

State Personal Responsibility Education Program (PREP)

and

Title V State Abstinence Program

**U.S. Department of Health and Human Services
Administration on Children Youth and Families
Family and Youth Services Bureau**

**August 18, 2010
4:00 pm to 5:30 pm EDT**

Asking Questions During the Webinar

The webinar should answer most questions and concerns of applicants. Additionally, every attempt will be made to answer a limited number of questions posed by participants at the conclusion of the webinar that are not specific to an individual State's application.



Questions may be typed in at any time during the Webinar. Please, be reminded that participants will not have access to make audible comments.

Frequently Asked Questions

- Frequently Asked Questions (FAQs) are currently available for review at:

Administration for Children and Families'
Funding Opportunity Website

http://www.acf.hhs.gov/grants/open/foa/office/acyf_fysb

Agenda for Today's Call

- Welcome and Introductions
- Overview of the Funding Opportunities
- Overview of ACYF and FYSB
- Overview of PREP and Abstinence Program
 - Program Expectations
 - Application Contents
 - Application Submission Instructions
 - Post-Award State Plans

Purpose of Today's Call

- Review the Personal Responsibility Education Program (PREP) and Abstinence Education Funding Opportunity Announcement, including the purpose, eligibility requirements, and how to apply for funds
- Address various questions that have been posed by potential applicants since the publication date

Introductions

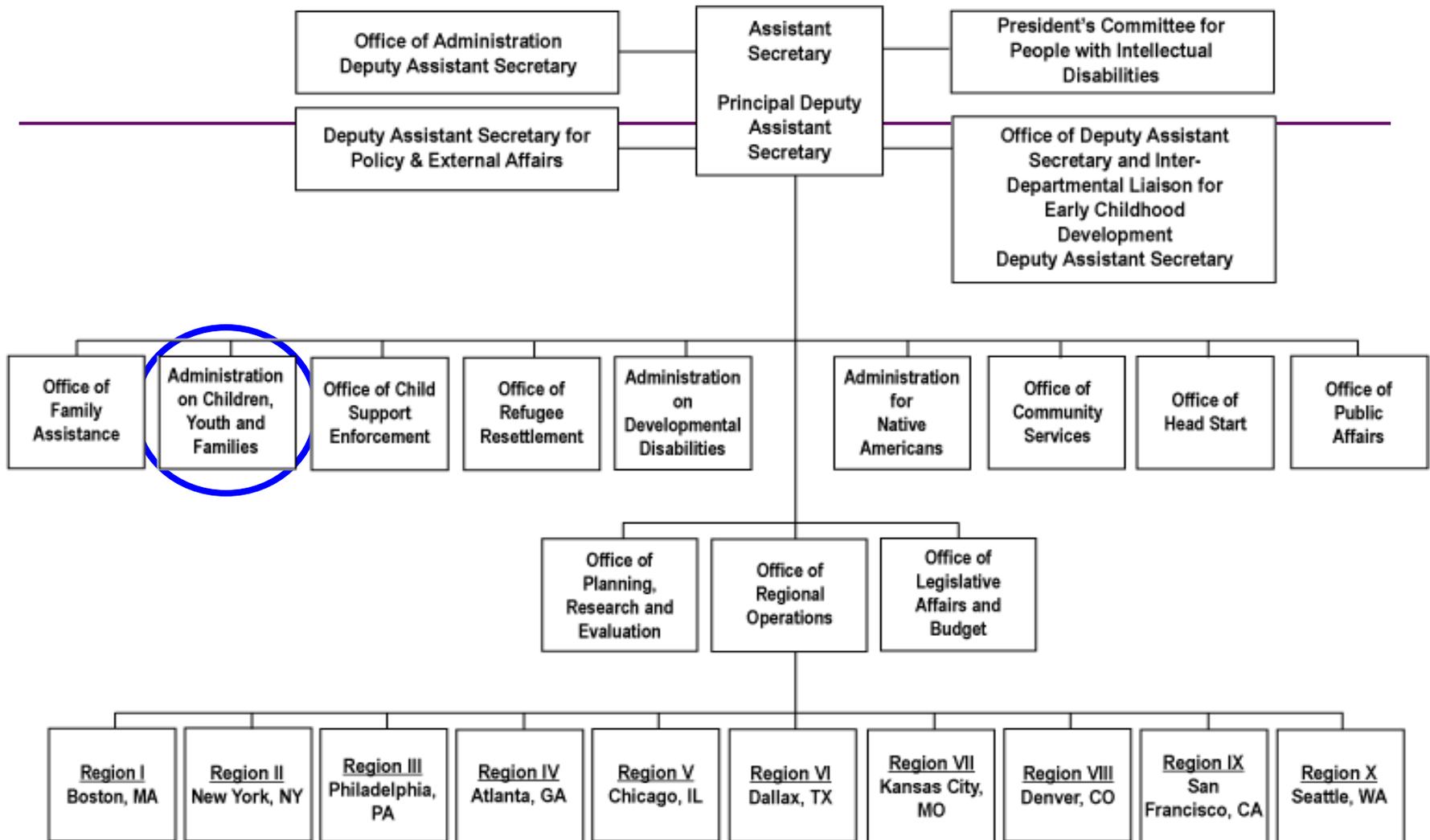
- **Bryan Samuels, Commissioner**
Administration on Children Youth and Families
- **Debbie Powell, Associate Commissioner**
Administration on Children Youth and Families/Family and Youth Services Bureau
- **Sonali Patel, Senior Policy Advisor**
Administration on Children Youth and Families
- **LeBretia White, Program Specialist**
Family and Youth Services Bureau

**Overview of the
Administration on Children,
Youth and Families
&
Family and Youth Services
Bureau**

Administration on Children, Youth, and Families (ACYF)

- Administers major Federal programs that support:
 - Social services that promote positive outcome and development for children and youth and their families
 - Protective services and shelter for children and youth in at-risk situations
 - Adoption for children with special needs

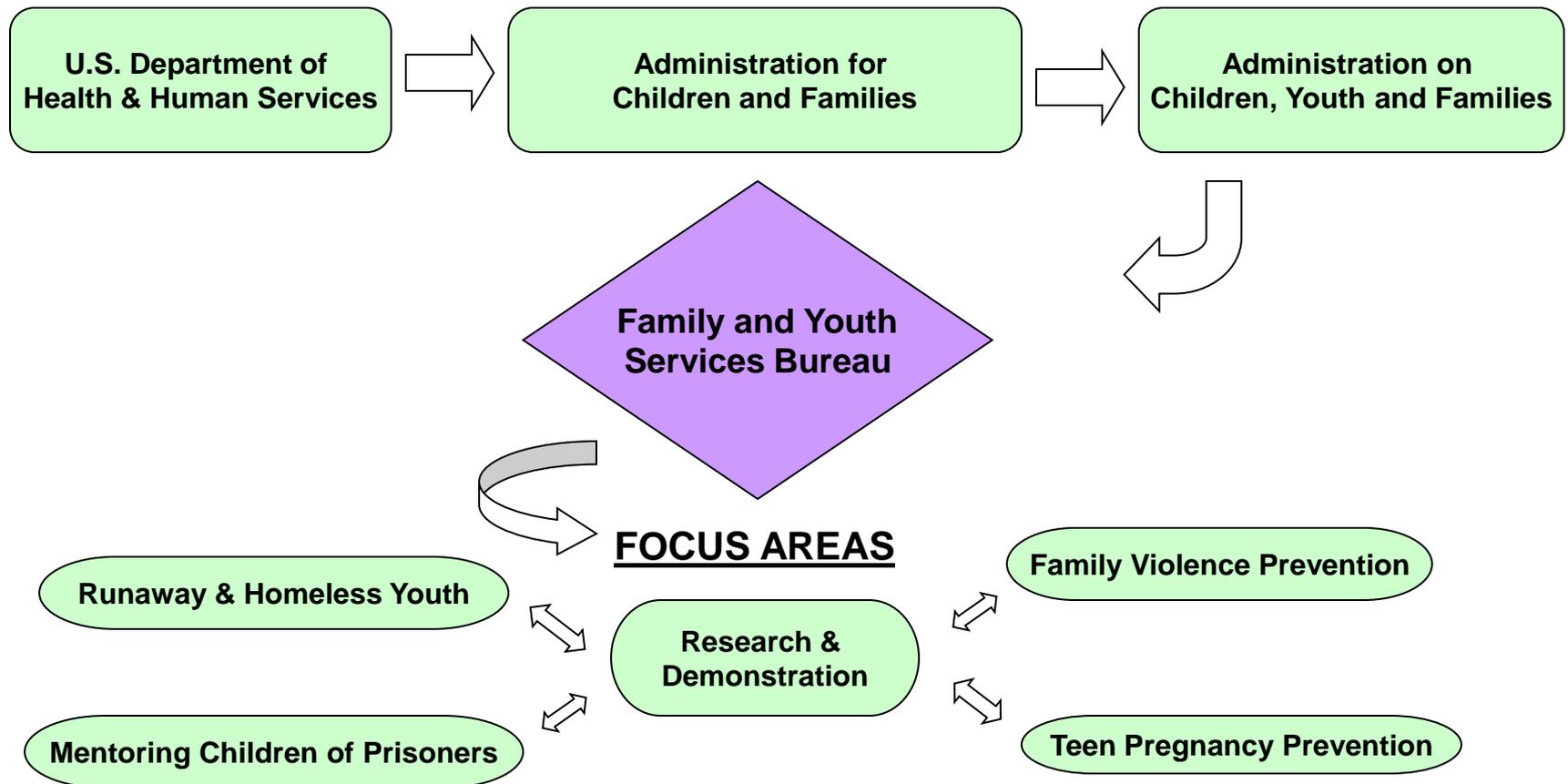
Administration on Children and Families



Family and Youth Services Bureau (FYSB)

- Provide national leadership on youth and family issues.
- Promote positive outcomes for children, youth, and families by supporting a wide range of comprehensive services and collaborations at the local, Tribal, State, and national levels.
- Manages the Personal Responsibility Education Program and Abstinence Program

Where FYSB Fits



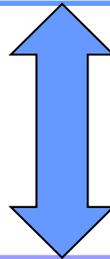
Role of Grants Management

- Official signatory for obligating federal grant funds
- Official signatory for all grant business
- Monitor all business/financial transactions on grants for compliance to Federal Regulations (including interpretation of Federal Regulations)
- Maintain official grant files

Review & Award Process

ACYF/FYSB

Announcement of the Availability of Funds
Review Applications
Identify Funded Grantees



OGM

Awards and Monitor
PREP and State Abstinence Funds

Teenage Pregnancy Prevention Initiative

- Consolidated Appropriations Act, 2010 (Public Law 111-117)- \$110 million
 - **\$75 million** – Replication of evidence based practices and the testing of innovative approaches for teen pregnancy prevention
 - **\$50 million**- restored funding for the State Abstinence Program

Modifications to Announcements

- PREP was modified to include Frequently Asked Questions
- AEGP was modified to include Frequently Asked Questions and to remove inactive hyperlinks

Weblink to access modified announcements:

<http://www.acf.hhs.gov/grants/index.html>

**State Personal Responsibility
Education Program (PREP)
Funding Announcement**

FON: HHS-2010-ACF-ACYF-PREP-0125

Personal Responsibility Education Program (PREP)

- Legislative Authority
 - Patient Protection and Affordable Care Act of 2010 (Public Law 111-148) Section 2953
 - Title V of the Social Security Act to be codified at 42 U.S. 713 was amended to include Section 513
 - Signed into law by the President on March 23, 2010

Purpose of Funding Announcement

- Fund programs designed to educate adolescents on both abstinence and contraception to prevent pregnancy and sexually transmitted infections (STIs), including HIV/AIDS
- Address at least three adulthood preparation subjects
- Fund State PREP programs in States, Territories and Tribal Areas

Purpose of Funding Announcement

Cont'd

- Replicate evidence-based effective program models or substantially incorporate elements of effective programs that have been proven on the basis of scientific research to change behavior, which means delaying sexual activity, increasing condom or contraceptive use for sexually active youth, or reducing pregnancy among youth.

Target Populations

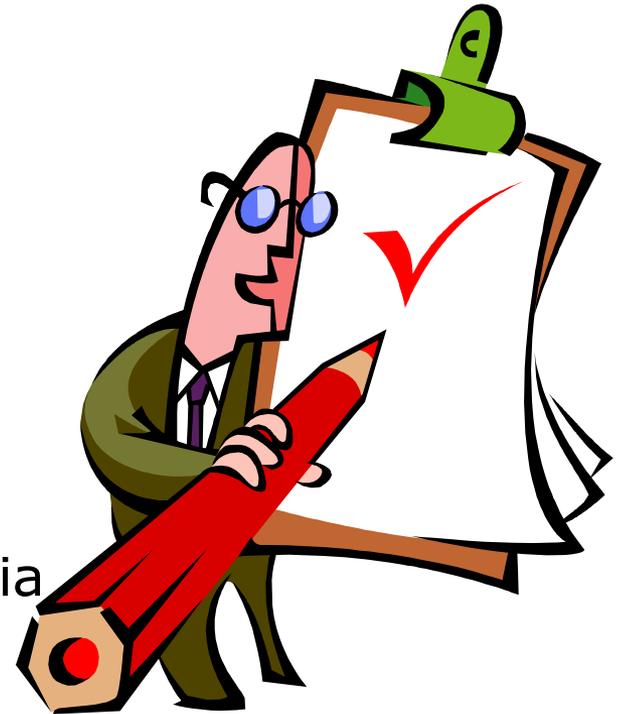
- Youth ages 10-19
 - **Youth populations that are the most high-risk or vulnerable for pregnancies or otherwise have special circumstances, including youth in or aging out of foster care, homeless youth, youth with HIV/AIDS, and youth residing in areas with high birth rates for youth**
- Pregnant Youth and Mothers
 - **pregnant youth who are under 21 years of age and mothers who are under 21 years of age**
- All Applicants:
 - Are encouraged to serve specific priority populations as long as there is a sound rationale with supporting data
 - Should clearly define target populations by age groups and priority populations, when appropriate, within geographic areas with high teen birth rates

Who's eligible to apply?

- "Secretary shall allot to each State..."

A total of 59 jurisdictions are eligible.

- 50 United States
- 9 Jurisdictions
 1. District of Columbia
 2. Puerto Rico
 3. US Virgin Islands
 4. Guam
 5. American Samoa
 6. Northern Mariana Islands
 7. Federate States of Micronesia
 8. The Marshall Islands
 9. Palau



Funding

- Each State shall be allotted a minimum of \$250,000
- Formula for determining the allocation is to calculate the proportion of the number of youth between the ages of 10 and 19 of a State to the total number of youth between the ages of 10 and 19 in all of the States and territories
- Allocations for FY 2011 are subject to change based upon potential fluctuations in State populations of 10 -19 year olds
- State allotments are listed in Appendix B of the FOA

Cost-Sharing/Matching and Maintenance of Effort

- Neither cost-sharing nor matching are required for PREP
- While not required, applicants are welcome to devote resources to this effort
- Funded programs should build on, but not supplant, current Federal, state, local, or community programs and coordinate with existing programs and resources in the community

Award Information

- Number of awards: Up to 59
- Type of Award: Mandatory Formula Grant
- Funding Range: \$250,000 - \$6,553,554
- Project Period: Up to 5 years
- Award Date: September 30, 2010 (on or before)
- States/Applicants may only submit **one** application for consideration for PREP funding

Program Expectations

Overview of Program Expectations

- Emphasize abstinence and contraception for the prevention of pregnancy and sexually transmitted infections for the target population
- Replicate evidence-base effective programs or substantially incorporate elements of effective programs proven to be such by rigorous scientific research
- Develop Logic Model, to include program-specific goals and objectives
- Provide informational and support activities that emphasize abstinence and contraception
- Utilize age-appropriate and medically accurate and complete models
- Develop Post-Award State Plan
- Collect and report performance measurement data
 - Adhere to evaluation expectations

Program Models

- Focus on models to implement project interventions that most likely demonstrate change in sexual behaviors
 - Applicants may choose a model(s) from Appendix A of the PREP FOA or other model(s) that have been proven effective on the basis of rigorous scientific research to change behavior, which means delaying sexual activity, increasing condom or contraceptive use for sexually active youth, or reducing pregnancy among youth (p.7-9 and Appendix A)
- Fidelity – how well the program is implemented without compromising its core content which is essential for program effectiveness

Adaptations to Program Models

- Adaptations should generally be minimal
- Significant adaptations may be needed to address mandatory components
 - Adult Preparation
 - Abstinence and contraception for the prevention of pregnancy and sexually transmitted infections
- Adaptations should not alter the core components of the evidence based program model

Medical Accuracy & Age-Appropriateness

- Funded programs must to ensure that information provided is age appropriate, and scientifically and medically accurate
- Materials will be reviewed by ACYF and/or OAH prior to implementation to ensure medical accuracy
- Full curricula should **NOT** be submitted with the application. The review and approval process will occur during the review of Post-Award State Plans

Access to Health Care and Other Services

- As appropriate and allowable, applicants may provide teenage pregnancy prevention related health care services and/or make use of referral arrangements with other providers

Evaluation Strategies

- Monitoring and reporting on program implementation and outcomes through performance measures
- Federal impact evaluation of a subset of all grantees (All States and sub-awardees will be required to participate, if selected.)

Performance Measures

- Specific performance measures developed by ACYF/FYSB during first year of program
- All grantees will be expected to collect and report on common set of performance measures to assess program implementation and outcomes
- Training and technical assistance will be provided
- Anticipated categories for measures:
 - Output measures
 - Fidelity/adaptation
 - Implementation and capacity building
 - Outcome measures
 - Community data

Application Contents

Contents of August 30th Application Submission for

- **Federal Standard Forms**

- SF-424 application for Federal Assistance
- SF-P/PSL Project/Performance Site Location(s)
- SF-424A Budget Information Non-Construction Programs
- SF-424B Assurance for Non-Construction Programs
- Certification Regarding Lobbying
- Certification Regarding Environmental Tobacco Smoke
- S-LLL – Disclosure of Lobbying Activities

Note: Include D&B Data Universal Numbering System (D-U-N-S) number on the SF-424 in item #8c.

Budget Information:

Explanation of Line Items for SF-424a

- a. Personnel
- b. Fringe Benefits- based on bylaws of organization; taxes; social security; insurance benefits; percent varies by organization
- c. Travel- include one 3-day annual meeting & one 2-day regional meeting
- d. Equipment- any items over \$5,000 per unit
- e. Supplies- items under \$5,000 per unit
- f. Contractual- include independent evaluator
- g. Construction – not allowed
- h. Other

Access to Online Fillable/Printable Forms

Weblink for Forms:

[http://www.acf.hhs.gov/grants/
grants_resources.html](http://www.acf.hhs.gov/grants/grants_resources.html)

Note: Versions of SFs that are compliant with the requirements of section 508 of the Rehabilitation Act of 1973 (29 U.S.C. '794 d) are available in the [Grants.gov Forms Repository](#). Section 508-compliant forms are not fillable.

Contents of Application Cont'd

- **Letter from Authorized Representative (Transmittal Letter)**
 - Include documentation or a citation establishing the authorized representative's authority to apply for and administer the PREP grant program funds on behalf of the State.
 - Include Code of Federal Domestic Assistance (CFDA) Number = 93.092

Note: The Governor's office or governing official's office in your State or justification determines the designated department or agency authorized to make application for the PREP grant.

Contents of Application Cont'd

- **Abbreviated Program Narrative – Description of the Project**
 - Need Statement
 - Proposed services, target area/geographic area and target population
 - Process Statement – Describe process to:
 - Develop the State Plan
 - Assure medical accuracy
 - Ensure that all funded programs/sub-awardees will address the required component of PREP
 - Ensure that all programs will use or adapt evidence-based model(s)

Abbreviated Program Narrative Formatting

- Double-spaced
- 8 ½ x 11 inch (letter-size) pages
- 1-inch or larger margins on top, bottom, and both sides
- At least 12 point font
- All pages, charts, figures, and tables should be numbered
- Maximum length for Abbreviated Program Narrative = 10 pages

Funding Restrictions

- Funds may not be used:
 - To support planning efforts and other activities associated with the development and submission of the Post-Award State Plan
 - To supplant or replace current public or private funding
 - To supplant on-going or usual activities of any organization involved in the project
 - To purchase or improve land, or to purchase, construct, or make permanent improvements to any building
 - To reimburse pre-award costs

Note: Draw down of awarded funds will be restricted pending the submission of the Post-Award State Plan by awarded States. 40

Maintenance of Effort (MOE)

- Under Maintenance of Effort, no State, Stakeholder, and /or Sub-grantee is allowed to supplant or reduce their current level of spending for any teen pregnancy programs that are currently in operation in the State.
- Activities, programs and initiatives that qualify under the Maintenance of Effort are non-federally supported activities, programs and initiatives to educate youth on both abstinence and contraception for the prevention of pregnancy and sexually transmitted infections, including HIV/AIDS and adulthood preparation subjects.

Sub-Awards

- The manner in which a sub-awardee is selected by the State is determined by State acquisition regulation, policy and/or legislation at the State's discretion; it is not determined by statute, or ACF policy.
- Awarded States can make sub-awards to non-profit, faith-based, and other organizations to implement the PREP programming.

Note: States are the only eligible applicants and if awarded, States are responsible for fiscal control and oversight in the administration of the PREP grant.

Application Submission Instructions

Application Due Dates

- FY2010 Application
 - **Due: August 30, 2010**
 - **The deadline of August 30, 2010 is crucial in order to make FY 2010 awards available by September 30, 2010. States that require an extension on the due date for submission of the Application must contact LeBretia White at lebretia.white@acf.hhs.gov.**
- FY2011 Application
 - **Due: April 29, 2011 (on or before)**

How to Submit Applications

Applications must be mailed or hand delivered to:
LeBretia White
Program Specialist
Family and Youth Service Bureau
Administration for Children and Families
U. S. Department of Health and Human Services
Portals Office Building, Suite 8000
1250 Maryland Avenue, SW.
Washington, DC 20024

Note: There is *no* option to submit the application electronically. ACF cannot accommodate transmission of applications by facsimile or email. ACF does not post announcements for mandatory funding opportunities on Grants.gov.

Application Tips

- When submitting by mail or hand delivering...
 - DO double space on 8 ½ X 11 paper
 - DO submit an original and two copies
 - Do NOT staple or otherwise bind your application
 - Do NOT send any extraneous materials such as videos, books, etc.
 - Do NOT send double-sided information/ pamphlets
 - Do NOT submit the proposed curriculum or educational materials

Application Tips

- Read the entire FOA before developing your application
- Read the application instructions
- Do NOT exceed the 10 page limit for the abbreviated project narrative
- Turn in application no later than 4:30 pm EST on August 30, 2010

Application Tips

- **Remember that the FOA is the primary guide to programmatic requirements**
- **Follow what the FOA says!!!!**

Award Notices

- States will receive an application review packet containing an originally signed cover letter that will be sent to the authorized representative that signed the application summary (SF-424, section 21) and a second to the contact listed on the application summary (SF-424, section 8f).
- The Notice of Grant Award and Grant Terms & Conditions will be provided by the Office of Grants Management.

Post-Award State Plan

Post-Award State Plan

- Funded recipients will engage in a process to develop a State Plan for submission to FYSB on or before February 1, 2011
- During this period, grantees will:
 - Continue to assess needs and resources
 - Finalize goals, objectives, and logic model
 - Assess program model(s) fit
 - Build organizational capacity
 - Finalize implementation plans
 - Develop Sub-Awardee agreements
- The length of the planning phase will vary by grantee depending on readiness for plan submission and implementation
- ACYF/FYSB approval is required before full-scale implementation

Post-Award State Plans

- **Due Date: February 1, 2011 (no later than)**
- **Required Documents:**
 - Modified Federal Standard Forms that were submitted with the Application (if applicable)
 - Letter from Authorized Representative
 - Table of Contents
 - State Plan Abstract
 - Program Narrative
 - Budget Narrative/Justification
 - Appendices

Note: Training/Technical Assistance Webinar may be conducted after the awards are made to clarify the requirements for the Post-Award State Plan.

Items Requiring FYSB Approval

- Approval required for:
 - Post-Award State Plans
 - Medical accuracy of curricula and program materials
- Full curricula should **NOT** be submitted with the application on August 30. Specific program materials will be requested for review by FYSB as necessary during the review of the Post-Award State Plans

PREP Tribal

Funding Opportunity Announcement

ACF plans to publish a PREP Tribal FOA during FY 2011. Interested parties are encouraged to sign up for email update from the HHS Grants Forecast website at <http://www.acf.hhs.gov/hhsgrantsforecast/> by clicking on the "Email Update" tab.

All planned ACF FOAs are announced on the HHS Grants Forecast website prior to publication to the ACF Grant Opportunities webpage <http://www.acf.hhs.gov/grants/index.html>.

Any Questions?



**State Abstinence Education
Program (AEGP)
Funding Announcement**

FON: HHS-2010-ACF-ACYF-PREP-0123

State Abstinence Program

- Legislative Authority
 - Patient Protection and Affordable Care Act of 2010 (Public Law 111-148)
Section 2954 – Restoration of Funding for Abstinence Education
 - Title V of the Social Security Act to be codified at 42 U.S. 710 was amended to include Section 510
 - Signed into law by the President on March 23, 2010

Purpose of Funding Announcement

- Promote abstinence from sexual activity
- Develop flexible, medically accurate and effective abstinence-based plans responsive to specific needs
- Provide abstinence education
- Provide mentoring, counseling, and adult supervision to promote abstinence from sexual activity, where appropriate

Target Population

- Focus on groups that are most likely to bear children out-of-wedlock, such as youth in or aging out of foster care

Who's eligible to apply?

- "Secretary shall allot to each State..."

A total of 59 jurisdictions are eligible.

- 50 United States
- 9 Jurisdictions
 1. District of Columbia
 2. Puerto Rico
 3. US Virgin Islands
 4. Guam
 5. American Samoa
 6. Northern Mariana Islands
 7. Federate States of Micronesia
 8. The Marshall Islands
 9. Palau



Funding

- Each State's allotment is determined by a formula using the State's proportion of low-income children compared to the total number of low-income children in the US based on the most recent Census data for children in poverty.
- State allotments are listed in Appendix A of the FOA

Cost-Sharing

- The applicant must fund at least 43 percent (3/7) of the project's total cost with non-Federal resources while ACF will fund no more than 57 percent (4/7) of the project's total cost (section 503(a) of the Social Security Act (42 U.S.C. §703(a)). For example, if a State's total program cost is \$100,000, the ACF will award \$57,000 and the State must provide a match of \$43,000.

Award Information

- Number of awards: Up to 59
- Type of Award: Mandatory Formula Grant
- Funding Range: \$21,000 to \$6,135,204
- Project Period: Up to 5 years
- Award Date: September 30, 2010
- States/Applicants may only submit **one** application for consideration for AEGP funding

Program Expectations

Overview of Program Expectations

- Provide abstinence education
- Determination of relative emphasis to place on each of the required A-H components of Section 520 of the Social Security Act is made by the State
- Ensure that abstinence from sexual activity is an expected outcome
- Ensure that programs are medically accurate and effective at reducing teen pregnancy

Overview of Program Expectations

Cont'd

- Develop Logic Model, to include program-specific goals and objectives
- Develop Post-Award State Plan
- Collect and report performance measurement data

Medical Accuracy

- Medical accuracy means that medical information must be verified or supported by the weight of research conducted in compliance with accepted scientific methods and published in peer-reviewed journals, where applicable

Application Contents

Contents of Application Submission

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- SF-424B Assurance for Non-Construction Programs
- Certification Regarding Lobbying
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 - Include Code of Federal Domestic Assistance (CFDA) Number = 93.235

Note: The Governor's office or governing official's office in your State determines the designated department or agency authorized to make application for the PREP grant.

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 - Proposed services, target area/geographic area and target population
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- The length of the planning phase will vary by grantee depending on readiness for plan submission and implementation
- ACYF/FYSB approval is required before full-scale implementation

Post-Award State Plans

- **Due Date: December 10, 2010**
- **Required Documents:**
 - Modified Federal Standard Forms that were submitted with the Application
 - Table of Contents
 - Program Narrative
 - Appendices
 - SF-424A Budget Information-Non-Construction Programs
 - Budget Narrative/Justification
 - Appendices

Note: Training/Technical Assistance Webinar will be conducted after the awards are made to clarify the requirements of the Post-Award State Plan.

General Information

- **Federal Fiscal Year Periods**

- **FY 2010 – October 1, 2009 to September 30, 2010**
- **FY 2011 – October 1, 2010 to September 30, 2011**
- **FY 2012 – October 1, 2011 to September 30, 2012**
- **FY 2013 – October 1, 2012 to September 30, 2013**
- **FY 2014 – October 1, 2013 to September 30, 2014**

Any Questions?



Thank you!

Contacts:

- **Administration on Children, Youth and Families/Family and Youth Services Bureau**
 - Email – lebretia.white@acf.hhs.gov
- **Office of Grants Management**
 - Email – nathaniel.west@acf.hhs.gov