



CCDF Agency Emergency Preparedness Planning Tool: Coordination with Key Partners

This is a tool is designed to help States and Territories begin and/or expand their emergency preparedness planning efforts to include other key partners in the State/Territory. Links to additional information and contact information is also available for some of the agencies (marked with an asterisk).

Government & Non-government Agencies	Contact Made (Yes or No)	Participating Stakeholder (Yes or No)	Key Contact Information	Possible/Actual Responsibilities	Resources to Contribute
Government Agencies					
Tribal Entities*					
ACF Regional Emergency Management Specialist*					
FEMA (Regional Offices)*					
U.S. Small Business Administration (SBA) Regional Offices*					
State Offices and Agencies of Emergency Management*					
Early Learning Advisory Council					

Government & Non-government Agencies	Contact Made (Yes or No)	Participating Stakeholder (Yes or No)	Key Contact Information	Possible/Actual Responsibilities	Resources to Contribute
CCDF Agency (if not convener)*					
State Licensing Agency*					
Head Start Collaboration Office*					
State Pre-Kindergarten Agency					
K-12 Agency (Department of Education)*					
Public Health Agency					
Mental Health Agency					
Child Welfare Agency					
Other State Agencies					
State or Local Law Enforcement Representation					
Local Emergency Agencies or Association of such agencies					
Non-governmental Agencies					
Child Care Resource and Referral Agencies & Network					
National Voluntary Organizations Active in Disasters*					

Government & Non-government Agencies	Contact Made (Yes or No)	Participating Stakeholder (Yes or No)	Key Contact Information	Possible/Actual Responsibilities	Resources to Contribute
State-wide Child Advocacy Organizations					
State-wide Child Care Organizations (e.g., State-wide AEYC)					
State-wide Family Child Care Organizations					
State-wide Professional Development Systems					
State-wide Infant & Toddler Organizations					
State-wide School-Age Organizations					
State-wide Children with Special Needs Organizations					
State-wide Parent Organizations					
Other Local/County/Regional Non-governmental Agencies					
Representative(s) from Non-English Language Speaking Communities					

****Links to additional information and contact information***

- CCDF Grantee State and Territory Contacts, <http://www.acf.hhs.gov/programs/occ/resource/ccdf-grantee-state-and-territory-contacts>
- CCDF Tribal Grantees Listed by State, <http://www.acf.hhs.gov/programs/occ/resource/ccdf-tribal-grantees-listed-by-state>
- Department of Education State Contact, <http://www2.ed.gov/about/contacts/state/index.html>
- FEMA Regional Offices, <http://www.fema.gov/contact-us>
- Head Start Collaboration Offices Directory, http://eclkc.ohs.acf.hhs.gov/hslc/states/collaboration/HSSCO/state_collaboration.html
- National Voluntary Organizations Active in Disasters, <http://www.nvoad.org/>
- Regional Emergency Preparedness & Response Contacts, <http://www.acf.hhs.gov/programs/ohsepr>
- SBA Regional Offices List, <http://www.sba.gov/about-offices-list/3>
- State Licensing and Regulation Information, <http://nrckids.org/STATES/states.htm>
- State Offices and Agencies of Emergency Management, <http://www.fema.gov/regional-operations/state-offices-and-agencies-emergency-management>

* The Child Care State Systems Specialist Network does not endorse any non-Federal organization, publication, or resource.