

# Community Services Block Grant (CSBG) Narrative Instructions for Tribal Plans Under P.L. 102-477

Please provide the following information describing how the Tribe will operate its CSBG program under the P.L. 102-477 plan, as outlined below:

## 1. Tribal Plan Overview

(a) Outline the goals and objectives of the Tribal organization to administer the Community Services Block Grant.

(b) Describe the planned distribution of funds for the fiscal year(s).

## 2. Description of Use of Administrative Funds

Describe and provide a breakdown of planned administrative expenses for the fiscal year or years covered by this plan.

## 3. Program Implementation – Describe each of the following:

(a) The Service Delivery System – the delivery system for services provided or coordinated with funds targeted to low-income individuals and families. Include a description of the service areas, if applicable.

(b) Linkages – how linkages will be developed with other Tribal Departments or non-profit organizations to fill identified gaps in services, i.e., the provision of information, referrals, case management, and follow up consultations.

(c) Coordination with Other Public and Private Resources – a description of how funds made available will be coordinated with other public and private resources.

(d) Innovative Community and Neighborhood-based Initiatives – how funds might be used to support innovative community and neighborhood-based initiatives related to the purposes of the CSBG, which may include fatherhood initiatives, youth programs, and other initiatives with the goal of strengthening families and encouraging effective parenting.

## 4. Programmatic Descriptions

a) **Please select at least one of the assurances from Section 676(b)(1)(A) – (C) and describe how it will be carried out by the Tribe or Tribal organization.** Include a detailed description of how these activities will enable families and individuals to achieve the objectives of the CSBG. If funds are used to address more than one programmatic assurance, please include a detailed description of how the Tribe plans to implement each assurance.

b) **Please describe how the Tribe or Tribal organization will assure the provision, on an emergency basis, of such supplies and services, nutritious foods, and related**

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services, as may be necessary to counteract conditions of starvation and malnutrition among low-income individuals. Assurance 676(b)(4)

- c) **Please describe how the Tribe or Tribal organization will ensure coordination between antipoverty programs within the Tribe**, and ensure, where appropriate that emergency energy crisis intervention programs under title XXVI (relating to low-income home energy assistance) are conducted in such community. Assurance 676(b)(6)
- d) **Please describe how the Tribe or Tribal organization will permit and cooperate with Federal investigations** undertaken in accordance with section 678D. Assurance 676(b)(7)
- e) **Please describe how the Tribe or Tribal organization will measure performance in promoting self-sufficiency, family stability and community revitalization** to assure that the Tribe will participate in the Results Oriented Management and Accountability System, another performance measure system for which the Secretary facilitated development pursuant to section 678E(b), or an alternative system for measuring performance and results that meets the requirements of that section, and a description of outcome measures to be used to measure performance in promoting self-sufficiency, family stability, and community revitalization. Assurance 676(b)(12)

## 5. Fiscal Controls, Administrative, Financial Assurances and Certifications

- a) **Please describe how the Tribe or Tribal organization will carry out the following:**
  - o Describe the Tribe or Tribal Organization's plan for complying with the requirement to prohibit any activities to provide voters and perspective voters with transportation to the polls or provide similar assistance in connection with an election or any voter registration activity;
  - o Describe the Tribe or Tribal Organization's systems of fiscal controls, procedures, and plans for audits and inspections. Specify the date of the last audit conducted and the period covered by the audit.
- b) **Sign and include the required certifications** regarding Anti-Lobbying, Drug Abuse, Debarment and Suspension and the Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994, P.L. 103-227.