

Locate Application Navigation Guide

ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Child Support Enforcement
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Washington, DC 20447

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1 Introduction

In 2010, the federal Office of Child Support Enforcement (OCSE) introduced the Child Support Portal, initially called the State Services Portal, a secure Internet gateway that provides access to Federal Parent Locator Service (FPLS) data and other services for state child support programs. It provides a new way for states to access existing FPLS information and offers a quick and inexpensive way to take advantage of new applications and programs. For a brief description of applications available through the Portal, visit [Portal at a Glance](#).

This guide contains instructions for using the Locate application that allows you to request locate information for participants on open IV-D cases registered on the Federal Case Registry (FCR) for your state. It also allows you to request certain types of locate information on non-IV-D participants in cases of parental kidnapping, adoptions, custody and visitation, and other circumstances as your state policy permits. To realize the benefits of the Locate application, it is important to understand basic information about the FCR.

The FCR is a national database that includes all states' child support cases reported by their State Case Registry (SCR). It assists states in locating parties to establish, modify, or enforce child support obligations; establish paternity; enforce state law regarding parental kidnapping; and establish or enforce child custody or visitation determinations. The information stored on the FCR (such as participant type, Social Security Number [SSN] verification status, family violence indicator, or date of birth) for a participant is used to determine the type of information that can be released from each FPLS locate source.

1.1 How the Locate Application Assists with Case Management

The Locate application allows you to request participant locate information from multiple locate sources on a case-by-case basis. You may find Locate helpful with the following case management activities:

- **Locate** – Locate provides name, address, date of birth, and other personal information to use in locating a participant.
- **Establish or modify child support orders** – Locate provides information on employment, compensation, and insurance to use in establishing or modifying child support orders.
- **Enforcement** – Locate provides wage and asset information for income withholding and lien and levy purposes.

The Locate application allows you to request information on participants from the following sources:

- National Directory of New Hires (NDNH)
- Department of Defense (DoD)
- Federal Bureau of Investigation (FBI)
- Internal Revenue Service (IRS)
- Annual Wage Record (AWR)
- Social Security Administration (SSA)
- Department of Veterans Affairs (VA)

1.2 Why You Might Not Be Able to Send a Locate Request

You cannot send a Locate request for the following reasons:

- **The participant does not have a verified SSN on the FCR.** The FCR only processes requests for persons with SSNs verified through the SSA.
- **A Family Violence Indicator (FVI) protects the participant.** States set FVIs to protect the whereabouts of victims. FVIs prohibit the FCR from releasing information.

1.3 Where You Can Learn More

[FCR Interface Guidance Document](#)

[The Role of the Family Violence Indicator - Safely Pursuing Child Support](#)

[A Guide to the National Directory of New Hires](#)

1.4 General Tips for Using the Portal

Follow these general tips for using the Portal:

- For easy access, save the site to your web browser's 'Favorites' or as an icon on your desktop.
- **Frequently Asked Questions (FAQs)** appear in the upper right hand corner of each screen and may help answer your questions.
- If you have questions not found in the FAQs, use the **Contact Us** link found at the bottom of most portal screens or contact your [State Technical Support Liaison](#).
- Whenever the  symbol appears beside a field, you may select it to see additional information about that field.
- Click **Home** to return to the welcome screen to access another application.
- The **Messages** section appears on the Portal's welcome screen and the welcome screen of each application. This section displays general information that may be useful to users.
- Fields marked with a red asterisk (*) are required fields.

1.5 Using This Guide

You will find the following messages throughout the navigation guides. The corresponding icons indicate whether the information is a note or warning.

Notes



Notes contain important information and additional hints to improve your results.

Warnings



You must carefully follow warnings to avoid undesirable results.

2 Entering the Portal

The Welcome to the Portal page (Figure 2-1) is the first screen that you will see when you enter the Portal. It is important that you carefully read and understand the security and confidentiality message displayed. Once you read and agree to the terms of the message, click **Agree** to proceed.

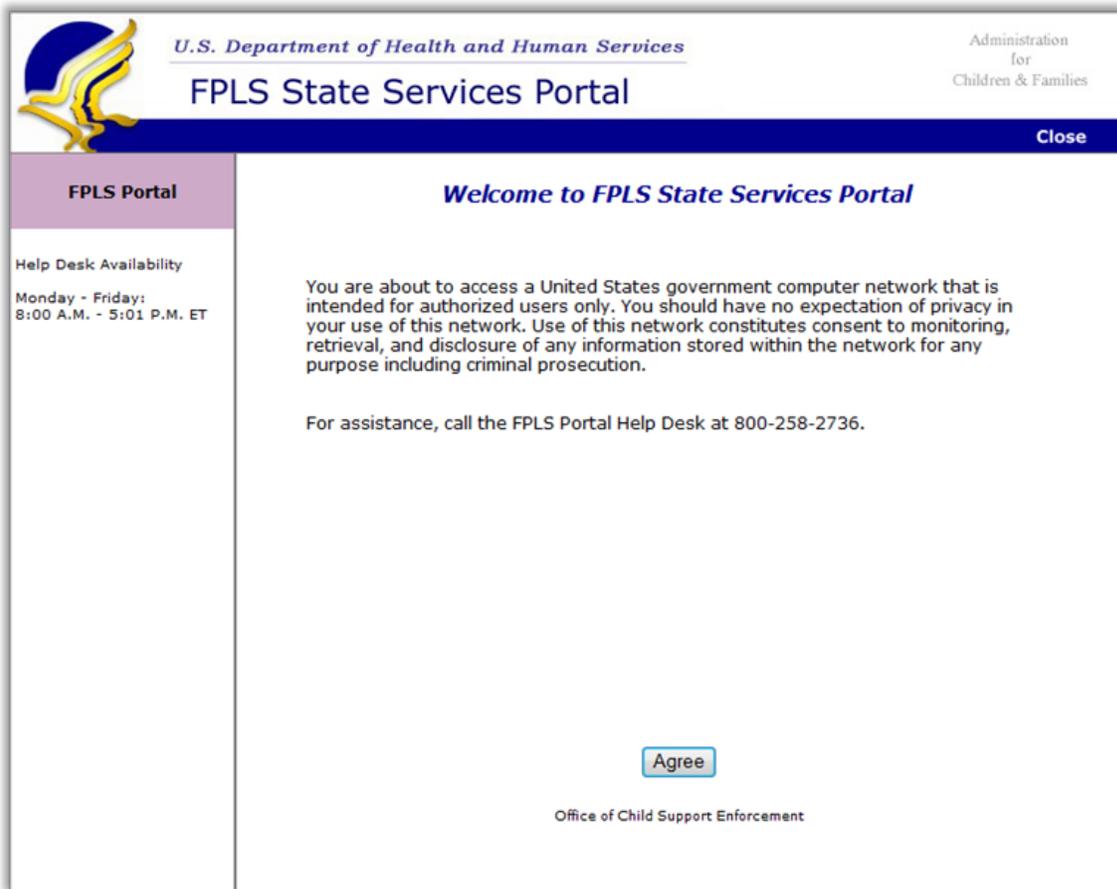
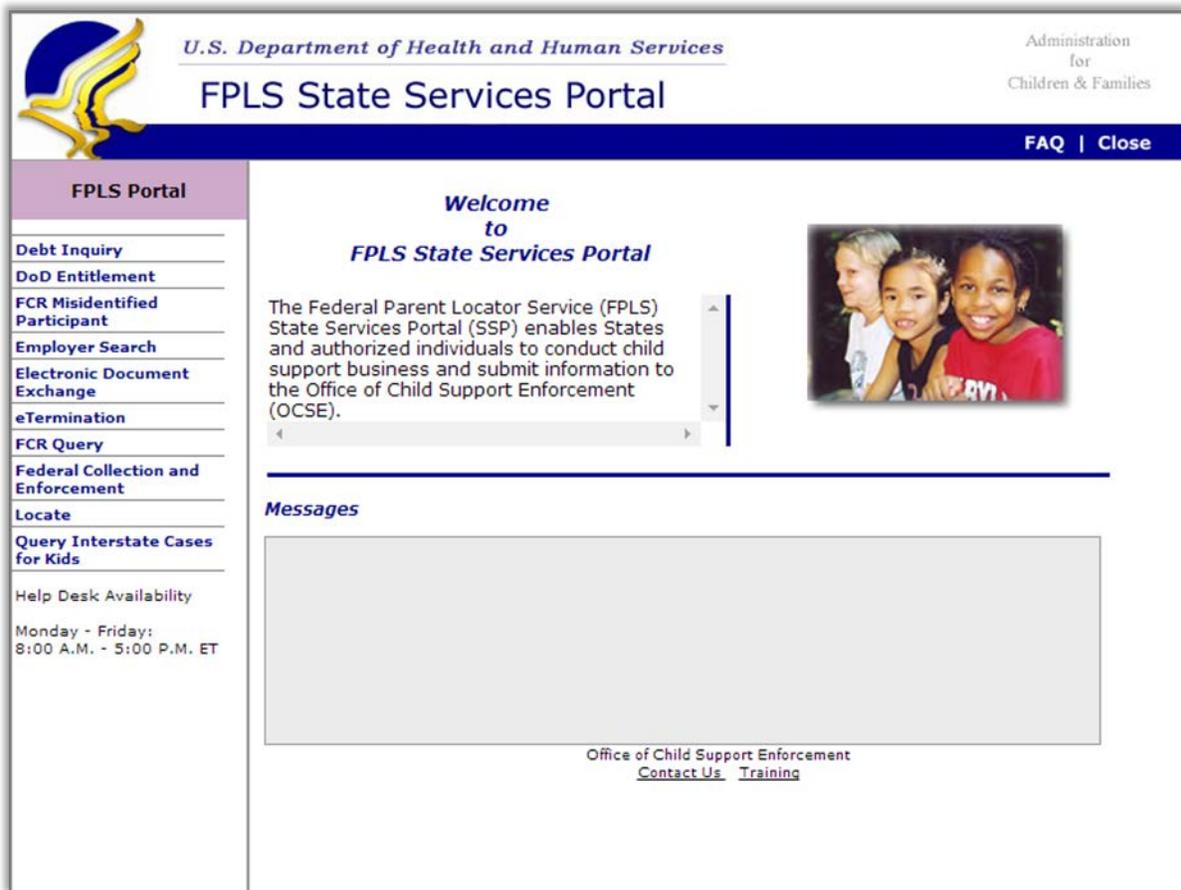


Figure 2-1: Welcome to the Portal – Security and Confidentiality Acknowledgement

3 Navigating the Locate Application

The Locate application allows you to request information for participants in open IV-D cases on the FCR for your state. It also allows you to request certain types of locate information on non-IV-D participants in cases of parental kidnapping, adoptions, custody and visitation, and other circumstances as your state policy permits. You may access the application by selecting **Locate** from the FPLS Portal main menu (Figure 3-1).



The screenshot shows the FPLS State Services Portal main menu. At the top left is the U.S. Department of Health and Human Services logo. The header includes the text "U.S. Department of Health and Human Services" and "Administration for Children & Families". The main title is "FPLS State Services Portal". On the right side of the header, there are links for "FAQ" and "Close".

The main content area is divided into two columns. The left column is a navigation menu with the following items: "FPLS Portal", "Debt Inquiry", "DoD Entitlement", "FCR Misidentified Participant", "Employer Search", "Electronic Document Exchange", "eTermination", "FCR Query", "Federal Collection and Enforcement", "Locate", "Query Interstate Cases for Kids", and "Help Desk Availability". The "Locate" item is highlighted. Below the menu, the help desk availability is listed as "Monday - Friday: 8:00 A.M. - 5:00 P.M. ET".

The right column features a "Welcome to FPLS State Services Portal" message. Below the welcome message is a paragraph: "The Federal Parent Locator Service (FPLS) State Services Portal (SSP) enables States and authorized individuals to conduct child support business and submit information to the Office of Child Support Enforcement (OCSE)." To the right of this text is a photograph of three children. Below the welcome message is a "Messages" section, which is currently empty. At the bottom of the page, there is a footer for the "Office of Child Support Enforcement" with links for "Contact Us" and "Training".

Figure 3-1: Welcome to the Portal – Main Menu

The Welcome to Locate page (Figure 3-2) gives you access to the Locate application. You have the option to select **IV-D Request**, **Other Request**, or **Response**. To request locate information for a IV-D participant in your state's IV-D caseload, select **IV-D Request** from the Locate menu.

A IV-D locate request is used only for participants in open IV-D cases in your state. Other requests are considered non-IV-D and are used for adoption and foster care, parental kidnapping, and custody and visitation. Federal law regulates the type of information returned for both IV-D and non-IV-D locate requests. Information returned includes:

- Person's name
- Person's address
- SSN
- Employer's name
- Employer's address
- Federal Employer Identification Number (FEIN) (IV-D Request only)
- Wages, income, and benefits of employment, including health care coverage
- Type, status, location, and amount of any assets (IV-D Request only)

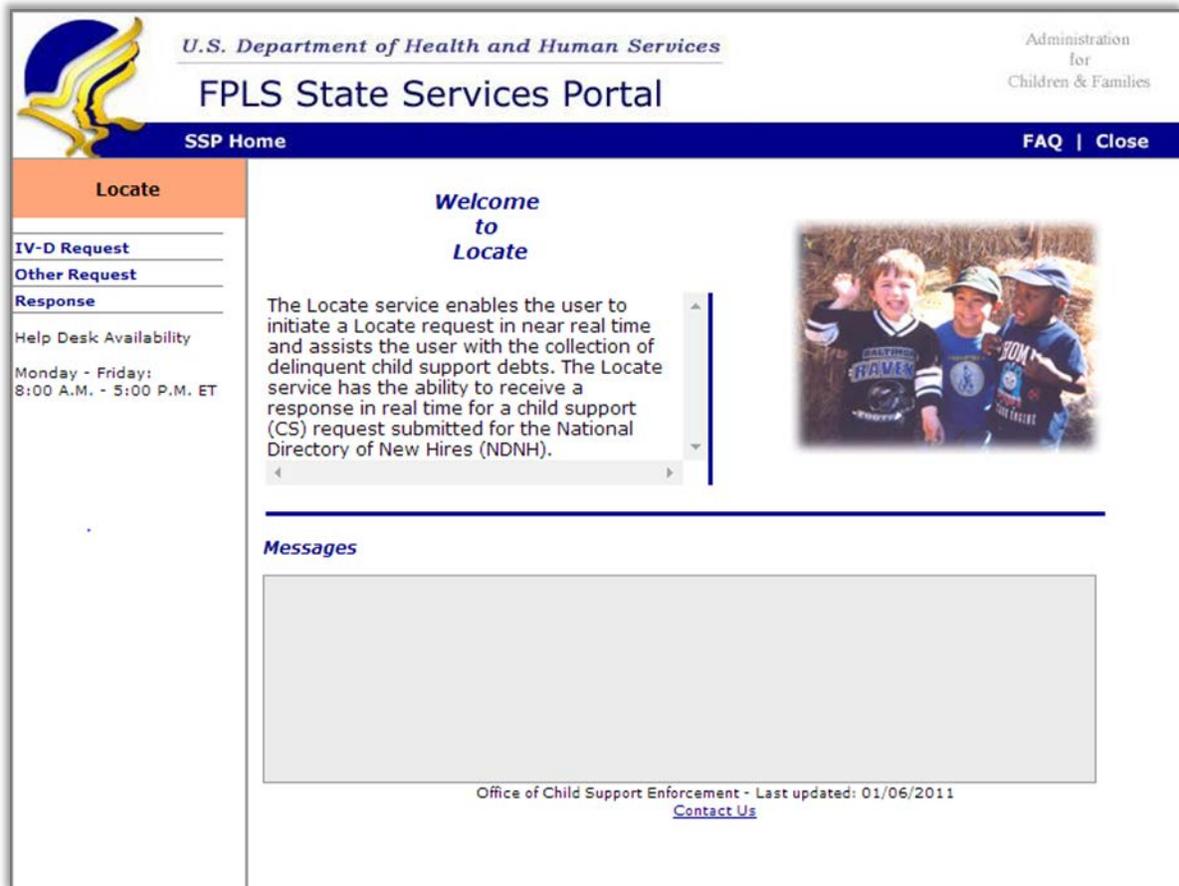


Figure 3-2: Welcome to Locate

3.1 Making a IV-D Request

From the IV-D Request page (Figure 3-3), enter a participant's SSN, select the desired participant type (or 'All' by default) and click **GO**.

Under Participant Type, you may restrict your search to request locate information for a Custodial Party, Putative Father, Noncustodial Parent, or Child. When you select a specific participant type, the application will only return information for the participant type you selected.

The screenshot shows the FPLS State Services Portal interface. At the top, it features the U.S. Department of Health and Human Services logo and the text "Administration for Children & Families". The main heading is "FPLS State Services Portal". Below this is a navigation bar with "Home" and "FAQ | Close" links. On the left, there is a sidebar with a "Locate" button and a list of options: "IV-D Request", "Other Request", and "Response". The main content area is titled "IV-D Request" and includes a note: "* Indicates required field". Below this is the "Participant Search" section, which contains a text input field for the SSN (with the value "999XX9999" entered) and a dropdown menu for "Participant Type" (set to "-All-"). A "GO" button is positioned to the right of the dropdown. At the bottom of the search area, there is a "Clear" button and a footer that reads "Office of Child Support Enforcement - Last updated: 01/06/2011" with a "Contact Us" link.

Figure 3-3: IV-D Request



In order for you to submit a IV-D locate request, the participant must have a verified SSN and appear in an open IV-D case registered on the FCR for your state.

The following table lists possible error messages and recommended actions.

Table 3-1: IV-D Request Error Messages

Message	Action
SSN is required	You must enter an SSN in the required field.
SSN must be 9 numbers, '0' thru '9' and no dashes	You must enter the SSN using all numbers, with no dashes or spaces.
SSN is invalid	You must enter a valid nine-digit SSN. Entering all zeroes, sixes, or nines is not acceptable.
Disclosure prohibited; person associated to family violence	You entered a person's SSN that has an FVI set on the FCR. FVIs prohibit the disclosure of information to protect victims of family violence from harm.
SSN not found	You entered an SSN that does not exist on a child support case on the FCR. Review your state system for possible alternate SSNs for this participant.
A IV-D case with a verified SSN/name combination was not found for your state	You entered an SSN that does not exist on the FCR for your state. Check to ensure you entered the correct SSN and name combination.
There are no cases that match the SSN and Participant Type	You entered an SSN and participant type combination that does not exist on the FCR for your state. Check to ensure you entered the correct SSN and participant type.

3.1.1 IV-D Participant Search – Case Selection

If the SSN entered appears on a IV-D case registered on the FCR for your state, the IV-D Participant Search Case Selection page (Figure 3-4) will display information for all matching cases for a participant based on the Participant Type you selected. Select the check box next to the participant for whom you wish to submit a request.

U.S. Department of Health and Human Services
Administration for Children & Families

FPLS State Services Portal

Home FAQ | Close

Locate

IV-D Request
Other Request
Response

IV-D Participant Search
* Indicates required field

Participant Search Criteria

SSN: 999-XX-9999 Participant Type: All

Case Selection

Case ID	Name	Date of Birth	Participant Type
<input checked="" type="checkbox"/> 5378104306	Jones, William J	02/20/1965	NCP
<input type="checkbox"/> 0012345688	Jones, William J	02/20/1965	PF
<input type="checkbox"/> 4306537810	Jones, William	02/20/1965	CP
<input type="checkbox"/> 123789654	Jones, Will J		CP

Advanced Search Criteria

* Locate Source Type: AWR DoD/OPM DVA FBI IRS NDNH SSA ALL

Date of Birth: [] / [] / [] (mm/dd/yyyy)

FIPS County Code: []

User Text: 878996655

Submitter's Email Address: john.doe@state.gov

Submit New Request Clear

Office of Child Support Enforcement - Last updated: 01/07/2011
[Contact Us](#)

Figure 3-4: IV-D Participant Search – Case Selection

Under Advanced Search Criteria, you must select one or more of the available Locate Source Type selection boxes, or 'ALL' to request locate information from all available sources.

If selecting Locate Source Type 'SSA' or 'ALL', enter the participant's date of birth, if not already populated for the case selected. SSA requires the date of birth for release of information.



SSA is the only locate source that provides locate information on the Participant Type 'Child'.

The Federal Information Processing Standards (FIPS) County Code may be necessary for processing Locate responses in your state. Please check your state requirements and enter the three-digit FIPS County Code if required.

You may enter up to 15 characters in the field labeled User Text. User Text will only be included on the Locate response report and may be helpful in associating your response to a specific request.

If you would like to receive an email when a response is available, enter your email address in the field labeled Submitter's Email Address.

If you realize you selected the wrong case on the case selection list, click on the check box to deselect the case. Then, click on the check box to select the correct case. If you entered erroneous information in the User Text, Submitter's Email Address, Locate Source Type, Date of Birth, FIPS County Code or the Case Selection field, this is your opportunity to correct the information. If you wish to clear all the information on this page, you can click **Clear**. You can then enter the correct information.

If you entered an incorrect SSN and need to initiate a new search on the correct participant, click **New Request**. This returns you to the IV-D Request page.

When you have completed the necessary fields, click **Submit**. This takes you to the next page, Request Submission Confirmation, which allows you to confirm the information you are requesting.



To obtain the most complete locate information available for an individual other than a child, select Locate Source Type 'All'.

The following table lists possible error messages and recommended actions.

Table 3-2: IV-D Request Participant Selection Error Messages

Message	Action
Case Selection is required	Select a single check box next to the desired case to submit a locate request.
Select only one Case Selection	Select a single check box next to the desired case. A separate locate request is required for additional cases.
Locate Source Type is required	Select at least one of the available Locate Source Types, or 'All', to submit a locate request.
FIPS County Code must be 3 numbers, '0' through '9' no spaces	Enter the FIPS County Code using numbers '0' through '9' only. Do not use letters, special characters, and spaces.
Email address format must be username@company.com	Enter your email address in the correct format.
Participant Type 'Child' can only be selected for Locate Source Type 'SSA'	If you have selected Participant Type 'Child', you can only select Locate Source Type 'SSA'.
Date of Birth required for the selected Locate Source Type	Enter a date of birth if selecting Locate Source Type 'SSA'.

3.1.2 Request Submission Confirmation – IV-D Request

When you successfully complete your Locate request, you will receive a Request Submission Confirmation (Figure 3-5). The confirmation page includes:

- SSN
- Locate Source(s)
- Submitter’s Email Address (if entered)
- User Text (if entered)
- Transaction ID

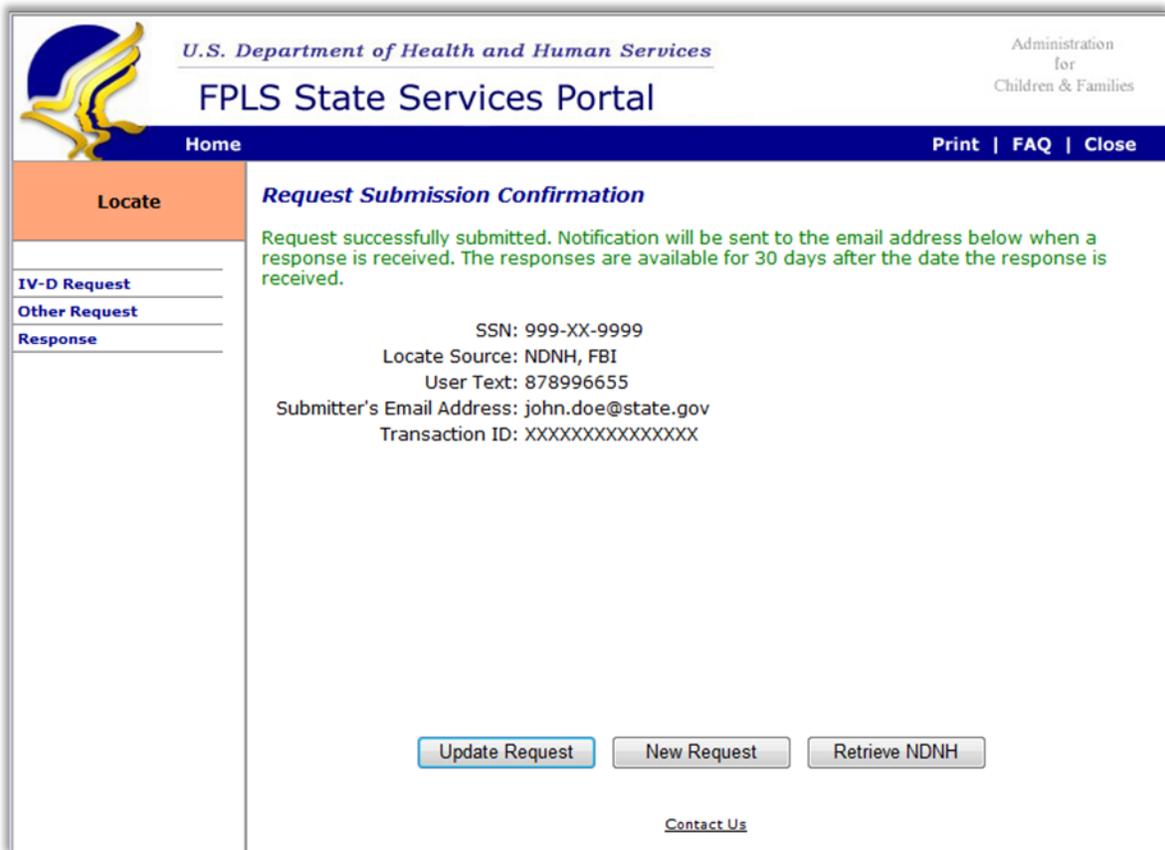


Figure 3-5: Request Submission Confirmation – IV-D Request

You will have the option to select **Update Request** to make changes to the submitted request or **New Request** to return to the Request page to initiate a new request.

If you provided an email address, you will receive an email notifying you that responses are available. The email will include the following information for each available response:

- Request Date
- Transaction ID
- Case ID
- Locate Source Type
- Last Response ('Y' if the last response from a request, 'N' if additional responses are pending)

Following is a sample layout of the Locate response email.

Subject: FPLS Locate Response

Please access the State Service Portal for response(s) received for requests submitted.

<i>Request Date</i>	<i>Transaction ID</i>	<i>Case ID</i>	<i>Locate Source Type</i>	<i>Last Response</i>
<i>12/07/14</i>	<i>123456789012345</i>	<i>123456789012345</i>	<i>Title XVI</i>	<i>Y</i>
<i>12/07/14</i>	<i>123458</i>	<i>MD123</i>	<i>NDNH-QW</i>	<i>N</i>
<i>12/09/14</i>	<i>1999999</i>	<i>45454ABC</i>	<i>FBI</i>	<i>Y</i>

3.1.3 Response Selection – NDNH Online

If you requested information from the NDNH, the Retrieve NDNH button will appear indicating that information is available immediately. Click **Retrieve NDNH** to proceed to the Response Selection – NDNH Online page (Figure 3-6). If you do not retrieve NDNH information immediately, you will be required to submit a new NDNH locate request to access the information.

The screenshot shows the FPLS State Services Portal interface. At the top, it includes the U.S. Department of Health and Human Services logo and the Administration for Children & Families. The main header is 'FPLS State Services Portal' with a 'Home' link and 'FAQ | Close' options. A left sidebar contains navigation links: 'Locate', 'IV-D Request', 'Other Request', and 'Response'. The main content area is titled 'Response Selection - NDNH Online' and contains a warning message: 'The NDNH responses below are only available while the user is on this screen. User will need to resubmit request upon leaving this screen.' Below this, search criteria are shown: 'SSN: 999-XX-9999' and 'Locate Source Type: NDNH'. A section titled 'Source Match Data' contains a table with the following data:

	Name	Locate Source	Status
<input checked="" type="checkbox"/>	Jones, William J	W4	Received
<input type="checkbox"/>	Jones, William J	W4	Received
<input type="checkbox"/>	Jones, William J	QW	Received
<input type="checkbox"/>	Jones, William J	QW	Received
<input type="checkbox"/>	Jones, William	UI	Received
<input type="checkbox"/>	Jones, William J	UI	Data not found

At the bottom of the table, there are 'View' and 'Cancel' buttons. Below the buttons, it says 'Office of Child Support Enforcement - Last updated: 01/07/2011' and a 'Contact Us' link.

Figure 3-6: Response Selection – NDNH Online

The following table contains an explanation for each message displayed in the Status column.

Table 3-3: NDNH Online Response Status Messages

Status	Description
Received	A response report for Locate is available for viewing.
Data not found	The specified locate source found no information.

Responses with a status of **Received** will have an active selection check box available beside the entry. To view a received Locate response report, select the desired check box and click **View**.

The following table lists possible error messages and recommended actions.

Table 3-4: NDNH Online Response Selection Error Messages

Message	Action
Disclosure prohibited; person associated to family violence	You entered a person’s SSN that has an FVI set on the FCR. FVIs prohibit the disclosure of information to protect victims of family violence from harm.
Response selection is required	Select one of the available responses to view the response report.
Select only one response	Select a single check box next to the desired response to view.

Each response with a status of **Received** is available as a report in Portable Document Format (PDF) allowing you to view, print, or save the information. The appendix provides examples of various Locate response reports.

3.2 Making an Other Request

In certain circumstances, you may need to request locate information for a person not associated with a IV-D case in your state. Select **Other Request** from the Locate menu to proceed to the Other Request page (Figure 3-7). Enter the person's SSN if available, or select the check box **SSN Not Available**. Next, specify one of the following Locate Request Types:

- Parental Kidnapping
- Adoption or Foster Care
- Custody and Visitation Establishment or Enforcement
- Other than IV-D Child Support

Next, click **GO**.

The screenshot shows the 'Other Request' page of the FPLS State Services Portal. The page header includes the U.S. Department of Health and Human Services logo and the text 'Administration for Children & Families'. The main title is 'FPLS State Services Portal'. A navigation bar contains 'Home', 'FAQ', and 'Close'. On the left, a 'Locate' menu is open, showing 'IV-D Request', 'Other Request', and 'Response'. The main content area is titled 'Other Request' and includes a red asterisk indicating a required field: '* Indicates required field'. Below this, a green message states 'SSN or selection of SSN Not Available is required'. The 'Person Search' section contains a text input field for '*SSN:' with the value '999XX9999'. Below the input field is a checkbox for 'SSN Not Available:'. The 'Locate Request Type:' section has four radio button options: 'Parental Kidnapping' (checked), 'Adoption or Foster Care', 'Custody and Visitation Establishment or Enforcement', and 'Other than IV-D Child Support'. A 'GO' button is next to the last option. At the bottom, there is a 'Clear' button and footer text: 'Office of Child Support Enforcement - Last updated: 01/06/2011' and a 'Contact Us' link.

Figure 3-7: Other Request

The following table lists possible error messages and recommended actions.

Table 3-5: Other Request Error Messages

Message	Action
SSN must be 9 numbers, '0' thru '9' and no dashes	You must enter the SSN using all numbers, with no dashes or spaces.
Enter either an SSN or click SSN Not Available	You must enter a valid nine digit SSN or select the check box to indicate 'SSN Not Available'.
Locate Request Type is required	Select one of the available Locate Request Types to submit a locate request.
Select only one Locate Request Type	Select only one of the available Locate Request Types. A separate request is required for additional Locate Request Types.
Disclosure prohibited; person associated to family violence	You entered a person's SSN that has an FVI set on the FCR. FVIs prohibit the disclosure of information to protect victims of family violence from harm.

3.2.1 Other Person Search

From the Other Person Search page (Figure 3-8), you may be required to enter additional information under Advanced Search Criteria. If you provided an SSN, some information may be pre-populated. If you indicated an SSN is not available, all fields will be blank and you will be required to enter the specified information. The system will attempt to use the information provided to find an SSN for the person you submitted.

U.S. Department of Health and Human Services
Administration for Children & Families

FPLS State Services Portal

Home FAQ | Close

Locate

Other Person Search
** Indicates required field*

Person Search Criteria

SSN: 999-XX-9999 Locate Request Type: Parental Kidnapping

Advanced Search Criteria

* Last Name:

* First Name:

Middle Name:

Date of Birth: / / ⓘ
(mm/dd/yyyy)

Gender:

Participant Type: ⓘ

* Locate Source Type: DoD/OPM DVA FBI ⓘ
 NDNH SSA ALL

FIPS County Code:

User Text: ⓘ

Submitter's Email Address:

Office of Child Support Enforcement - Last updated: 01/07/2011
[Contact Us](#)

Figure 3-8: Other Person Search

ⓘ SSA requires a date of birth for locate requests. You must enter a date of birth if selecting 'SSA' or 'ALL' as the locate source type.

The available search criteria include:

- Last Name (required)
- First Name (required)
- Middle Name
- Date of Birth (required for Locate Source Type 'SSA' and 'SSN Not Available' requests)
- Gender (required for 'SSN Not Available' requests)
- Participant Type (required for Locate Request Type 'Adoption or Foster Care')
 - Custodial party
 - Noncustodial parent
 - Putative father
 - Other/Relative
 - Youth in Transition (for 'Adoption and Foster Care' requests only)
- Locate Source Type (required)
- FIPS County Code
- User Text
- Submitter's Email Address

The FIPS County Code may be necessary for processing of Locate responses in your state. Please check your state requirements and enter the three-digit FIPS County Code if required.

You may enter up to 15 characters in the field labeled User Text. User Text will only be included on the response report and may be helpful in associating your response to a specific request.

If you would like to receive an email when a response is available, enter your email address in the field labeled Submitter's Email Address.

If you entered erroneous information in the User Text, Submitter's Email Address, or other fields, this is your opportunity to delete the information. If you wish to clear all the information on this page, you can click the **Clear**. You can then enter the correct information.

If you entered an incorrect SSN and need to initiate a new search on the correct participant, click **New Request**. This returns you to the Other Request page.

When you have completed the necessary fields, click **Submit**. This takes you to the next page, Request Submission Confirmation, which allows you to confirm the information you are requesting.

The following table lists possible error messages and recommended actions.

Table 3-6: Other Request Advanced Search Criteria Error Messages

Message	Action
Locate Source Type is required	Select at least one of the available Locate Source Types or 'All' to submit a locate request.
Last Name is required	You must enter the Last Name to submit this type of locate request.
First Name is required	You must enter the First Name to submit this type of locate request.
FIPS County Code must be 3 numbers, '0' through '9' no spaces	Enter the FIPS County Code using numbers '0' through '9' only. Do not use letters, special characters, or spaces.
Email address format must be username@company.com	Enter your email address in the correct format.
Last Name must be letters A to Z and special characters - . '	Enter Last Name using only letters and the special characters hyphen (-), period (.), and apostrophe (').
First Name must be letters A to Z and special characters - . '	Enter First Name using only letters and the special characters hyphen (-), period (.), and apostrophe (').
Middle Name must be letters A to Z and special characters - . '	Enter Middle Name using only letters and the special characters hyphen (-), period (.), and apostrophe (').
Date of Birth required for the selected Locate Source Type	Enter a date of birth if selecting Locate Source Type 'SSA'.

Message	Action
Date of Birth is required for a request without an SSN	Enter a date of birth if you selected 'SSN Not Available'.
Gender is required for a request without an SSN	Select a gender type if you selected 'SSN Not Available'.

3.2.2 Request Submission Confirmation – Other Request

When you successfully complete your Locate request, you will receive a Request Submission Confirmation (Figure 3-9). The confirmation page includes:

- SSN (if entered)
- Locate Source(s)
- Submitter’s Email Address (if entered)
- User Text (if entered)
- Transaction ID

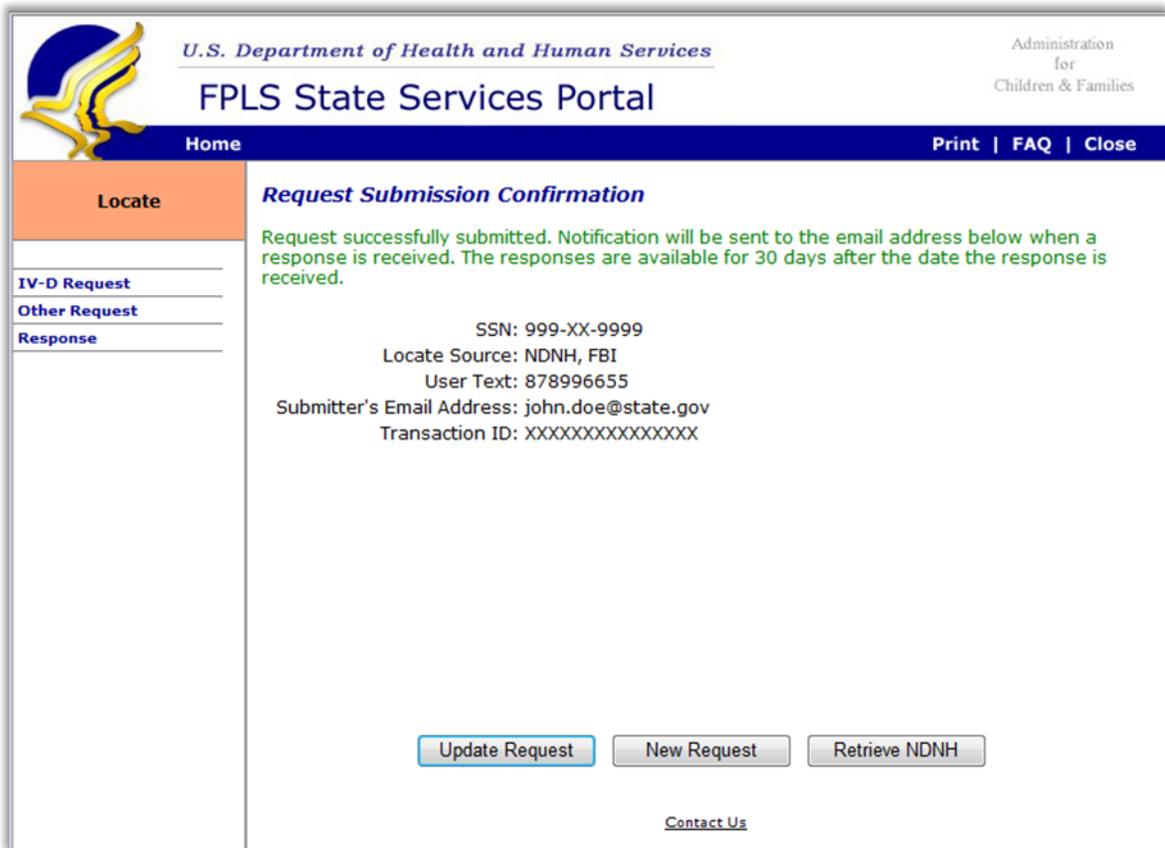


Figure 3-9: Request Submission Confirmation – Other Request

You will have the option to select **Update Request** to make changes to the submitted request or **New Request** to return to the Other Person Search page to initiate a new request.

If you provided an email address, you will receive an email notifying you that responses are available. The email will include the following information for each available response:

- Request Date
- Transaction ID
- Case ID (IV-D Request only)
- Locate Source Type
- Last Response ('Y' if the last response from a request, 'N' if additional responses are pending)

Following is a sample layout of the Locate response email.

<i>Subject: FPLS Locate Response</i>				
<i>Please access the State Service Portal for response(s) received for requests submitted.</i>				
<i>Request Date</i>	<i>Transaction ID</i>	<i>Case ID</i>	<i>Locate Source Type</i>	<i>Last Response</i>
<i>12/07/14</i>	<i>123456789012345</i>	<i>123456789012345</i>	<i>Title XVI</i>	<i>Y</i>
<i>12/07/14</i>	<i>123458</i>	<i>MD123</i>	<i>NDNH-QW</i>	<i>N</i>
<i>12/09/14</i>	<i>1999999</i>	<i>45454ABC</i>	<i>FBI</i>	<i>Y</i>

3.3 Viewing Responses

To view the status of a previously submitted Locate request, select **Response** from the Locate menu. The Response Search page (Figure 3-10) allows you to view all available responses or restrict your search using specific Search Criteria.

The available search criteria include:

- Response Viewed Status
 - Viewed, which lets you review all the responses you already viewed or selected to view
 - Not Viewed, which lets you review all of the responses you have not yet selected to view
- SSN
- Request Start Date
- Request End Date
- Response Start Date
- Response End Date
- Last Name
- First Name
- Transaction ID
- Case ID
- User ID

When you have completed the desired fields for your response search, click **GO** to proceed to the Response Status page.



If you select a response to view, the 'Response Viewed Status' will change from 'not viewed' to 'viewed' even if you do not complete reviewing the response. If you want to see a response you did not finish reviewing, you must select 'viewed' or let the system default to all.

U.S. Department of Health and Human Services
Administration for Children & Families

FPLS State Services Portal

Home FAQ | Close

Locate

[IV-D Request](#)
[Other Request](#)
[Response](#)

Response Search
Search Criteria

Response Viewed Status: Viewed
 Not Viewed

SSN:

Request Start Date:

Request End Date:

Locate Source Type:

Response Start Date:

Response End Date:

Last Name:

First Name:

Transacion ID:

Case ID:

User ID:

[Contact Us](#)

Figure 3-10: Response Search



The User ID field will only be displayed to staff responsible for viewing responses for multiple users.



If the search criteria or combination of search criteria does not match the exact data you entered in the original request, you will receive a message indicating 'data not found'.

The following table lists possible error messages and recommended actions.

Table 3-7: Response Search Error Messages

Message	Action
SSN must be 9 numbers, '0' thru '9' and no dashes	You must enter the SSN using all numbers, with no dashes or spaces. The SSN must contain nine digits.
Start Date format must be mm/dd/yyyy, no slashes	Enter the Start Date in the correct format: two-digit month, two-digit day, and four-digit year (mmddyyyy), with no slashes. Use a leading zero, if needed for the month and day.
End Date format must be mm/dd/yyyy, no slashes	Enter the End Date in the correct format: two-digit month, two-digit day, and four-digit year (mmddyyyy), no slashes. Use a leading zero, if needed for the month and day.
Start Date cannot be greater than End Date	Enter an earlier date for Start Date than the date entered for End Date.
End Date cannot be less than the Start Date	Enter a later date for End Date than the date entered for Start Date.
Last Name must be letters A to Z and special characters - . '	Enter Last Name using only letters and the special characters hyphen (-), period (.), and apostrophe (').
First Name must be letters A to Z and special characters - . '	Enter First Name using only letters and the special characters hyphen (-), period (.), and apostrophe (').

3.3.1 Response Selection

The Response Selection page (Figure 3-11) displays responses that meet the search criteria you specified on the Response Search page. If you did not specify any selection criteria, the screen displays all available responses by default.

You may filter responses using the selection criteria on the Response Search screen. For example, to see only responses you have not yet viewed, select 'not viewed' from the selection criteria.

Once you select a response to view and advance to the next page, the status automatically changes from 'not viewed' to 'viewed.' If you do not complete your review of that response and want to return to it later, you will need to select 'viewed' responses or let the system default to all.

Each response displays the following information:

- SSN (if available)
- Name
- Locate Source (if available)
- Request Date
- Response Date (if available)
- Status



You can sort responses by any of the displayed data elements by clicking the up or down arrow that appears next to each column heading.

U.S. Department of Health and Human Services
Administration for Children & Families

FPLS State Services Portal

Home FAQ | Close

Locate

IV-D Request
Other Request
Response

Response Selection

The responses below are only available for 30 days after the date the response is received.

Search Criteria

SSN: Locate Source Type: All
 Request Date Range:
 Last Name: First Name:
 User ID:

Source Match Data

SSN ▲▼	Name ▲▼	Locate Source ▲▼	Request Date ▲▼	Response Date ▲▼	Status ▲▼
<input checked="" type="checkbox"/> 999-XX-9999	Jones, William J	FBI	06/15/2011	06/19/2011	Received
<input type="checkbox"/> 999-XX-9999	Jones, William J	DVA	06/15/2011	06/20/2011	Received
<input type="checkbox"/>	Davis, Thomas		06/22/2011	06/29/2011	Unable to identify SSN
<input type="checkbox"/> 000-XX-0000	Smith, James		06/02/2011		Request Sent
<input type="checkbox"/> 999-XX-9999	Jones, William J	DVA	06/15/2011	06/19/2011	Received
<input type="checkbox"/> 999-XX-9999	Jones, William J	FBI	06/15/2011	06/20/2011	Received
<input type="checkbox"/>	Davis, Thomas		06/22/2011	06/29/2011	Unable to identify SSN
<input type="checkbox"/> 000-XX-0000	Smith, James		06/02/2011		Request Sent
<input type="checkbox"/> 999-XX-5678	Johnson, Margaret	FBI	06/15/2011	06/19/2011	Received
<input type="checkbox"/> 123-XX-9999	Todd, Rachel	DVA	06/15/2011	06/20/2011	Received
<input type="checkbox"/>	Davis, Michael		06/22/2011	06/29/2011	Unable to identify SSN
<input type="checkbox"/> 000-XX-1234	Doe, John		06/02/2011		Request Sent

View Next Previous Cancel

Office of Child Support Enforcement - Last updated: 06/07/2011
[Contact Us](#)

Figure 3-11: Response Selection

i If the results exceed one page, you will see Next and Previous buttons. The Next button displays more results. The Previous button returns you to the previous page.

The following table contains an explanation for each message displayed in the Status column.

Table 3-8: Response Status Messages

Status	Description
Request Sent	Your locate request has been submitted for processing.
Request Accepted	The locate request you submitted has been accepted.
Request Received	The portal has received and is processing your request.
Request Rejected	<p>Your request was rejected based on one of the reasons listed. Hover the cursor over the status field to display one of the following error codes:</p> <p>LE001 – Information cannot be disclosed because person is associated with an FVI.</p> <p>LE002 – SSN submitted is unverified.</p> <p>LE008 – SVES is unavailable due to a missing/invalid DOB. (SVES is an SSA database)</p> <p>TE100 – No SSN identified. Insufficient information provided to identify an SSN.</p>
Received	A response report for the specified Locate Source Type is available for viewing.
Data not found	No locate information was found for the specified Locate Source Type.
Name Disagree	The locate request was rejected because the name submitted does not match the records of the locate source.

Status	Description
Data Unavailable	Data not available because the SVES database is down.
Unable to Identify SSN	You selected 'SSN Not Available' when submitting your request and an SSN could not be identified using the person information you provided.
FV - Disclosure prohibited	You entered a person's SSN that has an FVI set on the FCR. FVIs prohibit the disclosure of information to protect victims of family violence from harm.

Responses with a status of **Received** will have an active selection check box available beside the entry. To view a received Locate response report, select the desired check box and click **View**.

 **Locate information is generally not updated more than once each month. Multiple queries within the same month will likely yield the same results.**

The following table lists possible error messages and recommended actions.

Table 3-9: Response Selection Error Messages

Message	Action
Disclosure prohibited; person associated to family violence	An FVI is set on the FCR for the SSN you entered and disclosure of information is prohibited.
Data Not Found	No locate information was found for the specified Locate Source Type.
Response selection is required	Select one of the available responses to view the response report.
Select only one response	Select a single check box next to the desired response you would like to view.

Response reports are available for 30 days from response date. Each response with a status of **Received** is available as a report in PDF, which you may view, print, or save as needed. The appendix provides examples of Locate response reports.

Appendix: Locate Response Reports

Report ID: LNW401	Department of Health and Human Services	Page: 1 of 1
Report Date: 01/01/2015	Administration for Children and Families	
*** Sensitive Information ***	Office of Child Support Enforcement	
	National Directory of New Hires (NDNH)	
	New Hire (NH)	
Request Information		
Submitted SSN: 999-XX-9999	Submitted State: CT	
Submitted Name: JONES, WILLIAM J	Submitted Case ID: 5378104306	
Locate Request Type: IV-D CHILD SUPPORT	User Text: DOCKET 12-345	
Locate Source Type: NH	Member ID: 123456789	
FIPS County Code:	Submitted Date of Birth: 02/20/1965	
Participant Type: NONCUSTODIAL PARENT	Request Date: 12/27/2014	
	Response Date: 01/01/2015	
Response Information		
SSN and Name Information		
Returned Name Format Indicator: NAME IN FORMAT LAST, FIRST AND MIDDLE	SSN Match: SSN AND NAME VERIFIED	
Returned Name: JONES, WILLIAM J	Returned SSN: 999-XX-9999	
Locate Response: SSN AND NAME MATCHED THE LOCATE SOURCE	Corrected SSN:	
	Locate Closed Indicator:	
Address Information		
Returned Address:	Address Type Indicator: EMPLOYER ADDRESS	
ABC INSURANCE COMPANY	Address Scrub Indicator 1: GOOD DELIVERABLE ADDRESS	
500 MADISON AVE	Address Scrub Indicator 2:	
SUITE 2001	Address Scrub Indicator 3:	
NEW YORK, NY 10022-0500	Date of Address: 10/01/2014	
	Foreign Country Code:	
	Foreign Country Name:	
Detail Information		
Reporting State: NY		
Reporting Federal Agency:		
FEIN: 12-3456789		
State EIN: 987654321		
Date of Birth: 02/20/1965		
Date of Hire: 10/01/2014		
State of Hire: CT		
DoD Agency Status Indicator:		

Figure A-1: National Directory of New Hires (NDNH) - New Hire (NH)

Report ID: LNUJ01	Department of Health and Human Services	Page: 1 of 1
Report Date: 01/01/2015	Administration for Children and Families	
*** Sensitive Information ***	Office of Child Support Enforcement	
	National Directory of New Hires (NDNH)	
	Unemployment Insurance (UI)	

Request Information

Submitted SSN: 999-XX-9999	Submitted State: CT
Submitted Name: JONES, WILLIAM J	Submitted Case ID: 5378104306
Locate Request Type: IV-D CHILD SUPPORT	User Text: DOCKET 12-345
Locate Source Type: UI	Member ID: 123456789
FIPS County Code:	Submitted Date of Birth: 02/20/1965
Participant Type: NONCUSTODIAL PARENT	Request Date: 12/27/2014
	Response Date: 01/01/2015

Response Information

SSN and Name Information

Returned Name Format Indicator: NAME IN FORMAT LAST, FIRST AND MIDDLE	SSN Match: SSN AND NAME VERIFIED
Returned Name: JONES, WILLIAM J	Returned SSN: 999-XX-9999
Locate Response: SSN AND NAME MATCHED THE LOCATE SOURCE	Corrected SSN:
	Locate Closed Indicator:

Address Information

Returned Address: 800 MAIN ST HARTFORD, CT 06103-0800	Address Type Indicator: CLAIMANT ADDRESS
	Address Scrub Indicator 1: GOOD DELIVERABLE ADDRESS
	Address Scrub Indicator 2:
	Address Scrub Indicator 3:
	Date of Address: 10/01/2014
	Foreign Country Code:
	Foreign Country Name:

Detail Information

Reporting State: CT
Benefit Amount: \$3,650.00
Reporting Quarter - Year: 4 - 2014

Figure A-2: National Directory of New Hires (NDNH) – Unemployment Insurance (UI)

Report ID: LNQW01

Report Date: 01/01/2015

*** Sensitive Information ***

Department of Health and Human Services
Administration for Children and Families
Office of Child Support Enforcement
National Directory of New Hires (NDNH)
Quarterly Wage (QW)

Page: 1 of 1

Request Information

Submitted SSN: 999-XX-9999

Submitted Name: JONES, WILLIAM J

Locate Request Type: IV-D CHILD SUPPORT

Locate Source Type: QW

FIPS County Code:

Participant Type: NONCUSTODIAL PARENT

Submitted State: CT

Submitted Case ID: 5378104306

User Text: DOCKET 12-345

Member ID: 123456789

Submitted Date of Birth: 02/20/1965

Request Date: 12/27/2014

Response Date: 01/01/2015

Response Information

SSN and Name Information

Returned Name Format Indicator: NAME IN FORMAT LAST, FIRST AND MIDDLE

Returned Name: JONES, WILLIAM J

Locate Response: SSN AND NAME MATCHED THE LOCATE SOURCE

SSN Match: SSN AND NAME VERIFIED

Returned SSN: 999-XX-9999

Corrected SSN:

Locate Closed Indicator:

Address Information

Returned Address:

ABC INSURANCE COMPANY

500 MADISON AVE

SUITE 2001

NEW YORK, NY 10022-0500

Address Type Indicator: EMPLOYER ADDRESS

Address Scrub Indicator 1: GOOD DELIVERABLE ADDRESS

Address Scrub Indicator 2:

Address Scrub Indicator 3:

Date of Address: 10/01/2014

Foreign Country Code:

Foreign Country Name:

Detail Information

Reporting State: NY

Reporting Federal Agency:

FEIN: 12-3456789

State EIN: 987654321

Wage Amount: \$32,145.89

Reporting Quarter - Year: 4 - 2014

DoD Agency Status Indicator:

Figure A-3: National Directory of New Hires (NDNH) – Quarterly Wage (QW)

Report ID: LDVA01

Report Date: 01/01/2015

*** Sensitive Information ***

Department of Health and Human Services
Administration for Children and Families
Office of Child Support Enforcement
Department of Veteran Affairs (DVA)

Page: 1 of 1

Request Information

Submitted SSN: 999-XX-9999

Submitted Name: JONES, WILLIAM J

Locate Request Type: IV-D CHILD SUPPORT

Locate Source Type: DVA

FIPS County Code:

Participant Type: NONCUSTODIAL PARENT

Submitted State: CT

Submitted Case ID: 5378104306

User Text: DOCKET 12-345

Member ID: 123456789

Submitted Date of Birth: 02/20/1965

Request Date: 12/27/2014

Response Date: 01/01/2015

Response Information

SSN and Name Information

Returned Name Format Indicator: NAME IN FORMAT LAST, FIRST AND MIDDLE

Returned Name: JONES, WILLIAM J

Locate Response: ADDRESS RETURNED FROM LOCATE SOURCE

SSN Match: SSN AND NAME VERIFIED

Returned SSN: 999-XX-9999

Corrected SSN:

Locate Closed Indicator:

Address Information

Returned Address:

800 MAIN ST

HARTFORD, CT 06103-0800

Address Type Indicator: EMPLOYEE ADDRESS

Address Scrub Indicator 1: GOOD DELIVERABLE ADDRESS

Address Scrub Indicator 2:

Address Scrub Indicator 3:

Date of Address: 10/01/2014

Detail Information

Benefit Indicator: COMPENSATION AND PENSION

Effective Date: 12/01/2014

Suspense Indicator: RECEIVING PAYMENTS

Payment Type: NOT AVAILABLE

Active Reserved Fiscal Year/Days:

Institution Type: NOT AVAILABLE

Retirement Pay Indicator: NOT AVAILABLE

Date of Death: NOT AVAILABLE

Amount of Award: \$975

Incarceration Indicator: NOT AVAILABLE

Active Reserve Status: NOT AVAILABLE

Figure A-4: Department of Veterans Affairs (VA)

Report ID: LDOD01

Report Date: 01/01/2015

*** Sensitive Information ***

Department of Health and Human Services
Administration for Children and Families
Office of Child Support Enforcement
Department of Defense (DoD)

Page: 1 of 1

Request Information

Submitted SSN: 999-XX-9999

Submitted Name: JONES, WILLIAM J

Locate Request Type: IV-D CHILD SUPPORT

Locate Source Type: DOD

FIPS County Code:

Participant Type: NONCUSTODIAL PARENT

Submitted State: CT

Submitted Case ID: 5378104306

User Text: DOCKET 12-345

Member ID: 123456789

Submitted Date of Birth: 02/20/1965

Request Date: 12/27/2014

Response Date: 01/01/2015

Response Information

SSN and Name Information

Returned Name Format Indicator: NAME IN FORMAT LAST, FIRST AND MIDDLE

Returned Name: JONES, WILLIAM J

Locate Response: ADDRESS RETURNED FROM LOCATE SOURCE

SSN Match: SSN AND NAME VERIFIED

Returned SSN: 999-XX-9999

Corrected SSN:

Locate Closed Indicator:

Address Information

Returned Address:

HQ MAG-13 3RDMAW

MCAS BOX 99180

YUMA, AZ 85002-8500

Address Type Indicator:

Address Scrub Indicator 1: GOOD DELIVERABLE ADDRESS

Address Scrub Indicator 2:

Address Scrub Indicator 3:

Date of Address: 10/01/2014

Detail Information

DoD Status: ACTIVE DUTY MILITARY

DoD Service/Agency: ARMY

DoD Pay Grade/Rank: ME07

Date of Birth: 02/20/1965

APO/FPO Address Indicator: NO

Annual Salary: \$0

Submitting Office Number:

Figure A-5: Department of Defense (DoD)

Report ID: LFB101

Report Date: 01/01/2015

*** Sensitive Information ***

Department of Health and Human Services
Administration for Children and Families
Office of Child Support Enforcement
Federal Bureau of Investigation (FBI)

Page: 1 of 1

Request Information

Submitted SSN: 999-XX-9999

Submitted Name: JONES, WILLIAM J

Locate Request Type: IV-D CHILD SUPPORT

Locate Source Type: FBI

FIPS County Code:

Participant Type: NONCUSTODIAL PARENT

Submitted State: CT

Submitted Case ID: 5378104306

User Text: DOCKET 12-345

Member ID: 123456789

Submitted Date of Birth: 02/20/1965

Request Date: 12/27/2014

Response Date: 01/01/2015

Response Information

SSN and Name Information

Returned Name Format Indicator: NAME IN FORMAT LAST, FIRST AND MIDDLE

Returned Name: JONES, WILLIAM J

Locate Response:

ADDRESS RETURNED FROM LOCATE SOURCE

SSN Match: SSN AND NAME VERIFIED

Returned SSN: 999-XX-9999

Corrected SSN:

Locate Closed Indicator:

Address Information

Returned Address:

800 MAIN ST

HARTFORD, CT 06103-0800

Address Type Indicator: EMPLOYEE ADDRESS

Address Scrub Indicator 1:

Address Scrub Indicator 2:

Address Scrub Indicator 3:

Date of Address: 03/01/2012

Detail Information

Employment Status: ACTIVE

Annual Salary: \$87,000

Date of Hire: 11/01/2009

Date of Termination: 03/01/2012

Date of Death:

Employment Indicator:

Health Insurance Benefit Indicator:

Figure A-6: Federal Bureau of Investigation (FBI)

Report ID: LSSA01	Department of Health and Human Services	Page: 1 of 2
Report Date: 01/01/2015	Administration for Children and Families	
*** Sensitive Information ***	Office of Child Support Enforcement	
	State Verification and Exchange System (SVES)	
	Title II	

Request Information

Submitted SSN: 999-XX-9999	Submitted State: CT
Submitted Name: JONES, WILLIAM J	Submitted Case ID: 5378104306
	User Text: DOCKET 12-345
Locate Request Type: IV-D CHILD SUPPORT	Member ID: 123456789
Locate Source Type: TITLE II	Submitted Date of Birth: 02/20/1965
FIPS County Code:	Request Date: 12/27/2014
Participant Type: NONCUSTODIAL PARENT	Response Date: 01/01/2015

Response Information

SSN and Name Information

Returned Name Format Indicator: NAME IN FORMAT LAST, FIRST AND MIDDLE	SSN Match: SSN AND NAME VERIFIED
Returned Name: JONES, WILLIAM J	Returned SSN: 999-XX-9999
	Corrected SSN:
Locate Response: ADDRESS RETURNED FROM LOCATE SOURCE	Locate Closed Indicator:

Address Information

Returned Address:	
800 MAIN ST	Address Scrub Indicator 1: GOOD DELIVERABLE ADDRESS
HARTFORD, CT 06103-0800	Address Scrub Indicator 2:
	Address Scrub Indicator 3:

District Office Address:

SOCIAL SECURITY
960 MAIN ST
2ND FLOOR
HARTFORD, CT 06103

Detail Information

Date of Birth: 07/14/1975	Initial Entitlement Date: 06/2009
Date of Death:	Deferred Payment Date:
Gender: Male	Current Entitlement Date: 11/2014
Category of Assistance: DISABLED	Termination/Suspension Date:
Response State/County Code: 12/097	Net Monthly Benefit: \$1,034.00
Disability Onset Date: 11/20/2011	

Figure A-7: State Verification and Exchange System (SVES) – Title II (Page 1)

Report ID: LSSA01

Report Date: 12/01/2014

*** Sensitive Information ***

Department of Health and Human Services
Administration for Children and Families
Office of Child Support Enforcement
State Verification and Exchange System (SVES)
Title II

Page: 2 of 2

Detail Information Continued

Claim Account Number: 999999999

Beneficiary ID: PRIMARY CLAIMANT

Ledger Account File (LAF): CURRENT PAYMENT STATUS (EXCEPT RAILROAD PAYMENT)

Health Insurance Option: NOT AVAILABLE

Health Insurance Start Date:

Health Insurance End Date:

Supplemental Medical Insurance (SMI) Option: NOT APPLICABLE

SMI Start Date:

SMI End Date:

Railroad Indicator: NO RAILROAD CLAIM

Black Lung Entitlement: NO BLACK LUNG ENTITLEMENT

Direct Deposit Indicator: CHECKING

Black Lung Amount: \$0.00

Monthly Benefit Credited Entries: 8

<u>MBC Date</u>	<u>MBC Amount</u>	<u>MBC Type</u>
12/2014	\$1034.00	Benefits Paid (Credited)
12/2013	\$1022.00	Benefits Paid (Credited)
12/2012	\$1018.00	Benefits Paid (Credited)
12/2011	\$1002.00	Benefits Paid (Credited)
12/2010	\$997.00	Benefits Paid (Credited)
06/2010	\$991.00	Benefits Paid (Credited)
12/2009	\$984.00	Benefits Paid (Credited)
06/2009	\$979.00	Benefits Paid (Credited)

Figure A-8: State Verification and Exchange System (SVES) – Title II (Page 2)

Report ID: LSSA03

Report Date: MM/DD/CCYY

*** Sensitive Information ***

Department of Health and Human Services
Administration for Children and Families
Office of Child Support Enforcement
State Verification and Exchange System (SVES)
Prisoner

Page: 1 of 1

Request Information

Submitted SSN: 999-XX-9999

Submitted Name: JONES, WILLIAM J

Locate Request Type: IV-D CHILD SUPPORT

Locate Source Type: PRISONER

FIPS County Code:

Participant Type: NONCUSTODIAL PARENT

Submitted State: CT

Submitted Case ID: 5378104306

User Text: DOCKET 12-345

Member ID: 123456789

Submitted Date of Birth: 02/20/1965

Request Date: 12/27/2014

Response Date: 01/01/2015

Response Information

SSN and Name Information

Returned Name Format Indicator: NAME IN FORMAT LAST, FIRST AND MIDDLE

Returned Name: JONES, WILLIAM J

Locate Response: ADDRESS RETURNED FROM LOCATE SOURCE

SSN Match: SSN AND NAME VERIFIED

Returned SSN: 999-XX-9999

Corrected SSN:

Locate Closed Indicator:

Address Information

Returned Address:

LAKE COUNTY JAIL

104 E ERIE ST

PAINESVILLE, OH 44077-3910

Address Scrub Indicator 1: GOOD DELIVERABLE ADDRESS

Address Scrub Indicator 2:

Address Scrub Indicator 3:

Detail Information

Prison/Facility Reported SSN: 999-XX-9999

Date of Birth: 02/20/1965

Gender: MALE

Date Reported: 08/01/2008

Prisoner ID No: 1020304050

Confinement Date: 07/21/2008

Release Date: 06/20/2009

Prison/Facility Type: COUNTY PRISON

Prison/Facility Contact Name:

Prison/Facility Report Source: LAKE COUNTY JAIL

Phone: (440) 350-5538

Fax: (440) 350-5587

Figure A-9: State Verification and Exchange System (SVES) – Prisoner

Report ID: LSSA02	Department of Health and Human Services	Page: 1 of 3
Report Date: 01/01/2015	Administration for Children and Families	
*** Sensitive Information ***	Office of Child Support Enforcement	
	State Verification and Exchange System (SVES)	
	Title XVI	

Request Information

Submitted SSN: 999-XX-9999	Submitted State: CT
Submitted Name: JONES, WILLIAM J	Submitted Case ID: 5378104306
Locate Request Type: IV-D CHILD SUPPORT	User Text: DOCKET 12-345
Locate Source Type: TITLE XVI	Member ID: 123456789
FIPS County Code:	Submitted Date of Birth: 02/20/1965
Participant Type: NONCUSTODIAL PARENT	Request Date: 12/27/2014
	Response Date: 01/01/2015

Response Information

SSN and Name Information

Returned Name Format Indicator: NAME IN FORMAT LAST, FIRST AND MIDDLE	SSN Match: SSN AND NAME VERIFIED
Returned Name: JONES, WILLIAM J	Returned SSN: 999-XX-9999
Other Name:	Corrected SSN:
Locate Response: ADDRESS RETURNED FROM LOCATE SOURCE	Locate Closed Indicator:

Address Information

Residence Address:

800 MAIN ST	Address Scrub Indicator 1: GOOD DELIVERABLE ADDRESS
HARTFORD, CT 06103-0800	Address Scrub Indicator 2:
	Address Scrub Indicator 3:

Payee Address:

800 MAIN ST	Payee Scrub Indicator 1: GOOD DELIVERABLE ADDRESS
HARTFORD, CT 06103-0800	Payee Scrub Indicator 2:
	Payee Scrub Indicator 3:

Detail Information

Date of Birth: 03/14/2005	Date of Death:
Race: WHITE	Death Source:
Sex: MALE	
Payee State/County: 09/003	Date of Eligibility: 12/2013
Payee Type: BENEFICIARY IS OWN PAYEE	Establishment Date: 01/01/2014
Payee District Office: 003	Redetermination Date:
Appeal: NOT APPLICABLE	Appeal Date:
	Denial Date:

Figure A-10: State Verification and Exchange System (SVES) – Title XVI (Page 1)

Report ID: LSSA02

Report Date: 01/01/2015

*** Sensitive Information ***

Department of Health and Human Services
Administration for Children and Families
Office of Child Support Enforcement
State Verification and Exchange System (SVES)
Title XVI

Page: 2 of 3

Detail Information Continued

Third Party Insurance Indicator: NOT APPLICABLE

Payment Status Date: 12/2014

Current Payment Status: CURRENT PAY

Representative Payee Indicator: NOT APPLICABLE

Estimated Self Employment Amount: \$0.00

Direct Deposit Indicator: CHECKING

Custody: NOT APPLICABLE

Payment Status: CURRENT PAY

Recipient Type: DISABLED INDIVIDUAL

Recipient Phone: 860-555-1234

Disability/Blindness Onset Date: 12/01/2013

Competency:

Earned Income - Net Countable Amount: \$0.00

Vehicle Resource: NONE

Insurance Resource: NONE

Property Resource: NONE

Unearned Income - Net Countable Amount: \$0.00

Other Resource: NONE

House Resource: NONE

Payment History: (up to 8 entries)

Date	Monthly SSI Amount	Payment Type
12/01/2014	\$674.00	Recurring payment dated the first of the month
11/01/2014	\$674.00	Recurring payment dated the first of the month
10/01/2014	\$250.00	Supplemental payment dated the first of the month
10/01/2014	\$674.00	Recurring payment dated the first of the month
09/01/2014	\$674.00	Recurring payment dated the first of the month
08/01/2014	\$674.00	Recurring payment dated the first of the month
07/01/2014	\$674.00	Recurring payment dated the first of the month
06/01/2014	\$674.00	Recurring payment dated the first of the month

Figure A-11: State Verification and Exchange System (SVES) – Title XVI (Page 2)

Report ID: LSSA02

Report Date: 01/01/2015

*** Sensitive Information ***

Department of Health and Human Services
Administration for Children and Families
Office of Child Support Enforcement
State Verification and Exchange System (SVES)
Title XVI

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Unearned Income: (up to 9 entries)

Type	Verification	Start	Stop
SOCIAL SECURITY	NUMBER HAS BEEN VERIFIED, PAYMENT HAS NOT BEEN VERIFIED	06/2013	06/2013

Figure A-12: State Verification and Exchange System (SVES) – Title XVI (Page 3)