

TANF High Performance Bonus for Fiscal Year 2002

Electronic Transmission File Layouts and Federal System Edits On Work Measures

Part 1. Electronic Transmission File Layouts*

State Header Record Format

Field Name	Location	Length	Alpha/Numeric	Comments
Header	1 - 6	6	A	Value = HEADER
Fiscal Year & Quarter	7 - 11	5	N	Format = YYYYQ
Fips Code	12 - 13	2	N	Numeric
Program Indicator	14	1	A	T=TANF; S=SSPMOE
Update Indicator	15	1	A	N=NEW, D=DELETE
Filler	16 - 26	11	A	Spaces

Note: This is the first record for each quarter in the file Fiscal quarter is based on the 4 quarters of the federal fiscal year. Update indicator "D" will delete all data in our database for the specified quarter.

State Detail Record Format

Field Name	Location	Length	Alpha/Numeric	Comments
Report Year	1 - 4	4	N	Format = YYYY
Report Month	5 - 6	2	N	Format = MM
Social Security Number	7 - 15	9	N	Numeric
Case Number	16 - 26	11	A	Alphanumeric

Note: The detail records follow the header record. Sort sequence is ascending by report year; report month; social security number

State Trailer Record Format

Field Name	Location	Length	Alpha/Numeric	Comments
Trailer	1 - 7	7	A	Value = Trailer
Records transmitted	8 - 15	8	N	Do not count header/trailer records. Zero filled.
Filler	16 - 26	11	A	Spaces

Note: Each trailer record follows the last detail record for the quarter.

*Each file must contain data for two calendar quarters of the federal fiscal year - each with separate header and trailer records. Transmission file names are:

Name	Description
ADS.E2J.FTP5.TSxx	TANF Adult file for FTP states; xx = state fips code
ADS.E2J.FTP5.MSxx	SSP-MOE Adult file for FTP states; xx=state fips code
ADS.E2J.NDM5.MSxx	SSP-MOE adult file for NDM states; xx = state fips code
ADS.E2J.NDM5.TSxx	TANF Adult file for NDM states; xx=state fips code

Part 2. Federal System Edits on Work Measures

Edit Number	Description	Values	Edit Type
HPBS-001	Header Record	Header record is missing.	Fatal on file
HPBS-002	Header Record	Fiscal year is invalid or < 2000	Fatal on file
HPBS-003	Header Record	Fiscal quarter is not 1-4	Fatal on file
HPBS-004	Header Record	Fips code is invalid or missing	Fatal on file
HPBS-005	Header Record	Program indicator is invalid or missing	Fatal on file
HPBS-006	Header Record	Update indicator is invalid or missing	Fatal on file
HPBS-007	Header Record	Header record is not followed by an adult detail record	Fatal on file
HPBS-100	Detail Record	SSN is not all numeric	Fatal on record
HPBS-101	Detail Record	SSN should not be all zeroes or all 9's or all 6's	Fatal on record
HPBS-102	Detail Record	SSN is missing	Fatal on record
HPBS-103	Detail Record	The report month does not agree with the federal fiscal year and quarter	Fatal on record
HPBS-104	Trailer Record	Trailer record is missing	Warning
HPBS-105	Trailer Record	Trailer record count does not agree with HPBS count	Warning
HPBS-106	Detail Record	Report year or month is not numeric or is missing	Fatal on record
HPBS-107	Detail Record	Report year < 1999	Fatal on record
HPBS-108	Detail Record	Report Month < 01 or > 12	Fatal on record
HPBS-109	Detail Record	Case number is missing	Fatal on record
HPBS-110	Detail Record	Fiscal year & quarter is incorrect for this semi-annual transmission	Fatal on file
HPBS-111	Other	HPBS first month count does not agree with item 13 or item 8 (SSP-MOE) of the TDR* aggregate report, Section 3	Fatal on file
HPBS-112	Other	HPBS second month count does not agree with item 13 or item 8 (SSP-MOE) of the TDR* aggregate report, Section 3	Fatal on file

Edit Number	Description	Values	Edit Type
HPBS-113	Other	HPBS third month count does not agree with item 13 or item 8 (SSP-MOE) of the TDR* aggregate report, Section 3	Fatal on file

* TDR means TANF Data Report

Paperwork Reduction Act of 1995

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