

OCSE O&M and Continuous Improvements

# **OCSE Software Changes**

**Release 17-02 – Minor**

June 16, 2017

## **Release Schedule and Manifest**

Version 1.0

March 24, 2017

Administration for Children and Families  
Office of Child Support Enforcement  
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Washington, DC 20201

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## EXECUTIVE SUMMARY

We are planning a minor release for the Federal Parent Locator Service (FPLS) and other federal systems in June 2017. This document describes the schedule and contents of Release 17-02.

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**Note:** The official implementation date of Release 17-02 is June 16, 2017. However, OCSE will implement release changes at other times. You can view the other dates on each page that describes the change.

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The Release Schedule focuses on:

- Notification of the Release contents
- Release of the detailed Specifications
- Participation in the Manifest and Specifications conference calls
- Implementation of the software changes

Release 17-02 changes will enhance the Child Support Portal and some batch applications.

## RELEASE 17-02 CONFERENCE CALL SCHEDULE

We conducted interactive conference calls with users and technical staff to prepare for system changes and to address questions and concerns. We will test with states if needed, based on feedback gathered during the calls.

### Conference Call Dates/Times

- Manifest:           April 11, 2017, 2:00 p.m. ET    or   April 12, 2017, 10:00 a.m. ET
- Specifications:   May 15, 2017, 2:00 p.m. ET    or   May 17, 2017, 10:00 a.m. ET

<b>LIST OF ENHANCEMENTS</b>	
Title	Proposed Implementation
Batch	
Modify Federal Offset Reports to Include Manual Payment (MPY) Types (OCSE Ref. # 6263)	May 2017
New FAST Levy Response Codes (OCSE Ref. # 6298)	May 2017
Reject State Payments with Offset Year Older than Seven Years (OCSE Ref. # 6271)	June 2017
Portal	
New Fraud Reject Code for Offset Referrals Older than Six Months (OCSE Ref. # 6235)	February 2017
SSL v3 Will Be Disabled on OCSE Portal Proxy Servers (OCSE Ref. # 6277)	June 2017
Make NDNH EPP Reports Available to States via the SSRS Portal (OCSE Ref # 6008)	June 2017
Add Insurance Match Contacts to the IRG (OCSE Ref. # 6209)	June 2017
Supporting Only Federally Approved Version of Transport Layer Security (TLS) (OCSE Ref # 6337)	September 2017

System	<b>FEDERAL COLLECTION AND ENFORCEMENT</b>
Title	<b>Modify Federal Offset Reports to Include Manual Payment (MPY) Types (OCSE Ref. # 6263)</b>
Proposed Changes	We are enhancing the appropriate reports to include and identify MPY payments when a state receives an MPY in its weekly offset collection.
Impact	States will not need to change their systems to take advantage of this enhancement.
Business Requirements or Benefit	Implemented in Release 17-01, we added the MPY type to the Collection and Adjustment Record. This enhancement will identify MPYs (when there is one) on additional weekly collection reports.
Reason	To help states manage MPYs.
Point of Contact	Rebecca Hamil <a href="mailto:Rebecca.Hamil@acf.hhs.gov">Rebecca.Hamil@acf.hhs.gov</a>
Targeted Release Date	May 2017

System	<b>MSFIDM – FEDERALLY ASSISTED STATE TRANSMITTED (FAST) LEVY</b>
Title	<b>New FAST Levy Response Codes (OCSE Ref. # 6298)</b>
Proposed Changes	<p>We will enhance the FAST Levy system by adding two new response codes to notify states when a financial institution (FI):</p> <ul style="list-style-type: none"> <li>• Releases the freeze on a previously frozen account</li> <li>• Reduces the freeze amount on a previously frozen account</li> </ul>
Impact	States must change their systems to accept the new response codes.
Business Requirements or Benefit	This enhancement will inform states when an FI releases a previously frozen account or reduces the amount frozen on an account.
Reason	There are situations when an FI is required to release an account previously frozen or reduce the amount of a previously frozen account. Currently, FAST Levy does not have FI-initiated codes to notify states when there has been a change in the status of a previously frozen account.
Point of Contact	Renee Higgs <a href="mailto:Renee.Higgs@acf.hhs.gov">Renee.Higgs@acf.hhs.gov</a>
Targeted Release Date	May 2017

<b>FEDERAL COLLECTION AND ENFORCEMENT</b>	
Title	<b>Reject State Payments with Offset Year Older than Seven Years (OCSE Ref. # 6271)</b>
Proposed Changes	We are enhancing the Federal Collection and Enforcement (FCE) application to reject state payments when they are for an offset older than seven years.
Impact	States will not need to change their systems to take advantage of this enhancement.
Business Requirements or Benefit	The data retention requirement for federal offset information is seven years. This enhancement will comply with OCSE's seven-year data retention policy.
Reason	This enhancement is in response to data retention requirements for federal offset information.
Point of Contact	Rebecca Hamil <a href="mailto:Rebecca.Hamil@acf.hhs.gov">Rebecca.Hamil@acf.hhs.gov</a>
Targeted Release Date	June 2017



System	<b>FEDERAL COLLECTION AND ENFORCEMENT</b>	
Title	<b>New Fraud Reject Code for Offset Referrals Older than Six Months (OCSE Ref. # 6235)</b>	
Proposed Changes	We enhanced the Federal Offset Fraud Referral program to reject requests submitted via the Portal for IRS investigation if the offset date is older than six months from the referral date. The user will be notified of the reject by email on the following business day.	
Impact	States do not need to change their systems to take advantage of this enhancement.	
Business Requirements or Benefit	States are required to disburse all single return tax offsets within thirty days and disburse joint return offsets within six months or when notified that the unobligated spouse's proper share has been paid. The new Portal error and reject code helps states and OCSE comply with Treasury's recently implemented rule (31 CFR 285), restricting Treasury from recouping disbursed erroneous or fraudulent tax refund offset collections from states after six months.	
Reason	Because the rule above limits Treasury's time to adjust a fraudulent or erroneous offset and states are required to disburse all offsets within 30 days or six months, depending on the offset, states should not submit fraud referrals after six months.	
Point of Contact	Rebecca Hamil	<a href="mailto:Rebecca.Hamil@acf.hhs.gov">Rebecca.Hamil@acf.hhs.gov</a>
Targeted Release Date	February 2017	

System	<b>PORTAL INFRASTRUCTURE</b>
Title	<b>SSL V3 Will Be Disabled on OCSE Portal Proxy Servers (OCSE Ref. # 6277)</b>
Proposed Changes	OCSE is eliminating Secure Sockets Layer (SSL) v3 for accessing the Portal. OCSE will work with states using SSL v3 or below to move to federally approved security software by 6/30/17.
Impact	If states do not make this change by 6/30/17, they will not have access to the Portal. Transport Layer Security (TLS) v1.2 is currently an approved and recommended alternative. OCSE will work with states impacted by this change to ensure the state completes an approved upgrade.
Business Requirements or Benefit	This enhancement will keep the Portal secure, and adhere to the National Institute of Standards and Technology (NIST) and federal requirements. This will strengthen the security posture of the connectivity between OCSE and state proxy servers.
Reason	SSL v3 is no longer an acceptable standard under federal requirements.
Point of Contact	Naveen Kusumba <a href="mailto:CSPortal@acf.hhs.gov">CSPortal@acf.hhs.gov</a>
Targeted Release Date	June 2017

System	<b>NDNH – STATE STATISTICAL REPORTING SYSTEM (SSRS)</b>
Title	<b>Make NDNH EPP Reports Available to States via the SSRS Portal (OCSE Ref. # 6008)</b>
Proposed Changes	We are enhancing the SSRS application to allow authorized users to view Employer Participation Project (EPP) reports.
Impact	States will need to pass a new user role (RG) in the header to give users access to the EPP reports in the SSRS application. This enhancement eliminates distributing reports via email and CD-ROM.
Business Requirements or Benefit	This enhancement will enable state users to receive EPP reports on the Portal. This eliminates the risk of handling personally identifiable information (PII) through physical devices.
Reason	OCSE is eliminating security risks involved in the physical media handling of PII data.
Point of Contact	Angela Kasey-Henry <a href="mailto:Angela.Kasey-Henry@acf.hhs.gov">Angela.Kasey-Henry@acf.hhs.gov</a>
Targeted Release Date	June 2017

System	<b>INTERGOVERNMENTAL REFERENCE GUIDE (IRG)</b>
Title	<b>Add Insurance Match Contact to the IRG (OCSE Ref. # 6209)</b>
Proposed Changes	We are enhancing the IRG to add a new address type for states' Insurance Match (IM) contact information.
Impact	States will need to change their systems to accept the new code <b>IMC – Insurance Match Contact</b> in the CSENet download, to take advantage of this enhancement.
Business Requirements or Benefit	This enhancement allows the IRG to store an additional address type for states, which gives authorized users logged into the system access to additional contact information.
Reason	States requested the ability to access IM contact information on the IRG. This address type will be available to authorized users and will list each state's IM contact information.
Point of Contact	Angela Kasey-Henry <a href="mailto:Angela.Kasey-Henry@acf.hhs.gov">Angela.Kasey-Henry@acf.hhs.gov</a>
Targeted Release Date	June 2017

System	<b>PORTAL INFRASTRUCTURE</b>
Title	<b>Supporting Only Federally Approved Version of Transport Layer Security (TLS) (OCSE Ref. # 6337)</b>
Proposed Changes	OCSE will work with states to upgrade to TLS v1.2.
Impact	States will need to change their systems to TLS v1.2. If they do not make this change by 9/30/17, they will not be able to access the Portal.
Business Requirements or Benefit	This enhancement will keep the Portal secure, and adhere to federal security requirements.
Reason	TLS v1.0 and v1.1 are no longer acceptable standards under federal requirements.
Point of Contact	Naveen Kusumba <a href="mailto:CSPortal@acf.hhs.gov">CSPortal@acf.hhs.gov</a>
Targeted Release Date	Migration of all impacted states is targeted for completion no later than 9/30/17.