

Requirements Matrix - Case Closure Scenarios

(Shaded cells marked with an * contain requirements that could be considered for automation)

#	Reg 303.11	OIG % Cases Closed	Requirement 1	Requirement 2	Requirement 3	Requirement 4	Requirement 5	Requirement 6
1.	(b)(1)	26%	*There is no longer a current support order (includes temporary orders - AT-99-04) (AUTO)	*Arrearages are under \$500 (AUTO)	*60-day notice required 303.11(c) (CSENet closure transaction MSC P GSC02)	*If case is an initiating interstate case, send CSENet closure transaction MSC P GSC02		
2.	(b)(1)		*There is no longer a current support order (includes temporary orders - AT-99-04) (AUTO)	<i>Arrearages are unenforceable under state law (UNKNOWN - STATE LAW)</i>	*60-day notice required 303.11(c) (CSENet closure transaction MSC P GSC02)			
3.	(b)(2)		*NCP is deceased (AUTO)	<i>No further action, including a levy against the estate, can be taken (EXTERNAL CONTACT, IV-D AGENCY DECISION)</i>	*60-day notice required 303.11(c) (CSENet closure transaction MSC P GSC03)			
4.	(b)(2)		*Putative father is deceased (AUTO)	<i>No further action, including a levy against the estate, can be taken (EXTERNAL CONTACT, IV-D AGENCY DECISION)</i>	*60-day notice required 303.11(c) (CSENet closure transaction MSC P GSC03)			

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5.	(b)(3)(i)		*The child is at least 18 years old (AUTO)	<i>Action to establish paternity is barred by a statute of limitations which meets the requirements of Sec.302.70(a)(5) of this chapter (UNKNOWN - STATE LAW)</i>	*60-day notice required 303.11(c) (CSENet closure transaction MSC P GSC4A)			
6.	(b)(3)(ii)		*A genetic test or a court or administrative process has excluded the putative father (AUTO)	<i>No other putative father can be identified (INTERVIEW)</i>	*60-day notice required 303.11(c) (CSENet closure transaction MSC P GSC4B)			
7.	(b)(3)(ii)		*A court has excluded the putative father (AUTO)	<i>No other putative father can be identified (INTERVIEW)</i>	*60-day notice required 303.11(c) (CSENet closure transaction MSC P GSC4B)			
8.	(b)(3)(ii)		*An administrative process has excluded the putative father (AUTO)	<i>No other putative father can be identified (INTERVIEW)</i>	*60-day notice required 303.11(c) (CSENet closure transaction MSC P GSC4B)			
9.	(b)(3)(iii)		<i>Case involves forcible rape (INTERVIEW or EXTERNAL CONTACT)</i>	<i>IV-D agency has determined that it would not be in the best interests of the child to establish paternity (IV-D AGENCY DECISION)</i>	*60-day notice required 303.11(c) (CSENet closure transaction MSC P GSC4C)			

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10.	(b)(3)(iii)		<i>Case involves incest (INTERVIEW or EXTERNAL CONTACT)</i>	<i>IV-D agency has determined that it would not be in the best interests of the child to establish paternity (IV-D AGENCY DECISION)</i>	<i>*60-day notice required 303.11(c) (CSENet closure transaction MSC P GSC4C)</i>			
11.	(b)(3)(iii)		<i>Legal proceedings for adoption are pending (INTERVIEW or EXTERNAL CONTACT)</i>	<i>IV-D agency has determined that it would not be in the best interests of the child to establish paternity (IV-D AGENCY DECISION)</i>	<i>*60-day notice required 303.11(c) (CSENet closure transaction MSC P GSC4C)</i>			
12.	(b)(3)(iv)	7%	<i>The identity of the biological father is unknown (identity = name of the biological father - AT-99-04) (IV-D AGENCY DECISION)</i>	<i>The identity of the biological father cannot be identified after diligent efforts (EXTERNAL CONTACT)</i>	<i>Including at least one interview by the IV-D agency with the recipient of services (interview face-to-face (preferred) or by telephone - AT-99-04) (INTERVIEW)</i>	<i>*60-day notice required 303.11(c) (CSENet closure transaction MSC P GSC4D)</i>		

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13.	(b)(4)(i)	24%	*The noncustodial parent's location is unknown (NCP location means residence or employment address - AT-99-04) (AUTO)	<i>The state has made diligent efforts using multiple sources, in accordance with Sec. 303.3, all of which have been unsuccessful, to locate the noncustodial parent (DOCUMENT, EXTERNAL CONTACT)</i>	*Over a three-year period (AUTO)	*There is sufficient information to initiate an automated locate effort (Name, SSN, DOB is considered sufficient info - AT-98-04) (Name, DOB may be sufficient to find SSN - AT-99-04) (AUTO)	*60-day notice required 303.11(c) (CSENet closure transaction MSC P GSC05)	
14.	(b)(4)(ii)		*The noncustodial parent's location is unknown (NCP location means residence or employment address AT-99-04) (AUTO)	<i>The state has made diligent efforts using multiple sources, in accordance with Sec. 303.3, all of which have been unsuccessful, to locate the noncustodial parent (DOCUMENT, EXTERNAL CONTACT)</i>	*Over a one-year period (AUTO)	*There is not sufficient information to initiate an automated locate effort (AUTO)	*60-day notice required 303.11(c) (CSENet closure transaction MSC P GSC5B)	
15.	(b)(5)		<i>The noncustodial parent cannot pay support for the duration of the child's minority (INTERVIEW or EXTERNAL</i>	<i>NCP has been institutionalized in a psychiatric facility (INTERVIEW or EXTERNAL CONTACT)</i>	<i>The state has determined that no income or assets are available to the NCP which could be levied or attached for</i>	*60-day notice required 303.11(c) (CSENet closure transaction MSC P GSC06)		

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			CONTACT)		support (EXTERNAL CONTACT, IV-D AGENCY DECISION)			
16.	(b)(5)		The noncustodial parent cannot pay support for the duration of the child's minority (INTERVIEW or EXTERNAL CONTACT)	NCP is incarcerated with no chance for parole (INTERVIEW or EXTERNAL CONTACT)	The state has determined that no income or assets are available to the NCP which could be levied or attached for support (EXTERNAL CONTACT, IV-D AGENCY DECISION)	*60-day notice required 303.11(c) (CSENet closure transaction MSC P GSC06)		
17.	(b)(5)		The noncustodial parent cannot pay support for the duration of the child's minority (INTERVIEW or EXTERNAL CONTACT)	NCP has a permanent disability with no evidence of support potential (INTERVIEW or EXTERNAL CONTACT)	The state has determined that no income or assets are available to the NCP which could be levied or attached for support (EXTERNAL CONTACT, IV-D AGENCY DECISION)	*60-day notice required 303.11(c) (CSENet closure transaction MSC P GSC06)		
18.	(b)(6)		The NCP is a citizen of a foreign country (INTERVIEW OR EXTERNAL	NCP lives in a foreign country with which the state has been unable to establish	NCP does not work for the U.S. Federal government (INTERVIEW OR	NCP does not work for a company with headquarters or offices in the	NCP has no reachable domestic income or assets; (INTERVIEW OR	*60-day notice required 303.11(c) (CSENet closure transaction MSC P

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			<i>action that is essential for the next step in providing services. (Applies to all IV-D cases - AT-99-04) (IV-D AGENCY DECISION)</i>	(CSENet intent to close transaction MSC P GSC14)				
26.	PIQ 00-02		<i>The initiating state requests closure. (EXTERNAL CONTACT)</i>	(CSENet closure transaction MSC P GSC11 or GSC14 and GSC13)				

