



Building Pathways to a Brighter Future

# The HPOG Team

Stan Koutstaal

Kim Stupica-Dobbs

Blair Corcoran de Castillo

Kailiah Thomas

# Kim Stupica-Dobbs

- Central Community College
- Chicago State University
- Community Action Project of Tulsa County Inc.
- Community College of Allegheny County
- Goodwill Industries of the Valleys
- Kansas Department of Commerce
- Missouri Department of Social Services
- Pima County Community College District
- Volunteers of America Michigan
- Zepf Center

# Blair Corcoran de Castillo

- Action for a Better Community, Inc.
- Buffalo and Erie County Workforce Development Consortium Inc.
- Central Susquehanna Intermediate Unit
- Eastern Connecticut Workforce Investment Board, Inc.
- Hostos Community College/RF
- Montefiore Medical Center
- Schenectady County Community College
- South Carolina Department of Social Services
- The WorkPlace

# Kailiah Thomas

- Alamo Community College District
- Edmonds Community College
- Rogue Community College District
- San Jacinto Community College District
- Volunteers of America Texas
- Workforce Development Council of Seattle - King County
- Workforce Investment Board SDA-83, Inc.
- Worksystems, Inc.
- Cankdeska Cikana Community College
- Cook Inlet Tribal Council, Inc.
- Turtle Mountain Community College
- Ute Mountain Ute Tribe
- Great Plains Tribal Chairmen's Health Board

# Online

- <http://www.acf.hhs.gov/programs/ofa/programs/hpog/>
- Get updates from our listserv.
- Check out the Grantee FAQs.
- Like us on Facebook.
- Follow us on Twitter.
- Use our logo and link to us from your website.

# OPRE Team

Hilary Forster

Nicole Constance

Amelia Popham

# OGM Team

Tim Chappelle

Ruthenia Hopkins

Sheila Miller

Kim Martin



# Ruthenia Hopkins

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# Sheila Miller

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# Kim Martin

- Cankdeska Cikana Community College
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# HPOG Technical Assistance Contractor Team

- Strategic Communication: Brunet Garcia Advertising
- Logistical Support: Capital Consulting Corporation
- Individualized Technical Assistance: JBS International



**Cooperative Agreement and  
Administrative Requirements  
given in  
Funding Opportunity  
Announcement**

# Participant Eligibility

- Pages 3-4 of FOA
- Income
- Citizenship

# Funding Restrictions

- Pages 37-39 of FOA
- Statutory language
- Implications for supportive services

# Program Planning and Administrative Requirements

- Pages 39-40 of FOA
- Non-Supplanting Funds
- HPOG funds to serve HPOG participants
- Using funds for tuition or faculty
- Plan to spend all allocated annual funds



# Items Requiring Prior Approval

- Hiring Key Staff
- Dissemination Materials
- Incentives/Gift Cards, and Gas Cards
- Medical Care, Room and Board
- On the Job Training
- New Healthcare Occupational Trainings

# Operating Both HPOG 1.0 and 2.0 Programs

- Personnel must be allocated appropriately.
- HPOG 1.0 student data recorded in PRS.
- Your HPOG 2.0 program specialist will also be serving as your HPOG 1.0 specialist.

# Grant Solutions

- The official grant file.
- Grant actions processed here.
- Upload your Cooperative Agreements here.
- Submit semi-annual progress reports and SF – 425 here.
- Submit items requiring prior approval here.

# Grant Solutions

- Submit the Grantee User Request Form and Security Compliance Statement as a grant note for the Authorized Organizational Representative and the Project Director.
  - New grantees should select “new account”
  - Previous grantees may leave the request type blank.
- Other program staff that are given access should submit forms to the GrantSolutions help desk.

# Enrolling Students

All grantees must:

1. Send list of sites and name/email of staff person(s) filling Data Coordinator role.
2. Participate in training on initial grantee program data entry on October 21<sup>st</sup>.
3. Complete grantee program data entry in Excel spreadsheets and submit to PAGES.
4. PAGES Team and OFA Team review the spreadsheet. Spreadsheet is uploaded to PAGES.
5. PAGES user accounts set up.
6. Users complete basic training and security awareness training.

# Enrolling Students

- Grantees participating in random assignment must complete MOU and EDIP with evaluation team.
- More information to come tomorrow and next week.
- Some accommodations may be made to retain HPOG 1.0 students who will be transitioning to HPOG 2.0 students.



**Thank you!**