

Personal Responsibility Education Program Innovative Strategies

Orientation Webinar



**U. S. Department of Health and Human Services
Administration on Children, Youth and Families (ACYF)
Family And Youth Services Bureau/Children's Bureau (FYSB)**

**Friday, November 19, 2010
11:30 am – 12:30 pm EST**



Asking Questions During the Webinar

It is our expectation that the webinar will answer many questions and concerns of grantees. Additionally, every attempt will be made to answer questions posed by participants at the conclusion of the webinar that are not specific to an individual State's application.



Questions may be typed in at any time during the Webinar. Please, be reminded that participants will not have access to make audible comments.

Agenda for Today's Call

- Welcome and Introductions
- Overview of ACF/FYSB (Family and Youth Services Bureau)
- Overview of PREP Innovative Strategies Program Requirements and Grantees
 - Grant Year 1 Expectations
 - FYSB Role
 - Office of Grants Management (OGM) Role
 - Payment Management System (PMS)
- Contractor Support
- Resources

Introduction of Federal Staff

- **Debbie Powell, Acting Associate Commissioner**
Administration on Children Youth and Families/Family and Youth Services Bureau
- **LeBretia White, Program Analyst**
Family and Youth Services Bureau
- **Griffin Mulcahey, Program Specialist**
Family and Youth Services Bureau

*Congratulations
PREP Innovative Strategies Grantees!!!*



Purpose of Today's Call

- Provide guidance on phased-in implementation period activities
- Address questions that have been posed by grantees regarding the award and project activities
- Provide Resource and Contact Information

Federal Staff

Acting Associate Commissioner: Debbie Powell

Program Analyst/Project Officer: LeBretia White

Program Specialist: Griffin Mulcahey

Grant Specialist: Julia Elam

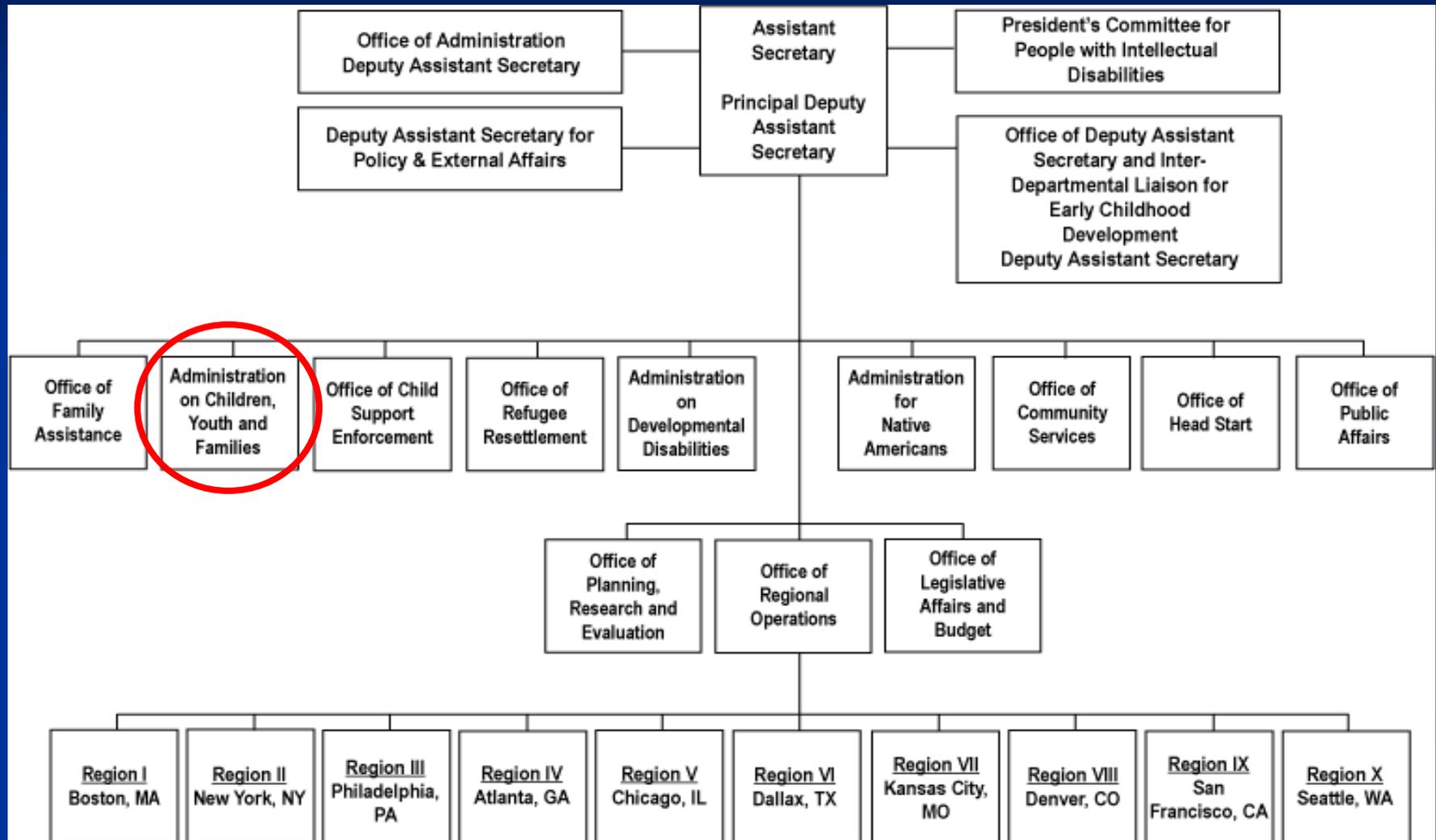
Overview

**Administration on Children,
Youth and Families
&
Family and Youth Services
Bureau**

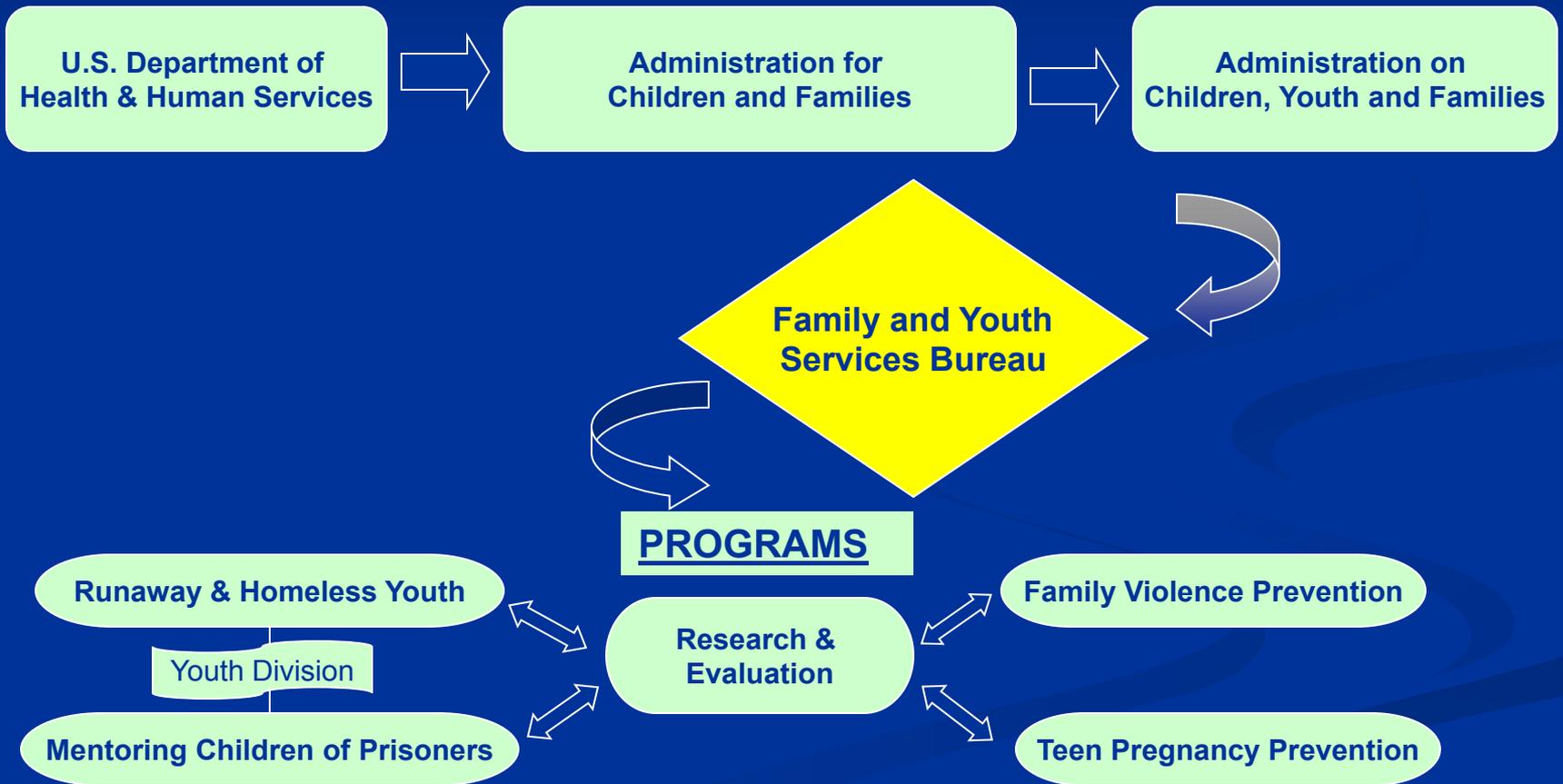
Administration on Children, Youth, and Families (ACYF)

- **Administers the major Federal programs that support:**
 - Social services that promote positive growth and development of children and youth and their families
 - Protective services and shelter for children and youth in at-risk situations
 - Adoption for children with special needs

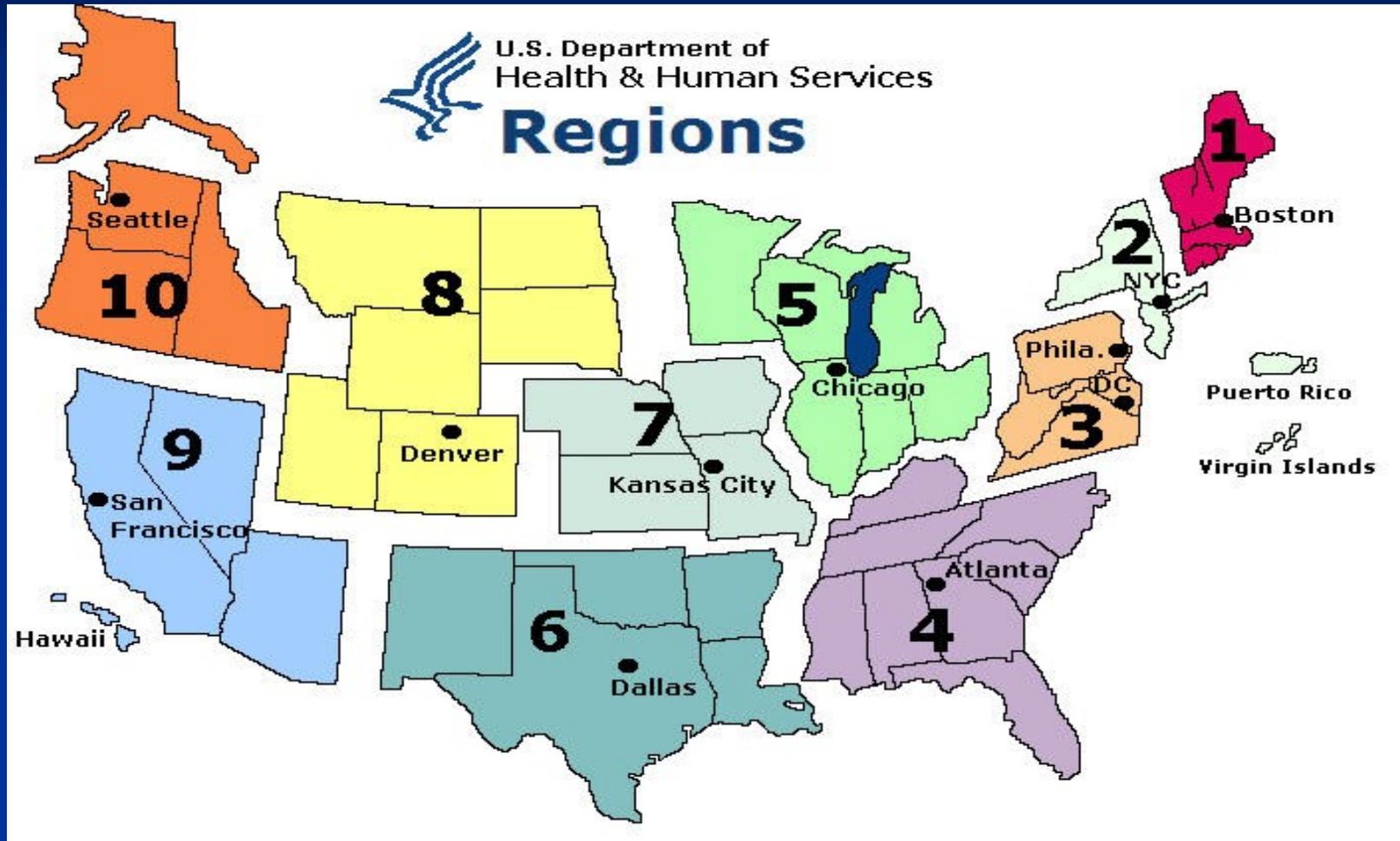
Administration on Children and Families



Where FYSB Fits



Regions



Regions

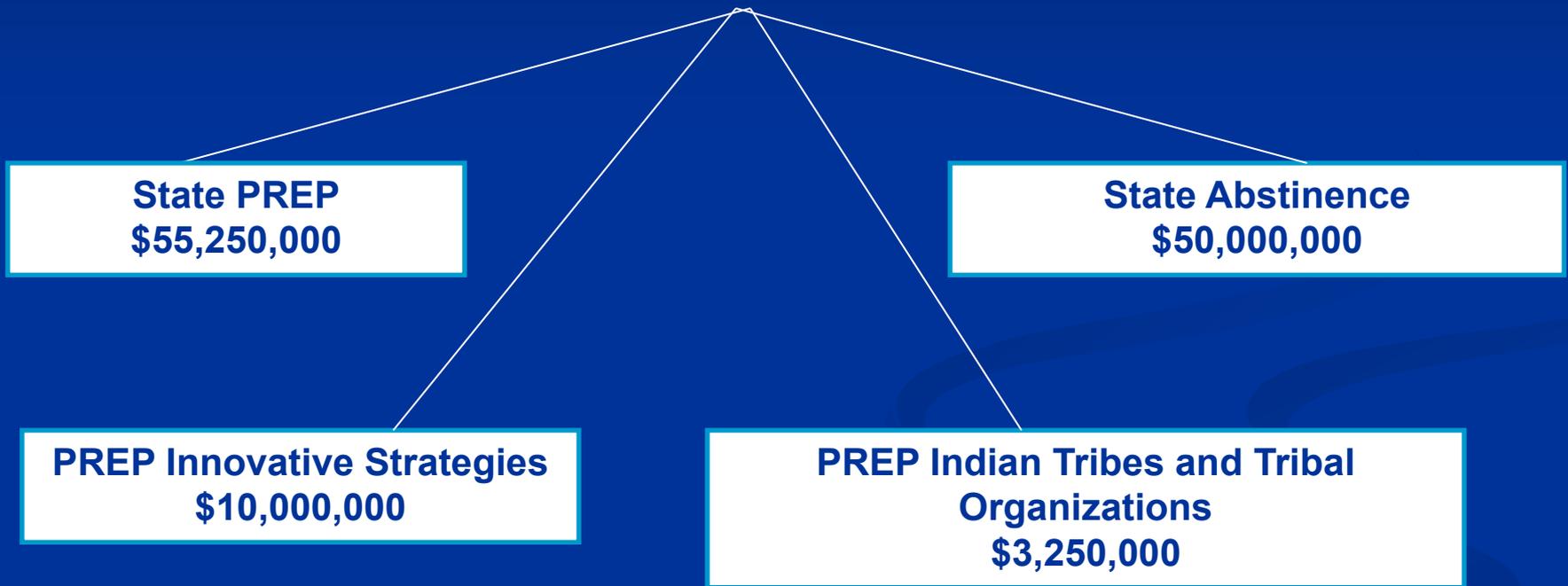
The States that comprise the regional areas are as follows:

- **REGION 1**
CT, MA, ME, NH, RI, & VT
- **REGION 2**
NJ, NY, PR, VI
- **REGION 3**
DC, DE, MD, PA, VA, WV
- **REGION 4**
AL, FL, GA, KY, MS, NC, SC, TN
- **REGION 5**
IL, IN, MI, MN, OH, WI
- **REGION 6**
AR, LA, NM, OK, TX
- **REGION 7**
IA, KS, NE, MO
- **REGION 8**
CO, ND, MT, SD, UT, WY
- **REGION 9**
AZ, CA, NV, HI, GU (GUAM), AS (AMERICAN SAMOA), MP (NORTHERN MARIANAS ISLAND), MH (MARSHALL ISLANDS), PW (PALAU)
- **REGION 10**
AK, ID, OR, WA

Family and Youth Services Bureau (FYSB)

- Provide national leadership on youth and family issues.
- Promote positive outcomes for children, youth, and families by supporting a wide range of comprehensive services and collaborations at the local, Tribal, State, and national levels.
- Manages the State PREP, State Abstinence, PREP Innovative Strategies, Runaway and Homeless Youth, Mentoring Children of Prisoners and Family Violence Prevention Programs

FYSB's Teen Pregnancy Prevention Programs



Program Requirements

Features of the TPP Initiative

- Two funding streams (OAH and FYSB)
- Cooperative effort between OAH and FYSB
- Cooperative Agreement
- Fidelity to Selected Model
- Medically accurate information
- Evaluation
 - Performance Measures
 - Independent Evaluation
 - Federal Evaluation

Program Requirements

- Implement and test innovative strategies that targets impact on key sexual behavior outcomes
- Show that the proposed intervention is
 - based on some preliminary evidence of effectiveness;
 - a significant adaptation of an evidence-based program; or
 - a new and innovative approach to teenage pregnancy prevention

Target Population

- Youth ages 10 to 19 and pregnant women and mothers under age 21 and their partners
- High risk, vulnerable and culturally under-represented youth populations, including immigrants, Hispanic, African American, or American Indian teenagers, those in foster care or in the adjudication system, males, runaway/homeless teenagers, out of school youth, youth with HIV/AIDS and youth residing in areas with high birthrates for youth
- Priority populations are youth in foster care, homeless teenagers, rural settings, immigrants, school-based populations, racial or ethnic

Teen Pregnancy Prevention Grantees

- Replication of Evidence-Based Programs: **75 OAH** grantees funded to replicate evidence-based programs to prevent teen pregnancy
 - Evidence Review is the Basis
- Research and Demonstration Programs: **19** grantees funded by **OAH** and **13** grantees funded by **FYSB** to test innovative approaches to prevent teen pregnancy

TPP Grantees – Plans for Replication

Abstinence

- ❖ Making a Difference! -5
- ❖ Promoting Health Among Teens! – Abstinence-only Intervention - 2

Clinic-Based

- ❖ HORIZONS – 0
- ❖ Safer Sex – 6
- ❖ Sisters Saving Sisters – 0
- ❖ What Could You Do? – 1

Sexuality Education

- ❖ Aban Aya Youth Project - 1
- ❖ Be Proud! Be Responsible! -5
- ❖ Becoming a Responsible Teen (BART) - 9
- ❖ ¡Cúidate! - 6
- ❖ Draw the Line/Respect the Line - 2
- ❖ FOCUS -1
- ❖ It's Your Game: Keep it Real - 4
- ❖ Making Proud Choices! -5
- ❖ Promoting Health Among Teens! – Comprehensive Abstinence and Safer Sex Intervention - 0
- ❖ Reducing the Risk – 9
- ❖ SiHLE - 1
- ❖ Teen Health Project - 2

Youth Development

- ❖ Adult Identity Mentoring (Project AIM) - 3
- ❖ Children's Aid Society (CAS) – Carrera Program – 9
- ❖ Raising Healthy Children - 1
- ❖ Teen Outreach Program – 17

Programs for Special Populations

Substance Abusing Youth

- ❖ Assisting in Rehabilitating Kids (ARK) – 0

Pregnant or Parenting Female Adolescents

- ❖ Be Proud! Be Responsible! Be Protective! – 1

Alternative Schools

- ❖ All4You! - 2

Adolescents in Juvenile Detention

- ❖ HIV Risk Reduction Among Detained Adolescents – 1
- ❖ Rikers Health Advocacy Program – 0

HIV Positive Parents and their Children

- ❖ Project TALC – 0

PREP Innovative Strategies – Plans for Replication

<p>Big Brothers Big Sisters of Northern Nevada</p>	<p>Ethnically diverse girls, ages 13 to 19 enrolled in BBBS community -based mentoring programs in Reno and Sparks, NV</p>	<p>Big Brothers Big Sisters community based mentoring and "What Could You Do?"</p>
<p>Child & Family Resources, Inc.</p>	<p>Girls, ages 12 to 14 recruited from a center against domestic abuse, local Girl Scouts and three middle schools in Pima County, AZ</p>	<p>Go Grrrls Curriculum and Life Skills Control Curriculum</p>
<p>Childrens Hospital Los Angeles</p>	<p>Pregnant and parenting youth, ages 14 to 18 from seven sites in metropolitan Los Angeles, the San Fernando Valley, South Los Angeles and the Antelope Valley</p>	<p>Project AIM (Adult Identity Mentoring)</p>
<p>Cicatelli Associates Inc.</p>	<p>Predominantly minority, pregnant and parenting youth, ages 10 to 19 in New York City</p>	<p>Development for Youth</p>

PREP Innovative Strategies – Plans for Replication

<p>Demoiselle 2 Femme, NFP</p>	<p>African American girls, ages 14 to 18 in 8 high schools on the South side of Chicago</p>	<p>3-D Curriculum and "Making a Difference"</p>
<p>Education Development Center, Inc.</p>	<p>Latino youth, ages 12 to 14, in Albuquerque, NM, Colorado Springs, CO, El Paso, TX and Kansas City, MO</p>	<p>CuiDate! (Take Care of Yourself), Salud y Exito/Health & Success Parent Education, More Than a Dream, and Be Proud! Be Responsible</p>
<p>Father Flannagan's Boys' Home</p>	<p>Youth in foster care between the ages of 14 and 19 in Omaha, NE</p>	<p>Its Your Game...Keep It Real</p>
<p>Lighthouse Outreach Inc.</p>	<p>Youth ages 10 to 19 residing in areas with a high incidence of teen pregnancy, poverty and sexually transmitted infections in Hampton Roads area of VA</p>	<p>Choosing the Best Path, Life & Journey and Possessing Your Power</p>

PREP Innovative Strategies – Plans for Replication

OhioHealth Research & Innovation Institute	Pregnant and parenting, low-income youth, ages 10 to 19 in Central Ohio	Andersen's Behavioral Model of Health Service Use
Oklahoma Institute for Child Advocacy	Youth ages 14 to 18 in foster care group home settings in racially/ethnically diverse areas in four states: OK, CA, IL, MD	Power Through Choices 2010
Philadelphia Health Management Corporation	Youth ages 10 to 19 residing in two public housing developments in North Philadelphia	Plain Talk
Teen Outreach Pregnancy Services	Pregnant and parenting youth ages 10 to 19 residing in the metropolitan areas of Tucson and Phoenix	Case Management, Registered Nurse Support, Health Education, Father and Family Involvement, and Support Groups
The Village for Families & Children Inc.	Latino and African American fathers, ages 15 to 24 whose children's mothers are under age 21 in Hartford	Father Works

Cooperative Agreements

What are Cooperative Agreements?

- Cooperative Agreements are grants that include substantial programmatic involvement from federal staff.
- Examples include:
 - Regular communication between the grantee and assigned Project Officer (PO)
 - Training Opportunities and Technical Assistance
 - Review of materials for medical accuracy
 - Project Officer Review of Planning Period Deliverables

Grants Policy Statement

<http://dhhs.gov/asfr/ogapa/grantinformation/hhsgps107.pdf>

- The Federal Grant and Cooperative Agreement Act of 1977, 31 U.S.C. 6301, defines the cooperative agreement as an alternative assistance instrument to be used in lieu of a grant whenever substantial Federal involvement with the recipient during performance is anticipated. The difference between grants and cooperative agreements is the degree of Federal programmatic involvement rather than the type of administrative requirements imposed. Therefore, statutes, regulations, policies, and the information contained in this policy statement that are applicable to grants also apply to cooperative agreements, unless the award itself provides otherwise.

Monitoring Cooperative Agreements

- **Roles and Responsibilities**
 - **FYSB Project Officer (PO)**
 - **Grants Management Specialist (GMS)**
- **Notice of Grant Award (NGA)**
 - **Official Documentation**
 - **Includes special terms and conditions as well as contact information**

Grant Year 1 Expectations

Grantee Expectations

- Participate in monthly calls with your PO for the first 6 months, then bi-monthly for the remainder of the project period.
- Bring up all issues, challenges, and problems with your PO.
- Participate in site visits and annual conferences.
- Submit all reports on time.
- Use grant numbers and grantee organization name in ALL official correspondence.

Project Development

FYSB/OAH will help you develop a strong project.

- Planning Period
- Technical Assistance
- Site Visits
- Reporting Requirements
- Annual Conference



Planning Period Milestones

- Hire Key Staff
- Complete Needs Assessment
- Submit Workplan
- Submit Implementation Plan
- Submit Curricula for Medical Accuracy Review
- Obtain Training for Staff in Intervention
- Finalize Partnerships with MOUs
- Describe Plan for Documenting the Intervention
- Receive Approval for Evaluation Plan
- Develop and Complete a Pilot Test
- Submit List of Proposed Adaptations

Planning Period Deliverables

- Grantees must submit the following items to FYSB for review and/or approval:
 - Implementation Plan
 - Revised Workplan
 - Adaptations to Program and/or Curriculum
 - Add-on Activities
 - Materials for Medical Accuracy
 - Evaluation Plan
- FYSB will notify grantees via letter once approved for full implementation.

Technical Assistance (TA)

- On-going technical assistance from Project Officers
- Technical assistance webinars
- Evaluation Technical Assistance
- E-Learning modules
- Individual and group technical assistance
- Meetings/conferences

- Periodic site visits ~~Site Visits~~ **Site Visits** conducted.
- Project Officer and Grants Management Specialist may visit the project as needed.
- Formal Agenda will be developed by the Project Officer.
- Assure the project is in compliance with the Cooperative Agreement Terms and Conditions of Award, the funding opportunity announcement and the authorizing legislation.
- Discuss the project's development and observe the project during implementation.
- Provide programmatic, financial, and evaluative guidance and ascertain technical assistance areas.

Reports

- Annual Progress Report and Financial Status Report
- Continuation application: May 31, 2011
 - Year 2 work plan & budget
 - Guidance & Templates will be sent prior to the due date of the continuation application.

Medical Accuracy

- Process for review will involve the following steps:
 - Grantees submit the program materials to FYSB Project Officer
 - FYSB reviewers will assess the materials
 - Grantee will receive a written report once the assessment is complete
- Grantees should submit the materials to the Project Officer in advance of the pilot test, and should discuss timing with their Project Officer.

Phased-In Implementation Period

- Engage in a planning, piloting and readiness period during the first 6 to 12 months of the first budget year
- Continue to Assess Needs and Resources
- Finalize Goals & Objectives/Logic Model
- Assess Program Fit
- Build Organizational Capacity
- Finalize Implementation Plans
- Pilot Program Implementation

Evaluation/Performance Measurement

- Federal evaluation of a subset of funded programs
- Grantee-level evaluation (with Federal training, technical assistance and oversight)
- Report on program implementation and outcomes through performance measures
 - 5 Broad Categories
 1. Output Measures
 2. Fidelity/Adaptation
 3. Implementation and Capacity Building
 4. Outcome Measures
 5. Community Data

Evaluation

- All TPP Grantees
 - Performance Measures
 - Fidelity Monitoring
- All Demonstration Projects
 - Grantee-level evaluation required
 - Evaluation plan must be approved in writing
 - 50% of evaluation funds restricted prior to approval
- Federal evaluation of a subset of grantees

Annual Grantee Conference

- Three staff are required to attend (Project Director, Evaluator, and one additional staff).
- Expenses are allocated in your budget.
- Opportunity to:
 - Network with other projects
 - Face-to-face time with Project Officers
 - Learn about new FYSB business
 - Learn new strategies and information based on evidenced based findings in the field
- **First Conference:** February 7-9, 2011 – Washington, DC

TPP Activities with Contractor Support

- Annual Conferences
 - **JBS International**
- General Training and Technical Assistance
 - **JBS International**
- Medical Accuracy Review
 - **Pal Tech**
- Performance Measures
 - **Research Triangle Institute International**
- Evaluation Training and Technical Assistance
 - **Mathematica Policy Research**
- FYSB and OAH Websites

Questions?



Administrative and Fiscal Requirements for Grantees

Role of Program Office

- Review Applications, State Plans and Programmatic Reports
- Respond to programmatic and technical aspects of the grant
- Ensure the amounts to be awarded to grantees are consistent with current statutory requirements
- Monitor grantee performance

Program Specialist/Project Officer

- Contact for all programmatic issues associated with the grant
 - Review changes in project scope
 - Review Budget Revisions
 - Review and approve changes in key staff positions (notification via letter and copy of replacement staff resume)
 - Review continuation applications
 - Conduct monitoring and site visits
 - Review of program progress and financial reports
 - Review of programmatic requirements (i.e. medical accuracy)

Role of Grants Management Office

- Official signatory for obligating federal grant funds and all grant business
- Provide payment information to the Division of Payment Management (DPM), Program Support Center (PSC)
- Ensure applications comply with applicable business and non-programmatic statutory and regulatory requirements
- Monitor all business/financial transactions on grants for compliance to Federal Regulations (including interpretation of Federal Regulations)
- Maintain official grant files for individual grant awards

Grants Specialist

- Negotiates and issues all mandatory and discretionary grant awards
- Issuance of Financial Assistance Award (FAA), Notice of Award (NOA) and Cooperative Agreement Terms and Conditions document
- Processing of budget changes
- Assures that both the program office and grantees fulfill all requirements of laws, regulations and policies

Post Award

Prior Approval Requirements

- Change in Scope.
- Change in key personnel.
- Change in grantee organization.
- Deviation from terms and conditions of the award.
- Carryover of un-obligated balances from previous year's awarded amount.
- Significant re-budgeting

Change in Scope

- A change in scope occurs when the recipient proposes to change the objectives, aims, or purposes identified in the approved application.

Change in key personnel

- The recipient is required to notify the GMO in writing if the PI/PD or key personnel specifically named in the NGA will withdraw from the project entirely, be absent from the project during any continuous period of 3 months or more, or reduce time devoted to the project by 25 percent or more from the level that was approved at the time of award.

Change in grantee organization

- Prior approval is required for the transfer of the legal and administrative responsibility for a grant-supported project or program from one legal entity to another before the expiration of the approved project period.

Deviation from award terms and conditions

- Prior approval is required in all instances when the grantee deviates from the terms and conditions of the grant (e.g., including adding previously disapproved activities or restrictions)
- As a condition of the award...when in doubt, contact the Grants Management Office.

Carryover Policy and Procedures

- Grantees are required to submit their requests to the Office of Grants Management, ATTN: Grants Management Specialist.
 - Grantees should also provide the project officer with a copy of the carryover request.

Requests must include a plan that describes the activity/initiative that will be performed by the grantee, a scope of work that implements the activity/initiative, justification for how the balance occurred, a detailed line item budget, and budget justification. Any missing component **WILL** delay the award action.

Note: All un-obligated balances from the previous year's awarded amount moved from one budget period to any subsequent budget period requires prior approval.

Significant Re-budgeting

- Significant re-budgeting occurs when, under a grant with a Federal share exceeding \$100,000 cumulative transfers among cost categories for the current budget period exceed 25 percent of the total approved budget (which includes direct & indirect costs when chargeable to Federal funds for that budget period) or \$250,000 *whichever is less*.

Budget Revisions

■ Cover Letter

- Indicate the rationale for the revision and how it impacts the scope of activities
- Signed by Authorized Representative
- Include grant number and name of the grantee organization

■ SF-424A Form Budget Information – Non-Construction Programs

- The form can be found at this URL: http://www.acf.hhs.gov/grants/grants_resources.html

■ Budget and Budget Narrative Documents

- **Budget** – This should be in a spreadsheet or table format. Both the Federal and non-Federal budget items should be clearly marked. The budget should reflect the budget cost categories outlined in SF-424A (i.e. personnel, benefits, travel, equipment, supplies, contractual, other, and indirect costs) and identify all line items within each category. Grantees should provide a specific itemization of the budget.
- **Budget Narrative** – The grantee should provide a justification supporting the need to allocate funds for items in the spreadsheet or table format of the itemized budget. The justification should provide a clear description of how the revised budget items directly relate to the completion of project activities. The budget narrative should specifically address only line items impacted by the shift in funds.

Submit Reports and Requests to:

Julia Elam, Grant Specialist

U.S. Department of Health and Human Services
Administration for Children and Families
Office of Grants Management
Division of Mandatory Grants
370 L'Enfant Promenade, SW 6th Floor
Washington, D.C. 20024
202-690-7111
Julia.elam@acf.hhs.gov

LeBretia White, Program Analyst

U.S. Department of Health and Human Services
Administration for Children and Families
Family and Youth Services Bureau
1250 Maryland Ave, SW, 8312
Washington, D.C. 20024
202-205-9605
Lebretia.white@acf.hhs.gov

OMB Circulars and Federal Regulations

- **Office of Management and Budget (OMB) Circulars**
 - **A-110 (2 CFR 215):** Uniform Administrative Requirements for Grants and other agreements with Institutions of Higher Education, Hospitals and other Non Profit Organization
 - **A-122 (2 CFR 230):** Cost Principles for Non Profit Organizations
 - **A-133:** Audits for States, Local, Governments, and Non Profit Organizations

<http://www.whitehouse.gov/omb/circulars/>

- **Title 45 Code of Federal Regulations (CFR) Parts 74 and 92**

<http://www.gpoaccess.gov/cfr/retrieve.html>

Title 45 CFR Part 87

- Organizations that receive direct financial assistance from the Department of Health and Human Services may not engage in inherently religious activities, or proselytization, as part of the programs or services funded.

Financial Status Report

- Financial Status Reports (SF-269's) are due 90 days after the end of the fourth quarters of the budget period (annually). This requirement may change to semi-annually in years 2 – 4 of the project period.
 - Start date: 9/30/2010
 - Budget Period: 9/30/2010 to 9/29/2011
 - Report Due: December 31, 2011
- A final SF-269 is due 90 days after the end of the project period (December 31st). This financial status report and the Payment Management System (PMS) expenditures report for the reporting period must reconcile. For the report to be considered final, all unliquidated obligations must have been paid and \$-0- entered on line 10(k) of the final Financial Status Report.
- The federal grant award number should be indicated on all reports.

Performance Progress Reports

- Performance Progress Reports are due 30 days after the end of each reporting period of the budget cycle.
 - Reporting Period: 9/30/2010 to 9/29/2011
 - Report Due Date: 10/31/2011

Questions?



Payment Management System (PMS)

Payment Management System

- Responsible for disbursement of funds for grant funded activities
- In order to access account information the SF-1199A and PMS/FFR user form must be completed and submitted
 - Visit the following link to access forms
http://www.dpm.psc.gov/grant_recipient/grantee_forms.aspx?explorer.event=true

Payment Management System

- Training is available on how to complete forms required for account access
 - Visit:
http://www.dpm.psc.gov/training/grant_recipient_slides.aspx
 - Call: 1-877-614-5533
 - Email: PMSSupport@psc.hhs.gov

Questions?



Grant Website Resources

- OMB Circulars:

<http://www.whitehouse.gov/omb/circulars/index.html>

- Code of Federal Regulations:

<http://www.gpoaccess.gov/cfr/index.html>

- Division of Payment Management:

<http://www.dpm.psc.gov/>

- Link to the forms

http://www.acf.hhs.gov/grants/grants_resources.html

Federal Teen Pregnancy Prevention Resources

- Family and Youth Services Bureau Website – FYSB Programs – Teen Pregnancy Prevention
<http://www.acf.hhs.gov/programs/fysb/index.htm>
- National Clearinghouse for Families and Youth (NCFY)
<http://ncfy.acf.hhs.gov/>
- Center for Disease Control and Prevention
<http://www.cdc.gov/TeenPregnancy/PreventTeenPreg.htm>
- Office of Adolescent Health – Teen Pregnancy Prevention
<http://www.hhs.gov/ash/oah/prevention/index.html>
- Office of Adolescent Health Programs for Replication – Intervention Implementation Reports
<http://www.hhs.gov/ash/oah/prevention/research/programs/index.html>
- Office of Adolescent Health Description of Tier 2 Grants
http://www.hhs.gov/ash/oah/prevention/grantees/research_2010_projects.html
- Find Youth Info.gov – Federal Interagency Working Group on Youth Programs (IWGYP)
<http://www.findyouthinfo.gov/index.shtml>

General Information

- Information to be posted on the FYSB Internet Website
(<http://www.acf.hhs.gov/programs/fysb/>)
- Guidance Documents
 - Budget Guidance
 - Grantee Reporting Timeline
 - Frequently Asked Questions (FAQs)
- Resources
 - PREP Innovative Strategies Grantee Directory
 - Pregnancy Prevention Related Websites

FYSB Internet

<http://www.acf.hhs.gov/programs/fysb/index.htm>

Family and Youth Services Bureau - Microsoft Internet Explorer

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FAMILY AND YOUTH SERVICES BUREAU **Acting Associate Commissioner Debbie Powell**

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ACF FRAUD ALERT HOTLINE

1 (888) 289-8442
If you have any information about possible fraud, waste or the misuse of federal funds, please help us

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Need Help?

- [National Runaway Switchboard](#)
1-800-RUNAWAY (786-2929)
- [National Domestic Violence Hotline](#)
1-800-799-SAFE (7223)
- [National Online Resource Center on Violence Against Women](#)

Explore FYSB Programs

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Discover PYD

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- [Mission \(en español\)](#)
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This Just In

[Secretary Sebelius Speaks Out About Bullying: 'It Gets Better'](#)

What's New

[November is National Runaway Prevention Month.](#)

New Teen Pregnancy Prevention Programs!

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FYSB Internet - Locate Grantees

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Address <http://www2.ncfy.com/locate/index.htm> Go

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Home

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- Site Map

Related Sites

- Find Youth Info
- Human Trafficking
- 4Parents.gov
- Grants.gov
- National Clearinghouse on Families & Youth

Map of the United States divided into ACF regions.

Region 1	Region 6
Region 2	Region 7
Region 3	Region 8
Region 4	Region 9
Region 5	Region 10

U.S. Virgin Islands

start

F:\TPP... Inbox ... PREP ... AEGP ... PREPd... Family ... My Documents >> Internet

6:59 PM

Teen Pregnancy Prevention Webpage

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FAMILY AND YOUTH SERVICES BUREAU **Acting Associate Commissioner Debbie Powell**

Teen Pregnancy Prevention Program (TPP)

State Personal Responsibility Education Program (PREP) <ul style="list-style-type: none">• Statutory Authority and Purpose• 2010 Awards• State PREP Grantee Directory	Title V State Abstinence Program (SAP) <ul style="list-style-type: none">• Statutory Authority and Purpose• 2010 Awards• Title V State Abstinence Grantee Directory• Guidance Documents
Personal Responsibility Education Program Innovative Strategies (PREIS) <ul style="list-style-type: none">• Statutory Authority and Purpose• 2010 Awards• Summary of PREP Innovative Strategies Programs Funded in FY2010• PREP Innovative Strategies Grantee Directory	Teen Pregnancy Prevention General Information <ul style="list-style-type: none">• Teen Pregnancy Prevention Resources• Locate a Teen Pregnancy Prevention Program• National Clearinghouse on Families and Youth (NCFY)

Download [FREE Adobe Acrobat® Reader™](#) to view PDF files located on this site.

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Guidance: Budget Documents

Grant Application Budget Related Documents

SF-424A Form Budget Information – Non-Construction Programs
The form can be found at this URL: http://www.acf.hhs.gov/grants/grants_resources.html

Budget and Budget Narrative Documents

1. Budget – This should be in a spreadsheet or table format. Both the Federal and non-Federal budget items should be clearly marked. The budget should reflect the budget cost categories outlined in SF-424A (i.e. personnel, benefits, travel, equipment, supplies, contractual, other, and indirect costs) and identify all line items within each category. Grantees should provide a specific itemization of the budget.

2. Budget Narrative – The grantee should provide a justification supporting the need to allocate funds for items in the spreadsheet or table format of the itemized budget. The justification should provide a clear description of how the budget items directly relate to the completion of project activities. In the contractual category, indicate if the sub-award was awarded competitively or non-competitively. If the sub-award is a sole source/non-competitive award, provide a brief explanation of the rationale for the selection of the sub-awardee(s).

Budget Categories
The components of the budget and budget narrative are the line item categories and the type of funding (Federal and non-Federal share), as indicated below:

- 1) Personnel – Salaries of staff performing tasks directly related to the project.
- 2) Fringe Benefits – The amount paid by an employer to cover non-wage benefits. This includes (but is not limited to) health insurance, disability insurance, retirement, pensions, life insurance, and dental insurance.

Guidance: Grantee Reporting Timeline

PREPISOrientationGuidanceDocuments.doc - Microsoft Word

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**State Personal Responsibility Education Program Innovative Strategies
Grantee Reporting Requirements Time Line**

Grant Number: _____

Program Specialist: LeBretia White 202-205-9605 lebretia.white@acf.hhs.gov
 Grant Specialist: Julia Elam 202-690-7111 julia.elam@acf.hhs.gov

Program Officer Mailing Address:
 ATTN: Project Officer
 Family and Youth Services Bureau
 1250 Maryland Ave, SW, Rm. 8312
 Washington, DC 20024
 Fax: 202-205-9535

Grant Officer Mailing Address:
 ATTN: Grant Specialist
 Office of Grants Management
 370 L'Enfant Promenade, SW, 6th Floor
 Washington, DC 20447
 Fax: 202-205-8267

Due Date	What's Due	Project Period Covered	Submit
January 10 – January 21, 2011	Curriculum for Medical Accuracy Review	N/A	<ul style="list-style-type: none"> Mail a copy to Program Specialist
October 31, 2011	Annual Program Progress Report	9/30/2010- 9/29/2011	<ul style="list-style-type: none"> Original mailed, faxed or emailed to Program Specialist
October 31, 2011	Annual Financial Status Report (SF	9/30/2010- 9/29/2011	<ul style="list-style-type: none"> Original mailed to Grant Specialist Faxed or emailed copy to Program

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Guidance: Orientation Webinar FAQs

FAQsPREISOrientation.doc - Microsoft Word

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Personal Responsibility Education Program Innovative Strategies Orientation Webinar Frequently Asked Questions (FAQs) November 19, 2010

1. I thought our grant was now approved to be implemented. You mentioned that you did not think it had been approved yet. Can you please clarify this? We are in the process of interviewing potential staff for this grant and would like to know what we should tell candidates re start dates.
Response: The 13 grant awards for PREP Innovative Strategies have been approved. However, all grantees should be completing tasks as indicated in the Funding Opportunity Announcement in the section I.A.6 Phased-In Implementation Period. During this period, grantees should be hiring and training staff, conducting needs assessments, piloting the program and ensuring readiness for full implementation. Also during this period, the T/TA contractor for the project will review your video and the six Teachable Moments curriculum to be implemented by your mentors.
2. You mentioned that we would need to send in a “curriculum” but our scope of work does not include such. Wondering what we will be required to do in lieu of this?
Response: Any teaching materials are considered to be curriculum. It is my understanding that your program will provide lessons on pregnancy prevention

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PREP Innovative Strategies Grantee Directory

Maternity Group Homes for Pregnant and Parenting Youth - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Links Customize Links Free Hotmail Windows Windows Marketplace Windows Media

Address http://www.acf.hhs.gov/programs/fysb/content/programs/tpp/preis_directory.htm Go

Back Forward Stop Refresh Home Search Favorites



U.S. Department of Health and Human Services

Administration for Children & Families

Search: Go

ACF Home | Services | Working with ACF | Policy/Planning | About ACF | ACF News | HHS Home

Questions? | Privacy | Site Index | Contact Us | Download Reader™ | Print

FAMILY AND YOUTH SERVICES BUREAU Acting Associate Commissioner Debbie Powell

PREP Innovative Strategies (PREIS) Grantee Directory

Big Brothers Big Sisters of Northern Nevada
Location: Reno, Nevada
Authorized Rep: Pat Fling
Phone: 775-352-3202
Email: pfling@bbbsnm.org
Contact Person: Beverly Lassiter
Phone: 775-352-3202
Email: blassiter@bbbsnn.org

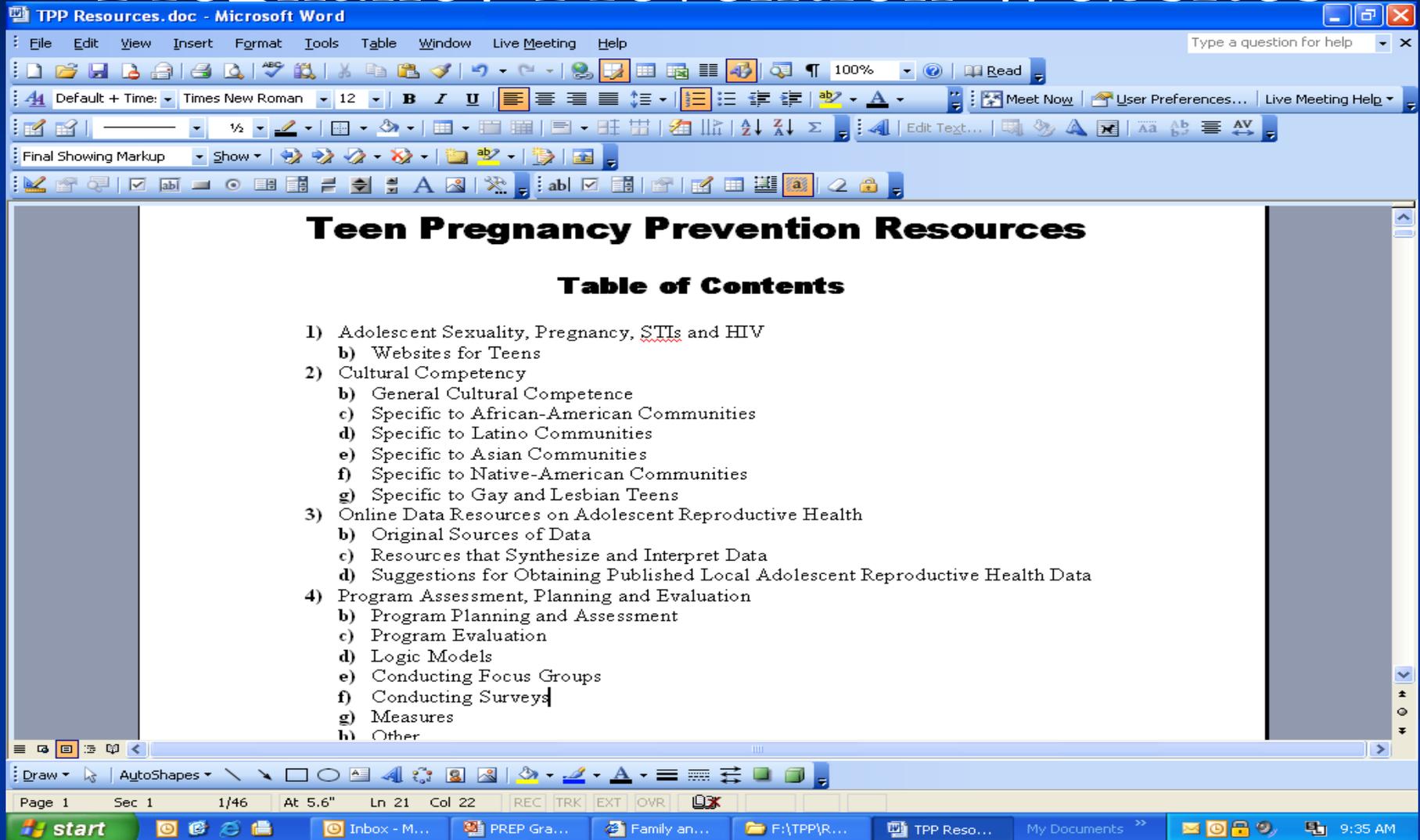
Child & Family Resources, Inc.
Location: Tucson, Arizona
Authorized Rep: Eric Schindler
Phone: 520-321-3742
Email: eschindler@cfraz.org
Contact Person: Jeffrey Dozoretz
Phone: 520-320-4039
Email: jdozoretz@cfraz.org

Children's Hospital Los Angeles
Location: Los Angeles, California
Authorized Rep: Kelvin Kelley
Phone: 323-361-2103

Trusted sites

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Resources: Pregnancy Prevention Websites



The image shows a screenshot of a Microsoft Word document titled "TPP Resources.doc". The document content is as follows:

Teen Pregnancy Prevention Resources

Table of Contents

- 1) Adolescent Sexuality, Pregnancy, STIs and HIV
 - b) Websites for Teens
- 2) Cultural Competency
 - b) General Cultural Competence
 - c) Specific to African-American Communities
 - d) Specific to Latino Communities
 - e) Specific to Asian Communities
 - f) Specific to Native-American Communities
 - g) Specific to Gay and Lesbian Teens
- 3) Online Data Resources on Adolescent Reproductive Health
 - b) Original Sources of Data
 - c) Resources that Synthesize and Interpret Data
 - d) Suggestions for Obtaining Published Local Adolescent Reproductive Health Data
- 4) Program Assessment, Planning and Evaluation
 - b) Program Planning and Assessment
 - c) Program Evaluation
 - d) Logic Models
 - e) Conducting Focus Groups
 - f) Conducting Surveys
 - g) Measures
 - h) Other

The screenshot also shows the Microsoft Word interface with the ribbon (File, Edit, View, Insert, Format, Tools, Table, Window, Live Meeting, Help) and the Windows taskbar at the bottom.

Other Resources

- Webinar Presentation/Recording
 - “This Just In” heading of FYSB Internet
<http://www.acf.hhs.gov/programs/fysb/>
- General Resource Listing and Guidance Documents
 - <http://www.acf.hhs.gov/programs/fysb/>

Labeling of Documents/Emails

In the Subject or RE Line indicate the following on all emails and correspondence:

- Name of Grantee
- Grant Number

Questions?



Thanks for your participation!