optional

Length: 18

Format: Alphanumeric

Value(s): N/A

Description: Located in the Participant data block and indicates the city of the participant's employer.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Participant-Employer-Info-Emp-Name

Location: 158-197

Condition: Optional

Length: 40

Format: Alphanumeric

Value(s): N/A

Description: Located in the Participant data block and indicates the participant's employer name.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Participant-Employer-Info-Emp-State

Location: 266-267

Condition: Optional

Length: 2

Format: Alphanumeric

Value(s): See Appendix G, "Standardized Postal Abbreviations," for a complete listing of valid values.

Description: Located in the Participant data block and indicates the state of the participant's employer.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Participant-Employer-Info-Emp-Street-Line-1

Location: 198-222

Condition: Optional

Length: 25

Format: Alphanumeric

Value(s): N/A

Description: Located in the Participant data block and indicates Line 1 of the participant's employer's address.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Participant-Employer-Info-Emp-Street-Line-2

Location: 223-247

Condition: Optional

Length: 25

Format: Alphanumeric

Value(s): N/A

Description: Located in the Participant data block and indicates Line 2 of the participant's employer's address.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Participant-Employer-Info-Emp-Zip-1

Location: 268-272

Condition: Optional

Length: 5

Format: Numeric

Value(s): N/A

Description: Located in the Participant data block and specifies the 1st five digits of the participant's employer's ZIP Code.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive, and the value of the field must not be repetitive unless it is 22222, 44444 or 55555.

Field Name: Participant-Employer-Info-Emp-Zip-2

Location: 273-276

Condition: Optional

Length: 4

Format: Numeric

Value(s): N/A

Description: Located in the Participant data block and specifies the last four digits of the participant's employer's ZIP Code.

Rules that apply to this data element:

All data must be in ASCII format

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive

Field Name: Participant-State

Location: 147-148

Condition: Optional

Length: 2

Format: Alphanumeric

Value(s): See Appendix G, Standardized Postal Abbreviations, for a complete listing of valid values.

Description: Located in the Participant data block and indicates the participant's state of residence.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Participant-Status

Location: 77

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 1

Format: Alphanumeric

Value(s): O – Open (Active)

C – Closed (Inactive)

Description: Located in the Participant data block and indicates whether the participant is an active member in this case.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

If not used, must be blank filled.

Field Name: Participant-Zip-1

Location: 149-153

Condition: Optional

Length: 5

Format: Numeric

Value(s): N/A

Description: Located in the Participant data block and specifies the 1st five digits of the participant's ZIP Code.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive, and the value of the field must not be repetitive unless it is 22222, 44444 or 55555.

Field Name: Participant-Zip-2

Location: 154-157

Condition: Optional

Length: 4

Format: Numeric

Value(s): N/A

Description: Located in the Participant data block and specifies the last four digits of the participant's ZIP Code.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Payment-Amount

Location: 17-28

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 12

Format: Numeric

Value(s): N/A

Description: Located in the Collection data block and indicates the total payment received.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The format is +99999999.99. If used, the amount must be right justified and zero filled to the left. If not used, the field must be blank filled. If negative, the minus (-) character must appear in the 1st position of the field. If positive, the plus (+) character (or blank fill) must be in the 1st position of the field. (If blank filled in the 1st position of the field, the state CSE system should read as positive.) Zero is an acceptable amount where noted in the comments section of the Data Block Record Layout.

Field Name: Payment-City

Location: 53-70

Condition: Optional

Length: 18

Format: Alphanumeric

Value(s): N/A

Description: Located in the Case data block and indicates the city to which payments are mailed.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Payment-FIPS-County

Location: 346-348

Condition: Optional

Length: 3

Format: Numeric

Value(s): N/A

Description: Located in the Case data block and specifies the 3rd, 4th and 5th digits of the FIPS code used, for the payment mailing address.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

Field Name: Payment-FIPS-State

Location: 344-345

Condition: Optional

Length: 2

Format: Numeric

Value(s): N/A

Description: Located in the Case data block and specifies the 1st and 2nd digits of the FIPS code for the payment mailing address.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

Field Name: Payment-FIPS-Sub

Location: 349-350

Condition: Optional

Length: 2

Format: Alphanumeric

Value(s): N/A

Description: Located in the Case data block and specifies the 6th and 7th digits of the payment FIPS code.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Payment-Mail-Address-Line-1

Location: 3-27

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 25

Format: Alphanumeric

Value(s): N/A

Description: Located in the Case data block and indicates Line 1 of the address to which payments are mailed.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Payment-Mail-Address-Line-2

Location: 28-52
Condition: Optional
Length: 25
Format: Alphanumeric
Value(s): N/A
Description: Located in the Case data block and indicates Line 2 of the address to which payments are mailed.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
All data must be left justified.
If not used, must be blank filled.

Field Name: Payment-Source

Location: 29
Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.
Length: 1
Format: Alphanumeric
Value(s): A – Wage Assignment
G – Garnishment
I – IRS Tax Intercept
S – State Tax Intercept
U – UIB Intercept
N – Normal
O – Other
W – Worker’s Compensation Offset
Description: Located in the Collection data block and indicates the source of payment received.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
If not used, must be blank filled.

Field Name: Payment-State

Location: 71-72

Condition: Optional

Length: 2

Format: Alphanumeric

Value(s): See Appendix G, Standardized Postal Abbreviations, for a complete listing of valid values.

Description: Located in the Case data block and indicates the state to which payments are mailed.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Payment-Zip-1

Location: 73-77

Condition: Optional

Length: 5

Format: Numeric

Value(s): N/A

Description: Located in the Case data block and indicates the 1st five digits of the ZIP Code to which payments are mailed.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive, and the value of the field must not be repetitive unless it is 22222, 44444 or 55555.

Field Name: Payment-Zip-2

Location: 78-81

Condition: Optional

Length: 4

Format: Numeric

Value(s): N/A

Description: Located in the Case data block and indicates the last four digits of the ZIP Code to which payments are mailed.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Phone-Extension

Location: 227-232

Condition: Optional

Length: 6

Format: Alphanumeric

Value(s): N/A

Description: Located in the Case data block and indicates the contact person's phone extension.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Place-Of-Birth

Location: 76-90 – NCP ID data block

314-338 – Participant data block

Condition: Optional

Length: 15 – NCP ID data block

25 – Participant data block

Format: Alphanumeric

Value(s): N/A

*Description: Located in the NCP ID data block and indicates the noncustodial parent's birthplace. Also located in the Participant data block and indicates the participant's place of birth.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Possibly-Dangerous

Location: 139

Condition: Optional

Length: 1

Format: Alphanumeric

Value(s): Y – Possibly Dangerous

N or Blank – Not known to be dangerous

Description: Located in the NCP ID data block and indicates whether the noncustodial parent is known to be dangerous. This field is *not* the same as the Family Violence Indicator in the Federal Case Registry.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Processing-Complete

Location: 111

Condition: Optional

Length: 1

Format: Alphanumeric

Value(s): N/A

Description: Located in the Transaction Header Sent From the CSENet server. This field will be blank filled. (Field reserved for future use.)

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Professional-Licenses

Location: 1372-1421

Condition: Optional

Length: 50

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and identifies any professional licenses issued to the noncustodial parent.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Race

Location: 74 – NCP ID data block
75 – Participant data block

Condition: Optional

Length: 1

Format: Alphanumeric

Value(s): W – White
B – Black
I – American Indian, Eskimo or Aleutian
A – Asian or Pacific Islander
S – Hispanic
X – Other

*Description: Located in the NCP ID data block and indicates the noncustodial parent's ethnic group. Also located in the Participant data block and indicates the participant's ethnic group.

Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
If not used, must be blank filled.

Field Name: RDFI-Account-Num.

Location: 51-70

Condition: Optional

Length: 20

Format: Alphanumeric

Value(s): N/A

Description: Located in the Collection data block and indicates the account number used for electronic funds transfer.

Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
All data must be left justified.
If not used, must be blank filled.

Field Name: RDFI-ID

Location: 31-50

Condition: Optional

Length: 20

Format: Alphanumeric

Value(s): N/A

Description: Located in the Collection data block and indicates the identification number used for electronic funds transfer.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Relationship

Location: 76

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 1

Format: Alphanumeric

Value(s): A – Noncustodial Parent

C – Custodial Party

D – Dependent

P – Putative

S – Second Adult (Caretaker if not parent)

Description: Located in the Participant data block and indicates the relationship of the participant in the case.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

If not used, must be blank filled.

Field Name: Residential-Address-Confirmed-Ind.

Location: 175
Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.
Length: 1
Format: Alphanumeric
Value(s): Y – Address verified
N – Address not verified
P – Partial address only
Description: Located in the NCP Locate data block and indicates confirmation of the residential address.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
If not used, must be blank filled.

Field Name: Residential-Address-Effective-Date

Location: 159-166
Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.
Length: 8
Format: Numeric
Value(s): N/A
Description: Located in the NCP Locate data block and indicates when the noncustodial parent was discovered to be residing at the address.
Rules that apply to this data element:
All data must be in ASCII format.
If not used, must be blank filled.
The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Residential-Address-End-Date

Location: 167-174
Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.
Length: 8
Format: Numeric
Value(s): N/A
Description: Located in the NCP Locate data block and indicates when the NCP was no longer at this address.
Rules that apply to this data element:
All data must be in ASCII format.
If not used, must be blank filled.
The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Residential-Address-Line-1

Location: 1-25
Condition: Conditionally required.
Length: 25
Format: Alphanumeric
Value(s): N/A
Description: Located in the NCP Locate data block and indicates Line 1 of the noncustodial parent's residential address.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
All data must be left justified.
If not used, must be blank filled.
If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Residential-Address-Line-2

Location: 26-50
Condition: Optional
Length: 25
Format: Alphanumeric
Value(s): N/A
Description: Located in the NCP Locate data block and indicates Line 2 of the noncustodial parent's residential address.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
All data must be left justified.
If not used, must be blank filled.

Field Name: Residential-City

Location: 51-68
Condition: Optional
Length: 18
Format: Alphanumeric
Value(s): N/A
Description: Located in the NCP Locate data block and indicates the noncustodial parent's city of residence.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
All data must be left justified.
If not used, must be blank filled.

Field Name: Residential-State

Location: 69-70

Condition: Optional

Length: 2

Format: Alphanumeric

Value(s): See Appendix G, “Standardized Postal Abbreviations,” for a complete listing of valid values.

Description: Located in the NCP Locate data block and indicates the noncustodial parent’s state of residence.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Residential-Zip-1

Location: 71-75

Condition: Optional

Length: 5

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and specifies the 1st five digits of the noncustodial parent’s residential ZIP Code.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive, and the value of the field must not be repetitive unless it is 22222, 44444 or 55555.

Field Name: Residential-Zip-2

Location: 76-79

Condition: Optional

Length: 4

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and specifies the last 4 digits of the noncustodial parent’s residential ZIP Code.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Responding-Docket-Num.

Location: 233-249

Condition: Optional

Length: 17

Format: Alphanumeric

Value(s): N/A

Description: Located in the Case data block and indicates the responding state's docket number.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Response-Date

Location: 119-126

Condition: Optional

Length: 8

Format: Numeric

Value(s): N/A

Description: Located in the Transaction Header Sent TO the CSENet server. This field must be blank filled by the state CSE system. (Field reserved for future use.)

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

Field Name: Send-Payments-Bank-Account

Location: 312-331

Condition: Optional

Length: 20

Format: Numeric

Value(s): N/A

Description: Located in the Case data block and indicates the bank account number for transfer of payments via Electronic Funds Transfer (EFT).

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Send-Payments-Routing-Code

Location: 332-341

Condition: Optional

Length: 10

Format: Numeric

Value(s): N/A

Description: Located in the Case data block and indicates the bank routing code used for the transfer of payments via Electronic Funds Transfer (EFT).

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Sent-Date

Location: 97-104

Condition: Optional

Length: 8

Format: Numeric

Value(s): N/A

Description: Located in the Transaction Header Sent TO the CSENet server and indicates the date the transaction was generated or sent.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

Field Name: Sent-Time

Location: 105-110

Condition: Optional

Length: 6

Format: Numeric

Value(s): N/A

Description: Located in the Transaction Header Sent TO the CSENet server and indicates the time the transaction was generated or sent.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

Must be in HHMMSS format.

Field Name: Sent-to-State-Host

Location: 120

Condition: N/A

Length: 1

Format: Alphanumeric

Value(s): N/A

Description: Located in the Transaction Header sent FROM the CSENet server. This field is blank filled by the CSENet host. (Field reserved for future use by CSENet.)

This field is sent to the state receiving a CSENet transaction.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

Field Name: Spouse-Name-First

Location: 424-439

Condition: Optional

Length: 16

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and specifies the first name of the noncustodial parent's spouse.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Spouse-Name-Last

Location: 403-423

Condition: Optional

Length: 21

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and specifies the last name of the noncustodial parent's spouse.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Spouse-Name-Middle

Location: 440-455

Condition: Optional

Length: 16

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and specifies the middle name of the noncustodial parent's spouse.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Spouse-Name-Suffix

Location: 456-458

Condition: Optional

Length: 3

Format: Alphanumeric

Value(s): N/A

Description: Located in the NCP Locate data block and specifies the name suffix, e.g., Jr., of the noncustodial parent's spouse.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: SSN

Location: 57-65 – NCP ID data block
65-73 – Participant data block

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 9

Format: Numeric

Value(s): N/A

*Description: Located in the NCP ID data block and indicates the noncustodial parent's Social Security Number. Also located in the Participant data block and indicates the participant's Social Security Number.

Rules that apply to these data elements:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: State-With-CEJ

Location: 342-343

Condition: Optional

Length: 2

Format: Alphanumeric

Value(s): See Appendix G, "Standardized Postal Abbreviations," for a complete listing of valid values.

Description: Located in the Case data block and indicates the state that has continuing exclusive jurisdiction (CEJ).

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

All data must be left justified.

If not used, must be blank filled.

Field Name: Status-Change-Code

Location: 1

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 1

Format: Alphanumeric

Value(s): O – Open
C – Closed

Description: Located in the Information data block and indicates whether the case status has changed.

Rules that apply to this data element:

All data must be in ASCII format.

All data must be in upper case.

Field Name: Time-Received

Location: 105-110

Condition: Optional

Length: 6

Format: Numeric

Value(s): N/A

Description: Located in the Transaction Header sent FROM the CSENet server. The state CSE system may fill this field with the time the transaction was received.

Rules that apply to this data element:

All data will be in ASCII format.

Must be in HHMMSS format.

[Field Name: Total-Arrears Owed-Amount

Location: 17-29

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 12

Format: Numeric

Value(s): N/A

Description: Located in the Information data block within Information-Text-Line-1 and indicates the total dollar amount of arrears plus interest owed.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The format is +99999999.99. If used, the amount must be right justified and zero filled to the left. If not used, the field must be blank filled. If negative, the minus (-) character must appear in the 1st position of the field. If positive, the plus (+) character (or blank fill) must be in the 1st position of the field. (If blank filled in the 1st position of the field, the state CSE system should read as positive.) Zero is an acceptable amount where noted in the comments section of the Data Block Record Layout.]

[Field Name: Total-Interest-Owed-Amount

Location: 30-42

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 12

Format: Numeric

Value(s): N/A

Description: Located in the Information data block within the Information-Text-Line-1 and indicates the total dollar amount of interest owed.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The format is +99999999.99. If used, the amount must be right justified and zero filled to the left. If not used, the field must be blank filled. If negative, the minus (-) character must appear in the 1st position of the field. If positive, the plus (+) character (or blank fill) must be in the 1st position of the field. (If blank filled in the 1st position of the field, the state CSE system should read as positive.) Zero is an acceptable amount where noted in the comments section of the Data Block Record Layout.]

Field Name: Transaction-Date

Location: 38-45

Condition: Required

Length: 8

Format: Numeric

Value(s): N/A

*Description: Located in the Sent FROM the CSENet server Header and Sent TO the CSENet server Header records and indicates the date this transaction was generated.

Rules that apply to these data elements:

All data must be in ASCII format.

The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.

[Field Name: Transaction-Date [Information-Data-Block]

Location: 35-43

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 8

Format: Numeric

Value(s): N/A

*Description: Located in the Information-Data-Block within Information-Text-Line-1 and indicates the date the rejected transaction was generated.

Rules that apply to these data elements:

All data must be in ASCII format.

The date must be in CCYYMMDD format. Acceptable century-year ranges are 1900-2099.]

Field Name: Transaction-Serial-Number

Location: 18-29

Condition: Required

Length: 12

Format: Numeric

Value(s): 000000000001 – 999999999999

*Description: Located in the Sent FROM the CSENet server Header and Sent TO the CSENet server Header records and specifies a unique sequential number for each transaction sent by the state.

Rules that apply to these data elements:

All data must be in ASCII format.

[Field Name: Transaction-Serial-Number [Information-Data-Block]

Location: 17-29
Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.
Length: 12
Format: Numeric
Value(s): 000000000001 – 999999999999
Description: Located in the Information-Data-Block within Information-Text-Line-1 and specifies a unique sequential number for a transaction that was rejected by a state.
Rules that apply to these data elements:
All data must be in ASCII format.]

Field Name: Transaction-Type

Location: 32-33
Condition: Optional
Length: 2
Format: Alphanumeric
Value(s): Blank
*Description: Located in the Sent FROM the CSENet server Header and Sent TO the CSENet server Header records. (Field reserved for future use by CSENet.) Ignore on received transactions.
Rules that apply to these data elements:
All data must be in ASCII format.
If not used, must be blank filled.

Field Name: Tribunal-Case-Number

Location: 211-227
Condition: Optional
Length: 17
Format: Alphanumeric
Value(s): N/A
Description: Located in the Order data block and indicates the case number issued by the tribunal.
Rules that apply to this data element:
All data must be in ASCII format.
All data must be in upper case.
All data must be left justified.
If not used, must be blank filled.

Field Name: Wage2-Amount

Location: 1188-1199

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 12

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the amount of wages reported by the noncustodial parent's 2nd employer.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The format is +99999999.99. If used, the amount must be right justified and zero filled to the left. If not used, the field must be blank filled. If negative, the minus (-) character must appear in the 1st position of the field. If positive, the plus (+) character (or blank fill) must be in the 1st position of the field. (If blank filled in the 1st position of the field, the state CSE system should read as positive.) Zero is an acceptable amount where noted in the comments section of the Data Block Record Layout.

Field Name: Wage2-Qtr

Location: 1183

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 1

Format: Numeric

Value(s): 1 – 1st Quarter
2 – 2nd Quarter
3 – 3rd Quarter
4 – 4th Quarter

Description: Located in the NCP Locate data block and indicates the quarter of the year in which wages were reported by the noncustodial parent's 2nd employer.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

Field Name: Wage2-Year

Location: 1184-1187

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 4

Format: Numeric

Value(s): Any year between 1900 – 2099, inclusive

Description: Located in the NCP Locate data block and indicates the calendar year in which wages were reported by the noncustodial parent's 2nd employer.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

Must be in CCYY format.

Field Name: Wage3-Amount

Location: 1360-1371

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 12

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the amount of wages reported by the noncustodial parent's 3rd employer.

Rules that apply to this data element:

All data must be in ASCII format

If not used, must be blank filled.

The format is +99999999.99. If used, the amount must be right justified and zero filled to the left. If not used, the field must be blank filled. If negative, the minus (-) character must appear in the 1st position of the field. If positive, the plus (+) character (or blank fill) must be in the 1st position of the field. (If blank filled in the 1st position of the field, the state CSE system should read as positive.) Zero is an acceptable amount where noted in the comments section of the Data Block Record Layout.

Field Name: Wage3-Qtr

Location: 1355

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 1

Format: Numeric

Value(s): 1 – 1st Quarter
2 – 2nd Quarter
3 – 3rd Quarter
4 – 4th Quarter

Description: Located in the NCP Locate data block and indicates the quarter of the year in which wages were reported by the noncustodial parent's 3rd employer.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

Field Name: Wage3-Year

Location: 1356-1359

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 4

Format: Numeric

Value(s): Any year between 1900 – 2099, inclusive

Description: Located in the NCP Locate data block and indicates the calendar year in which wages were reported by the noncustodial parent's 3rd employer.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

Must be in CCYY format.

Field Name: Wage-Amount

Location: 651-662

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 12

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the amount of wages reported by the noncustodial parent's 1st employer.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

The format is +99999999.99. If used, the amount must be right justified and zero filled to the left. If not used, the field must be blank filled. If negative, the minus (-) character must appear in the 1st position of the field. If positive, the plus (+) character (or blank fill) must be in the 1st position of the field. (If blank filled in the 1st position of the field, the state CSE system should read as positive.) Zero is an acceptable amount where noted in the comments section of the Data Block Record Layout.

Field Name: Wage-Qtr

Location: 646

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 1

Format: Numeric

Value(s): 1 – 1st Quarter
2 – 2nd Quarter
3 – 3rd Quarter
4 – 4th Quarter

Description: Located in the NCP Locate data block and indicates the quarter of the year in which wages were reported by the noncustodial parent's 1st employer.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

Field Name: Wage-Year

Location: 647-650

Condition: Conditionally required. See the Data Block Record Layout for conditionally required criteria.

Length: 4

Format: Numeric

Value(s): Any year between 1900 – 2099, inclusive

Description: Located in the NCP Locate data block and indicates the calendar year in which wages were reported by the noncustodial parent's 1st employer.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

Must be in CCYY format.

Field Name: Weight

Location: 94-96

Condition: Optional

Length: 3

Format: Numeric

Value(s): N/A

Description: Located in the NCP ID data block and indicates the weight (in pounds) of the noncustodial parent.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Work-Phone

Location: 304-313

Condition: Optional

Length: 10

Format: Numeric

Value(s): N/A

Description: Located in the Participant data block and indicates the participant's work phone number.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

Field Name: Work-Phone-Num.

Location: 203-212

Condition: Optional

Length: 10

Format: Numeric

Value(s): N/A

Description: Located in the NCP Locate data block and indicates the noncustodial parents work phone number.

Rules that apply to this data element:

All data must be in ASCII format.

If not used, must be blank filled.

If used, must be filled with valid numbers between 0 – 9, inclusive.

A.1 Data Definitions for the CSENet Server Transaction Error Report

Field Name: Action-Code

Location: 56

Condition: N/A

Length: 1

Format: Alphanumeric

Value(s): N/A

Description: Located in the CSENet Transaction Error Report and contains the Action Code from the erred transaction.

Field Name: Action-Reason-Code

Location: 62-66

Condition: N/A

Length: 5

Format: Alphanumeric

Value(s): N/A

Description: Located in the CSENet Transaction Error Report and contains the Reason code from the erred transaction.

Field Name: Action-Resolution-Date

Location: 68-75

Condition: N/A

Length: 8

Format: Alphanumeric

Value(s): N/A

Description: Located in the CSENet Transaction Error Report and contains the value from the Action-Resolution-Date field from the erred transaction. Date is in CCYYMMDD format.

Field Name: Error-Code

Location: 86-89
Condition: N/A
Length: 4
Format: Alphanumeric
Value(s): N/A
Description: Located in the CSENet Transaction Error Report and contains a number assigned by the server to the particular error. All data is in ASCII format.

Field Name: Error-Mess.

Location: 91-145
Condition: N/A
Length: 55
Format: Alphanumeric
Value(s): N/A
Description: Located in the CSENet Transaction Error Report. Positions 91-102 contain the Transaction-Serial-Number from the erred transaction. Position 103 contains a space used as a separator. Positions 104-145 contain a description of the error. All data is in ASCII format.

Field Name: Filler

Location: 7, 15, 23, 39, 55, 57, 61, 67, 76, 85, 90
Condition: N/A
Length: 1
Format: Alphanumeric
Value(s): Blank
Description: Located in the CSENet Transaction Error Report. (Field reserved for future use by CSENet.) This field is blank.

Field Name: Functional-Type-Code

Location: 58-60
Condition: N/A
Length: 3
Format: Alphanumeric
Value(s): N/A
Description: Located in the CSENet Transaction Error Report and contains the Functional Type Code from the transaction.

Field Name: Local-Case-ID

Location: 24-38
Condition: N/A
Length: 15
Format: Alphanumeric
Value(s): N/A
Description: Located in the CSENet Transaction Error Report and contains the originating state's case ID from the erred transaction.

Field Name: Local-FIPS-Code

Location: 8-14
Condition: N/A
Length: 7
Format: Alphanumeric
Value(s): N/A
Description: Located in the CSENet Transaction Error Report and contains the seven-digit FIPS code of the originating state from the erred transaction.

Field Name: Other-Case-ID

Location: 40-54
Condition: N/A
Length: 15
Format: Alphanumeric
Value(s): N/A
Description: Located in the CSENet Transaction Error Report and contains the receiving state's case ID from the erred transaction.

Field Name: Other-FIPS-Code

Location: 16-22
Condition: N/A
Length: 7
Format: Alphanumeric
Value(s): N/A
Description: Located in the CSENet Transaction Error Report and contains the receiving state's seven digit FIPS Code from the erred transaction.

Field Name: Transaction-Date

Location: 77-84
Condition: N/A
Length: 8
Format: Alphanumeric
Value(s): N/A
Description: Located in the CSENet Transaction Error Report and contains the value from the Transaction-Date field from the erred transaction. Date is in CCYYMMDD format.

Field Name: Txn-Counter

Location: 1-6
Condition: N/A
Length: 6
Format: Numeric
Value(s): N/A
Description: Located in the CSENet Transaction Error Report and contains the sequential number assigned to the error by the CSENet server. Data is in ASCII.

A.2 [Summary of Changes for the Data Dictionary]

Chart A-1 lists the data elements to which there have been changes. Within the detailed description of data elements, [opening and closing brackets] surrounding text signify changed material.

Note: There is a change notice on the first page of this document referring to a new appendix (Appendix G) containing the standardized postal codes that were formerly part of this appendix. All other changes in this document are found in the data elements listed in Chart A-1.

A-1: SUMMARY OF CHANGES TO APPENDIX A – DATA DICTIONARY	
Data Element	
Action-Code	
Action-Code [Information-Data-Block]	
Action-Reason	
Action-Reason [Information-Data-Block]	
As-Of-Date	
Case-Type	
Dependent-Paternity-Status	
Functional-Type-Code [Information-Data-Block]	
Total-Arrears Owed-Amount	
Total-Interest-Owed-Amount	
Transaction-Date [Information-Data-Block]	
Transaction-Serial-Number [Information-Data-Block]	