



**DEPARTMENT OF HEALTH & HUMAN SERVICES  
ADMINISTRATION FOR CHILDREN AND FAMILIES**  
330 C Street S.W., Washington D.C. 20201  
Telephone: 202-401-9246

**U.S. REPATRIATION PROGRAM  
Repatriation Loan Waiver and Deferral Request Form**

Submitted for Government Action on Claims due the United States

(NOTE: Use additional pages where space on this form is insufficient or continue on reverse side of pages)

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**Instruction and Information:** This form is to be completed by individuals who have received temporary assistance through the United States (U.S.) Department of Health and Human Services (HHS) Repatriation Program, and want to request a waiver or deferral of their repatriation loan. In addition, this form can be completed by:

- Adults applying on behalf of themselves and dependents;
- Adult representative of a minor child (parent, guardian, or legal representative);
- Adult representative of a mentally or physically impair adult.

The U.S. Repatriation Program may perform an investigation and at its discretion to determine whether to waive the whole or any portion of a repatriation loan. In addition, it may grant a deferral instead of a waiver if it is determined that the prospects of future collection are promising enough to justify periodic review of the debt. Eligibility determinations are made by Office of Refugee Resettlement in accordance to 45 CFR 211.13 and 212.7.

This form must be submitted to the U.S. Repatriation Program at the above listed address. Application must contain necessary supporting documentation. For more information or to obtain an electronic copy of this form, please visit the U.S. Repatriation Program website at: <http://www.acf.hhs.gov/programs/orr/programs/repatriation>.

DO NOT complete this form if you are looking for a payment plan. For inquiries related to your loan collection and payment plan, please contact the HHS Program Support Center at: Division of Financial Operations, Program Support Center, 12501 Ardenne Ave, Suite 200, Rockville, MD 20857. Telephone: 301-443-4845.

Authority for the solicitation of the requested information is one or more of the following: 24 U.S.C. §§ 321-329 and 42 USC 1313; 45 CFR Parts 211 and/or 212. Use additional sheets, with your name listed on the left hand corner, where space on this form is insufficient. The principal purpose for gathering this information is to evaluate and substantiate your capacity to repay your U.S. Repatriation Loan. Disclosure of information requested on this form, including but not limited to the social security number, is voluntary. If the requested information is not furnished, the Government will pursue immediate and full payment of your repatriation loan.

Please contact ACF immediately if there are any changes to the information provided on this form.

THE PAPERWORK REDUCTION ACT OF 1995 (Pub. L. 104-13): Public reporting burden for this collection of information is estimated to average 0.30 hour per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

Personal information provided on this form may only be disclosed for program purposes or under the conditions prescribe in 45 CFR 211.14 or 212.9.

**PART I: REPATRIATE INFORMATION**

1. I am requesting (select one):      Waiver                       Deferral

|                                                                                                                                |                               |
|--------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| 1. Name ( <i>Repatriate</i> )                                                                                                  | 2. Birth Date (DD/MM/YYYY)    |
| 3. Home Address (Street–City–State–Zip) This address is <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary? | 4. Phone/e-mail:              |
| 5. Name of Spouse/Legal Guardian ( <i>give address if different from yours</i> )                                               | 6. Date of Birth (DD/MM/YYYY) |

2. **Number of individuals included in this application:** \_\_\_\_\_ Complete the below table for each waiver/deferral applicant

| Last Name | First Name | DOB (DD/MM/YYYY) | Social Security Number | Relationship |
|-----------|------------|------------------|------------------------|--------------|
|           |            |                  |                        | Self         |
|           |            |                  |                        |              |
|           |            |                  |                        |              |
|           |            |                  |                        |              |
|           |            |                  |                        |              |

**PART II: PUBLIC ASSISTANCE**

Complete the below table if you are receiving and/or are expecting to receive public assistance. Provide documentation whenever applicable (e.g. copy of SSI eligibility letter)

| Applicant's name | Type of assistance applied for (E.g. TANF, SSI, Medicaid, Section 8) | Date application was submitted | Application Status: Pending, Approved, denied, other | Date application was accepted | Amount receiving or expecting to receive |
|------------------|----------------------------------------------------------------------|--------------------------------|------------------------------------------------------|-------------------------------|------------------------------------------|
| Self             |                                                                      |                                |                                                      |                               |                                          |
|                  |                                                                      |                                |                                                      |                               |                                          |
|                  |                                                                      |                                |                                                      |                               |                                          |
|                  |                                                                      |                                |                                                      |                               |                                          |
|                  |                                                                      |                                |                                                      |                               |                                          |

**PART III: REPATRIATE EMPLOYMENT AND INCOME INFORMATION**

1. Are you able to work?  YES: complete below information       NO: If your answer is no, please provide a written explanation or documentation whenever applicable (e.g. doctor's note, SSI eligibility letter)

|                         |                                 |          |
|-------------------------|---------------------------------|----------|
| Occupation              | How Long in Present Employment? |          |
| Present Employer's Name | Address                         | Phone No |

2. **Legal guardian employment information:** complete this section if filling on behalf of a minor or mentally/physically impaired adult

|                         |         |                                 |           |
|-------------------------|---------|---------------------------------|-----------|
| Occupation              |         | How Long in Present Employment? |           |
| Present Employer's Name | Address |                                 | Phone No. |

3. **Household Monthly Income:** complete the below table and include the total amounts per household. Provide documentation whenever applicable (e.g. paystubs).

| Name | Salary or Wages \$ | Income received from or for the dependent (e.g. child support, SSI) (\$) | Other income (e.g. rent) \$ |
|------|--------------------|--------------------------------------------------------------------------|-----------------------------|
|      |                    |                                                                          |                             |
|      |                    |                                                                          |                             |
|      |                    |                                                                          |                             |
|      |                    |                                                                          |                             |
|      |                    |                                                                          |                             |
|      |                    |                                                                          |                             |
|      |                    |                                                                          |                             |
|      |                    |                                                                          |                             |

4. **Assets:** List all assets and total amount per asset owed by the individual/s requesting this waiver/deferral both in the U.S. and overseas

| Assets                                                                                                                    | Total amount (\$) | Year received or expected to receive |
|---------------------------------------------------------------------------------------------------------------------------|-------------------|--------------------------------------|
| Personal property in excess of \$1,500                                                                                    |                   |                                      |
| All transfers and/or sells (e.g. gift, loan) made within the last 3 years from which you made a profit of \$1,500 or more |                   |                                      |
| Other: please specify                                                                                                     |                   |                                      |
| Other: please specify                                                                                                     |                   |                                      |

**PART V: FIXED MONTHLY EXPENSES AND LIABILITIES:**

Complete below information if you are paying out of pocket and no assistance is received to cover these costs. For instance, you should not include your medical bills if they are covered by your medical coverage. However, the amount that you are responsible for should be included. Example, medical bill is \$2,000 and you are responsible for 10% of the bill, the amount you will list is \$200.

| Expenses and Liabilities         | Monthly payment | Total amount currently owed |
|----------------------------------|-----------------|-----------------------------|
| Food                             |                 |                             |
| Rent                             |                 |                             |
| Mortgage: If different from rent |                 |                             |
| Utilities                        |                 |                             |
| Transportation                   |                 |                             |
| Hospitals/Doctors/prescription   |                 |                             |
| Lawyer                           |                 |                             |
| Car                              |                 |                             |
| Furniture                        |                 |                             |

|                           |  |  |
|---------------------------|--|--|
| Clothes                   |  |  |
| Taxes owed                |  |  |
| Insurance: Specify        |  |  |
| Credit cards              |  |  |
| Child support             |  |  |
| Other Loans: Specify      |  |  |
| Other: Specify            |  |  |
| <b>Total per month \$</b> |  |  |

**PART X: GENERAL QUESTIONS**

1. Answer each question by checking the Yes or No selection. For every question marked “Yes” you must provide an explanation in the below space provided.

| Question                                                                                                                                                                    | Yes | No |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| 1. Are you a party of any pending lawsuit?                                                                                                                                  |     |    |
| 2. Do you have any claims from which you expect to receive any income or resources? Claims against any individual, trust or state, partnership, corporation, or government? |     |    |
| 3. Do you have any claims against any individual, trust, partnerships, corporations, or government?                                                                         |     |    |
| 4. Are you a trustee, executor, or administrator of any estate?                                                                                                             |     |    |
| 5. Is there anybody holding money on your behalf?                                                                                                                           |     |    |
| 6. Will you receive or inherit any financial assets within the next two years?                                                                                              |     |    |
| 7. Do you receive or expect to receive benefits from any established trust, claim for compensation or damages, contingent on future interest in property of any kind?       |     |    |
| 8. Do you receive or expect to receive federal, state, or local cash refund?                                                                                                |     |    |

2. Below, provide an explanation to all YES answers to Part X, question #1. Use additional pages, as needed.

Title 18 of the United States Code 1001 states that an individual who “knowingly and willfully - (1) falsifies, conceals, or covers up by any trick, scheme, or device a material fact; (2) makes any materially false, fictitious, or fraudulent statement or representation; or (3) makes or uses any false writing or document knowing the same to contain any materially false, fictitious, or fraudulent statement or entry; shall be fined under this title, imprisoned not more than 5 years...or both”

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Signature: Repatriate should sign this form unless he/she is a minor or an adult with a mental or physical condition medically prevents them from signing this form.