

OCSE O&M and Continuous Improvements

OCSE Software Change

Release 20-03 – Minor

July 2020

Release Schedule and Manifest

Version 1.0

Administration for Children and Families
Office of Child Support Enforcement
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Executive Summary

We are planning a minor release for the Federal Parent Locator Service (FPLS) and other federal systems. This document describes the schedule and content of Release 20-03.

Note: The official implementation date for Release 20-03 is July 17, 2020. However, the Office of Child Support Enforcement (OCSE) will implement release changes at other times. You can view the other dates on each page that describes the change.

The Release Schedule focuses on four main events:

- Notification of the release contents
- Release of the detailed specifications
- Review and discussion of enhancements at the bimonthly Division of Federal Systems (DFS) state conference calls
- Implementation of the software changes

Release 20-03 changes will enhance the Child Support Portal and one batch application.

We will discuss Manifest topics on the May DFS state conference call and the Specifications on the July DFS state conference call.

The enhancements included are listed below.

List of Enhancements	
Title	Proposed Implementation
Modify Date-of-Death Processing (CLI-8167)	April 2020
Add Three New EDE Unsolicited Document Types (CLI-8556)	May 2020
Modify Locate Application PDF Response Reports (CLI-7982)	September 2020
Implement Customer Inquiry State Response (OCS-6625)	September 2020

System	Federal Case Registry
Title	Modify Date-of-Death Processing (CLI-8167)
Proposed Changes	We are enhancing the Federal Case Registry application to accept Date-of-Death updates from the Social Security Administration's Death Master File when the date of birth is invalid.
Impact	States will not need to change their systems to take advantage of this enhancement.
Business Requirements or Benefit	This enhancement will offer Date-of-Death updates that are not shared with states now when the date of birth is greater than the date of death.
Reason	This enhancement is in response to a data quality observation.
Point of Contact	Jay Butler Jay.Butler@acf.hhs.gov
Targeted Release Date	April 2020

System	Electronic Data Exchange
Title	Add Three New EDE Unsolicited Document Types (CLI-8556)
Proposed Changes	We are enhancing the Electronic Data Exchange (EDE) application to provide users the ability to share three new unsolicited document types: Other, Uniform Interstate Family Support Act (UIFSA) Packet, and Application.
Impact	States will not need to change their systems to take advantage of this enhancement.
Business Requirements or Benefit	This enhancement will offer the following benefits: <ul style="list-style-type: none"> • A state user can use the following unsolicited document types to share information: <ul style="list-style-type: none"> ▪ Other – send miscellaneous documents ▪ UIFSA Packet – send multiple UIFSA forms as a packet in a .zip file only ▪ Application – send child support applications
Reason	This enhancement is in response to feedback from states to provide the ability to share more document types using EDE.
Point of Contact	Courtney Garnand Courtney.Garnand@acf.hhs.gov
Targeted Release Date	May 2020

System	Child Support Portal – Locate Application
Title	Modify Locate Application PDF Response Reports (CLI-7982)
Proposed Changes	We will enhance the Portal Locate application portable document format (PDF) files to add more information and improve readability.
Impact	States will not need to change their systems to take advantage of this enhancement.
Business Requirements or Benefit	This enhancement will offer the following benefits: <ul style="list-style-type: none"> • Select PDF files will be easier to read. • Users can view and print locate source information relevant to child support case processing. • More information will be added to select PDF files.
Reason	This enhancement offers users clear and concise information for child support case processing.
Point of Contact	Portal Help Desk csportal@acf.hhs.gov
Targeted Release Date	September 2020

System	Customer Inquiry State Response
Title	Implement Customer Inquiry State Response (OCS-6625)
Proposed Changes	We will implement the Customer Inquiry State Response (CISR) application, which provides secure public inquiry communications between OCSE and state users.
Impact	States will need to add a new role for users to access CISR.
Business Requirements or Benefit	CISR will provide a secure method of communication between OCSE users and state users.
Reason	OCSE receives inquiries about child support cases. To respond to these inquiries, OCSE regional or central office staff must communicate with states about the cases. The current method of communicating through encrypted email requires a password to decrypt the messages. CISR will provide a more secure and efficient method for communications.
Point of Contact	Portal Help Desk csportal@acf.hhs.gov
Targeted Release Date	September 2020