

Federal Parent Locator Service

Federal Case Registry

Release 13-01 – Major
January 4, 2013

Release Specifications

Version 1.0
October 4, 2012

Administration for Children and Families
Office of Child Support Enforcement
370 L'Enfant Promenade, S.W.
Washington, DC 20447

This document was prepared for the United States Department of Health and Human Services, Office of Child Support Enforcement under Contract Number HHS-N26-3999-900033I by Lockheed Martin, Information Systems & Global Solutions, Incorporated (LM IS&GS). The work was authorized in compliance with the following specific prime task order:

Delivery Order Number: HHS-P23-3201-175055W
Delivery Order Title: Federal Case Registry
Document Date: October 4, 2012

TABLE OF CONTENTS

1.	AWR Locates are Now a Separate IRS Locate Request (OCSE Ref #4205)	1-1
1.1	Summary of Changes.....	1-1
1.2	Background.....	1-1
1.3	Description of Changes.....	1-1
1.4	Impact on States.....	1-2
1.5	Input Record Changes.....	1-2
1.6	Output Record Changes.....	1-2
A.	FCR Input Record Changes.....	A-1
B.	FCR Output Record Changes.....	B-1

LIST OF CHARTS

Chart A-1:	FCR Input Person/Locate Request Record – Add a Person to the FCR	A-2
Chart A-2:	FCR Input Person/Locate Request Record – Change a Person on the FCR	A-16
Chart A-3:	FCR Input Person/Locate Request Record – Initiate a Locate Request	A-31
Chart B-1:	FCR Locate Response Record.....	B-2

1. AWR LOCATES ARE NOW A SEPARATE IRS LOCATE REQUEST (OCSE REF #4205)

We are modifying the Federal Case Registry (FCR) to separate the Annual Wage Reporting (AWR) request from the SSA 'E01' Locate requests. You will use a new Locate source code, 'C03,' to request AWR. We will return the new 'C03' code on the AWR Locate Response record.

1.1 Summary of Changes

This change to the State Services Portal (SSP) Locate application and the FCR batch process will use a new Locate source code of 'C03' for AWR. Because AWR data are IRS data, the FCR will allow AWR C03-Locate requests only for a Locate request type of 'CS.' The FCR will not return AWR data for non-CS locates. A Locate request with a Locate source of 'ALL' will include AWR on CS-Locates. The FCR will continue to return the data elements currently returned on an AWR response.

States can opt out of receiving AWR responses. We will add AWR as a Locate source type on the SSP Locate application. The AWR Locate source box will not display for states that have opted to not receive AWR.

The Locate requests with a Locate source of 'E01' (SSA) will include SVES Title II, SVES Title XVI, and SVES Prisoner only.

1.2 Background

Currently, the SVES SSA E01-Locate request includes AWR. Separating AWR requests from SSA SVES requests will assist you in identifying them as IRS data and returning responses separately.

1.3 Description of Changes

In the FCR Input Person/Locate Request record for Add, Change, and Locate transactions, the Locate Source field must contain a Locate source code of 'C03' or 'ALL' (positions 529-531) in order to request AWR data.

The AWR Response record will change as follows:

- the Locate Source Response Agency Code (positions 61-63) will contain 'C03' instead of 'E01'
- The FCR will return fields currently returned in the E01 section in the C03 section, with 'AWR' in several of the field names

In addition, we are expanding or adding several error/warning messages:

- On non-CS Locates that request AWR C03, the FCR will return error message **TE027**
- If a state has opted out of AWR and sends a CS Locate:
 - If ‘C03’ is the only Locate source requested, the FCR will reject the transaction with the error code **LE006**
 - If ‘C03’ is one of a group of other Locate sources being requested, the FCR will accept the transaction for the other Locate sources, but will reject the ‘C03’ with the warning code **LW006**

1.4 Impact on States

You must program your system for the Locate source ‘C03.’ If you have not opted out of receiving AWR, you must be able to receive the new C03-Locate source response agency code on the FCR Locate Response record (Record identifier ‘FF’).

1.5 Input Record Changes

Refer to Appendix A, “FCR Input Person/Locate Request Record,” for the revised Add, Change, and Locate record layout for this change.

We modified the Locate Source 1 (positions 529-531) comment section. We added the new Locate source, ‘C03,’ and clarified the ‘E01’ search.

1.6 Output Record Changes

Refer to Appendix B, “FCR Locate Response Record,” for the revised record layout for this change.

We modified the Locate Source Response Agency Code (positions 61-63) comment section. We added the new Locate source, “C03 – Response from the AWR,” and eliminated “E01 – Response from the SSA.”

We updated the Locate Source Specific Information (positions 701-920) comment, and replaced E01-Locate source-specific information with C03-Locate source-specific information (positions 701-920).

A. FCR INPUT RECORD CHANGES

The changes in this release affect these record specifications for FCR input:

Chart A-1: FCR Input Person/Locate Request Record – Add a Person to the FCR

Chart A-2: FCR Input Person/Locate Request Record – Change a Person on the FCR

Chart A-3: FCR Input Person/Locate Request Record – Initiate a Locate Request

CHART A-1: FCR INPUT PERSON/LOCATE REQUEST RECORD – ADD A PERSON TO THE FCR				
OMB Control Number: 0980-0271 Expiration date: 06/30/2014				
Field Name	Location	Length	A/N	Comments
Record Identifier	1-2	2	A/N	Required This field must contain the characters 'FP.'
Action Type Code	3	1	A/N	Required This field must contain an 'A' to add a person to a case on the FCR.
Case ID	4-18	15	A/N	Required This field must contain the unique identifier you assigned to the person's case. It must not be all spaces, all zeroes, or contain an asterisk or backslash, and the first position must not be a space.
Filler	19-20	2	A/N	Reserved for Internal Processing. This field must be spaces.
User Field	21-35	15	A/N	Optional Use this field for identifying information. The information in this field is returned with the Acknowledgement/Error Response and, when applicable, the Locate response.
FIPS County Code	36-38	3	A/N	Optional Use this field for your internal purposes. If present, this field must be positions 3-5 of the numeric FIPS state/territory and county codes. Refer to the Department of Commerce <i>FIPS Code Manual, National Institute of Standards and Technology</i> , FIPS PUB 6-4 (April 1995) for a list of these codes. In addition, FIPS codes are on the internet at http://www.itl.nist.gov . This information is returned with the Acknowledgement/Error Response.

CHART A-1: FCR INPUT PERSON/LOCATE REQUEST RECORD – ADD A PERSON TO THE FCR				
OMB Control Number: 0980-0271 Expiration date: 06/30/2014				
Field Name	Location	Length	A/N	Comments
Filler	39-40	2	A/N	This field is for a future version. Currently, fill it with spaces.
Locate Request Type	41-42	2	A/N	Optional Use this field to initiate a Locate request when adding a person to the FCR. The field must contain this code or spaces: CS – Request for IV-D purposes The Locate request type must be consistent with the person’s case type. Refer to Chart 6-14, “Types of Locate Requests,” for an explanation of the information available based on the Locate request type code.
Filler	43	1	A/N	This field is for a future version. Currently, fill it with spaces.
Participant Type Code	44-45	2	A/N	Required This field must contain one of the these codes to define the person’s participant type in the case: CH – Child CP – Custodial party NP – Noncustodial parent PF – Putative father (allowed for IV-D cases only)
Family Violence	46-47	2	A/N	Optional This field must be spaces, or a value of: FV – Person associated with family violence.
Member ID	48-62	15	A/N	Required This field must contain your member ID.

CHART A-1: FCR INPUT PERSON/LOCATE REQUEST RECORD – ADD A PERSON TO THE FCR				
OMB Control Number: 0980-0271 Expiration date: 06/30/2014				
Field Name	Location	Length	A/N	Comments
Sex Code	63	1	A/N	<p>Conditionally Required</p> <p>This field must be an ‘F,’ ‘M,’ or space. You should provide this information whenever possible to assist in the SSN verification process.</p> <p>If you do not submit an SSN and ESKARI information is present, this field must be an ‘F’ or ‘M.’</p> <p>F – Female M– Male Space – Unknown or not available</p>
Date of Birth	64-71	8	A/N	<p>Conditionally Required</p> <p>This field must be a valid date in CCYYMMDD format or spaces.</p> <p>If this field is not present, either the SSN or the IRS-U SSN must be present so the FCR can attempt to identify an SSN for the person.</p>
SSN	72-80	9	A/N	<p>Conditionally Required</p> <p>You should provide this field for each person.</p> <ul style="list-style-type: none"> • If present, this field must be numeric. It must not be all zeroes, all sixes, or all nines • If it is not present, either the date of birth, or the IRS-U SSN must be present so the FCR can attempt to identify an SSN for the person
Previous SSN	81-89	9	A/N	<p>Not Allowed This must be spaces when adding a person to the FCR.</p>
First Name	90-105	16	A/N	<p>Required</p> <p>This field must contain at least one alphabetic character. No special characters or embedded spaces can be present.</p>

CHART A-1: FCR INPUT PERSON/LOCATE REQUEST RECORD – ADD A PERSON TO THE FCR				
OMB Control Number: 0980-0271 Expiration date: 06/30/2014				
Field Name	Location	Length	A/N	Comments
Middle Name	106-121	16	A/N	Optional This field must contain spaces or alphabetic characters. If present, it must be at least one alphabetic character. No special characters or embedded spaces can be present.
Last Name	122-151	30	A/N	Required This field must contain at least one alphabetic character. No embedded spaces or special characters other than hyphens can be present.
City of Birth	152-167	16	A/N	Optional This field must be all spaces or valid alphabetic characters with no embedded spaces. This information may assist in identifying the person’s SSN if you do not provide an SSN. If you do not provide the SSN, but you provide sufficient optional information, the FCR utilizes available SSA verification routines to attempt to identify the person’s SSN. Refer to Section 5.3.1, “SSN Verification in the FCR,” for an explanation of this process and the combination of the fields required.

CHART A-1: FCR INPUT PERSON/LOCATE REQUEST RECORD – ADD A PERSON TO THE FCR

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
State or Country of Birth	168-171	4	A/N	<p>Optional</p> <p>For valid codes, refer to Appendix F, “State and Territory Abbreviations and FIPS Codes,” of the <i>FCR IGD</i>, or to the Department of Commerce <i>FIPS Code Manual, National Institute of Standards and Technology, FIPS PUB 10-4</i> for the FIPS Country Codes and FIPS PUB 6-4 (April 1995) for a list of the state codes. In addition, FIPS codes are on the internet at http://www.itl.nist.gov.</p> <ul style="list-style-type: none"> • If present, this field must be one of the following: <ol style="list-style-type: none"> 1. the two-character alphabetic FIPS code of the state of birth, left-justified 2. the two-character alphabetic FIPS code of the country of birth and an asterisk, left-justified 3. four-character alphanumeric FIPS code of the country and province of birth 4. all spaces • If you do not provide an SSN, this information may assist in identifying the person’s SSN • If you do not provide an SSN, but you provide sufficient optional information, the FCR utilizes available SSA verification routines to attempt to identify the person’s SSN. Refer to Section 5.3.1, “SSN Verification in the FCR,” for an explanation of this process and the combination of the fields required

CHART A-1: FCR INPUT PERSON/LOCATE REQUEST RECORD – ADD A PERSON TO THE FCR

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
Father's First Name	172-187	16	A/N	<p>Optional</p> <p>This field must be at least one alphabetic character or all spaces. No special characters or embedded spaces can be present.</p> <ul style="list-style-type: none"> • If you do not provide an SSN, this information may assist in identifying the person's SSN • If you do not provide an SSN, but you provide sufficient optional information, the FCR utilizes available SSA verification routines to attempt to identify the person's SSN • If the father's last name is not present, this field must be spaces
Father's Middle Initial	188	1	A/N	<p>Optional</p> <p>This field must be alphabetic or a space.</p> <p>If the father's first name and father's last name are not present, this field must contain a space.</p>
Father's Last Name	189-204	16	A/N	<p>Optional</p> <p>This field must be at least one alphabetic character or all spaces. No special characters or embedded spaces, except hyphens, can be present.</p> <ul style="list-style-type: none"> • If you do not provide an SSN, this information may assist in identifying the person's SSN • If you do not provide an SSN, but you provide sufficient optional information, the FCR utilizes available SSA verification routines to attempt to identify the person's SSN • If the father's first name is not present, this field must be spaces

CHART A-1: FCR INPUT PERSON/LOCATE REQUEST RECORD – ADD A PERSON TO THE FCR

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
Mother's First Name	205-220	16	A/N	<p>Optional</p> <p>This field must be at least one alphabetic character or all spaces. No special characters or embedded spaces can be present.</p> <ul style="list-style-type: none"> • If you do not provide an SSN, this information may assist in identifying the person's SSN • If you do not provide an SSN, but you provide sufficient optional information, the FCR utilizes available SSA verification routines to attempt to identify the person's SSN • If the mother's maiden name is not present, this must be spaces
Mother's Middle Initial	221	1	A/N	<p>Optional</p> <p>This field must be alphabetic or a space.</p> <ul style="list-style-type: none"> • If the mother's first name and mother's maiden name are not present, this field must be a space • If the mother's first name and mother's maiden name are not present, this field must contain a space
Mother's Maiden Name	222-237	16	A/N	<p>Optional</p> <p>This field must be at least one alphabetic character or spaces. No special characters or embedded spaces, except hyphens, can be present.</p> <ul style="list-style-type: none"> • If you do not provide an SSN, this information may assist in identifying the person's SSN • If you do not provide an SSN, but you provide sufficient optional information, the FCR utilizes available SSA verification routines to attempt to identify the person's SSN • If the mother's first name is not present, this field must be spaces

CHART A-1: FCR INPUT PERSON/LOCATE REQUEST RECORD – ADD A PERSON TO THE FCR

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
IRS-U SSN	238-246	9	A/N	<p>Conditionally Required</p> <p>Enter the SSN of the spouse of the person being added or located via the FCR when there is reason to believe a joint federal tax return was filed. Enter the SSN of the custodial party here. Include this information in the record only to request that the FCR access IRS information to obtain the SSN.</p> <ul style="list-style-type: none"> • If this field is present, and all other SSN identification sources fail to identify an SSN, the FCR only accesses IRS information to identify an SSN • If present, this field must be numeric. It must not be all zeroes, all sixes, or all nines • If this field is not present, either the date of birth or the SSN must be present so the FCR can attempt to identify an SSN for the person
Additional SSN 1	247-255	9	A/N	<p>Optional</p> <ul style="list-style-type: none"> • If multiple SSNs are applicable, this field can be used to submit an additional SSN for the person • If present, this field must be numeric. It must not be all zeroes, all sixes, or all nines
Additional SSN 2	256-264	9	A/N	<p>Optional</p> <p>If present, this field must conform to the specifications in the Additional SSN 1 field.</p>

CHART A-1: FCR INPUT PERSON/LOCATE REQUEST RECORD – ADD A PERSON TO THE FCR

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
Additional First Name 1	265-280	16	A/N	<p>Optional</p> <p>Use this field to record an additional or alias first name on the FCR for the person.</p> <ul style="list-style-type: none"> • If the additional last name 1 is present, this field must be at least one alphabetic character. No special characters or embedded spaces can be present • If the additional last name 1 is not present, this field must be spaces
Additional Middle Name 1	281-296	16	A/N	<p>Optional</p> <p>Use this field to record an additional or alias middle name on the FCR for the person.</p> <ul style="list-style-type: none"> • If present, it must be at least one alphabetic character. No special characters or embedded spaces can be present • If the additional first name 1 and additional last name 1 are not present, this field must be spaces
Additional Last Name 1	297-326	30	A/N	<p>Optional</p> <p>Use this field to record an additional or alias last name on the FCR for the person.</p> <ul style="list-style-type: none"> • If the additional first name 1 is present, this field must be at least one alphabetic character. No embedded spaces or special characters other than hyphens can be present • If the additional first name 1 is not present, this must be spaces
Additional First Name 2	327-342	16	A/N	<p>Optional</p> <p>If present, this field must conform to specifications in the Additional First Name 1 field.</p>

CHART A-1: FCR INPUT PERSON/LOCATE REQUEST RECORD – ADD A PERSON TO THE FCR				
OMB Control Number: 0980-0271 Expiration date: 06/30/2014				
Field Name	Location	Length	A/N	Comments
Additional Middle Name 2	343-358	16	A/N	Optional If present, this field must conform to the specifications in the Additional Middle Name 1 field.
Additional Last Name 2	359-388	30	A/N	Optional If present, this field must conform to the specifications in the Additional Last Name 1 field.
Additional First Name 3	389-404	16	A/N	Optional If present, this field must conform to the specifications in the Additional First Name 1 field.
Additional Middle Name 3	405-420	16	A/N	Optional If present, this field must conform to the specifications in the Additional Middle Name 1 field.
Additional Last Name 3	421-450	30	A/N	Optional If present, this field must conform to the specifications in the Additional Last Name 1 field.
Additional First Name 4	451-466	16	A/N	Optional If present, this field must conform to the specifications in the Additional First Name 1 field.
Additional Middle Name 4	467-482	16	A/N	Optional If present, this field must conform to the specifications in the Additional Middle Name 1 field.

CHART A-1: FCR INPUT PERSON/LOCATE REQUEST RECORD – ADD A PERSON TO THE FCR				
OMB Control Number: 0980-0271 Expiration date: 06/30/2014				
Field Name	Location	Length	A/N	Comments
Additional Last Name 4	483-512	30	A/N	Optional If present, this field must conform to specifications in the Additional Last Name 1 field.
New Member ID	513-527	15	A/N	Not Allowed This field must be all spaces.
IRS-1099	528	1	A/N	Optional If you are adding the person to the FCR, use this field to initiate a request for Locate from the IRS-1099. IRS-1099 data is only available if you have an approved IRS-1099 agreement with OCSE. Y – You request IRS-1099 as a Locate source Space – You do not request IRS-1099 as a Locate source

CHART A-1: FCR INPUT PERSON/LOCATE REQUEST RECORD – ADD A PERSON TO THE FCR

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
Locate Source 1	529-531	3	A/N	<p>Optional</p> <p>If you are adding the person to the FCR, use this field to initiate a request for Locate processing.</p> <p>This field must be spaces or one of these codes:</p> <p>ALL – Send search request to all available Locate sources (Does not include IRS-1099)</p> <p>A01 – Send a search request to the DoD. This code also sends a search request to the OPM</p> <p>A02 – Send a search request to the FBI for their employees</p> <p>A03 – Send a search request to the NSA for their employees</p> <p>C01 – Send a search request to the IRS (non-1099)</p> <p>C03 – Send a search request to the AWR</p> <p>E01 – Send a search request to the SSA SVES</p> <p>F01 – Send a search request to the VA</p> <p>Spaces – No Locate requested</p> <p>Note: The NDNH is not an applicable Locate source when a person is being added to the FCR because the FCR automatically searches and returns NDNH data when a CP, NCP, or PF participant in a IV-D case is added to the FCR.</p>
Locate Source 2	532-534	3	A/N	<p>Optional</p> <p>If present, this field must be a valid Locate source code, as defined in the Locate Source 1 field, except ‘ALL.’</p> <p>Locate source codes must be entered using each available Locate Source field consecutively.</p> <p>Locate source codes must not be duplicated in a record.</p>

CHART A-1: FCR INPUT PERSON/LOCATE REQUEST RECORD – ADD A PERSON TO THE FCR

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
Locate Source 3	535-537	3	A/N	Optional If present, this field must be a valid Locate source code, as defined in the Locate Source 2 field.
Locate Source 4	538-540	3	A/N	Optional If present, this field must be a valid Locate source code, as defined in the Locate Source 2 field.
Locate Source 5	541-543	3	A/N	Optional If present, this field must be a valid Locate source code, as defined in the Locate Source 2 field.
Locate Source 6	544-546	3	A/N	Optional If present, this field must be a valid Locate source code, as defined in the Locate Source 2 field.
Locate Source 7	547-549	3	A/N	Optional If present, this field must be a valid Locate source code, as defined in the Locate Source 2 field.
Locate Source 8	550-552	3	A/N	Optional If present, this field must be a valid Locate source code, as defined in the Locate Source 2 field.
Filler	553-573	21	A/N	This field is for a future version. Currently, fill this with spaces.
Filler	574-588	15	A/N	Reserved for FCR processing. Currently, fill this with spaces.

CHART A-1: FCR INPUT PERSON/LOCATE REQUEST RECORD – ADD A PERSON TO THE FCR				
OMB Control Number: 0980-0271 Expiration date: 06/30/2014				
Field Name	Location	Length	A/N	Comments
Incorrect SSN	589-597	9	A/N	Optional If present, this field must contain the SSN you are notifying the FCR as incorrect, and does not belong to your case participant.
Filler	598-640	43	A/N	This field is for a future version. Currently, fill this with spaces.

CHART A-2: FCR INPUT PERSON/LOCATE REQUEST RECORD – CHANGE A PERSON ON THE FCR				
OMB Control Number: 0980-0271 Expiration date: 06/30/2014				
Field Name	Location	Length	A/N	Comments
Record Identifier	1-2	2	A/N	Required This field must contain the characters 'FP.'
Action Type Code	3	1	A/N	Required This field must contain a 'C' to change information for a person previously added to the FCR.
Case ID	4-18	15	A/N	Required This field must contain the case ID previously stored on the FCR for the person. It must not be all spaces or all zeroes, and the first position must not be a space.
Filler	19-20	2	A/N	Reserved for Internal Processing. This field must be spaces.
User Field	21-35	15	A/N	Optional Use this field for identifying information. The information in this field is returned with the Acknowledgement/Error Response and, when applicable, the Locate response.

CHART A-2: FCR INPUT PERSON/LOCATE REQUEST RECORD – CHANGE A PERSON ON THE FCR

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
FIPS County Code	36-38	3	A/N	<p>Optional</p> <p>Use this field for your internal purposes.</p> <p>If present, this field must be positions 3-5 of the numeric FIPS state/territory and county codes. Refer to the Department of Commerce <i>FIPS Code Manual, National Institute of Standards and Technology, FIPS PUB 6-4</i> (April 1995) for a list of these codes. In addition, FIPS codes are on the internet at http://www.itl.nist.gov.</p> <p>The information in this field is returned with the Acknowledgement/Error Response.</p>
Filler	39-40	2	A/N	<p>This field is for a future version. Currently, fill this with spaces.</p>
Locate Request Type	41-42	2	A/N	<p>Optional</p> <p>If you are changing person information on the FCR, this field can initiate a request for Locate processing. The Locate request type must be consistent with the person’s case type. Refer to Chart 6-14, “Types of Locate Requests,” for an explanation of the information available based on the Locate request type code.</p> <p>This field must contain the following code or spaces: CS – Request for IV-D purposes</p>
Filler	43	1	A/N	<p>This field is for a future version. Currently, fill this with spaces.</p>

CHART A-2: FCR INPUT PERSON/LOCATE REQUEST RECORD – CHANGE A PERSON ON THE FCR				
OMB Control Number: 0980-0271 Expiration date: 06/30/2014				
Field Name	Location	Length	A/N	Comments
Participant Type Code	44-45	2	A/N	<p>Optional</p> <p>Use this field to change a person’s participant type on the FCR. This field must contain spaces or one of these codes:</p> <p>CP – Custodial party CH – Child NP – Noncustodial parent PF – Putative father (allowed for IV-D cases only) Spaces – participant type for the person on the FCR not changing</p>
Family Violence	46-47	2	A/N	<p>Optional</p> <p>Use this field to add or remove the FV indicator on the FCR for the person. This field must be spaces or one of these values:</p> <p>FV – Family Violence associated with the person XX – Remove existing FV indicator from the FCR for the person Spaces – There is no change to the FV Indicator</p>
Member ID	48-62	15	A/N	<p>Required</p> <p>This field must contain the member ID you used to add the person to the FCR.</p>

CHART A-2: FCR INPUT PERSON/LOCATE REQUEST RECORD – CHANGE A PERSON ON THE FCR				
OMB Control Number: 0980-0271 Expiration date: 06/30/2014				
Field Name	Location	Length	A/N	Comments
Sex Code	63	1	A/N	<p>Conditionally Required</p> <p>This field must be an ‘F,’ ‘M,’ or space.</p> <ul style="list-style-type: none"> • If possible, this information should be provided when changing the person’s SSN or submitting an additional SSN for the person. It is useful in the SSN verification • If you do not submit an SSN and ESKARI information is present, this field must equal ‘F’ or ‘M’ <p>F – Female M – Male Space – Unknown or not available</p>
Date of Birth	64-71	8	A/N	<p>Optional</p> <p>This field must be spaces or a valid date in CCYYMMDD format.</p> <ul style="list-style-type: none"> • If possible, you should provide this information when changing the person’s SSN or submitting an additional SSN for the person for use in the SSN verification • If the Change transaction does not involve a change to the SSN, the date of birth, if present, is not used to update the existing date of birth on the FCR for a person with a verified SSN
SSN	72-80	9	A/N	<p>Conditionally Required</p> <ul style="list-style-type: none"> • If the previous SSN is not spaces or zeroes, this field must be present • If present, this field must be numeric. It must not be all zeroes, all sixes, or all nines

CHART A-2: FCR INPUT PERSON/LOCATE REQUEST RECORD – CHANGE A PERSON ON THE FCR				
OMB Control Number: 0980-0271 Expiration date: 06/30/2014				
Field Name	Location	Length	A/N	Comments
Previous SSN	81-89	9	A/N	<p>Optional</p> <p>Use this field to identify the SSN used to add the person to the FCR.</p> <ul style="list-style-type: none"> • If present, it must be numeric and match to the SSN of the person on the FCR. It must not be all zeroes, all sixes, or all nines • If this field is not equal to spaces, the Primary SSN field must contain the new SSN for the person
First Name	90-105	16	A/N	<p>Optional</p> <p>This field must be spaces or at least one alphabetic character. No special characters or embedded spaces can be present.</p> <p>This field must be present when changing the person’s SSN on the FCR or adding an additional SSN for the person.</p> <p>If the last name is not present, this field must be spaces.</p>
Middle Name	106-121	16	A/N	<p>Optional</p> <p>This field must not contain special characters or embedded spaces.</p> <p>If the first name and last name are not present, this must be spaces.</p>
Last Name	122-151	30	A/N	<p>Optional</p> <p>This field must be spaces or at least one alphabetic character.</p> <p>No embedded spaces or special characters other than hyphens can be present.</p> <p>This field must be present when changing the person’s SSN on the FCR or adding an additional SSN for the person.</p> <p>If the first name is not present, this field must be spaces.</p>

CHART A-2: FCR INPUT PERSON/LOCATE REQUEST RECORD – CHANGE A PERSON ON THE FCR

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
City of Birth	152-167	16	A/N	<p>Optional</p> <p>This field must be all spaces or valid alphabetic characters with no embedded spaces.</p> <ul style="list-style-type: none"> • If you do not provide an SSN, this information may assist in identifying the person’s SSN • If you do not provide an SSN, but you provide sufficient optional information, the FCR utilizes available SSA verification routines to attempt to identify the person’s SSN. Refer to Section 5.3.1, “SSN Verification in the FCR,” for an explanation of this process and the combination of the fields required

CHART A-2: FCR INPUT PERSON/LOCATE REQUEST RECORD – CHANGE A PERSON ON THE FCR

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
State or Country of Birth	168-171	4	A/N	<p>Optional</p> <ul style="list-style-type: none"> • If present, this field must be one of the following: <ol style="list-style-type: none"> 1. the two-character alphabetic FIPS code of the state of birth, left-justified 2. the two-character alphabetic FIPS code of the country of birth and an asterisk, left-justified 3. the four-character alphanumeric FIPS code of the country and province of birth 4. or all spaces • If you do not provide an SSN, this information may assist in identifying the person’s SSN • If you do not provide an SSN, but you provide sufficient optional information, the FCR utilizes available SSA verification routines to attempt to identify the person’s SSN. Refer to Section 5.3.1, “SSN Verification in the FCR,” for an explanation of this process and the combination of fields required <p>For valid codes, refer to Appendix F, “State and Territory Abbreviations and FIPS Codes,” of the <i>FCR IGD</i>, or to the Department of Commerce <i>FIPS Code Manual</i>, <i>National Institute of Standards and Technology</i>, FIPS PUB 10-4 for the FIPS country codes and FIPS PUB 6-4 (April 1995) for a list of the state codes. In addition, FIPS codes are on the internet at http://www.itl.nist.gov.</p>

CHART A-2: FCR INPUT PERSON/LOCATE REQUEST RECORD – CHANGE A PERSON ON THE FCR				
OMB Control Number: 0980-0271 Expiration date: 06/30/2014				
Field Name	Location	Length	A/N	Comments
Father's First Name	172-187	16	A/N	<p>Optional</p> <p>This field must be at least one alphabetic character or spaces. No special characters or embedded spaces can be present.</p> <ul style="list-style-type: none"> • If you do not provide an SSN, this information may assist in identifying the person's SSN • If you do not provide an SSN, but you provide sufficient optional information, the FCR utilizes available SSA verification routines to attempt to identify the person's SSN • If the father's last name is not present, this field must be spaces
Father's Middle Initial	188	1	A/N	<p>Optional</p> <p>This field must be alphabetic or a space.</p> <p>If the father's first name and father's last name are not present, this field must contain a space.</p>
Father's Last Name	189-204	16	A/N	<p>Optional</p> <p>This field must be at least one alphabetic character or spaces. No embedded spaces or special characters other than hyphens can be present.</p> <ul style="list-style-type: none"> • If you do not provide an SSN, this information may assist in identifying the person's SSN • If you do not provide an SSN, but you provide sufficient optional information, the FCR utilizes available SSA verification routines to attempt to identify the person's SSN • If the father's first name is not present, this field must be spaces

CHART A-2: FCR INPUT PERSON/LOCATE REQUEST RECORD – CHANGE A PERSON ON THE FCR

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
Mother's First Name	205-220	16	A/N	<p>Optional</p> <p>This field must be at least one alphabetic character or spaces. No special characters or embedded spaces can be present.</p> <ul style="list-style-type: none"> • If you do not provide an SSN, this information may assist in identifying the person's SSN • If you do not provide an SSN, but you provide sufficient optional information, the FCR utilizes available SSA verification routines to attempt to identify the person's SSN • If the mother's maiden name is not present, this must be spaces
Mother's Middle Initial	221	1	A/N	<p>Optional</p> <p>This field must be alphabetic or a space.</p> <p>If the mother's first name and mother's maiden name are not present, this field must contain a space.</p>
Mother's Maiden Name	222-237	16	A/N	<p>Optional</p> <p>This field must be at least one alphabetic character or spaces. No embedded spaces or special characters other than hyphens can be present.</p> <ul style="list-style-type: none"> • If you do not provide an SSN, this information may assist in identifying the person's SSN • If you do not provide an SSN, but you provide sufficient optional information, the FCR utilizes available SSA verification routines to attempt to identify the person's SSN • If the mother's first name is not present, this field must be spaces

CHART A-2: FCR INPUT PERSON/LOCATE REQUEST RECORD – CHANGE A PERSON ON THE FCR

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
IRS-U SSN	238-246	9	A/N	<p>Optional</p> <p>Use this field to enter the SSN of the spouse of the person being added or located via the FCR, when there is reason to believe a joint federal tax return was filed. Enter the SSN of the spouse of the NCP in this field. Include this information in the record only to request that the FCR access IRS information to obtain the SSN.</p> <ul style="list-style-type: none"> • If this field is present and all other SSN identification sources fail to identify an SSN, the FCR only accesses IRS information to identify an SSN • If present, this field must be numeric. It must not be all zeroes, all sixes, or all nines
Additional SSN 1	247-255	9	A/N	<p>Optional</p> <ul style="list-style-type: none"> • If multiple SSNs are applicable, use this field to submit an additional SSN for the person • If present, this field must be numeric. It must not be all zeroes, all sixes, or all nines
Additional SSN 2	256-264	9	A/N	<p>Optional</p> <p>If present, this field must conform to the specifications in the Additional SSN 1 field.</p>

CHART A-2: FCR INPUT PERSON/LOCATE REQUEST RECORD – CHANGE A PERSON ON THE FCR

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
Additional First Name 1	265-280	16	A/N	<p>Optional</p> <p>Use this field to add or change an additional first name for a person previously added to the FCR.</p> <ul style="list-style-type: none"> • If the Additional Last Name 1 field is present, this field must contain at least one alphabetic character. No special characters or embedded spaces can be present • If the Additional Last Name 1 field is not present, this field must be spaces
Additional Middle Name 1	281-296	16	A/N	<p>Optional</p> <p>Use this field to change or add an additional middle name for a person previously added to the FCR.</p> <p>This field must be spaces or at least one alphabetic character. No special characters or embedded spaces can be present.</p> <p>If the Additional First Name 1 and Additional Last Name 1 fields are not present, this field must be spaces.</p>
Additional Last Name 1	297-326	30	A/N	<p>Optional</p> <p>Use this field to submit or change the additional last name for a person previously added to the FCR.</p> <ul style="list-style-type: none"> • If the Additional First Name 1 field is present, this field must be at least one alphabetic character. No embedded spaces or special characters other than hyphens can be present • If the Additional First Name 1 field is not present, this field must be spaces

CHART A-2: FCR INPUT PERSON/LOCATE REQUEST RECORD – CHANGE A PERSON ON THE FCR				
OMB Control Number: 0980-0271 Expiration date: 06/30/2014				
Field Name	Location	Length	A/N	Comments
Additional First Name 2	327-342	16	A/N	Optional If present, this field must conform to the specifications in the Additional First Name 1 field.
Additional Middle Name 2	343-358	16	A/N	Optional If present, this field must conform to the specifications in the Additional Middle Name 1 field.
Additional Last Name 2	359-388	30	A/N	Optional If present, this field must conform to the specifications in the Additional Last Name 1 field.
Additional First Name 3	389-404	16	A/N	Optional If present, this field must conform to the specifications in the Additional First Name 1 field.
Additional Middle Name 3	405-420	16	A/N	Optional If present, this field must conform to the specifications in the Additional Middle Name 1 field.
Additional Last Name 3	421-450	30	A/N	Optional If present, this field must conform to the specifications in the Additional Last Name 1 field.
Additional First Name 4	451-466	16	A/N	Optional If present, this field must conform to the specifications in the Additional First Name 1 field.

CHART A-2: FCR INPUT PERSON/LOCATE REQUEST RECORD – CHANGE A PERSON ON THE FCR

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
Additional Middle Name 4	467-482	16	A/N	Optional If present, this field must conform to the specifications in the Additional Middle Name 1 field.
Additional Last Name 4	483-512	30	A/N	Optional If present, this field must conform to the specifications in the Additional Last Name 1 field.
New Member ID	513-527	15	A/N	Optional Use this field to change the member ID of the person on the FCR.
IRS-1099	528	1	A/N	Optional Use this field to initiate a request for Locate from the IRS-1099 when changing person information on the FCR. IRS-1099 data is only available if you have an approved IRS-1099 agreement with OCSE. This field must be a 'Y' or a space. Y – You request IRS-1099 as a Locate source Space – You do not request IRS-1099 as a Locate source

CHART A-2: FCR INPUT PERSON/LOCATE REQUEST RECORD – CHANGE A PERSON ON THE FCR

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
Locate Source 1	529-531	3	A/N	<p>Optional</p> <p>Use this field to initiate a request for Locate processing when changing a person on the FCR.</p> <p>This field must be spaces or one of these valid Locate source codes:</p> <p>ALL – Send search request to all available Locate sources (Does not include IRS-1099)</p> <p>A01 – Send a search request to the DoD. This code also sends a search request to the OPM</p> <p>A02 – Send a search request to the FBI for their employees</p> <p>A03 – Send a search request to the NSA for their employees</p> <p>C01 – Send a search request to the IRS (non-1099)</p> <p>C03 – Send a search request to the AWR</p> <p>E01 – Send a search request to the SSA SVES</p> <p>F01 – Send a search request to the VA</p> <p>H01 – Request a search of the NDNH</p> <p>Spaces – No Locate requested</p>
Locate Source 2	532-534	3	A/N	<p>Optional</p> <p>If present, this field must be a valid Locate source code, as defined in the Locate Source 1 field, except ‘ALL.’</p> <p>Locate source codes must not be duplicated in a record.</p> <p>Locate source codes must be entered using each available Locate Source field consecutively.</p>
Locate Source 3	535-537	3	A/N	<p>Optional</p> <p>If present, this field must be a valid Locate source code, as defined in the Locate Source 2 field.</p>

CHART A-2: FCR INPUT PERSON/LOCATE REQUEST RECORD – CHANGE A PERSON ON THE FCR				
OMB Control Number: 0980-0271 Expiration date: 06/30/2014				
Field Name	Location	Length	A/N	Comments
Locate Source 4	538-540	3	A/N	Optional If present, this field must be a valid Locate source code, as defined in the Locate Source 2 field.
Locate Source 5	541-543	3	A/N	Optional If present, this field must be a valid Locate source code, as defined in the Locate Source 2 field.
Locate Source 6	544-546	3	A/N	Optional If present, this field must be a valid Locate source code, as defined in the Locate Source 2 field.
Locate Source 7	547-549	3	A/N	Optional If present, this field must be a valid Locate source code, as defined in the Locate Source 2 field.
Locate Source 8	550-552	3	A/N	Optional If present, this field must be a valid Locate source code, as defined in the Locate Source 2 field.
Filler	553-573	21	A/N	This field is for a future version. Currently, fill this field with spaces.
Filler	574-588	15	A/N	Reserved for FCR processing. Currently, fill this field with spaces.
Incorrect SSN	589-597	9	A/N	Optional If present, this field must contain the SSN the state is notifying FCR as incorrect, and does not belong to their case participant.
Filler	598-640	43	A/N	This field is for a future version. Currently, fill this with spaces.

CHART A-3: FCR INPUT PERSON/LOCATE REQUEST RECORD – INITIATE A LOCATE REQUEST				
OMB Control Number: 0980-0271 Expiration date: 06/30/2014				
Field Name	Location	Length	A/N	Comments
Record Identifier	1-2	2	A/N	Required This field must contain the characters 'FP.'
Action Type Code	3	1	A/N	Required This field must contain an 'L' to initiate a Locate for a person who is not being added to the FCR, or for a person previously added to the FCR.
Case ID	4-18	15	A/N	Conditionally Required <ul style="list-style-type: none"> • If the Locate request type is 'CS,' this field must contain a unique identifier you assigned to a IV-D case on the FCR for the person • If the person is in multiple IV-D cases in your system, you must select one of the case IDs for the transaction. You should not submit Locate requests for each case ID • If the Locate request type is not 'CS,' this field must contain all spaces or a unique identifier you assigned • If a case ID is present, it must not be all zeroes, contain an asterisk or backslash, and the first position cannot be a space
Filler	19-20	2	A/N	Reserved for Internal Processing. This field must be spaces.
User Field	21-35	15	A/N	Optional Use this field for identifying information. This information is returned with the Acknowledgement/Error Response and the Locate Response.

CHART A-3: FCR INPUT PERSON/LOCATE REQUEST RECORD – INITIATE A LOCATE REQUEST

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
FIPS County Code	36-38	3	A/N	<p>Optional</p> <p>Use this field for your internal purposes.</p> <p>If present, this field must be positions 3-5 of the numeric FIPS state/territory and county codes. Refer to the Department of Commerce <i>FIPS Code Manual, National Institute of Standards and Technology, FIPS PUB 6-4 (April 1995)</i> for a list of these codes. In addition, FIPS codes are the internet at http://www.itl.nist.gov.</p> <p>The information in this field is returned with the Locate response.</p>
Filler	39-40	2	A/N	<p>This field is for a future version. Currently, fill this with spaces.</p>
Locate Request Type	41-42	2	A/N	<p>Required</p> <p>Refer to Chart 6-14, “Types of Locate Requests,” for an explanation of the information available based on the Locate request type code. This field must contain one of these codes:</p> <p>AD – Request for Adoption or Foster Care purposes CS – Request for IV-D purposes CV – Request for Custody and Visitation Establishment or Enforcement purposes LC – Request for Locate Only for Child Support purposes PK – Request for Parental Kidnapping purposes</p>
Filler	43	1	A/N	<p>This field is for a future version. Currently, fill this with spaces.</p>

CHART A-3: FCR INPUT PERSON/LOCATE REQUEST RECORD – INITIATE A LOCATE REQUEST

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
Participant Type Code	44-45	2	A/N	<p>Conditionally Required</p> <p>This field must contain one of these codes to define the person’s participant type in the case: CH – Child CP – Custodial party NP – Noncustodial parent PF – Putative father (allowed for IV-D cases only) Spaces – Participant type is unknown</p> <p>This field must be ‘CH’ when requesting Locate information for a child.</p> <p>For Locate Request Type ‘AD,’ this field must be ‘CP,’ ‘NP,’ or ‘PF’ to receive additional wage and income fields on response.</p>
Family Violence	46-47	2	A/N	<p>Not Allowed. This field must be spaces.</p>
Member ID	48-62	15	A/N	<p>Optional</p> <p>This field may be all spaces or your member ID.</p>
Sex Code	63	1	A/N	<p>Conditionally Required</p> <p>This field must be an ‘F,’ ‘M,’ or space. You should provide this information whenever possible to assist in the SSN verification process.</p> <p>If you do not submit an SSN and ESKARI information is present, this field must equal ‘F’ or ‘M.’</p> <p>F – Female M – Male Space – Unknown or not available</p>

CHART A-3: FCR INPUT PERSON/LOCATE REQUEST RECORD – INITIATE A LOCATE REQUEST

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
Date of Birth	64-71	8	A/N	Conditionally Required This field must be spaces or a valid date in CCYYMMDD format. If this field is not present, either the SSN or the IRS-U SSN must be present so the FCR can attempt to identify an SSN for the person.
SSN	72-80	9	A/N	Conditionally Required <ul style="list-style-type: none"> • If this field is not present, either the date of birth or the IRS-U SSN must be present so the FCR can attempt to identify an SSN for the person • If present, this field must be numeric. It must not be all zeroes, all sixes, or all nines
Previous SSN	81-89	9	A/N	Not Allowed. This field must be spaces.
First Name	90-105	16	A/N	Required At least one alphabetic character must be present. No special characters or embedded spaces can be present.
Middle Name	106-121	16	A/N	Optional This field must not contain special characters or embedded spaces.
Last Name	122-151	30	A/N	Required At least one alphabetic character must be present. No embedded spaces or special characters other than hyphens can be present.

CHART A-3: FCR INPUT PERSON/LOCATE REQUEST RECORD – INITIATE A LOCATE REQUEST

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
City of Birth	152-167	16	A/N	<p>Optional</p> <p>This field must be all spaces or valid alphabetic characters with no embedded spaces.</p> <ul style="list-style-type: none"> • If you do not provide an SSN, this information may assist in identifying the person’s SSN • If you do not provide an SSN, but you provide sufficient optional information, the FCR utilizes available SSA verification routines to attempt to identify the person’s SSN. Refer to Section 5.3.1, “SSN Verification in the FCR,” for an explanation of this process and the combination of fields required

CHART A-3: FCR INPUT PERSON/LOCATE REQUEST RECORD – INITIATE A LOCATE REQUEST

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
State or Country of Birth	168-171	4	A/N	<p>Optional</p> <p>For valid codes, refer to Appendix F, “State and Territory Abbreviations and FIPS Codes,” of the <i>FCR IGD</i>, or to the Department of Commerce <i>FIPS Code Manual</i>, <i>National Institute of Standards and Technology</i>, FIPS PUB 10-4 for the FIPS country codes and FIPS PUB 6-4 (April 1995) for a list of the state codes. In addition, FIPS codes are on the Internet at http://www.itl.nist.gov</p> <ul style="list-style-type: none"> • If present, this field must be one of the following: <ol style="list-style-type: none"> 1. the two-character alphabetic FIPS code of the state of birth, left-justified 2. the two-character alphabetic FIPS code of the country of birth and an asterisk, left-justified 3. the four-character alphanumeric FIPS code of the country and province of birth 4. or all spaces • If you do not provide an SSN, this information may assist in identifying the person’s SSN • If you do not provide an SSN, but you provide sufficient optional information, the FCR utilizes available SSA verification routines to attempt to identify the person’s SSN. Refer to Section 5.3.1, “SSN Verification in the FCR,” for an explanation of this process and the combination of fields required

CHART A-3: FCR INPUT PERSON/LOCATE REQUEST RECORD – INITIATE A LOCATE REQUEST

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
Father's First Name	172-187	16	A/N	<p>Optional</p> <p>This field must be at least one alphabetic character or spaces. No special characters or embedded spaces can be present.</p> <ul style="list-style-type: none"> • If you do not provide an SSN, this information may assist in identifying the person's SSN • If you do not provide an SSN, but you provide sufficient optional information, the FCR utilizes available SSA verification routines to attempt to identify the person's SSN • If the father's last name is not present, this field must be spaces
Father's Middle Initial	188	1	A/N	<p>Optional</p> <p>This field must be alphabetic or a space.</p> <p>If the father's first name and father's last name are not present, this field must contain a space.</p>
Father's Last Name	189-204	16	A/N	<p>Optional</p> <p>This field must be at least one alphabetic character or spaces. No embedded spaces or special characters other than hyphens can be present.</p> <ul style="list-style-type: none"> • If you do not provide an SSN, this information may assist in identifying the person's SSN • If you do not provide an SSN, but you provide sufficient optional information, the FCR utilizes available SSA verification routines to attempt to identify the person's SSN • If the father's first name is not present, this field must be spaces

CHART A-3: FCR INPUT PERSON/LOCATE REQUEST RECORD – INITIATE A LOCATE REQUEST

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
Mother's First Name	205-220	16	A/N	<p>Optional</p> <p>This field must be at least one alphabetic character or spaces. No special characters or embedded spaces should be present.</p> <ul style="list-style-type: none"> • If you do not provide an SSN, this information may assist in identifying the person's SSN • If you do not provide an SSN, but you provide sufficient optional information, the FCR utilizes available SSA verification routines to attempt to identify the person's SSN • If the mother's maiden name is not present, this must be spaces
Mother's Middle Initial	221	1	A/N	<p>Optional</p> <p>This field must be alphabetic or a space.</p> <ul style="list-style-type: none"> • If the mother's first name and mother's maiden name are not present, this field must be a space • If the mother's first name and mother's maiden name are not present, this field must contain a space
Mother's Maiden Name	222-237	16	A/N	<p>Optional</p> <p>This field must be at least one alphabetic character or spaces No embedded spaces or special characters other than hyphens can be present.</p> <ul style="list-style-type: none"> • If you do not provide an SSN, this information may to assist in identifying the person's SSN • If you do not provide an SSN, but you provide sufficient optional information, the FCR utilizes available SSA verification routines to attempt to identify the person's SSN • If the mother's first name is not present, this field must be spaces

CHART A-3: FCR INPUT PERSON/LOCATE REQUEST RECORD – INITIATE A LOCATE REQUEST

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
IRS-U SSN	238-246	9	A/N	<p>Conditionally Required</p> <p>Use this field to enter the SSN of the spouse of the person being located via the FCR when there is reason to believe a joint federal tax return was filed. Enter the SSN of the custodial parent in this field. Include this information in the record only to request that the FCR access IRS information to obtain the SSN.</p> <ul style="list-style-type: none"> • If this field is present and all other SSN identification sources fail to identify an SSN, the FCR only accesses IRS information to identify an SSN • If present, this field must be numeric. It must not be all zeroes, all sixes, or all nines • If this field is not present, either the date of birth or the SSN must be present so FCR can attempt to identify an SSN for the person
Additional SSN 1	247-255	9	A/N	Not Allowed. This field must be spaces.
Additional SSN 2	256-264	9	A/N	Not Allowed. This field must be spaces.
Additional First Name 1	265-280	16	A/N	<p>Optional</p> <p>Use this field to enter an alias first name for the person. Locates are performed on up to two alias names.</p> <p>No special characters or embedded spaces can be present.</p> <p>If the additional last name 1 is not present, this field must be spaces.</p>

CHART A-3: FCR INPUT PERSON/LOCATE REQUEST RECORD – INITIATE A LOCATE REQUEST

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
Additional Middle Name 1	281-296	16	A/N	<p>Optional</p> <p>Use this field to enter an alias middle name for the person. Locates are performed on up to two alias names.</p> <ul style="list-style-type: none"> • If present, this field must be valid alphabetic characters. No special characters or embedded spaces can be present • If the additional first name 1 and additional last name 1 are not present, this field must be spaces
Additional Last Name 1	297-326	30	A/N	<p>Optional</p> <p>Use this field to enter an alias last name for the person. Locates are performed on up to two alias names.</p> <ul style="list-style-type: none"> • If the additional first name 1 is present, this field must be at least one alphabetic character. No embedded spaces or special characters other than hyphens can be present • If the additional first name 1 is not present, this must be spaces
Additional First Name 2	327-342	16	A/N	<p>Optional</p> <p>If present, this field must conform to specifications in the Additional First Name 1 field.</p>
Additional Middle Name 2	343-358	16	A/N	<p>Optional</p> <p>If present, this field must conform to the specifications in the Additional Middle Name 1 field.</p>
Additional Last Name 2	359-388	30	A/N	<p>Optional</p> <p>If present, this field must conform to the specifications in the Additional Last Name 1 field.</p>

CHART A-3: FCR INPUT PERSON/LOCATE REQUEST RECORD – INITIATE A LOCATE REQUEST

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
Additional First Name 3	389-404	16	A/N	Not Used. This field is ignored for the Locate Request transaction.
Additional Middle Name 3	405-420	16	A/N	Not Used. This field is ignored for the Locate Request transaction.
Additional Last Name 3	421-450	30	A/N	Not Used. This field is ignored for the Locate Request transaction.
Additional First Name 4	451-466	16	A/N	Not Used. This field is ignored for the Locate Request transaction.
Additional Middle Name 4	467-482	16	A/N	Not Used. This field is ignored for the Locate Request transaction.
Additional Last Name 4	483-512	30	A/N	Not Used. This field is ignored for the Locate Request transaction.
New Member ID	513-527	15	A/N	Not Allowed. This field must be all spaces.
IRS-1099	528	1	A/N	<p>Optional</p> <p>Use this field to initiate a request for Locate information from the IRS-1099. IRS-1099 data are only available if you have an approved IRS-1099 agreement with OCSE.</p> <p>This field must be a ‘Y’ or a space.</p> <p>Y – You request IRS-1099 as a Locate source.</p> <p>Space – You do not request IRS-1099 as a Locate source.</p>

CHART A-3: FCR INPUT PERSON/LOCATE REQUEST RECORD – INITIATE A LOCATE REQUEST

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
Locate Source 1	529-531	3	A/N	<p>Conditionally Required</p> <p>If the IRS-1099 field does not equal ‘Y,’ this field must be present and one of these Locate source codes:</p> <p>ALL – Send search request to all available Locate sources (Does not include IRS-1099)</p> <p>A01 – Send a search request to the DoD. This code also sends a search request to the OPM</p> <p>A02 – Send a search request to the FBI for their employees</p> <p>A03 – Send a search request to the NSA for their employees</p> <p>C01 – Send a search request to the IRS (non-1099)</p> <p>C03 – Send a search request to the AWR</p> <p>E01 – Send a search request to the SSA SVES</p> <p>F01 – Send a search request to the VA</p> <p>H01 – Request a search of the NDNH</p> <p>Spaces – No Locate requested</p>
Locate Source 2	532-534	3	A/N	<p>Optional</p> <p>If present, this field must be a valid Locate source code, as defined in the Locate Source 1 field, except ‘ALL.’</p> <p>Locate source codes must not be duplicated in a record.</p> <p>Locate source codes must be entered using each available Locate Source field consecutively.</p>
Locate Source 3	535-537	3	A/N	<p>Optional</p> <p>If present, this field must be a valid Locate source code, as defined in the Locate Source 2 field.</p>

CHART A-3: FCR INPUT PERSON/LOCATE REQUEST RECORD – INITIATE A LOCATE REQUEST

OMB Control Number: 0980-0271 Expiration date: 06/30/2014

Field Name	Location	Length	A/N	Comments
Locate Source 4	538-540	3	A/N	Optional If present, this field must be a valid Locate source code, as defined in the Locate Source 2 field.
Locate Source 5	541-543	3	A/N	Optional If present, this field must be a valid Locate source code, as defined in the Locate Source 2 field.
Locate Source 6	544-546	3	A/N	Optional If present, this field must be a valid Locate source code, as defined in the Locate Source 2 field.
Locate Source 7	547-549	3	A/N	Optional If present, this field must be a valid Locate source code, as defined in the Locate Source 2 field.
Locate Source 8	550-552	3	A/N	Optional If present, this field must be a valid Locate source code, as defined in the Locate Source 2 field.
Filler	553-640	88	A/N	This field is for a future version. Currently, fill this with spaces.

B. FCR OUTPUT RECORD CHANGES

The changes in this release affect this record specification for FCR output:

Chart B-1: FCR Locate Response Record

CHART B-1: FCR LOCATE RESPONSE RECORD				
Field Name	Location	Length	A/N	Comments
Record Identifier	1-2	2	A/N	This field contains the characters 'FF.'
Match Type Code	3	1	A/N	This field indicates the action that initiated generation of this record: L – A Locate request initiated the response P – A Proactive request initiated the response
Filler	4-18	15	A/N	This field is reserved for future use. Currently, it is spaces.
Transmitter State/Territory Code	19-20	2	A/N	This field contains the information you submitted on the input record.
Filler	21-60	40	A/N	This field is reserved for future use. Currently, it is spaces.
Locate Source Response Agency Code	61-63	3	A/N	This field identifies the Locate source that provided the data: A01 – Response from the DoD/OPM A02 – Response from the FBI A03 – Response from the NSA C01 – Response from the IRS C03 – Response from the AWR F01 – Response from the VA
FPLS Name Sent/Matched Indicator	64	1	A/N	This field indicates which name matched the name in the Locate source record: 1 – First name, middle name, last name 2 – Additional first name 1, additional middle name 1, additional last name 1 3 – Additional first name 2, additional middle name 2, additional last name 2 Space – Information not available (Only for Locate response codes of '06,' '10,' and '39')

CHART B-1: FCR LOCATE RESPONSE RECORD				
Field Name	Location	Length	A/N	Comments
First Name	65-80	16	A/N	This field contains the information you submitted on the input record.
Middle Name	81-96	16	A/N	This field contains the information you submitted on the input record.
Last Name	97-126	30	A/N	This field contains the information you submitted on the input record.
Additional First Name 1	127-142	16	A/N	This field contains the information you submitted on the input record.
Additional Middle Name 1	143-158	16	A/N	This field contains the information you submitted on the input record.
Additional Last Name 1	159-188	30	A/N	This field contains the information you submitted on the input record.
Additional First Name 2	189-204	16	A/N	This field contains the information you submitted on the input record.
Additional Middle Name 2	205-220	16	A/N	This field contains the information you submitted on the input record.
Additional Last Name 2	221-250	30	A/N	This field contains the information you submitted on the input record.
Name Returned Indicator	251	1	A/N	This field indicates the name format returned from the Locate source: 0 – No name returned 1 – Free format name, arrangement of name fields unknown 2 – Fixed format name, single name 3 – Free format name, joint name

CHART B-1: FCR LOCATE RESPONSE RECORD

Field Name	Location	Length	A/N	Comments
Name Returned	252-313	62	A/N	<p>This field contains the name returned by the Locate source. The name returned may vary in format: free format, fixed format, or joint name returned in free format as indicated by the name returned indicator.</p> <p>0 – No name returned 1 – Free format, 62 positions for any name or names 2 – Fixed format, single name: 16-position first name, 16-position middle name, 30-position last name and suffix 3 – Free format, joint name: 32-position first name, middle initial and first name, middle initial; 30-position last name and suffix. Example: Joe E. & Mary Smith. Last names may include hyphens or suffixes (for example, Jr.)</p>
SSN	314-322	9	A/N	<p>This field contains the SSN used in the Locate search. This may be an SSN that was:</p> <ul style="list-style-type: none"> • submitted by you with the Locate request • corrected by SSA • identified as a valid multiple by SSA, or • identified by one of the SSN identification processes if you did not submit an SSN with the Locate request <p>If the SSN was corrected, identified, or identified as a multiple, submitters received the SSN in the Acknowledgement record.</p>
Member ID	323-337	15	A/N	This field contains the information you submitted on the input record.
User Field	338-352	15	A/N	This field contains the information you submitted on the input record.
Locate Closed Indicator	353	1	A	If this is the last Locate response returned for a Locate request, this field contains a 'C.'
Filler	354-355	2	A/N	This field is reserved for future use. Currently, it is spaces.

CHART B-1: FCR LOCATE RESPONSE RECORD				
Field Name	Location	Length	A/N	Comments
FIPS County Code	356-358	3	A/N	This field contains the information you submitted on the input record.
Filler	359-363	5	A/N	This field is reserved for future use. Currently, it is spaces.
Locate Request Type	364-365	2	A/N	This field contains the information you submitted on the input record.
Date of Address Format Indicator	366	1	A/N	This field indicates the format of the Date of Address: 0 – 00000000, date not available 1 – CCYYMM00, century, year, month 2 – CCYYQR00, century, year, quarter 3 – CCYY0000, century, year 4 – CCYYMMDD, century, year, month, day
Date of Address	367-374	8	A/N	This field contains the date of the address provided by the agency in one of these formats: 00000000 – date not available CCYYMM – century, year, month CCYYQR – century, year, quarter CCYY – century, year CCYYMMDD – century, year, month, day
Locate Response Code	375-376	2	A/N	This field clarifies the response received from the Locate source. Refer to Appendix E, “Data Dictionary,” for the list of valid values and their descriptions.

CHART B-1: FCR LOCATE RESPONSE RECORD

Field Name	Location	Length	A/N	Comments
SSN Match Code	377	1	A/N	This field indicates which SSN was used in match: A – Verified additional SSN/name combination C – Your SSN/name combination was corrected or identified by the ESKARI, RMR, IRS-U, or Alpha-Search process, or the SVES corrected routine M – Multiple SSN issued by SSA V – Your SSN/name combination was verified X – Additional SSN/name combination corrected or identified by the ESKARI, RMR, IRS-U, or Alpha-Search processes
Filler	378-386	9	A/N	This field is reserved for future use. Currently, it is spaces.
Employer Name	387-431	45	A/N	This field contains the name of the employer for the person subject to the Locate process. If the Locate source did not supply the employer name, this field contains all spaces.
Address Format Indicator	432	1	A/N	This field indicates the format of the Returned Address: C – Fixed format: city, state and ZIP code breakdown F – Free format: lines separated by a back slash (\) and with an isolated ZIP code if possible X – Fixed format: street address lines 1 through 4, city, state, ZIP code breakdown Space – No address

CHART B-1: FCR LOCATE RESPONSE RECORD				
Field Name	Location	Length	A/N	Comments
Returned Address	433-666	234	A/N	This field contains the address, as returned by the Locate source. The format of the address is based on the address format indicator. The returned address is in positions 433-666. However, the format may differ depending on the address supplied by the Locate source. Positions 433-666 are repeated three times in this table, once for each format as indicated by the address format indicator.
If the address format indicator is 'C' the following five rows define the format of the returned address				
Street Address Lines 1- 4	433-592	160	A/N	This field contains up to four street address lines. A back slash (\) separates each address line. There is no allowance for foreign addresses in this address format. If address information is not supplied, the field contains all spaces. Incorrect US addresses and empty addresses are returned in their original fields and format, unchanged (good and corrected addresses are returned in the 'X' format).
City	593-622	30	A/N	This field contains the city associated with the address. If the city is not supplied, this field contains all spaces.
State	623-624	2	A/N	This field contains the state associated with the address. If the state is not supplied, this field contains all spaces.
ZIP Code	625-639	15	A/N	This field contains the ZIP code associated with the address. US ZIP codes are 5-4 digits, and foreign ZIP codes may be up to 15 characters. If the ZIP code is not supplied, this field contains all spaces.
Filler	640-666	27	A/N	This field is reserved for future use. Currently, it is spaces.

CHART B-1: FCR LOCATE RESPONSE RECORD				
Field Name	Location	Length	A/N	Comments
If the address format indicator is 'F' the following three rows define the format of the returned address				
Street Address Lines 1- 4, City, State	433-624	192	A/N	This field contains up to four street address lines, the city and the state. Each line is separated by a back slash (\). There is no allowance for foreign addresses in this address format. If the address is not supplied, this field contains all spaces. Incorrect US addresses and empty addresses are returned in their original fields and format, unchanged (good and corrected addresses are returned in the 'X' format).
ZIP Code	625-639	15	A/N	This field contains the ZIP code associated with the address. US ZIP codes are 5/4 digits, and foreign ZIP codes may be up to 15 characters. If the ZIP code is not supplied, this field contains all spaces.
Filler	640-666	27	A/N	This field is reserved for future use. Currently, it is spaces.
If the address format indicator is 'X' the following 11 rows define the format of the returned address				

CHART B-1: FCR LOCATE RESPONSE RECORD				
Field Name	Location	Length	A/N	Comments
Street Address Line 1 Street Address Line 2 Street Address Line 3 Street Address Line 4	433-472 473-512 513-552 553-592	40 40 40 40	A/N A/N A/N A/N	<p>These fields contain the edited street address supplied by the Locate source. Incorrect US addresses, missing addresses and foreign addresses are returned unchanged in their original fields and formats ('C,' 'F,' or 'X').</p> <p>Good addresses and corrected addresses, regardless of their Locate source format, are returned in 'X' format.</p> <p>For a good addresses or a corrected address, the line sequence for the four edited street address lines is top justified as follows:</p> <ol style="list-style-type: none"> 1. Firm name (if present in the input address) followed by: Non-standard address lines (if present in the input address) followed by: 2. The urbanization name for Puerto Rican addresses (if present in the input address and if requiring URB) followed by: 3. The standardized and scrubbed street address line <p>If no address is returned, these fields contain all spaces.</p>
City	593-622	30	A/N	<p>This field contains the city associated with the address.</p> <p>If the address is foreign, missing, or incorrect, this field may be spaces.</p>
State	623-624	2	A/N	<p>This field contains the state associated with the address.</p> <p>If the address is foreign, missing, or incorrect, this field may be spaces.</p>
ZIP Code	625-639	15	A/N	<p>This field contains the ZIP Code associated with the address. US ZIP Codes are nine digits. Foreign ZIP Codes may be up to 15 characters.</p> <ul style="list-style-type: none"> • If the address space is empty, this field contains all spaces • If the ZIP Code is not supplied by the source or by FINALIST, this field contains all spaces in Locate Response records

CHART B-1: FCR LOCATE RESPONSE RECORD				
Field Name	Location	Length	A/N	Comments
Foreign Country Code	640-641	2	A/N	<ul style="list-style-type: none"> • If the returned address is in a foreign country, this field contains the two-digit alphabetic FIPS code of the foreign country • If the address format is 'C' or 'F,' this field contains all spaces • If the entire address is missing, this field contains all spaces • If the FIPS code is not supplied, this field contains all spaces • If the address is not in a foreign country, this field contains spaces
Foreign Country Name	642-666	25	A/N	<ul style="list-style-type: none"> • If the returned address is in a foreign country, this field contains the name of the foreign country • If the address format is 'C' or 'F,' this field contains all spaces • If the country name is not supplied, this field contains all spaces • If the address is not in a foreign country, this field contains spaces

CHART B-1: FCR LOCATE RESPONSE RECORD

Field Name	Location	Length	A/N	Comments
Address Scrub Indicator 1	667-668	2	A/N	<p>The first address scrub code represents the general status of the address. It is always present in the Response record. This field contains an address scrub code to indicate the results of the address editing of the address information returned in the response:</p> <ul style="list-style-type: none"> BA – Bad address: FINALIST determined it to be an undeliverable address. The address is unchanged CH – Changed address: the address was corrected and is considered by FINALIST to be deliverable EA – Empty address: no address is present in record. The address was not provided by the Locate source FA – Foreign Address: the address is not edited and is unchanged because the value in the foreign country code is other than spaces or ‘US’ GA – Good address: FINALIST has determined it to be a deliverable address IA – Unrecognized Address Format Indicator: the address is not edited and is unchanged because the Address Format Indicator is other than ‘C,’ ‘F,’ or ‘X’ (relevant to FCR Locate Response records only)

CHART B-1: FCR LOCATE RESPONSE RECORD

Field Name	Location	Length	A/N	Comments
Address Scrub Indicator 2	669-670	2	A/N	<p>This field contains a value to further define the results of the address editing of the address information returned in the response. Success or failure of address correction attempts is indicated by the value of the Address Scrub Indicator 1.</p> <p>If the address scrub indicator 1 is 'BA,' this field contains one of these values:</p> <p>BR – Bad range. The house number is out of range for that street. This type of address error cannot be corrected.</p> <p>BU – Bad unit number. In a multi-dwelling unit, the unit number has a non-standard format, is out of range, or is missing. For PO box addresses, the box number does not match the ZIP+4 code. Standardization was attempted.</p> <p>BX – Missing state code or missing state code and ZIP Code. Assigning a state or ZIP Code was attempted.</p> <p>MA – Mismatched address. The street name is not found in the city (the address may be deliverable because some addresses do not require a street name).</p> <p>MX – Mismatched state and ZIP Code. Correction of the ZIP Code was attempted.</p> <p>NC – Non-determined city name. Correction of the city name was attempted.</p> <p>NZ – Non-determined ZIP Code. Correction of the ZIP Code was attempted but failed.</p>

CHART B-1: FCR LOCATE RESPONSE RECORD

Field Name	Location	Length	A/N	Comments
Address Scrub Indicator 2 (continued)	669-670	2	A/N	<p>If the address scrub indicator 1 is ‘CH,’ this field contains one of these values:</p> <p>BU – Bad unit number. In a multi-dwelling unit, the unit number has a non-standard Indicator 1 format, is out of range, or is missing. For PO box addresses, the box number does not match the ZIP+4 code. Standardization was successful.</p> <p>BX – Missing state code or missing state code and ZIP Code. Assigning a state or ZIP Code was successful.</p> <p>CA – Corrected address. A misspelled or non-standard street name was successfully corrected in the Response record.</p> <p>CC – Corrected city name. Correction of the misspelled or non-standard city name was successful.</p> <p>CZ – Corrected ZIP Code. Correction of the ZIP Code was successful.</p> <p>MA – Mismatched address. The street name is not found in the city (the address may be deliverable because some addresses do not require a street name).</p> <p>MX – Mismatched state and ZIP Code. Correction of the ZIP Code was successful.</p> <p>NC – Non-determined city name. Correction of the city name was successful.</p> <p>If the address scrub indicator 1 contains ‘EA,’ ‘FA,’ ‘GA,’ or ‘IA,’ this field contains spaces.</p>
Address Scrub Indicator 3	671-672	2	A/N	<p>This field’s description is identical to that of Address Scrub Indicator 2 with one exception: In addition to the listed conditions, this field is also spaces if the address scrub indicator 1 is ‘BA’ or ‘CH’ and a third address scrub code was not generated by the address editor.</p>
Filler	673-700	28	A/N	<p>This field is reserved for future use. Currently, it is spaces.</p>

CHART B-1: FCR LOCATE RESPONSE RECORD				
Field Name	Location	Length	A/N	Comments
Locate Source Specific Information	701-920	220	A/N	This field contains additional information from the following Locate sources: DoD, FBI, NSA, IRS, AWR, or VA. The Locate source-specific information data is in positions 701-920. However, the format may differ depending on the type of information supplied by the Locate source. For ease of use, positions 701-920 are repeated seven times in this chart, once for each of the Locate sources as defined in the Locate source response agency code.
The following 11 rows define the format of the Locate source-specific information for the DoD, Locate source response agency code of 'A01'				
DoD Status Code	701	1	A/N	This field indicates the person's employment status. Refer to Appendix E, "Data Dictionary," for the list of valid values and their descriptions.
DoD Service/Agency Code	702-705	4	A/N	This field contains a two- or four-character code to indicate the person's branch or agency. Refer to Appendix E, "Data Dictionary," for the list of valid values and their descriptions. If the DoD status code equals '7,' this field contains a four-character code as defined in the <i>OPM's Guide to Personnel Data</i> .
DoD Pay Grade/Rank	706-709	4	A/N	This field contains a three- or four-character code that indicates the person's pay grade and/or rank. Refer to Appendix E, "Data Dictionary," for the list of valid values and their descriptions. Pay grades/rank for civilians and those in reserve status, is a two-letter code, followed by two digits to identify the grade, where applicable. Additional codes may be present. The additional codes are defined in the <i>OPM's Guide to Personnel Data</i> , located at http://www.opm.gov .

CHART B-1: FCR LOCATE RESPONSE RECORD				
Field Name	Location	Length	A/N	Comments
Annual Salary – DoD	710-715	6	A/N	<ul style="list-style-type: none"> • If the Locate response code is ‘06,’ ‘10,’ or ‘39,’ or the Locate request type is ‘CV,’ ‘PK,’ or ‘AD’ with participant type code of space, this field contains spaces • If the Locate request type is ‘CS,’ ‘LC,’ or ‘AD’ with participant type code of ‘CP,’ ‘NP,’ or ‘PF,’ this field is numeric and contains the person’s annual salary amount in dollars • If this field is numeric and the salary is not available, this field contains all zeroes
Date of Birth	716-723	8	A/N	<p>This field contains the person’s date of birth from the DoD’s records. The format is CCYYMMDD format.</p> <p>If the information is not available, this field contains spaces.</p>
Submitting Office Number	724-727	4	A/N	<ul style="list-style-type: none"> • If the DoD status code equals ‘1,’ ‘7,’ or ‘B,’ this field contains the OPM-assigned submitting office number/personnel office identifier (POI) • If the DoD status code does not equal ‘1,’ ‘7,’ or ‘B,’ this field contains all spaces • If the information is not available, this field contains all spaces
APO-FPO Indicator	728	1	A/N	<ul style="list-style-type: none"> • If the person’s address is an APO or FPO, this field contains a ‘Y’ • If the person’s address is not an APO or FPO, this contains a space • If the information is not available, this field contains a space
Filler	729-910	182	A/N	This field is reserved for future use. Currently, it is spaces.
Participant Type Code	911-912	2	A/N	This field contains the information submitted on the Locate Request.
Filler	913-918	6	A/N	Reserved for FCR processing. This field contains spaces.
Sort State Code	919-920	2	A/N	This field contains the two-position state code used to sort the output Response file.

CHART B-1: FCR LOCATE RESPONSE RECORD				
Field Name	Location	Length	A/N	Comments
The following 12 rows define the format of the Locate source-specific information for the FBI, Locate source response agency code of 'A02'				
Address Indicator Type	701	1	A/N	This field indicates the type of address provided in the Returned Address field: 1 – Employer address 2 – Employee address Space – No address returned
Annual Salary	702-708	7	A/N	<ul style="list-style-type: none"> • If the Locate response code is '06,' '10,' or '39,' or the Locate request type is 'CV,' 'PK,' or 'AD' with participant type of space, this field contains spaces • If the Locate request type is 'CS,' 'LC,' or 'AD' with participant type code of 'CP,' 'NP,' or 'PF,' this field is numeric and contains the person's annual salary amount in dollars • If the field is numeric and salary is not available, this field contains all zeroes
Health Insurance Benefit Indicator	709	1	A/N	This field indicates the employee's type of health insurance coverage: F – Family I – Individual Space – Not available
Employment Status	710	1	A/N	This field indicates the employee's employment status: A – Active I – Inactive L – On annual leave M – On military leave R – Retired V – Vacation Space – Not available

CHART B-1: FCR LOCATE RESPONSE RECORD				
Field Name	Location	Length	A/N	Comments
Employment Indicator	711	1	A/N	This field indicates the employee's type of employment: C – Consultant I – Independent contractor P – Permanent T – Temporary Space – Not available
Termination Date	712-719	8	A/N	This field contains the employee's termination date in CCYYMMDD format. If the termination date not available, this field contains all spaces.
Date of Death	720-727	8	A/N	This field contains the person's date of death from the FBI's records in CCYYMMDD format. If the date of death not available, this field contains all spaces.
Date of Hire	728-735	8	A/N	This field contains the employee's hire date, in CCYYMMDD format. If the date of hire is not available, this field contains all spaces.
Filler	736-910	175	A/N	This field is reserved for future use. Currently, it is spaces.
Participant Type Code	911-912	2	A/N	This field contains the information submitted on the Locate Request.
Filler	913-918	6	A/N	Reserved for FCR processing. This field contains spaces.
Sort State Code	919-920	2	A/N	This field contains the two-position state code used to sort the output Response file.
The following 13 rows define the format of the Locate source-specific information for the NSA, Locate source response agency code of 'A03'				

CHART B-1: FCR LOCATE RESPONSE RECORD				
Field Name	Location	Length	A/N	Comments
Address Indicator Type	701	1	A/N	This field indicates the type of address provided in the Returned Address field: 1 – Employer address 2 – Employee address Space – No address returned
Annual Salary	702-708	7	A/N	<ul style="list-style-type: none"> • If the Locate response code is ‘06,’ ‘10,’ or ‘39,’ or the Locate request type is ‘AD,’ ‘CV,’ or ‘PK,’ this field contains spaces • If the Locate request type is ‘CS’ or ‘LC,’ this field is numeric and contains the person’s annual salary amount in dollars • If this field is numeric and the salary is not available, this field contains all zeroes
Health Insurance Benefit Indicator	709	1	A/N	This field indicates the employee’s type of health insurance coverage: F – Family I – Individual Space – Not available
Employment Status	710	1	A/N	This field indicates the employee’s employment status: A – Active I – Inactive L – On annual leave M – On military leave R – Retired V – Vacation Space – Not available

CHART B-1: FCR LOCATE RESPONSE RECORD				
Field Name	Location	Length	A/N	Comments
Employment Indicator	711	1	A/N	This field indicates the employee's type of employment: C – Consultant I – Independent contractor P – Permanent T – Temporary Space – Not available
Termination Date	712-719	8	A/N	This field contains the employee's termination date in CCYYMMDD format. If the termination date not available, this field contains all spaces.
Date of Death	720-727	8	A/N	This field contains the person's date of death from the NSA's records in CCYYMMDD format. If the date of death not available, this field contains all spaces.
Date of Hire	728-735	8	A/N	This field contains the employee's hire date, in CCYYMMDD format. If the date of hire is not available, this field contains all spaces.
FEIN	736-744	9	A/N	This field contains the Federal Employer Identification Number (FEIN) of the federal agency. If the FEIN is not available, this field contains all spaces.
Filler	745-910	166	A/N	This field is reserved for future use. Currently, it is spaces.
Participant Type Code	911-912	2	A/N	This field contains the information submitted on the Locate Request.
Filler	913-918	6	A/N	Reserved for FCR processing. This field contains spaces.
Sort Code	919-920	2	A/N	This field contains the two-position code used to sort the output Response file.

CHART B-1: FCR LOCATE RESPONSE RECORD

Field Name	Location	Length	A/N	Comments
<p>These fields are reserved for future use when additional federal agencies provide Locate information. The following 14 rows define the format of the Locate source-specific information for the federal agencies (other than NDNH data), Locate source response agency code of 'B01'</p>				
Address Indicator Type	701	1	A/N	<p>This field indicates the type of address provided in the Returned Address field:</p> <p>1 – Employer address 2 – Employee address Space – No address returned</p>
Annual Salary	702-708	7	A/N	<ul style="list-style-type: none"> • If the Locate response code is '06,' '10,' or '39,' or the Locate request type is 'CV,' 'PK,' or 'AD' with participant type code of space, this field contains spaces • If the Locate request type is 'CS,' 'LC,' or 'AD' with participant type code of 'CP,' 'NP,' or 'PF,' this field is numeric and contains the employee's annual salary amount in dollars only • If field is numeric and the salary is not available, this field contains all zeroes
Health Insurance Benefit Indicator	709	1	A/N	<p>This field indicates the employee's type of health insurance coverage:</p> <p>F – Family I – Individual Space – Not available</p>

CHART B-1: FCR LOCATE RESPONSE RECORD				
Field Name	Location	Length	A/N	Comments
Employment Status	710	1	A/N	This field indicates the employee's employment status: A – Active I – Inactive L – On annual leave M – On military leave R – Retired V – Vacation Space – Not available
Employment Indicator	711	1	A/N	This field indicates the employee's type of employment: C – Consultant I – Independent contractor P – Permanent T – Temporary Space – Not available
Termination Date	712-719	8	A/N	This field contains the employee's termination date in CCYYMMDD format. If not available, this field contains all spaces.
Date of Death	720-727	8	A/N	This field contains the person's date of death from the federal agency's records. This is in CCYYMMDD format. If the date of death is not available, this field contains all spaces.
Date of Hire	728-735	8	A/N	This field contains the employee's hire date, in CCYYMMDD format. If the date of hire not available, this field contains all spaces.
Reporting Federal Agency	736-744	9	A/N	This field contains the code of the federal agency returning information. If the name is not available, this field contains all spaces.

CHART B-1: FCR LOCATE RESPONSE RECORD				
Field Name	Location	Length	A/N	Comments
FEIN	745-753	9	A/N	This field contains the Federal Employer Identification Number for the federal agency. If the FEIN is not available, this field contains all spaces.
Filler	754-910	157	A/N	This field is reserved for future use. Currently, it is spaces.
Participant Type Code	911-912	2	A/N	This field contains the information submitted on the Locate Request.
Filler	913-918	6	A/N	Reserved for FCR processing. This field contains spaces.
Sort State Code	919-920	2	A/N	This field contains the two-position state code used to sort the output Response file.
The following 9 rows define the format of the Locate source-specific information for the IRS, Locate source response agency code of 'C01'				
IRS Name Control	701-706	6	A/N	This field contains the first six positions of the name returned by IRS. If the name is not available, this field contains all spaces.
Filler	707-715	9	A/N	This field is reserved for future use. Currently, it is spaces.
IRS Tax Year	716-719	4	A/N	This field contains the year the tax return was filed in CCYY format. If the tax year is not available, this field contains all spaces.
IRS 2nd Name Returned Format Indicator	720	1	A/N	This field indicates the format of the IRS 2nd name returned: 0 – No name 1 – Name in free format. 2 – Fixed format, single name 3 – Free format, joint name If the Locate response code equals '10,' this field contains a space.

CHART B-1: FCR LOCATE RESPONSE RECORD				
Field Name	Location	Length	A/N	Comments
IRS 2nd Name Returned	721-782	62	A/N	This field contains the name that was returned. The name returned may vary in format, as indicated by the IRS 2nd name returned format indicator. 0 – No name returned 1 – Free format: 62 positions for any name 2 – Fixed format, single name: 16-position first name, 16-position middle name, 30-position last name 3 – Free format, joint name: 32-position first name, middle initial, first name middle initial; 30-position last name and suffix Last names may include hyphens or suffixes (for example, Jr.).
Filler	783-910	128	A/N	This field is reserved for future use. Currently, it is spaces.
Participant Type Code	911-912	2	A/N	This field contains information you submitted on the Locate request.
Filler	913-918	6	A/N	Reserved for FCR processing. This field contains spaces.
Sort State Code	919-920	2	A/N	This field contains the two-position state code used to sort the output Response file.
The following 9 rows define the format of the Locate source-specific information for the AWR, Locate source response agency code of ‘C03,’ which is the database of W-2 information that was submitted by employers to the IRS				
Filler	701	1	A/N	This field is reserved for future use. Currently, it is a space.
AWR Corp Div	702-705	4	A/N	This field contains the employee’s corporate division. If the division is not available, this field contains all spaces.
AWR Employment Indicator	706-707	2	A/N	This field contains the self-employment indicator, or spaces. If the individual is self-employed, this field contains ‘SE.’

CHART B-1: FCR LOCATE RESPONSE RECORD				
Field Name	Location	Length	A/N	Comments
AWR Wage Amount	708-716	9	A/N	<ul style="list-style-type: none"> • If the Locate response code is '06,' '10,' or '39,' this field contains spaces • If the Locate request type is 'CS', with participant type code of 'CP,' 'NP,' or 'PF,' this field is numeric and contains the wage amount in dollars only • If this field is numeric and the wage amount is not available, this field contains all zeroes
AWR Cycle Date	717-723	7	A/N	<p>This field contains the year and week SSA updated the record. The format is CCYYxxx, where xxx is 001 thru 052.</p> <p>Example of date format: 2012001 would indicate SSA updated the record during the first week of year 2012.</p>
Filler	724-910	187	A/N	This field is reserved for future use. Currently, it is spaces.
Participant Type Code	911-912	2	A/N	<p>For the proactive AWR Sweep, the current values used are 'NP' and 'PF.' The values 'CH' and 'CP' are not used for proactive AWR response at this time.</p> <p>For Locates, this field contains the information you submitted on the Locate Request.</p>
Filler	913-918	6	A/N	Reserved for FCR processing. This field contains spaces.
Sort State Code	919-920	2	A/N	This field contains the two-position state code used to sort the output Response file.
The following 12 rows define the format of the Locate source-specific information for the VA, Locate source response agency code of 'F01'				

CHART B-1: FCR LOCATE RESPONSE RECORD				
Field Name	Location	Length	A/N	Comments
VA Benefit Indicator	701	1	A/N	This field indicates the VA amount of award benefit type: 1 – Compensation and pension 2 – Education Space – Information not available
VA Date of Death	702-709	8	A/N	This field contains the date of death from the VA’s records in CCYYMMDD format. If the date of death is not available, this field contains all spaces.
VA Effective Date	710-717	8	A/N	This field contains the effective date of the benefit award in CCYYMMDD format. If the date is not available, this field contains all spaces.
VA Amount of Award	718-723	6	A/N	<ul style="list-style-type: none"> • If the Locate response code is ‘06,’ ‘10,’ or ‘39,’ or the Locate request type is ‘CV,’ ‘PK,’ or ‘AD’ with participant type code of space, this field contains spaces • If the Locate request type is ‘CS,’ ‘LC,’ or ‘AD’ with participant type code of ‘CP,’ ‘NP,’ or ‘PF,’ this field is numeric and contains the amount of the veteran benefit award in dollars only • If field is numeric and the award amount is not available, this field contains all zeroes
VA Suspense Indicator	724	1	A/N	This field indicates the status of the VA amount of award: 0 – Receiving payments 1 – Payments temporarily stopped Space – Information not available

CHART B-1: FCR LOCATE RESPONSE RECORD				
Field Name	Location	Length	A/N	Comments
VA Incarceration Indicator	725	1	A/N	This field indicates the veteran's incarceration status: 0 – Released 1 – Incarcerated Space – Information not available
VA Retirement Pay Indicator	726	1	A/N	This field indicates VA retirement eligibility: 0 – Not eligible to receive retirement pay 1 – Eligible to receive retirement pay or is receiving retirement pay Space – Information not available
VA Active Reserve	727	1	A/N	This field indicates the veteran's reserve duty status: 0 – Veteran not active duty 1 – Veteran active duty 2 – Veteran active duty Space – Information not available
Filler	728-910	183	A/N	This field is reserved for future use. For the current version, it is spaces.
Participant Type Code	911-912	2	A/N	This field contains information you submitted on the Locate Request.
Filler	913-918	6	A/N	Reserved for FCR processing. This field contains spaces.
Sort State Code	919-920	2	A/N	This field contains the two-position state code used to sort the output Response file.