

**Community Services Block Grant (CSBG)  
Tribal Application Requirements for P.L. 102-477**

X	For New Plans:	For Two-Year Accepted CSBG Plans (accepted in FY 2016)
	<b>1. Form 424M</b>	<b>1. Form 424M</b>
	<b>2. Letter of Intent:</b> <ul style="list-style-type: none"> <li>• with signature of Tribal Chief;</li> <li>• name, title, address, telephone, fax and email of the Tribal Official who will receive the CSBG Grant Award; and a</li> <li>• Delegation of Authority, if applicable. If the Tribal Chief delegates someone to act in his/her place, the person, title and contact information must be identified.</li> </ul>	<b>2. Letter of Intent</b> <ul style="list-style-type: none"> <li>• with signature of Tribal Chief;</li> <li>• name, title, address, telephone, fax and email of the Tribal Official who will receive the CSBG Grant Award; and a</li> <li>• Delegation of Authority, if applicable. If the Tribal Chief delegates someone to act in his/her place, the person, title and contact information must be identified.</li> </ul>
	<b>3. Evidence of Public Hearing of the CSBG Plan</b> <ul style="list-style-type: none"> <li>• Tribes are required to make the CSBG Plan available for public review and comment.</li> <li>• Tribes should describe <i>how they advertised</i> that the CSBG Plan was available for public review and identify <i>when</i> and <i>where</i> the public review was held.</li> </ul>	<b>3. Report on Previous Year's CSBG Projects and Accomplishments (Annual Report)</b>
	<b>4. Tribal Resolution, signed and dated, if applicable*</b> A Tribal Organization representing more than one Tribe will be eligible to receive CSBG funds only if that Tribe has, by resolution, authorized the organization to act on their behalf.	
	<b>5. Assurances</b> - the Chief Executive Officer's signature and date are required on: <ul style="list-style-type: none"> <li>• Programmatic Assurances</li> <li>• Administrative Assurances and Financial Assurances</li> <li>• Assurance that Cost and Accounting Standards of the Office of Management and Budget shall apply to a recipient of CSBG funds</li> </ul>	
	<b>6. Certifications</b> - the Chief Executive Officer's signature and date are required on:	

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	<ul style="list-style-type: none"><li>• Certification on Debarment</li><li>• Certification on Drug Free Work Place</li><li>• Certification on Environmental Tobacco Smoke</li><li>• Certification on Lobbying</li></ul>	
	<b>7. Description of how the Tribe will carry out at least one of the required programmatic assurances.</b>	
	<b>8. Report on Previous Year's CSBG Projects and Accomplishments (Annual Report)</b>	