

Federal Parent Locator Service

# **Federal Offset System**

Release 13-01 – Minor  
January 4, 2013

## **Release Specifications**

Version 1.0  
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Administration for Children and Families  
Office of Child Support Enforcement  
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## **1. DAILY UPDATE PROCESSING FOR FEDERAL OFFSET (OCSE REF #4082)**

We are modifying the Federal Offset System (FOS) to change the Case Submission and Update process from weekly to daily.

### **1.1 Summary of Changes**

The files you transmit to OCSE via batch and/or the Portal will be processed each business day. Rejected Case Submission and Update records will be returned to you via batch on the next business day.

### **1.2 Background**

The FOS currently processes Case Submission and Update records on a weekly basis and sends updates to Treasury's Financial Management Service (FMS) weekly. A daily process will improve the accuracy of the arrearage amounts available for offset and other collection and enforcement remedies, such as passport denial, multistate financial institution data match, and insurance match.

### **1.3 Description of Changes**

This change will enable you to submit transactions to the Debtor File on a daily basis. Updates will be submitted to FMS daily to increase the accuracy of arrearage amounts.

Files received on the FOS will be processed on the day they are submitted. Files received on the FOS after 4:00 pm Eastern Time will be processed the following business day.

### **1.4 Impact on States**

Your state can start taking advantage of the FOS daily processing enhancement beginning January 14, 2013. If you want to submit daily via batch and/or portal, your state may need to make changes to scheduling in order to send transactions and/or receive rejects from your submissions. If you are not submitting daily updates via batch and/or the portal, there is no impact.

### **1.5 Input Record Specification**

Not applicable

### **1.6 Output Record Specification**

Not applicable

## **2. CORRECTED SSN ENHANCEMENT (OCSE REF #4314)**

We are modifying the Federal Offset (FO) portal application to allow you to indicate the Social Security number (SSN) submitted on an Add transaction should bypass the corrected SSN processing.

### **2.1 Summary of Changes**

This change will enable you to add a noncustodial parent (NCP) to the Debtor File and bypass the SSN verification/name match. The SSN you submit on your Add transaction via the portal will be stored on the Debtor Master File in an unverified status. Because the SSN is unverified, the NCP's case will not be forwarded to the State Department for passport denial or eligible for multistate financial institution data match or insurance match.

### **2.2 Background**

CR 3221, "Correction of State Submitted SSNs," was a release item that finds corrected SSNs for unverified, submitted SSNs and returns them to your state via the Unaccountable Missing Address and Corrected SSN (UMACS) file. States notified us that in some cases, the SSN they were providing was the correct SSN for the NCP, not the corrected SSN returned in the UMACS file.

### **2.3 Description of Changes**

We are adding a new field to the Transaction Submission Add page (Figure 2-1) in the FO web application allowing you to indicate that the SSN submitted on your Add transaction should bypass the SSN verification/name match and corrected SSN processing. To bypass the corrected SSN processing, you must select 'Yes' in the new SSN Verification Bypass Code field.

**Figure 2-1: Transaction Submission Add Page**

U.S. Department of Health and Human Services  
Administration for Children & Families  
FPLS Child Support Services Portal  
Home Print | FAQ | Logout

**Transaction Submission - Add**  
*\* Includes returned file*  
Data may be prefilled with previous submitted case information

**Identifying Information**  
SSN: 000-00-0000  
State Code: IN

**Add Transaction**  
Case Type: TANF  
\* NCP Last Name:   
\* NCP First Name:   
\* Local Code:   
\* Arrears Amount:   
Case ID:   
Exclusions:  ADM  RET  VEN  TAX  
 PAS  FIN  INS  DCK  
Address Line 1:   
Address Line 2:   
City:   
State: -Select-  
ZIP Code:  -   
PON Date:   
Bypass SSN Verification:  Yes  No  
    
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## 2.4 Impact on States

You do not need to make changes to your system to take advantage of this change. This change will be available only through the Portal.

## 2.5 Input Record Specification

Not applicable

## 2.6 Output Record Specification

Not applicable