

**Personal Responsibility Education Program (PREP) Competitive Grants  
under the Affordable Care Act  
HHS-2012-ACF-ACYF-AK-0284  
Frequently Asked Questions  
July 13, 2012**

**Program Requirements**

- 1. Research has shown that there is an extremely high correlation between STIs and alcohol use among high school and middle school students in some rural counties. We've developed a logic model and action plan based on a framework geared toward alcohol reduction among targeted students, the involvement of parents in the solution and normative messaging as mechanisms to reduce STIs. Does this meet PREP requirements?**

ACF does not provide direct guidance or instruction in the development of an applicant's project design or in writing their applications. Applicants should use their best judgment in determining whether they are able to meet the requirements contained in the Funding Opportunity Announcement (FOA), whether they are able to develop an application they believe to be responsive to the FOA, and in designing and writing their applications. Applications will be reviewed and evaluated by objective review panels using the criteria described in Section V.1 of the FOA. The review panels will use the FOA as their principal guidance available to them in the same way that it is the principal guidance for applicants.

- 2. Applicants are not required to provide services to both 10 to 19 year olds and pregnant and parenting youth. Does this mean the program must address both demographics (meaning youth 10 to 19 AND pregnant and parenting youth), or can the program target one group?**

Applicants are not required to provide services to **both** 10 to 19 and pregnant and parenting youth. See *Section I.3.i Target Population* which states that applicants are encouraged to serve youth populations that are the most high-risk or vulnerable for pregnancies or otherwise have special circumstances, including youth in or aging out of foster care, homeless youth, youth with HIV/AIDS, pregnant youth who are under 21 years of age, mothers who are under 21 years of age, culturally underrepresented youth, and youth residing in areas with relatively high teen birth rates compared to all youth within the State or Territory.

- 3. Could you provide some clarification on the language about partners (consortia) and contractors? What is the definition of a partner, as opposed to a contractor? On pages 11 the FOA mentions that partnerships are encouraged and that a MOU is required for each partner. However, on the bottom on page 31 the FOA states that contracts must**

**“demonstrate that all procurement transactions will be conducted in a manner to provide the maximum extent practical, open and free competition.”**

**If we are already community partners with an organization, is it necessary to open the opportunity for other organizations (“open and free competition”) to be on the grant with us or will an MOU with our existing partner be acceptable?**

Please see *Section I.3.vii. Definitions* for the definition of a Consortia and see *Section III.1 Eligible Applicants, Collaborative or Consortia Projects*. A partnership is collaboration among agencies and a contract is an award instrument used for the acquisition of property or services. Additionally, information regarding grant related agreements with community partners and organizations is addressed in the FOA in *Section IV.2 Third-Party Agreements and Letters of Support*.

### **Eligibility**

- 4. Can funding be requested for a program that exists and is already being delivered as well as a new program, or only a new program?**

See *Section IV.5 Funding Restrictions* that addresses the purpose of the grant. Grant funding cannot be utilized to supplant or replace current public or private funding; to supplant ongoing or usual activities of any organization involved in the project, to reimburse pre-award costs, etc.

- 5. Can you clarify whether agencies and organizations that propose to serve a smaller subset or region (example: two counties) of a state are encouraged to apply, or do you foresee most of the approved proposals addressing a larger population?**

Applicants are not required to serve the entire state. Please see *Section I.3.i. Target Populations* which states: Applicants are encouraged to serve youth populations that are the most high-risk or vulnerable for pregnancies or otherwise have special circumstances, including youth in or aging out of foster care, homeless youth, youth with HIV/AIDS, pregnant youth who are under 21 years of age, mothers who are under 21 years of age, culturally underrepresented youth, and youth residing in areas with relatively high teen birth rates compared to all youth within the State or Territory.

- 6. Are faith-based groups eligible to apply and do novice applicants get a priority?**

Yes, faith-based groups are eligible to apply; see *Section III.1 Eligible Applicants*. Priority is not given to novice applicants. See *Section V. Application Review Information*, which addresses the evaluation criteria for applications.

- 7. Can a Tribal PREP Grantee apply for a PREP Competitive Grant?**

Yes, current Tribal PREP grantees may apply for Competitive PREP funding if they meet the eligibility criteria provided in *Section III.1 Eligible Applicants*.

**8. Are a State's local health districts considered appropriate applicants?**

Please review *Section III.1 Eligible Applicants* of the Funding Opportunity Announcement for a list of eligible entities. County, city, township, and special district governments is inclusive of local health districts.

**9. Is the State Department of Public Instruction eligible to apply?**

Per PREP legislation listed in *Section I: Funding Opportunity Announcement Description*:

“[i]f a State does not submit an application under this section for fiscal year 2010 or 2011, the State shall no longer be eligible to submit an application to receive funds from the amounts allotted for each of fiscal years 2010 through 2014...”

The State and State agencies are no longer eligible to apply for PREP funds given what is stated in the legislation. A list of eligible entities can be found in *Section III.1 Eligible Applicants*.

**Funding Levels**

**10. Is there a match requirement for this funding?**

There is no match requirement for applicants.

**11. Clarification is needed on the actual amount available for FY 2012, 2013, and 2014 in Guam.**

The total amount of funding available for a State/Territory in fiscal years 2012, 2013, and 2014 can be found in *Section I. Funding Opportunity Description*. The annual grant award floors and ceilings in each State/Territory can be found in *Section II. Award Information*.

**Proposal Formatting and Documentation**

**12. Where may I get a copy of the complete announcement please - Funding Opportunity Number: HHS-2012-ACF-ACYF-AK-0284?**

The complete announcement can be accessed at <http://www.acf.hhs.gov/grants/open/foa/view/HHS-2012-ACF-ACYF-AK-0284>.

**13. I am writing to request an application packet to submit a grant request for the PREP funding opportunity for our education programs in Virginia.**

The application packet can be downloaded from:  
<http://apply07.grants.gov/apply/UpdateOffer?id=128792>.

**14. Would it be possible to send me the application package in a Word document? I recall having submitted an application a few years ago, and it was relatively easy for me to work on the Word document and cut and paste into the electronic submission page.**

The complete announcement is available as a PDF and HTML and can be accessed at the link in Question 12. The complete application packet can be accessed at the link referenced in Question 12.

**15. Is a Letter of Intent required?**

The Program Office does not require a Letter of Intent is not required from applicants responding to the Personal Responsibility Education Program (PREP) Competitive Grants under the Affordable Care Act (ACA) HHS-2012-ACF-ACYF-AK-0284 funding opportunity announcement. See *Section IV. Application and Submission Information* for information on what to submit in an application.