

Attachment A
General Instructions:

Each State must provide the information indicated below on its TANF program regardless of the funding source -- i.e., no matter whether the State used segregated Federal TANF funds, segregated State TANF funds, or commingled funds to pay for the benefit or service.

If the State elects to report on other benefits or activities provided through other program funding streams, please mention it after the TANF-funded benefits or activities for each item.

1. The State's definition of each work activity.

(1) Unsubsidized Employment. (A) Regular Full Time/Part Time employment in the public/private-sector including employment initiated by the individual prior to entry into the JOBS program. Examples of such employment include: (a) employment in any military reserve component, part-time/full-time status (b) private sector employment in retail, wholesale or tourist industry. (B) Self-employment of an individual whose income is derived directly from one's own business, trade, or profession. Examples of such include: (a) Farming/Fishing (b) Sales (cosmetic, door-to-door, etc) (c) Home-based business (telemarketers, bakers/caterer, etc) (d) Free-lance Trades Hire (e) Landlords or property managers. (2) Subsidized Private/Public Sector Employment. Subsidized private/public employment is full/part-time employment for which the employer receives a subsidy from TANF or any other public program. On Guam, these components are administered by DOL, but employment is not subsidized by TANF funds. The employer is subsidized by DOA to offset the cost of the training provided to the individual. Upon satisfactory completion, employers may retain the individual as a regular employee. Limited Internship (LI) Activity - Administered through the OSCC, AHRD, for candidates ages 16-21. The training period is a maximum of 480 hours and individuals are paid minimum wage. The individual will be compensated directly from the Gov't of Guam's payroll system. The training can be part-time (20 hrs/ week) or full-time (40 hrs/ week), depending on individual's school status. If the individual successfully completes the company's training program, then becomes a regular employee. Job Placement - This job placement component is administered by the OSCC. Required of all individuals deemed to have marketable skills and assessed as job ready. A person must accept any suitable job offer of 30 hrs/ week or more. Work Study Program - Employment paid by a grant that allows a student to earn income while taking courses. Minimum of 20 hrs/ week. (3) Work Experience. Work activity performed in return for welfare. Community Work Experience Program (CWEP) - primary placement in workplace in public sector/community-based private sector. 6 mos period of non-paid work experience. DISID/DVR - provided unpaid work experience to TANF individuals with disabilities who want to work but need assistance. Work Experience (WE) Activity - Administered through the OSCC. Short or part-time activity for TANF

individuals with no work experience. (4) On the Job Training. Training in the public/private sector given to a paid employee engaged in productive work. OJT activity - administered through the OSCC designed for clients to be employed and productive. May lead to permanency. Apprenticeship training program - apprentices engaged in planned supervised system of paid work experiences with participating employers. DISID/DVR - provides OJT and employment-related services to individuals with disabilities. (5) Job Search/Job Readiness Assistance - implemented and coordinated through the OSCC. Limited to six weeks. Job search include referrals to jobs, pre-apprenticeship and apprenticeship programs, and applying and interviewing for a job. Job readiness include pre/post employment assistance, training assessment and development, employment counseling and guidance, career counseling, resume writing, financial aid, child care and transportation. workshops to build skills. Job enhancement activities, life skills training, referrals to mental health or substance abuse services, and employment, placement and retention services. (6) Community Services Program. Structured programs and embedded activities, limited to projects that serve a useful community purpose in fields of health, social services, environmental protection, education, etc... (7) Vocational Educational Training - Limited to activities providing knowledge and skills to perform a specific trade.

2. A description of the transitional services provided to families no longer receiving assistance due to employment.

A. Transitional Child Care (TCC). When a family is terminated from the program due to employment, the case is transferred to TCC for a period of 12 months. This will allow the family to lessen the burden on child care expenses. When the 12 months expire the family is required to apply for child care assistance with the Child Care Development Fund program. B. Transitional Medical Coverage (TMC) A former TANF assistance unit remain eligible for Medicaid for 12 months beginning with the month following the last TANF benefit. C. 12 months Case Management services. When a family is terminated from TANF assistance due to employment, the employed member(s) receives periodic follow-up and counseling within the 12 months following the last TANF benefit. This is necessary to encourage the individual(s) to remain employed and to be self-sufficient.

3. A description of how a State will reduce the amount of assistance payable to a family when an individual refuses to engage in work without good cause pursuant to 45 CFR 261.14 of this chapter.

If an individual refuses to engage in work without good cause, the TANF, FS and Medical assistances are terminated. Exemptions: (1) Individual with dependents less than 12 months old; (2) Disabled individual (requires license physician's certification); or, (3) Individual under 16 years of age or sixty years old and older.

4. The average monthly number of payments for child care services made by the State through the use of disregards, by the following types of child care providers:

i. Licensed/regulated in-home child care: 0

<u>ii. Licensed/regulated family child care:</u> 0
<u>iii. Licensed/regulated group home child care:</u> 0
<u>iv. Licensed/regulated center-based child care:</u> 0
<u>v. Legally operating (i.e., no license category available in State or locality) in-home child care provided by a non-relative:</u> 0
<u>vi. Legally operating (i.e., no license category available in State or locality) in-home child care provided by a relative:</u> 0
<u>vii. Legally operating (i.e., no license category available in State or locality) family child care provided by a non-relative:</u> 0
<u>viii. Legally operating (i.e., no license category available in State or locality) family child care provided by a relative:</u> 0
<u>ix. Legally operating (i.e., no license category available in State or locality) group child care provided by a non-relative:</u> 0
<u>x. Legally operating (i.e., no license category available in State or locality) group child care provided by a relative:</u> 0
<u>xi. Legally operated (i.e., no license category available in State or locality) center-based child care.</u> 0
<p><u>5. If the State has adopted the Family Violence Option and wants Federal recognition of its good cause domestic violence waivers under 45 CFR 260.50-58, then provide (a) a description of the strategies and procedures in place to ensure that victims of domestic violence receive appropriate alternative services and (b) an aggregate figure for the total number of good cause domestic waivers granted.</u></p> <p>In General - At the option of Guam, a certification by the Governor of Guam that Guam has established and is enforcing standards and procedures to (1) Screen and identify individuals receiving assistance under this part with a history of domestic violence while maintaining the confidentiality of such individuals; (2) Refer such individuals to counseling and supportive services; and, (3) Provide waivers, pursuant to a determination of good cause, other program requirements such as time limits (for so long as necessary) for individuals receiving assistance, residency requirements, child support cooperation requirements, and family cap provisions, in cases where compliance with such requirements would make it more difficult for individuals receiving assistance under this part to escape domestic violence or unfairly penalize such individuals who are or have been victimized by such violence, or individuals who are at risk of further domestic violence.</p> <p>Domestic Violence Defined - For purposes of this paragraph, the term "domestic violence" has the same meaning as the term "battered or subjected to extreme cruelty", as defined in Section 408(a)(7)(C)(iii). Guam will continue to identify and refer victims of domestic violence for counseling and supportive services. But Guam will not waive the U.S. citizenship and qualified alien requirement; and, family cap provisions. Guam exempts victims of family violence from the 60 month time limitation for TANF and has provided instructions to certification staff on how to</p>

update Guam's computer system with a code "8" in the "Time Limit Provision" field to allow such cases to continue to receive benefits beyond the 60 months limit.

6. A description of any nonrecurrent, short-term benefits (as defined in 45 CFR 260.31(b)(1)) provided, including:

i. The eligibility criteria associated with such benefits, including any restrictions on the amount, duration, or frequency of payments:

ii. Any policies that limit such payments to families that are eligible for TANF assistance or that have the effect of delaying or suspending a family's eligibility for assistance:

iii. Any procedures or activities developed under the TANF program to ensure that individuals diverted from assistance receive information about, referrals to, or access to other program benefits (such as Medicaid and food stamps) that might help them make the transition from welfare to work.

(i) None for Guam (ii) None for Guam (iii) Guam has a generic assistance application that would allow an applicant to qualify for other programs even if denied from TANF due to the 60 months time limit, programs such as SNAP and CNMAP.

7. A description of the grievance procedures the State has established and is maintaining to resolve displacement complaints, pursuant to section 407(f)(3) of the Social Security Act. This description must include the name of the State agency with the lead responsibility for administering this provision and explanations of how the State has notified the public about these procedures and how an individual can register a complaint.

Guam Department of Labor, One-Stop Career Center, Website-
www.guamdol.net.

8. A summary of State programs and activities directed at the third and fourth statutory purposes of TANF (as specified at 45 CFR 260.20(c) and (d) of this chapter).

a. Summarize below, the State programs and activities directed at preventing and reducing the incidence of out-of-wedlock pregnancies and establishing annual numerical goals for preventing and reducing the incidence of these pregnancies (TANF purpose 3):

The Department will continue with existing family planning project set up to reduce unintended, unplanned and unwanted pregnancies. Men, women and adolescents will be provided with educational information and contraceptive devices to plan and space the birth of their children. The project provides clients comprehensive health care and takes action to prevent and reduce the incidences of out of wetlock pregnancies. These efforts are through the family planning project under auspices of the Bureau of Family Health and Nursing Services.

b. Summarize below, the State programs and activities directed at encouraging the formation and maintenance of two-parent families (TANF purpose 4):

A summary of programs and activities in this regard is found in the Guam's

TANF State Plan pages 5-7. (v) Prevent out-of-Wedlock and Teenage Pregnancies. (v) Expand Teenage Pregnancy Prevention Programs to Include Men.

9. An estimate of the total number of individuals who have participated in subsidized employment under §261.30(b) or (c) of this chapter. 15

Attachment B 0
Grantee Information

<u>State</u> GUAM	<u>Fiscal Year</u> 2010
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Program Information

<u>Provide the following information for EACH PROGRAM (according to the nature of the benefit or service provided) for which the State claims MOE expenditures. Complete and submit this report in accordance with the attached instructions.</u>
<u>1. Name of Benefit or Service Program:</u> Temporary Assistance for Needy Families (TANF)
<u>2. Description of the Major Program Benefits, Services, and Activities:</u> Cash Assistance, Case Management, Child Care, Transportation and Ancillary.
<u>3. Purpose(s) of Benefit or Service Program:</u> To provide assistance to needy families with children and provide parents with job preparation, work placement assistance, and support services to enable them to leave the program and become self sufficient.
<u>4. Program Type. (Check one)</u> <input checked="" type="radio"/> TANF <input type="radio"/> State
<u>5. Description of Work Activities (Complete only if this program is a separate State program):</u> None for Guam
<u>6. Total State Expenditures for the Program for the Fiscal Year:</u> \$5,812,441
<u>7. Total State MOE Expenditures under the Program for the Fiscal Year:</u> \$1,299,535
<u>8. Total Number of Families Served under the Program with MOE Funds:</u> 363
<u>This last figure represents (Check one):</u> <input checked="" type="radio"/> The average monthly total for the fiscal year. <input type="radio"/> The total served over the fiscal year.
<u>9. Financial Eligibility Criteria for Receiving MOE-funded Program Benefits or Services:</u> Not Applicable for Guam
<u>10. Prior Program Authorization: Was this program authorized and allowable under prior law? (Check one)</u> <input type="radio"/> Yes <input checked="" type="radio"/> No
<u>11. Total Program Expenditures in FY 1995 (NOTE: Provide only if response on question 10 is No):</u> \$5,812,441

Certification
Certify:

This certifies that all families for which the State claims MOE expenditures for the fiscal year meet the State's criteria for "eligible families."

Signature 

Name Linda Ann T. Susuico

Title

Date Submitted

Approved OMB No. 0970-0248 Form ACF-204, expires 04/30/2009.