

(STATE LETTERHEAD)

ANNUAL CERTIFICATION

DATE:

TO: Federal Parent Locator Service  
Office of Child Support Enforcement  
Department of Health and Human Services  
370 L'Enfant Promenade, SW, 4<sup>th</sup> Floor  
Washington, D.C. 20447

FROM: Name and Title of Certifying Official  
(Under Federal Regulations, 45 CFR 303.70(d),  
the certifying official must be the IV-D Director or designee.)

I certify that every request submitted to the Federal Parent Locator Service (FPLS) meets the following requirements:

- (1) Every request is made solely to locate a parent for the purpose of establishing paternity, securing child support, or where applicable, to locate a parent in a parental kidnapping case, establish or enforce a child custody or visitation order, and for other purposes specified in Federal law and regulations.
- (2) Our agency has protective measures in effect to safeguard the personal information being submitted to and received from the FPLS.
- (3) Information received from the FPLS will be treated as confidential and its use or disclosure will be limited to purposes prescribed by Federal statute and Federal regulations.
- (4) Our agency is aware that unauthorized use or disclosure of Federal tax information obtained through the FPLS could result in criminal penalties (26 U.S.C. 7213(a)(2)).
- (5) Our agency is aware that unauthorized use or disclosure of State Employment Security Agency information obtained through the FPLS could result in civil or criminal penalties under States' laws.

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STATE IV-D DIRECTOR

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ADMINISTRATOR FOR LOCAL JURISDICTION (if applicable)