

---

# Temporary Assistance for Needy Families Program Instruction

---

U.S. Department of Health and Human Services  
Administration for Children and Families  
Office of Family Assistance  
Washington, DC 20201

No. TANF-ACF-PI-2020-04

Date: November 19, 2020

---

**TO:** State Agencies Administering the Temporary Assistance for Needy Families Program and other Interested Parties.

**SUBJECT:** Form ACF-199, TANF Data Report, and Form ACF-209, SSP-MOE Data Report, Approved by the Office of Management and Budget through 11/30/2023 (OMB Control Number 0970-0338)

**REFERENCES:** Section 411 of the Social Security Act and 45 CFR Part 265

**PURPOSE:** The purpose of this program instruction is to provide State agencies with the TANF Data Report (TDR) form and related instructions and the SSP-MOE Data Report (SDR) form and related instructions that are effective for fiscal year 2021 and thereafter.

**ACTION:**

Reports for each sample month in a quarter are due in Central Office of the Administration for Children and Families within 45 days following the end of the quarter. The first quarterly TANF Data Report and, if applicable, the first quarterly SSP-MOE Data Report, are due February 14, 2021. States must file these reports electronically.

**EFFECTIVE DATE:** Immediate

**SUBMISSION INSTRUCTION:**

Form ACF-199, TANF Data Report and Form ACF-209, SSP-MOE Data Report.

**INQUIRIES:** Please direct inquiries to the TANF Program Manager in your region.

/s/

Clarence H. Carter  
Director  
Office of Family Assistance